

Insert Spreadsheet Bid #09-82

REPORT:

Theater Audio Equipment, Bid No. 09-65

Bids were opened at 2:00 p.m. on September 10, 2008, for the purchase of theater audio equipment. This purchase consists of various audio equipment for Yardley Hall, and includes the scheduled replacement of a mixing console. The mixing console that is being replaced will be kept as a backup.

These purchases were approved and are included as part of the college's Budget for the 2008-2009 fiscal year, and appear in the Furniture and Equipment schedule of the Management Budget manual on pages 106, 133 and 136.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer; Anthony Perry, Program Director, Carlsen Center Operations; and Scott Gregory, Chief Audio Engineer, Carlsen Center, reviewed the bids.

Six (6) vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$38,420.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bids of \$15,508.00 from Ozark Pro Audio and \$11,831.65 from Mission Electronics, for a total expenditure of \$27,339.65 for theater audio equipment.

Insert Spreadsheet Bid #09-65

REPORT:

Carpet, Bid No. 09-92

Bids were opened at 2:30 p.m. on September 29, 2008, for the purchase of carpet. This purchase consists of removing old carpet and installing new carpet in ATB 155 and various classrooms in ITC.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year, and appears in the Remodeling and Renovations schedule of the Management Budget manual on page 95.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; and Robyn Albano, Interior Services Coordinator, Facility Planning, reviewed the bids.

Four (4) vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

<u>Vendor</u>	<u>Amount</u>
Regents Flooring	\$48,980.00*
Artistic Floorcovering	\$51,752.00
Interior Surface	\$60,100.00

Estimate: \$66,762.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$48,980.00 from Regents Flooring for carpet.

REPORT:

Theater Lamps, Bid No. 09-91

Bids were opened at 2:00 p.m. on September 29, 2008, for the purchase of theater lamps. This purchase, which includes ninety ellipsoidal lighting instruments, is necessary in order to replace existing lamps in Yardley Hall, the Polsky Theatre, and the Black Box Theatre.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year, and appears in the Furniture and Equipment schedule of the Budget Management manual on page 106.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Anthony Perry, Program Director, Carlsen Center Operations; and Tripp McMillen, Master Electrician, reviewed the bids.

Seven (7) vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$27,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$26,418.90 from Associated Theatrical Contractors for theater lamps.

Insert Spreadsheet Bid #09-91

Mitch Borchers
Director, Purchasing

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 16, 2008

GIFTS, GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants have been submitted on behalf of the college.

1. Quality Improvement
Funding Agency: Smart Start
Purpose: The goal of the award is to help programs work toward increasing their quality based on the Quality Improvement Plan (QIP) that is included in the Quality Performance Profile (APP).
Duration: One year
Grant Administrator: Sara McElhenny
Amount Requested: \$1,872.03
JCCC Match: -0-
Applicant: JCCC

2. CTE Perkins Reserve Fund
Funding Agency: Kansas Board of Regents
Purpose: The focus of the Perkins Reserve Fund grant is to fund special projects to develop and/or expand CTE programs addressing regional or statewide workforce development needs in high skill, high wage, or high demand occupations in critical or emerging industries. These grant funds would be used to purchase a Laerdal G3 EMS Patient Simulator.
Duration: 2008-2009 Academic Year
Grant Administrator: Bill Osborn/Ray Wright
Amount Requested: \$100,000
JCCC Match: -0-
Applicant: JCCC

3. Francis Family Foundation Grant
Funding Agency: Francis Family Foundation
Purpose: Arts Education Program Funding
Duration: 2008-2009 Season
Grant Administrator: Angel Mercier
Amount Requested: \$35,000
JCCC Match: -0-
Applicant: JCCC

The following grants have been approved for funding.

