

**JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas**

Meeting--Board of Trustees

**Hugh Speer Board Room, 137 General Education Building
August 19, 2008 - 5:00 p.m.**

AGENDA

- | | |
|---|-----------------------------|
| I. CALL TO ORDER | Ms. Brown-VanArsdale |
| II. ROLL CALL AND RECOGNITION OF VISITORS | Ms. Brown-VanArsdale |
| III. PETITIONS AND COMMUNICATIONS | Ms. Brown-VanArsdale |
| IV. COLLEGE LOBBYIST REPORT | Mr. Carter |
| V. AWARDS AND RECOGNITIONS | |
| A. Pete Belk and Janelle Vogler –
 Completion of Academy for Leadership and
 Development Program | |
| B. Dining Services Gold Medal Award | |
| C. Nathan Grosch – Second Place Award, National Student
 Literacy Competition 2007-2008 | |
| D. Holly Petermann – Phi Theta Kappa “Leader of Promise” | |
| VI. 2008-2009 BUDGET PUBLIC HEARING (p 1) | Ms. Brown-VanArsdale |
| VII. PRESIDENT’S RECOMMENDATIONS FOR ACTION | Dr. Calaway |
| A. 2008-2009 Budget Adoption (pp 3-5) | |
| VIII. COMMITTEE REPORTS AND RECOMMENDATIONS | |
| A. Management | Mr. Stewart |
| B. Human Resources (pp 7–9) | Mr. Mitchelson |
| <u>Recommendation:</u> Compensation Philosophy (p 7) | |
| <u>Recommendation:</u> 2008-2009 Working Agenda (p 8) | |

- | | |
|---|-----------------------------|
| IX. OLD BUSINESS | Ms. Brown-VanArsdale |
| X. NEW BUSINESS | Ms. Brown-VanArsdale |
| XI. REPORTS FROM BOARD LIAISONS | |
| A. KACCT | Mr. Mitchelson |
| B. Foundation | Mr. Weiss |
| C. Collegial Steering Committee | Mr. Mitchelson |
| D. Faculty Association | Mr. Martin |
| XII. PETITIONS AND COMMUNICATIONS | Ms. Brown-VanArsdale |
| XIII. CONSENT AGENDA | Dr. Calaway |
| A. Transfer to JCCC Foundation Tribute Fund (p 10) | |
| B. Regular Monthly Reports and Recommendations | |
| 1. Minutes of Previous Meeting | |
| 2. Treasurer's Report (pp 11-23) | |
| 3. Cash Disbursement Report (pp 25-26) | |
| 4. Award of Bids (pp 27-42) | |
| 5. Gifts and Grants (pp 43-46) | |
| D. Human Resources (pp 47-80) | |
| 1. Resignations | |
| 2. Reassignments | |
| 3. Employment – Regular | |
| 4. Employment – Temporary | |
| 5. Change to the FY2008-2009 Staffing Authorization Table for Part-time Regular Staff | |
| 6. Additions to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff | |
| 7. Change to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff | |
| XIV. ADJOURNMENT | |

Insert Notice of Public Hearing

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

2008-09 BUDGET ADOPTION

REPORT:

The budget request for FY2008-09 reflects a mill levy of 8.749, which is the same as the prior year. The Board Finance Committee, at its November meeting, discussed and recommended budget guidelines to the Board of Trustees to provide a policy framework for building the 2008-09 budget. These guidelines were considered and adopted by the Board of Trustees at the November 15, 2007 meeting.

Budget recommendations to address institutional planning initiatives for 2008-09 primarily involved staffing and facilities.

OVERVIEW OF MAJOR FEATURES OF THE 2008-09 BUDGET

- Mill Levy

	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>Estimated 2008-09</u>
Total Mill Levies	9.438	8.960	8.872	8.749	8.749

JCCC taxes levied on an average residence:

	<u>2007</u>	<u>2008</u>
Assessment Rate	\$ 240,049	\$ 243,000
Assessed Value	x11.5%	x11.5%
Mill Levy	27,606	27,945
	<u>x8.749</u>	<u>x8.749</u>
Tax Levied	\$ 241.52	\$ 244.49

- The 2008-09 budget reflects a 7.5% increase in the general fund.

- New full time teaching positions are added to accommodate growth in Business Administration, English, Architecture, Sociology, Administration of Justice, Dental Hygiene, and Polysomnography. Other new full time positions are in College Information, Hospitality Management, Automotive Technology, Television Services, Director of Community Services, Assistant Dean – Sciences, Intercultural Center, Athletics, Counseling, Student Financial Aid, Grant Accounting, Custodial, Public Safety, Information Services, CBT, and Campus Ledger.
- Capital expenses include funding for ITP’s, costs for remodeling, Science Building expansion, media classroom upgrades, and other equipment.

The following is a summary of the 2008-09 budget:

	<u>Budgeted Expenditures</u>	<u>Amount of Tax To Be Levied</u>	<u>Estimated Mill Levy</u>
General	\$148,517,551	\$67,894,066	8.230
Adult Education	665,000	--	--
Adult Supplemental Education	12,013,372	--	--
Auxiliary Enterprises	18,327,819	--	--
Capital Outlay	11,038,687	4,125,122	.500
Special Assessment	250,000	154,964	.019
Revenue bonds	<u>2,895,082</u>	--	--
TOTAL	<u>\$193,707,511</u>	<u>\$72,174,152</u>	<u>8.749</u>

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the 2008-09 Budget as published, and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Donald E. Perkins
Director of Budget and Auxiliary Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

HUMAN RESOURCES COMMITTEE MEETING
July 8, 2008

Attendees:

Terry Calaway
Becky Centliver-Meinke
Dorothy Friedrich
Dana Grove
Julie Haas
Judy Korb
Sue Kuder
Lynn Mitchelson, chair
Janelle Vogler
Rae York

Absent:

Ben Hodge

Compensation Philosophy

Dr. Korb distributed the updated draft of the JCCC Compensation Philosophy. Following discussion and additional wording changes the committee agreed to bring this document forward to the Board of Trustees for approval.

RECOMMENDATION:

It is the recommendation of the Human Resources Committee that the Board of Trustees approve the JCCC Compensation Philosophy, as shown below.

Philosophy of Compensation

The members of the Board of Trustees at Johnson County Community College recognize that learning success is dependent on the recruitment and retention of highly qualified employees. The board subscribes to a philosophy of compensation that recognizes the value and contributions of each employee to the success and purpose of our educational institution. The board defines and supports policies that promote fairness, recognition of achievement, responsibility and accountability of all college employees. In addition, the board also believes that the working environment should encourage creativity and exploration of new ideas based on the premise that innovation is often achieved through incremental, strategic risk-taking. Further, it is acknowledged that while monetary compensation and tangible benefits are basic to

the well-being of all employees, other mechanisms for recognition of achievement will be utilized to demonstrate the College's commitment to valuing employees.

