

JCCC EMERGENCY RESPONSE PLAN

**Dial 911 to report all emergencies.
Also, Notify JCCC Public Safety at 4111.**

Evacuation Information

Evacuate the building using the nearest exit or alternate if nearest exit is blocked.

Take all personal belongings (keys, purses, wallets, etc.).

Secure any hazardous materials or equipment before leaving.

Follow directions given by Building Emergency Leaders.

If you need assistance, establish procedures **in advance** with Access Services for Students with Disabilities, your instructor or classmates.

Fire-Smoke-Explosion

- Activate the nearest fire alarm and immediately contact 911.
- Evacuate the building.
- Notify JCCC Public Safety at 4111 as soon as possible.
- Return to the building only when you are authorized to do so by the Fire Department.

Campus Violence

- Do not attempt to intercede or restrain an aggressive individual.
- Contact 911 immediately for assistance.
- Encourage others not to become involved; if possible, leave the area.
- Notify JCCC Public Safety at 4111 as soon as possible.

Weather Warnings

- Listen for internal and/or external warning sirens.
- Stay away from windows and exterior doors.
- Immediately move to a designated shelter area (see the building diagram below).
- Remain in the shelter area until an all-clear signal is sounded.

Illness-Injury-Accidents

- If the injury or illness is serious or life-threatening, contact 911 immediately and request assistance.
- If the injury or illness is not serious or life-threatening, ask the individual what assistance is needed.
- Notify JCCC Public Safety at 4111 as soon as possible.

Olathe Center

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■ = Shelter Areas

→ = Building Evacuation Routes