1. Standards in Action (ABE – Special Project)
Funding Agency: Kansas Board of Regents
Purpose: Training for Instructors to teach higher math skills
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$6,000
JCCC Match: -0-
Applicant: JCCC

2. Automotive Technologies Tech. Ed. Partnership
Funding Agency: Eastfield College, Dallas County Community Colleges, Dept. of Labor
Purpose: Find tuition, books and \$3000 tool scholarship for students completing an approved Automotive Technology degree or certificate
Duration: January 1, 2008 to December 31, 2008
Grant Administrator: Richard Fort
Amount Funded: \$80,000.00
JCCC Match: -0-
Applicant: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Dana Grove
Executive Vice President, Educational Planning &
Development and Chief Operating Officer

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

October 16, 2008

HUMAN RESOURCES

1. Retirement

JANET PORTER, Access Control Coordinator, Public Safety, Administration Branch, effective January 5, 2009.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirement.

2. Resignation

JAMIE BEFORT, Admissions Clerk, Enrollment Management Division, effective October 3, 2008.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed resignation.

3. Employment – Regular

LISA DUNITZ, Admissions Clerk, Enrollment Management Division, at \$13.24 per hour effective October 6, 2008.

NOTE: Ms. Dunitz replaces Jamie Befort who resigned October 3, 2008 at \$12.35 per hour.

SATWINDER KAUR, Administrative Assistant I, Intercultural Center, Student Services Division, at \$13.80 per hour effective October 20, 2008.

NOTE: Ms. Kaur fills the new position of Administrative Assistant I, Intercultural Center, Student Services Division.

AMY WARNER-KOCH, Counselor, Learner Engagement Division, Educational Planning & Development Branch, at \$58,172 for a 12-month contract effective October 20, 2008. (See p. 81 for additional information.)

NOTE: Ms. Warner-Koch fills the new position of Counselor, Learner Engagement Division in the Educational Planning & Development Branch.

MELANIE ROBERTS, Counselor, Learner Engagement Division, Educational Planning & Development Branch, at \$61,172 for a 12-month contract effective November 3, 2008. (See p. 82 for additional information.)

NOTE: Ms. Roberts fills the new position of Counselor, Learner Engagement Division in the Educational Planning & Development Branch.

EDWARD VESEY, Police Officer, Public Safety Division, President's Branch, at \$24.44 per hour effective October 6, 2008.

NOTE: Mr. Vesey replaces Perry Majors who resigned May 7, 2008 at \$17.58 per hour.

WILLIAM WRANICH, Police Officer, Public Safety Division, President's Branch, at \$24.44 per hour effective October 6, 2008.

NOTE: Mr. Wranich fills the new position of Police Officer, Police Department, President's Branch.

Name	Position	Effective Date	Salary
Nancy Bentz	Student Services Info. & Resource Specialist	10/06/08 - 06/30/09	12.94/hour
Daniel Head	Microcomputer Technician	09/29/08 - 06/30/09	14.17/hour
Mahsa Malekyar	Student Ambassador	09/10/08 - 06/30/09	9.83/hour
Henry Martinez	Library Aide	10/01/08 - 06/30/09	9.83/hour
Robert Rufe	Document Services Aide	10/01/08 - 06/30/09	9.14/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

4. Employment – Temporary

Name	Position	Effective Date	Salary
Alpha Balde	Dining Services Asst. III	09/15/08 - 06/30/09	9.14/hour
Camille Bernal	Research Assistant	09/15/08 - 06/30/09	12.66/hour
Scott Brady	Event Official	08/26/08 - 06/30/09	9.14/hour