With respect to full-time employees, the Board of Trustees has historically supported and will continue to support compensation that has the following components: salary, a comprehensive benefits package, professional development opportunities and employee award and recognition programs.

08-09 Working Agenda

Dr. Korb distributed the 08-09 Human Resources Committee Working Agenda. Mr. Mitchelson asked that we add an item to the agenda for a yearly report from Carmaletta Williams on Diversity Initiatives. This item will be added to the HR-4 agenda items.

Following discussion the committee agreed to bring this recommendation forward to the Board of Trustees for approval.

RECOMMENDATION:

It is the recommendation of the Human Resources Committee that the Board of Trustees approve the 2008-2009 Human Resources Committee Working Agenda, as found on the following pages.

Trustee Emeritus Operating Procedures

Ms. Friedrich shared the most recent draft of the Trustee Emeritus Operating Procedures. Following discussion the committee asked that Ms. Friedrich follow up with Mark Ferguson and Dr. Calaway to clarify additional questions. Ms. Friedrich will bring this information and the updated draft to the August Human Resources meeting.

Staffing Tables

Dr. Korb distributed the 2008-2009 Staffing Tables to the committee. These tables, which are Supplements B, C, D & E to the July 10, 2008, Board Packet, will be distributed to the Board of Trustees at the July Board of Trustees meeting.

Next meeting

The next meeting will be held on Friday, August 15th, at 10 a.m., in GEB 141.

Human Resources Committee
Working Agenda
2008-2009

- Ongoing HR-1 Review and Update Personnel Policies (as needed)
- FY09 HR-2 Monitor Employee Benefit Programs:
- Flex Benefit Plan options
 - Benefit program costs and strategies
 - Annual Benefit plan non-discrimination testing
 - Changes to Flex and non-Flex Plan benefits
 - Medical Plan RFP for Plan Year 2010 Flex Plan
- FY09 HR-3 Monitor Compensation Planning:
- FY09 Salary Study (Faculty and Staff)
 - Develop salary guidelines based on study results
 - Discuss salary study implementation and budget impact
 - Monitor employee compensation issues
- Ongoing HR-4 Monitor Human Resources and Staff & Organizational Development Strategic Initiatives:
- Mandatory supervisory and compliance training initiatives
 - Mandatory staff orientation programming
 - Leadership development planning
 - Diversity initiatives
 - Strategic planning for future staffing needs
 - Privacy and security initiatives
- Ongoing HR-5 Monitor and Discuss Collective Bargaining Initiative
- Ongoing HR-6 Review of Operational Issues:
- Quarterly Exit Interview report
 - Personnel Recommendations
 - Staffing Table and Organizational Changes
 - Staff Evaluation Process
 - Employee relations/grievance issues
- Ongoing HR-7 Human Resources Technology Support Initiatives

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Carole Burns is retiring from the college. She has requested that \$225 of the money designated for her reception be donated to the JCCC Foundation President's Scholarship Fund. It is the opinion of college council that the transfer of college funds to the Foundation would require approval by the Board of Trustees.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$225 from the general fund to the JCCC Foundation Tribute Fund in honor of Carole Burns.

Robert L. Prater
Director of Financial Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ending June 30, 2008. This report does not reflect all fiscal year-end closing entries that will record adjustments for accrued payables and receivables.

Ad valorem tax distributions of \$30,432,255 were received from the county treasurer during June and were recorded as follows:

	<u>Current Year</u>
General Fund	\$28,628,274
Special Assessment Fund	66,283
Capital Outlay Fund	<u>1,737,698</u>
TOTAL	<u>\$30,432,255</u>

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of June 2008, subject to audit.

Robert L. Prater
Director of Financial Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - JUNE 30, 2008

PART I - REVENUE

	BUDGETED 2007-2008	REALIZED THIS MONTH 2007-2008	REALIZED YEAR TO DATE 2007-2008	YTD AS % OF BUDGET
<u>GENERAL FUND</u>				
Balance Forward	\$ 74,541,457	\$ 0	\$ 74,541,457	100.0 %
Ad Valorem Taxes	72,244,302	28,884,605	73,714,846	102.0
Tuition and Fees	21,862,962	166,385	24,264,500	111.0
State Aid	22,212,140	0	22,206,812	100.0
Investment Income	3,494,241	369,546	3,660,634	104.8
Other Income	5,267,357	108,779	1,037,633	19.7
TOTAL	\$ 199,622,459	\$ 29,529,315	\$ 199,425,882	99.9 %
<u>ADULT SUPP ED. FUND</u>				
Balance Forward	\$ 1,929,138	\$ 0	\$ 1,929,138	100.0 %
Tuition and Fees	7,180,169	350,865	4,805,503	66.9
Investment Income	45,000	10,709	102,790	228.4
Other Income	1,970,000	212,574	1,342,655	68.2
TOTAL	\$ 11,124,307	\$ 574,148	\$ 8,180,086	73.5 %
<u>STUDENT ACTIVITIES FUND</u>				
Balance Forward	\$ 1,543,526	\$ 0	\$ 1,543,526	100.0 %
Tuition and Fees	2,088,860	5,401	2,224,189	106.5
Investment Income	50,000	7,103	83,342	166.7
Other Income	83,783	737	53,000	63.3
TOTAL	\$ 3,766,169	\$ 13,241	\$ 3,904,057	103.7 %

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - JUNE 30, 2008

PART II - EXPENDITURES

	BUDGETED 2007-2008	EXPENDED THIS MONTH 2007-2008	EXPENDED YEAR TO DATE 2007-2008	YTD AS % OF BUDGET	YTD COMMITMENTS	% OF BUDGET
<u>GENERAL FUND</u>						
Salaries & Related	\$ 93,897,095	\$ 7,190,752	\$ 89,158,984	95.0 %	\$ 89,158,984	95.0 %
Current Operating	26,736,811	2,337,637	20,100,141	75.2	21,450,867	80.2
Capital Items	12,294,470	2,193,276	8,180,779	66.5	11,339,532	92.2
TOTAL	\$ 132,928,376	\$ 11,721,665	\$ 117,439,904	88.3 %	\$ 121,949,383	91.7 %
<u>ADULT SUPP ED. FUND</u>						
Salaries & Related	\$ 3,367,670	\$ 323,691	\$ 2,614,513	77.6 %	\$ 2,614,513	77.6 %
Current Operating	5,331,716	376,322	3,528,354	66.2	3,742,206	70.2
Capital Items	53,801	18,236	111,401	207.1	117,474	218.3
TOTAL	\$ 8,753,187	\$ 718,249	\$ 6,254,268	71.5 %	\$ 6,474,193	74.0 %
<u>STUDENT ACTIVITIES FUND</u>						
Salaries & Related	\$ 491,736	\$ 37,916	\$ 442,810	90.1 %	\$ 442,810	90.1 %
Current Operating	759,476	96,484	714,644	94.1	725,467	95.5
Capital Items	45,000	3,944	44,952	99.9	47,143	104.8
Grants	1,191,677	17,354	1,051,745	88.3	1,051,745	88.3
TOTAL	\$ 2,487,889	\$ 155,698	\$ 2,254,151	90.6 %	\$ 2,267,165	91.1 %