Benjamin Brown	Lab Aide, Ceramics	09/26/08 - 06/30/09	9.83/hour
Leslea Byars	Work Study	09/17/08 - 05/15/09	9.14/hour
Patricia Cody	Office Assistant, Technology	09/15/09 - 06/30/09	10.56/hour
Paulo Ramos Couto	Student Event Worker	09/09/08 - 06/30/09	9.14/hour
Betty DiCostanzo	Office Aide	10/02/08 - 06/30/09	10/06/hour
Abdul Deen	Student Event Worker	08/23/08 - 06/30/09	9.14/hour
Abdul Deen	Facility Check-In Worker	08/27/08 - 06/30/09	9.14/hour
Justina Dewberry	Work Study	08/29/08 - 05/15/09	9.14/hour
David Drahozal	Student Event Worker	08/20/08 - 06/30/09	9.14/hour
Kristin Gardner	Child Care Aide	08/21/08 - 06/30/09	10.56/hour
Rabeh Ghadiri	Work Study	09/29/08 - 05/15/09	9.14/hour
Christopher Good	Lead Stagehand II	09/11/08 - 06/30/09	15.31/hour
Frank Gyamfi	Work Study	09/29/08 - 05/15/09	9.14/hour
Ashley Huppe	Child Care Aide	09/22/08 - 06/30/09	10.56/hour
Pharouk Hussein	Student Event Worker	08/20/08 - 06/30/09	9.14/hour
Anthony Jalali	Work Study	09/19/08 - 05/15/09	9.14/hour
Jill Johnson	Bookstore Clerk	09/22/08 - 06/30/09	9.83/hour
Vickie Johnson	Office Assistant	09/15/08 - 06/30/09	10.56/hour
Ji Yun Jung	Work Pool	09/24/08 - 06/30/09	9.14/hour
Alex Karanevich	Math Resource Center Tutor	09/15/08 - 06/30/09	9.14/hour
Melissa Lemmon	Child Care Aide	09/23/08 - 06/30/09	10.56/hour
Alexandre Lima	Student Event Worker	09/09/08 - 06/30/09	9.14/hour
Eric Loffland	Lead Stagehand II	09/11/08 - 06/30/09	15.31/hour
Ryan McCullah	Work Study	09/29/08 - 05/15/09	9.14/hour

Mary Melloy	Office Assistant	09/15/08 - 06/30/09	10.56/hour
Brian Miller	Lead Stagehand	09/22/08 - 06/30/09	10.97/hour
Kyla Morse	Artist Model, Undraped	09/29/08 - 06/30/09	10.56/hour
Bethanna Parker	Work Study	09/22/08 - 06/30/09	9.14/hour
Taryn Parker	Espresso Barista	09/02/08 - 06/30/09	9.14/hour
Anthony Putzier	Lead Stagehand II	09/11/08 - 06/30/09	15.31/hour
Kristina Ramirez	Work Study	10/01/08 - 06/30/09	9.14/hour
Oliver Read	Lead Stagehand II	09/11/08 - 06/30/09	15.31/hour
Jose Carvajal Regidor	Research Assistant	09/15/08 - 06/30/09	12.66/hour
Nafis Ricks	Facility Check-In Worker	08/18/08 - 06/30/09	9.14/hour
Jason Rose	Work Study	09/29/08 - 06/30/09	9.14/hour
Carlos Carriedo-Samaniego	Dining Services Asst. III	09/11/08 - 06/30/09	9.10/hour
Julie Sledgister	Work Study	09/29/08 - 06/30/09	9.14/hour
Nolan Smith	Work Study	09/30/08 - 06/30/09	9.14/hour
Heather Stonebraker	Work Study	09/10/08 - 06/30/09	9.14/hour
Chad Stoway	Intern, Publications	09/22/08 - 06/30/09	9.14/hour
Krista Walker	Receptionist	08/25/08 - 06/30/09	9.83/hour
Breana Watts	Work Study	09/29/08 - 06/30/09	9.14/hour
Christopher Wilbourn	Work Pool	09/16/08 - 06/30/09	9.14/hour
LaToya Williams	Student Event Worker	09/15/08 - 06/30/09	9.14/hour
Alexander Zolnerowich	Artist Model, Undraped	09/29/08 - 06/30/09	10.56/hour
Brooke Flint	Photo Correspondent The Campus Ledger	09/04/08 - 12/05/08	210.00/total
Eric Halleran	Photo Correspondent The Campus Ledger	09/04/08 - 12/05/08	210.00/total

Drew Misemer	Reporting Correspondent The Campus Ledger	09/04/08 - 12/05/08	210.00/total
Derek Ropilko	Staff Reporter The Campus Ledger	09/04/08 - 12/05/08	400.00/total
David Scott	Section Editor Arts The Campus Ledger	09/02/08 - 12/05/08	107.50/total
Georgiana Voicu	Reporting Correspondent The Campus Ledger	09/04/08 - 12/05/08	240.00/total
Jared Wall	Reporting Correspondent The Campus Ledger	09/04/08 - 12/05/08	210.00/total
Marilyn Jones ^a	CHOICES Workshop Career Services	11/22/08	240.00/total
David Canary	Statistician JCCC Baseball team	02/17/09 - 04/28/09	800.00/total
Eric Horner	Director Advanced Clinics-Hitting	08/14/08 - 12/21/08	10,000.00/total
Kelly Latendresse	Director Advanced Clinics-Hitting	09/27/08 - 10/25/08	1,075.00/total
Kelly Latendresse	Director Advanced Clinics-Hitting	11/01/08 - 11/22/08	1,075.00/total
Kelly Latendresse	Director Advanced Clinics-Hitting	11/29/08 - 12/20/08	1,075.00/total
Ryan Morley	Director Advanced Clinics-PreSeason	10/05/08 - 11/16/08	2,680.00/total
Kyle Rutledge	Tabulator Cav Cup XC Meet	09/13/08 - 09/13/08	350.00/total
Kate Sultanova	Timer Cav Cup XC Meet	09/13/08 - 09/13/08	350.00/total
Mary Ann Dickerson ^{ac}	Interim Program Director Testing Services	09/16/08 - 12/23/08	1,495.22/total
Julie Cooper	International Student Transcript Evaluator	07/10/08 - 09/02/08	23.18/hour
Scott Stackhouse	TV Voice-Over	09/10/08	100.00/total
Scott Stackhouse	Radio Voice-Over	09/25/08	100.00/total
Trent Blackwell	Volunteer, Athletics	09/08/08 - 06/30/09	non-remunerated
Alaa Elashkar	Volunteer, CLEAR	09/17/08 - 06/30/09	non-remunerated
Jennifer Hamil	Volunteer, Art Gallery	09/03/08 - 06/30/09	non-remunerated
Nick Hanson	Volunteer, Greenhouse	09/11/08 - 06/30/09	non-remunerated

Katie Horner	Volunteer, Athletics	09/24/08 - 06/30/08	non-remunerated
Sara Vermillion	Volunteer, Athletics	09/24/08 - 06/30/08	non-remunerated
Mary Barry	Instr., Comm. Serv.	01/01/09 - 06/30/09	204.00/total
Shudong Chen ^a	Conducting Exploring Japan Trip	05/01/09 - 05/31/09	500.00/total
Pat Dennis	Instr., Comm. Serv.	01/01/09 - 06/30/09	24.00/hour
Larry Dusselier	Instr., Comm. Serv.	09/01/08 - 06/30/09	25.00/hour
Dorothy Ebner	Instr., Comm. Serv., Food & Wine	01/01/09 - 06/30/09	1,000.00/total
Susan Fisher	Instr., Comm. Serv., Connections	09/04/08 - 12/01/08	2,450.00/total
Janette Funaro ^a	Conducting Art and Food In Paris Trip	03/01/09 - 03/31/09	500.00/total
Francis Gore	Instr., Comm. Serv.	09/01/08 - 06/30/09	12.00/hour
John Head ^a	Conducting Art and Food In Paris Trip	03/01/09 - 03/31/09	500.00/total
Keil Hileman	Instr., Comm. Serv.	09/12/08 - 09/30/08	100.00/total
Carolyn Kadel ^a	Conducting Exploring Japan Trip	05/01/09 - 05/31/09	500.00/total
Jessica McGan Claerhout	Instr., Comm. Serv.	01/01/09 - 06/30/09	22.00 hour
Laura Murphy	Instr., Comm. Serv.	01/01/09 - 06/30/09	25.00/hour
Patti Raouf	Instr., Comm. Serv., Food & Wine	01/01/09 - 06/30/09	2,750.00/total
Laurie Rue	Instr., Comm. Serv., Connections	09/04/08 - 12/01/08	2450.00/total
Minakhi Sarma	Instr., Comm. Serv., Food & Wine	01/01/09 - 06/30/09	1,200.00/total
Allison Smith ^a	Conducting Art and Food In Paris Trip	03/01/09 - 03/31/09	500.00/total
Sally Sparks	Instr., Comm. Serv.	09/01/08 - 06/30/09	18.00/hour
Lori Viets	Instr., Comm. Serv.	01/01/09 - 06/30/09	250.00/total
Kim Krebs ^b	Director, Gallaudet University Regional Center	10/01/08 - 06/30/09	57,766.50/total
Sally Keeton ^a	Instr., Liberal Arts	Fall 2008	257.00/total