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - JUNE 30, 2008

PART III - AUXILIARY SERVICES

	1	2	3	4	5	6
	BUDGETED	REALIZED	REALIZED	YTD AS	REALIZED	REALIZED
	2007-2008	THIS MONTH	YEAR TO DATE	% OF	THIS MONTH	YEAR TO DATE
	2007-2008	2007-2008	2007-2008	BUDGET	2006-2007	2006-2007
REVENUE						
Balance Forward	\$ 4,109,846	\$ 0	\$ 4,109,846	100.0 %	\$ 0	\$ 4,325,360
Concessions & Cosmetology	58,000	2,925	44,003	75.9	1,417	49,853
Bookstore	9,038,448	524,127	8,801,641	97.4	487,055	7,551,555
Dining Services	1,858,000	162,754	1,837,920	98.9	114,257	1,591,865
Coffee Bars	445,000	21,016	441,865	99.3	17,837	400,745
Vending	470,000	23,344	395,594	84.2	24,004	411,277
Hiersteiner Center	621,660	47,061	622,153	100.1	52,659	606,910
Eng. & Tech. Proj.	15,000	313	9,314	62.1	0	9,277
Printing	358,500	15,664	454,230	126.7	11,244	384,526
Dental Hygiene	4,000	135	3,548	88.7	614	3,549
Hospitality Mgt & Pastry Program	49,000	186	44,399	90.6	0	41,065
Museum Store	400,000	6,133	53,760	13.4	0	0
Café Tempo	603,962	24,894	157,332	26.0	0	0
TOTAL	\$ 18,031,416	\$ 828,552	\$ 16,975,605	94.1 %	\$ 709,087	\$ 15,375,982

JOHNSON COUNTY COMMUNITY COLLEGE

**TREASURER'S REPORT - JUNE 30, 2008
PART III - AUXILIARY SERVICES, CONTINUED**

	A	B	C	D	E	F
	BUDGETED	EXPENDED THIS MONTH	EXPENDED YEAR TO DATE	YTD AS % OF	YTD COMMITMENTS	% OF
	2007-2008	2007-2008	2007-2008	BUDGET		BUDGET
<u>EXPENSE</u>						
Concessions & Cosmetology	\$ 58,000	\$ 4,473	\$ 34,960	60.3 %	\$ 38,070	65.6 %
Bookstore	8,158,286	598,426	6,713,683	82.3	6,869,525	84.2
Dining Services	1,832,799	161,392	1,851,330	101.0	1,860,225	101.5
Coffee Bars	424,520	31,355	400,289	94.3	400,289	94.3
Vending	474,342	24,437	370,397	78.1	370,397	78.1
Hiersteiner Center	657,191	56,824	610,899	93.0	612,224	93.2
Eng. & Tech. Proj.	15,000	902	8,558	57.1	10,392	69.3
Printing	358,500	30,167	245,966	68.6	251,226	70.1
Hospitality Mgt & Pastry Program	53,100	1,087	40,121	75.6	40,121	75.6
Auxil. Construction	1,134,614	36,534	182,211	16.1	432,440	38.1
Campus Services	128,850	0	118,804	92.2	118,804	92.2
Dental Hygiene	4,000	800	4,578	114.5	4,578	114.5
Director	148,061	3,868	46,838	31.6	47,948	32.4
Museum Store	312,102	(13,381)	116,085	37.2	122,108	39.1
Café Tempo	555,400	29,227	282,151	50.8	282,836	50.9
Fine Art	3,000	1,950	1,950	65.0	2,900	96.7
TOTAL	<u>\$ 14,317,765</u>	<u>\$ 968,061</u>	<u>\$ 11,028,820</u>	<u>77.0 %</u>	<u>\$ 11,464,083</u>	<u>80.1 %</u>
<u>REVENUE OVER EXPENSE</u>	<u>\$ 3,713,651</u>	<u>\$ (139,509)</u>	<u>\$ 5,946,785</u>		<u>\$ 5,511,522</u>	<u>148.4 %</u>
	1-A	2-B	3-C		3-E	E/A

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - JUNE 30, 2008

PART IV - OTHER FUNDS

	PLANT FUNDS			
	BOND PRINCIPAL AND INTEREST SER 04 G/O BONDS	BOND PRINCIPAL AND INTEREST SER 98/02/04/06 REV BONDS	REPAIR AND REPLACEMENT	EAST CAMPUS CONSTRUCTION
REVENUES				
Cash Balance Forward	\$ 4,712,213	\$ 1,316,251	\$ 954,344	\$ 788,643
2007-2008 Est. Revenue	2,367,000	1,840,315	251,445	20,157
TOTAL	\$ 7,079,213	\$ 3,156,566	\$ 1,205,789	\$ 808,800
Realized This Month	\$ (93,409)	\$ 14,499	\$ 22,859	\$ 1,189
Realized YTD	\$ 6,914,092	\$ 3,246,801	\$ 1,225,756	\$ 820,318
EXPENDITURES				
Budget 2007-2008	\$ 3,540,250	\$ 1,911,343	\$ 1,205,789	\$ 808,800
Expended This Month	\$ (35,284)	\$ (3,766)	\$ 124,627	\$ 0
Expended YTD	\$ 3,504,977	\$ 1,862,903	\$ 247,581	\$ 230,344
Committed YTD	\$ 3,504,977	\$ 1,862,903	\$ 392,320	\$ 230,344