Lynn Marie Alexander	Instr., Liberal Arts	Acad. Yr. 2008-09	50.00/st.cr.hr.
James Stoutenborough	"	"	865.00/cr.hr.
Michael Moreland ^a	Ruel Joyce Recital, Liberal Arts	09/30/08	110.00/total
Ken Nelkin	Instr., OHOW, DDS, Health Care Professions & Wellness	Acad. Yr. 2008-09	241.84/day
Jerrod Williams	"	"	241.84/day
James Wheeler	Career Pathways/Non- Traditional Participation	08/14/08 - 12/16/08	3,330.00/total
Ashraf Abdelwly	Intl. Ed., CCI Egypt Scholar supplement	09/02/08 - 10/15/08	100.00/total
LynnMarie Alexander	Intl. Ed., Coord. FDR Prog. for CCI-Egypt program	08/14/08 - 12/05/08	600.00/total
Mohamed Awad	Intl. Ed., CCI Egypt Scholar supplement	09/02/08 - 10/15/08	257.30/total
Mostafa Ibrahim	"	"	130.31/total
Karim Kamh	"	"	168.98/total
Ahmed Karawia	"	"	182.35/total
Sheryl Hadley ^a	Dean Search Committee, Business	08/01/08 - 08/10/08	200.00/total
David Krug ^a	"	07/21/08 - 08/10/08	400.00/total
Jerry Marcellus ^a	"	08/01/08 - 08/10/08	200.00/total
Jonathan Miller ^a	"	"	200.00/total
Jo Randolph ^a	"	08/01/08 - 09/05/08	450.00/total
Lynn Richards ^a	"	08/01/08 - 08/10/08	200.00/total
Richard Fort ^a	Interim Assistant Dean, Industrial Technology	07/07/08 - 12/31/08	5,960.86/total
Isabel D. Luna	Counselor, Learner Engagement	09/29/08 - 06/30/09	4,474.00/total
Linda Jameson	Special Project, Office of Diversity, Equity & Inclusion	07/01/08- 09/29/08	250.00/total
Andre Jones	Special Project; Office of Diversity, Equity & Inclusion	08/12/08	150.00/total
Miguel Morales	Special Project; Office of Diversity, Equity & Inclusion	08/12/08	150.00/total

Monica Hogan Adams ^a	Staff Development Instructor	10/01/08 - 06/30/09	50.00/hr.
Julane Crabtree ^a	"	"	50.00/hr.
Jim McWard ^a	"	"	50.00/hr.
Kathy Wing ^a	"	"	50.00/hr.
Darcy McGrath ^a	Communication Device Stipend	07/01/08 - 06/30/09	720.00/total

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

5. Senior Scholar Status

The Master Agreement between JCCC and the JCCC Faculty Association provides for a Senior Scholar plan to recognize and reward excellence in job and classroom performance for faculty nearing retirement and to allow the faculty member an opportunity to participate in projects of benefit to the college through designated reassigned time.

In accordance with the terms of the Master Agreement, a committee was appointed to review the current year applications for Senior Scholar designation and to submit a recommendation for Senior Scholar selection to the vice President, Instruction. Based on this recommendation, the following individual has been selected for Senior Scholar designation.

ROBERTA EVESLAGE

- a. Also full-time staff.
- b. Full-Time temporary grant-funded position.
- c. Compensation for interim duties for Program Director, Testing Services position in Student Services Division.

Judy Korb
Vice President, Human Resources
& Organizational Development

Terry A. Calaway
President

Insert KOCH

Insert Roberts