PART IV - OTHER FUNDS, CONTINUED

	PLANT FUNDS			RESTRICTED
	CAPITAL OUTLAY FUND	REGNIER/ NERMAN CONST (PRI)	CAMPUS DEVELOPMENT FUND	FUNDS SPECIAL ASSESSMENTS FUND
<u>REVENUES</u>				
Cash Balance Forward	\$ 1,463,615	\$ 129,529	\$ 2,919,457	\$ 273,081
2007-2008 Est. Revenue	<u>736,385</u>	<u>0</u>	<u>1,188,694</u>	<u>187,074</u>
TOTAL	\$ <u>2,200,000</u>	\$ <u>129,529</u>	\$ <u>4,108,151</u>	\$ <u>460,155</u>
Realized This Month	\$ <u>1,863,145</u>	\$ <u>550</u>	\$ <u>3,979</u>	\$ <u>67,955</u>
Realized YTD	\$ <u>3,833,358</u>	\$ <u>135,534</u>	\$ <u>4,026,653</u>	\$ <u>453,775</u>
<u>EXPENDITURES</u>				
Budget 2007-2008	\$ <u>2,200,000</u>	<u>129,529</u>	\$ <u>2,740,700</u>	\$ <u>200,000</u>
Expended This Month	\$ <u>2,427</u>	\$ <u>0</u>	\$ <u>404,050</u>	\$ <u>0</u>
Expended YTD	\$ <u>131,959</u>	\$ <u>0</u>	\$ <u>501,500</u>	\$ <u>192,172</u>
Committed YTD	\$ <u>134,459</u>	\$ <u>15,000</u>	\$ <u>2,736,175</u>	\$ <u>201,441</u>

PART IV - OTHER FUNDS, CONTINUED

	RESTRICTED FUNDS			
	GRANTS & CONTRACTS	PELL	SEOG	WORK STUDY
REVENUES				
Cash Balance Forward	\$ 1,125,426	\$ (25,916)	\$ (7,362)	\$ (44,187)
2007-2008 Est. Revenue	6,839,585	6,000,000	141,206	251,848
TOTAL	\$ 7,965,011	\$ 5,974,084	\$ 133,844	\$ 207,661
Realized This Month	\$ 518,154	\$ 208,201	\$ 23,744	\$ 0
Realized YTD	\$ 5,679,173	\$ 5,451,477	\$ 138,796	\$ 175,513
EXPENDITURES				
Budget 2007-2008	\$ 7,965,011	\$ 5,974,084	\$ 133,844	\$ 207,661
Expended This Month	\$ 705,052	\$ 11,333	\$ 5,744	\$ 12,512
Expended YTD	\$ 4,367,729	\$ 5,481,565	\$ 133,844	\$ 205,193
Committed YTD	\$ 4,807,336	\$ 5,481,565	\$ 133,844	\$ 205,193

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - June 30, 2008

PART V - INVESTMENTS

FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE	MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
Bank of Kansas City	7080000777	03/20/08	06/05/08	77 d	2.320	4,000,000.00	19,576.99	
Hillcrest Bank	62341235	03/20/08	06/12/08	84 d	3.000	4,000,000.00	27,616.44	
The PrivateBank	1003337037	03/27/08	06/19/08	84 d	3.010	8,000,000.00	55,607.14	
The PrivateBank	1003373874	04/03/08	06/26/08	84 d	3.060	4,000,000.00	28,267.52	
Capital City Bank	16879954	04/10/08	06/26/08	77 d	2.410	2,000,000.00	10,168.22	
Bank of Kansas City	7080000780	04/10/08	06/26/08	77 d	2.280	6,000,000.00	28,859.18	
Marshall & Ilsley Bank	94753	04/17/08	07/10/08	84 d	2.760			4,000,000.00
Marshall & Ilsley Bank	94885	04/24/08	07/10/08	77 d	2.720			4,000,000.00
Marshall & Ilsley Bank	24261-3	04/24/08	07/10/08	77 d	2.720			8,000,000.00
Bank of Kansas City	7080000786	05/01/08	07/17/08	77 d	2.270			4,000,000.00
Bank of Kansas City	7080000787	05/01/08	07/17/08	77 d	2.270			8,000,000.00
Marshall & Ilsley Bank	23722-7	05/08/08	07/24/08	77 d	2.720			4,000,000.00
Marshall & Ilsley Bank	23722-8	05/08/08	07/24/08	77 d	2.720			4,000,000.00
Marshall & Ilsley Bank	23722-9	05/08/08	07/24/08	77 d	2.720			4,000,000.00
Marshall & Ilsley Bank	23722-10	05/08/08	07/24/08	77 d	2.720			4,000,000.00
Marshall & Ilsley Bank	94753-2	05/29/08	08/14/08	77 d	2.450			4,000,000.00
Capital City Bank	16879990	06/05/08	08/21/08	77 d	2.510			4,000,000.00
Marshall & Ilsley Bank	24261-4	06/12/08	08/21/08	70 d	2.500			8,000,000.00
Hillcrest Bank	62373889	06/12/08	08/21/08	70 d	2.100			4,000,000.00
Marshall & Ilsley Bank	24261-5	06/12/08	08/28/08	77 d	2.540			4,000,000.00
Marshall & Ilsley Bank	24261-6	06/12/08	08/28/08	77 d	2.540			8,000,000.00
Capital City Bank	16880002	06/12/08	08/28/08	77 d	2.610			4,000,000.00
UMB	14662242060	06/19/08	09/04/08	77 d	2.320			4,000,000.00
Capital City Bank	16880008	06/19/08	09/04/08	77 d	2.460			4,000,000.00

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - June 30, 2008

PART V - INVESTMENTS

FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE	MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
Bank of Kansas City	7080000267	06/26/08	09/11/08	77 d	2.030			4,000,000.00
Bank of Kansas City	7080000268	06/26/08	09/11/08	77 d	2.030			8,000,000.00
							3,155,359.62	
							<u>3,325,455.11</u>	<u>100,000,000.00</u>
PREVIOUSLY REPORTED INTEREST								
TOTAL								
Municipal Investment Pool: Daily Rate		06/01/08	06/30/08	30 d	1.931 *		28,552.41	10,755,661.29
							654,509.56	
							<u>683,061.97</u>	
PREVIOUSLY REPORTED INTEREST								
TOTAL								
<u>SERIES 2004 GENERAL OBLIGATION BONDS</u>								
Municipal Investment Pool		06/01/08	06/30/08	30 d	1.939 *		297.15	143,895.29
							10,915.43	
							<u>11,212.58</u>	
PREVIOUSLY REPORTED INTEREST								
TOTAL								

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - June 30, 2008

PART V - INVESTMENTS

FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE	MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
<u>SERIES 2004 REVENUE BONDS</u>								
Municipal Investment Pool		06/01/08	06/30/08	30 d	0.000 *		0.00	0.00
							815.53	
							<u>815.53</u>	
 <u>SERIES 2004 CERTIFICATES OF PARTICIPATION</u>								
Municipal Investment Pool		06/01/08	06/30/08	30 d	1.935 *		891.43	561,436.58
							18,755.55	
							<u>19,646.98</u>	
							<u>4,040,192.17</u>	<u>111,460,993.16</u>

* Average daily rate earned for the month of June

Rates varied from 1.784 to 2.093

Average 3 month T-Bill rate for the month of June=1.869

Rates varied from 1.72to 2.02

JOHNSON COUNTY COMMUNITY COLLEGE

**TREASURER'S REPORT - JUNE 30, 2008
PART VI - CASH AND POOLED INVESTMENT ANALYSIS**

BANK	PURPOSE	BANK BALANCE	DEPOSITS IN TRANSIT	OUTSTANDING CHECKS	BOOK BALANCE
Various	Investments	\$ 111,460,993.16	\$ 0.00	\$ 0.00	\$ 111,460,993.16
First Nat'l. - Olathe	Deposit	5,287,084.86	666,248.15	0.00	5,953,333.01
First Nat'l. - Olathe	Operating	768,579.92	0.00	550,714.99	217,864.93
First Nat'l. - Olathe	Credit Card	2,324,072.79	81,057.71	0.00	2,405,130.50
First Nat'l. - Olathe	Refund	103,481.83	0.00	67,965.88	35,515.95
First Nat'l. - Olathe	EFT Fund	781,876.68	0.00	0.00	781,876.68
First Nat'l. - Olathe	Payroll	214,293.71	0.00	203,437.08	10,856.63
First Nat'l. - Olathe	Flex Reimbursement	24,500.00	0.00	(15,949.09)	40,449.09
Commerce Bank	COP Reserve/Lease	353,697.80	0.00	0.00	353,697.80
Credit Union - Jo. Co.	Savings	37.58	0.00	0.00	37.58
TOTAL		<u>\$ 121,318,618.33</u>	<u>\$ 747,305.86</u>	<u>\$ 806,168.86</u>	<u>\$ 121,259,755.33</u>

**CASH BALANCE PER BOOKS
CONSISTS OF EQUITY BELONGING TO:**

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE
General Fund	\$ 90,706,341.76	\$ 11,235,314.77	\$ 79,471,026.99
Adult Supplementary Education Fund	2,641,408.33	692,398.07	1,949,010.26
Auxiliary Enterprise Funds	6,363,456.57	1,026,509.21	5,336,947.36
Activity Fund	1,807,184.75	113,920.85	1,693,263.90
Special Assessments Fund	260,989.70	0.00	260,989.70
Restricted, Loan and Scholarship Funds	1,814,786.70	821,863.41	992,923.29
Capital Outlay Fund	3,767,947.34	64,695.41	3,703,251.93
Series 2004 General Obligation Bond P & I Fund	3,538,687.50	36,163.54	3,502,523.96
Series 98/02/04/06 Revenue Bond Principal and Interest Fund	1,555,193.41	171,295.21	1,383,898.20
East Campus Construction Fund-2004 General Obligation Bonds	143,895.29	75,572.38	68,322.91
East Campus Construction Fund-2004 COP	561,436.58	39,785.18	521,651.40
East Campus Construction Fund-2004 Private Funds	135,533.42	15,000.00	120,533.42
Campus Development Fund	4,026,581.53	2,739,103.16	1,287,478.37
Series 00/04 COP Debt Service Reserve and Lease Revenue Funds	353,697.80	0.00	353,697.80
COM Repair and Replacement Reserve Fund	224,784.74	49,744.89	175,039.85
ITC Repair & Maintenance Reserve Fund	821,171.46	162,775.94	658,395.52
Agency Funds	334,078.38	334,078.38	0.00
Payroll Fund	2,202,580.07	2,202,580.07	0.00
TOTAL	<u>\$ 121,259,755.33</u>	<u>\$ 19,780,800.47</u>	<u>\$ 101,478,954.86</u>

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

CASH DISBURSEMENT REPORT

REPORT:

The Cash Disbursement Report is contained in the supplement to the August 19, 2008 Board Packet. This supplement contains the Cash Disbursement Reports for computer-generated accounts payable checks as listed below. Tuition refund checks and financial aid disbursement checks were also generated.

<u>Date</u>	<u>Control Number</u>	<u>Amount</u>
06/18/08	90007097-9007104	714,728.67
06/20/08	90007105-9007108	1,150.00
06/23/08	90007109	75.00
06/24/08	10101103-10101109	2,413.47
06/25/08	00555476-00555732	691,891.99
06/25/08	!0011060-!0011072	2,246.96
06/26/08	90007110-90007112	9,560.41
06/27/08	10101110-10101146	15,702.00
07/01/08	10101147-10101165	12,870.05
07/01/08	90007113-90007116	3,578.60
07/02/08	00555733-00556025	922,095.50
07/02/08	!0011073-!0011083	8,703.33
07/02/08	90007117-90007119	4,391.15
07/03/08	90007120-90007124	14,259.26
07/07/08	90007125	12,373.55
07/08/08	10101166-10101193	21,430.38
07/08/08	90007126-90007129	4,662.98
07/09/08	00556026-00556117	188,927.54
07/09/08	!0011084-!0011095	3,027.04
07/09/08	90007130	77.50
07/10/08	90007131-90007148	385,394.00
07/11/08	10101194-10101210	9,080.62
07/11/08	90007149-90007152	24,227.49
07/14/08	90007153-90007154	1,134.77
07/15/08	10101211-10101220	6,820.66
07/15/08	90007155-90007158	13,927.75
07/15/08	!0011096-!0011378	133,189.19
07/16/08	00556118-00556361	863,408.78

07/16/08	!0011379-!0011383	448.68
07/16/08	90007159-90007164	7,798.43
07/17/08	!0011384	1,115.97
07/17/08	90007165-90007175	678,286.68
07/18/08	10101221-10101232	3,743.25
07/18/08	90007176	532.00
07/21/08	90007177-90007178	878.82
07/22/08	10101233-10101245	12,293.20
07/23/08	00556362-00556607	661,262.74
07/23/08	!0011385-!0011392	1,354.26
07/23/08	90007179-90007183	142,183.73
07/24/08	90007184-90007186	17,050.00
07/25/08	1010246-1010286	17,804.74
07/28/08	90007187-90007193	29,838.69
07/29/08	10101287-10101309	13,498.62
07/29/08	90007194-90007196	192,167.70
07/30/08	00556608-00556895	1,320,136.61
07/30/08	!0011393-!0011399	3,199.19
08/01/08	10101310-10101328	<u>41,488.90</u>
		7,216,430.85

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$7,216,430.85.

Robert L. Prater
Director of Financial Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

AWARD OF BIDS

REPORT:

Police Uniforms, Bid No. 09-4

Bids were opened at 2:00 p.m. on July 15, 2008, for the purchase of police uniforms. This purchase is necessary to outfit officers of the newly-created college police department.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Wayne Brown, Executive Vice President, Administration; Gus Ramirez, Director, Public Safety; and Scott Wargin, Public Safety officer, reviewed the bids.

Five vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$36,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bids of \$18,990.95 from Alamar Uniforms, \$8,002.00 from Express Police Supply, and \$2,121.40 from U.S. Cavalry, for a total expenditure of \$29,114.35 for police uniforms.

Insert bid 09-4

Bus Service, Bid No. 08-391

Bids were opened at 2:00 p.m. on June 30, 2008, for the purpose of contracting for bus transportation for the college's various athletic teams traveling to game locations for the 2008-2009 academic year.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Carl Heinrich, Director, Athletics; and Pam Vassar, Program Director, Student Life and Leadership Development, reviewed the bids.

Four vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$80,000.00

Source of Funds: Student Activity Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bids of \$47,987.50 from Crossroad Tours and \$31,767.50 from Heartland Trailways, for a total expenditure of \$79,755.00 for bus service.

Insert Spreadsheet Bid No. 08-391 – page 1

Insert Spreadsheet Bid No. 08-391 – page 2

Insert Spreadsheet Bid No. 08-391 – page 3

REPORT:

Outdoor Furniture, Bid No. 08-347

Bids were opened at 1:00 p.m. on May 28, 2008, for the purchase of outdoor furniture. This purchase consists of 26 tables with attached seats, which will be used campus-wide.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year, and appears in the Building Improvements schedule of the Budget Workshop manual on page 86.

Following the bid opening, Mitch Borchers, Director, Purchasing; Marilyn Bottrell, Senior Buyer, Purchasing; Robyn Albano, Interior Services Coordinator, Facility Planning, reviewed the bids.

Seven vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows.

<u>Vendor</u>	<u>Amount</u>
Commercial Concepts, Inc.	\$40,731.00*
ADT-American Co.	\$58,368.65
Corporate Express	\$55,493.12
Encompas	\$65,679.00
Scott Rice Office Works	\$62,767.04
Trilary, Inc.	\$47,111.00

*Recommended

Estimate: \$60,000.00

Source of Funds: Auxiliary Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$40,731.00 from Commercial Concepts, Inc., for the purchase of outdoor furniture.

REPORT:

Renewal of Annual Contract for Temporary Employment Services for the Bookstore, RFP No. 7-14

On August 3, 2006, the college requested proposals for the purpose of establishing an annual contract for temporary employment services for the Bookstore. On October 19, 2006, the Board of Trustees approved the establishment of an annual contract with A-1 Staffing/PBC Staffing of Kansas City, Inc. for an initial term of one year, with the option to renew for three (3) additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of November 1, 2008 through October 31, 2009 and represents the second of three (3) annual renewal options.

In the original RFP, nine firms were invited to respond, and the RFP was advertised in a local newspaper. The three (3) firms who responded with proposals were A-1 Staffing/PBC Staffing of Kansas City, Inc.; QualStaff Resources; and Staffing Kansas City, Inc.

The existing contract was reviewed by Mitch Borchers, Director, Purchasing; Marilyn Bottrell, Senior Buyer, Purchasing; and Chris Worthington, Manager, Bookstore, to determine its current competitiveness.

Estimate: \$90,000.00

Source of Funds: Auxiliary Funds

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the renewal of the annual contract for temporary employment services with A-1 Staffing/PBC Staffing of Kansas City, Inc., at a total annual expenditure not to exceed \$90,000.00.

Renewal of Annual Contract for Fine Paper, Bid 06-184

On February 23, 2006, the college requested bids for the purpose of establishing annual contracts for the purchase of fine paper. The contracts include various types of paper used by Document Services for the printing of instructional support materials, college brochures, and Continuing Education and Community Services publications. On March 9, 2006, the Board of Trustees approved the establishment of annual contracts with Spicers Paper, xpedx, and Shaughnessy, for an initial term of one year, with the option to renew for two (2) additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2008 through June 30, 2009 and represents the second of two (2) annual renewal options.

These purchases were approved and are included as part of the college's Budget for the 2008-2009 fiscal year.

In the original bid, ten (10) vendors were invited to respond, and the bid was advertised in a local newspaper. Four (4) bids were received and a bid summary is available for review.

The existing contract was reviewed by Mitch Borchers, Director, Purchasing; Marilyn Bottrell, Senior Buyer, Purchasing; and Bruce Hines, Manager, Document Services, to determine its current competitiveness.

Estimate: \$380,000.00

Source of Funds: Various

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the renewal of annual contracts for fine paper with Spicers Paper in the amount of \$25,000.00, xpedx in the amount of \$105,000.00 and Shaughnessy in the amount of \$245,000.00, for a total annual expenditure not to exceed \$375,000.00.

REPORT:

Johnson Chemical Cleaners, Bid No. 09-17

Bids were opened at 2:00 p.m. on July 28, 2008, for the purpose of entering into an annual price contract for Johnson chemical cleaners. These chemical cleaners will be used campus-wide by housekeeping staff. The initial term of the contract will be from September 1, 2008 through August 31, 2009. The contract is renewable for five (5) additional years, in one-year increments, upon the approval of both parties.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; and Gary Cook, Manager, Housekeeping and Custodial Services, reviewed the bids.

Four vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$40,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid from Am San, for a total expenditure not to exceed \$40,000.00 for the Johnson chemical cleaners annual contract.

Insert Spreadsheet for Bid No. 09-17-page 1

Insert Spreadsheet for Bid No. 09-17 – page 2

REPORT:

Renewal of Annual Contract for Coarse Paper, Bid No. 04-13

On July 10, 2003, the college requested bids for the purpose of establishing an annual contract for coarse paper. On August 7, 2003, the Board of Trustees approved the establishment of an annual contract with xpedx for an initial term of one year, with the option to renew for five (5) additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of September 1, 2008 through August 31, 2009 and represents the fifth of five (5) annual renewal options.

These purchases were approved and are included as part of the college's Budget for the 2008-2009 fiscal year.

In the original bid, thirteen vendors were invited to respond, and the bid was advertised in a local newspaper. Six bids were received and a bid summary is available for review.

The existing contract was reviewed by Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; and Gary Cook, Manager, Housekeeping and Custodial Services, to determine its current competitiveness.

Estimate: \$125,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the renewal of the annual contract for coarse paper with xpedx at a total annual expenditure not to exceed \$125,000.00.

REPORT:

GEB Northeast Roof Replacement, Bid No. 09-1

Bids were opened at 2:00 p.m. on July 14, 2008, for the removal and replacement of the northeast roof section of the GEB building. This purchase is necessary due to the deteriorating conditions of the existing roof.

This purchase was approved and is included as part of the college's Budget for the 2008-2009 fiscal year, and appears in the Building Improvements schedule of the Budget Workshop manual on page 76.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Rex Hays, Director, Campus Services; and Rick Monk, Manager, Campus Services and Energy Management, reviewed the bids.

Seven vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

<u>Contractor</u>	<u>Amount</u>
Delta Innovative Services	\$244,927.00*
ARR Roofing	\$274,346.00
Cornell Roofing	\$289,288.00
Hankins Roofing & Sheet Metal	\$279,729.00
Kaw Roofing & Sheet Metal	\$250,955.00
Sellers & Marquis Roofing	\$293,799.00

*Recommended

Estimate: \$260,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$244,927.00, plus an additional \$15,000.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed \$259,927.00 from Delta Innovative Services for the GEB roof replacement.

REPORT:

Police Academy Landscaping, Bid No. 08-362

Bids were opened at 2:00 p.m. on July 17, 2008, for Police Academy landscaping. This project, which consists of all labor and material to demolish and rebuild landscaping at the Police Academy; includes concrete paving, unit pavers, underground irrigation system, site furnishings, landscape grading, turf grass, and plant materials.

This purchase was approved and is included in the college's Budget for the 2008-2009 fiscal year and appears in the Land Improvements schedule of the Management Budget Workshop manual on page 87.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; and Rex Hays, Director, Campus Services, reviewed the bids.

Seven vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

<u>Vendor</u>	<u>Amount</u>
H&R Lawn & Landscape, Inc.	\$125,851.00*
Hermes Landscaping	\$199,670.00

*Recommended

Estimate: \$150,000.00

Source of Funds: Auxiliary Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$125,851.00 from H&R Lawn and Landscape, Inc., plus an additional \$12,500.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed \$138,351.00 for the Police Academy landscaping project.

Mitch Borchers
Director, Purchasing

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

GIFTS, GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants have been submitted on behalf of the college.

1. Wellness and Prevention Classes
Funding Agency: Greater Kansas City Health Foundation
Purpose: To provide early childhood services and additional wellness/prevention classes to Hispanic families.
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Requested: \$50,000
JCCC Match: -0-
Applicant: JCCC

2. Small Business Development Center
Funding Agency: Small Business Administration
Purpose: To provide small business consulting and training to existing and aspiring small business owners.
Duration: January – December, 2009
Grant Administrator: Malinda Bryan-Smith
Amount Requested: \$120,000
JCCC Match: \$206,606
Applicant: JCCC

The following grants have been approved for funding.

1. Next Step – Additional Funds
Funding Agency: Kansas Board of Regents
Purpose: For student success programs offered at the Olathe Family Resource Center.
Duration: July 1, 2007 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$1,752.00
JCCC Match: -0-
Applicant: JCCC

2. Performing Arts Series at the Carlsen Center
Funding Agency: Arts Council of Metropolitan Kansas City
Purpose: General operating support for the 2008/2009 performing arts series.
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Charles Rogers
Amount Funded: \$18,789.00
JCCC Match: -0-
Applicant: JCCC Foundation for transfer to JCCC

3. Dental Hygiene Clinic
Funding Agency: American Dental Hygienists' Association Institute for Oral Health
Purpose: Support for the Dental Hygiene Clinic to provide services to low income and uninsured children and adults from the community.
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Margaret LoGiudice
Amount Funded: \$3,000
JCCC Match: -0-
Applicant: JCCC

4. AEFLA/Adult Education (Federal)
Funding Agency: Kansas Board of Regents
Purpose: Provide ABE/GED/ESL Classes in Johnson County
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$445,987
JCCC Match: -0-
Applicant: JCCC

5. AEFLA/Adult Education (State)
Funding Agency: Kansas Board of Regents
Purpose: Provide ABE/GED/ESL Classes in Johnson County
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$53,498
JCCC Match: -0-
Applicant: JCCC

6. AEFLA/Adult Education (Staff Development)
Funding Agency: Kansas Board of Regents
Purpose: Provide ABE/GED/ESL Classes in Johnson County
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$35,679
JCCC Match: -0-
Applicant: JCCC

7. Bi-State Bioscience Consortium for Curriculum & Faculty Development
Funding Agency: National Science Foundation
Purpose: To develop a series of flexible educational paths for students at JCCC, Metropolitan Community College, and Kansas City Kansas Community College to improve the preparation of students and graduates for employment opportunities in the regional biotechnology industry.
Duration: July 15, 2008 to June 30, 2010
Grant Administrator: Luanne Wolfgram
Amount Funded: \$200,000
JCCC Match: -0-
Applicant: JCCC

8. Nerman Museum for Contemporary Art
Funding Agency: Arts Council of Metropolitan Kansas City
Purpose: To secure additional annual operating support for the Nerman Museum of Contemporary Art
Duration: July 1, 2008 – June 30, 2009
Grant Administrator: Bruce Hartman
Amount Funded: \$9,805
JCCC Match: -0-
Applicant: JCCC Foundation

9. Migrant Family Literacy
Funding Agency: KS State Department of Education
Purpose: To provide preschool and family literacy to migrant families.
Duration: August 1, 2008 – July 30, 2009
Grant Administrator: Susan McCabe
Amount Funded: \$238,160
JCCC Match: -0-
Applicant: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Dana Grove
Executive Vice President for Academic Affairs

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 19, 2008

HUMAN RESOURCES

1. Resignation

ELIZABETH MYERS, Grant Professional, Institutional Advancement & Government Affairs, effective August 1, 2008.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed resignation.

2. Reassignment

VINCENT MILLER, Systems Programmer/Analyst, Information Systems Division at \$57,555 for a twelve-month contract, to Systems Specialist, Information Systems Division at \$57,555 for a twelve-month contract, effective August 20, 2008. (See p. 65 for additional information.)

NOTE: Mr. Miller fills the new position of Systems Specialist, Information Systems Division in the Administration Branch.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignment.

3. Employment – Regular

JERICA AYERS, Science Lab Technician, Science Division, effective July 16, 2008 at \$13.50 per hour.

NOTE: Ms. Ayers replaces Jeffrey Rice who resigned effective June 15, 2008 at \$13.86 per hour.

HONG CHEN, Programmer/Analyst, Information Services Division, effective August 25, 2008 at \$52,496 for a twelve-month contract. (See p. 66 for additional information.)

NOTE: Mr. Chen replaces David Dumler who resigned effective May 31, 2008 at \$67,726 for a twelve-month contract.

ANNE CHRISTIANSEN-BULLERS, Student Life Media Coordinator, Student Services Division, effective August 20, 2008 at \$44,393 for a twelve-month contract. (See p. 67 for additional information.)

NOTE: Ms. Christiansen-Bullers fills the new position of Student Life Media Coordinator, Student Services Division.

ROSALEE DALLMAN, Assistant Professor, Sociology, Liberal Arts Division, effective August 11, 2008 at \$54,691 for a nine-month contract. (See p. 68 for additional information.)

NOTE: Ms. Dallam fills the new position of Assistant Professor, Sociology, Liberal Arts Division in the Academic Branch.

KACIE DAVIS, Classroom Coordinator, Hiersteiner Child Development Center, Student Services Division, effective July 23, 2008 at \$17.30 per hour.

NOTE: Ms. Davis fills the new position of Classroom Coordinator, HCDC, Student Services Division.

SHANNON FORD, Director, Academic Technology Services, Information Services Division, effective August 20, 2008 at \$77,607 for a twelve-month contract. (See p. 69 for additional information.)

NOTE: Mr. Ford replaces Alan Swarts who was reassigned effective May 15, 2008 at \$52,470 for a twelve-month contract.

KIMBERLY JOHNSON, Assistant Professor, Business Office Technology, Business & Technology Division, effective August 11, 2008 at \$46,987 for a nine-month contract. (See p. 70 for additional information.)

NOTE: Ms. Johnson replaces Jill Harmon who resigned effective June 15, 2008 at \$38,590 for a nine-month contract.

TARA MYERS, Assistant Professor, Nursing, Health Care Professions/Wellness Division, effective August 11, 2008 at \$50,987 for a nine-month contract. (See p. 71 for additional information.)

NOTE: Ms. Myers replaces Chesley Jameson who resigned effective January 1, 2008 at \$46,080 for a nine-month contract.

GE ANN PACE, Classroom Coordinator, Hiersteiner Child Development Center, Student Services Division, effective July 30, 2008 at \$19.00 per hour.

NOTE: Ms. Pace fills the new position of Classroom Coordinator, HCDC, Student Services Division.

ROCHELLE QUINN, Assistant Professor, Nursing, Health Care Professions/Wellness Division, effective August 11, 2008 at \$54,987 for a nine-month contract. (See p. 72 for additional information.)

NOTE: Ms. Quinn fills the new position of Assistant Professor, Nursing, Health Care Professions/Wellness Division in the Academic Branch.

EDWARD RONNEBAUM, Assistant Professor, Nursing, Health Care Professions/Wellness Division, effective August 11, 2008 at \$48,987 for a nine-month contract. (See p. 73 for additional information.)

NOTE: Mr. Ronnebaum fills the new position of Assistant Professor, Nursing, Health Care Professions/Wellness Division in the Academic Branch.

HEATHER SEITZ, Assistant Professor, Science, Science Division, effective August 11, 2008 at \$52,691 for a nine-month contract. (See p. 74 for additional information.)

NOTE: Ms. Seitz fills the new position of Assistant Professor, Science, Science Division in the Academic Branch.

DERRICK WEAVER, Custodian, Housekeeping & Custodial Services Department, Campus Services Division, effective August 6, 2008 at \$11.44 per hour.

NOTE: Mr. Weaver fills the new position of Custodian, Housekeeping & Custodial Services Department, Campus Services Division, Administrative Services Branch.

Name	Position	Effective Date	Salary
Markeya Bragg	Child Care Aide	08/04/08 - 06/30/09	10.56/hour
Scott Craig	Lab Clinician	07/16/08 - 06/30/09	17.65/hour
Woo Yeong Jeong	Intercultural Center Assist.	07/18/09 - 06/30/09	11.77/hour
Adam Lane	Lab Clinician	07/16/08 - 06/30/09	17.65/hour
Ann Latta	Lab Clinician	07/16/08 - 06/30/09	17.65/hour
Christopher Leeson	Microcomputer Technician	07/21/08 - 06/30/09	14.49/hour
Catherine Long	Child Care Aide	07/22/08 - 06/30/09	10.80/hour
Calvin McConnell	Student Ambassador	07/14/08 - 06/30/09	9.83/hour
Sakeeb Mehdi	Custodian	06/28/08 - 06/30/09	10.77/hour
Tigist Mengistu	Bookstore Accounting Clerk	07/21/08 - 06/30/09	11.51/hour
Masoud Miremadi	Help Desk Technician	07/21/08 - 06/30/09	14.17/hour
Andrea Myers	Office Assistant, Community Outreach	08/07/08 - 06/30/09	10.56/hour
Sandra Ozuna	Student Ambassador	08/04/08 - 06/30/09	9.83/hour
John Ross	Custodian	08/02/08 - 06/30/09	10.77/hour
Jessica Tillinghast	Administrative Assistant II	07/28/08 - 06/30/09	12.94/hour

Jeffrey Traffis	Lab Clinician	07/16/08 - 06/30/09	17.65/hour
Dennis Walters	Print Shop Aide	07/28/08 - 06/30/09	9.14/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

4. Employment – Temporary

Name	Position	Effective Date	Salary
Kelli Adams	Lab Aide, Ceramics	07/15/08 - 06/30/09	9.83/hour
Jared Anderson	Career Information Specialist	07/10/08 - 06/30/09	11.51/hour
Mayla Baez	Peer Tutor, Foreign Lang.	08/14/08 - 06/30/09	9.14/hour
Brett Bartloff	Child Care Aide Substitute	06/05/08 - 06/30/09	10.35/hour
Mohamed Ali Benarous	Drafting Lab Assistant	06/29/08 - 06/30/09	10.56/hour
Gary Benjamin	Bookstore Clerk	08/04/08 - 06/30/09	9.83/hour
Sarica Douglas	Dining Service Assistant III	07/29/08 - 06/30/09	9.14/hour
Jay Ann Duncan ^b	Receptionist, ABE/GED	08/01/08 - 06/30/09	10.98/hour
Benjamin Gort	Math Resource Center Tutor	08/07/08 - 06/30/09	9.14/hour
Benjamin Gort	Math Resource Center Supv.	08/12/08 - 06/30/09	17.17/hour
Nathaniel Henry	Student Ambassador	07/21/08 - 06/30/09	9.83/hour
Helen Howerton	Work Pool	07/14/08 - 06/30/09	9.14/hour
Sara Jawhari	Student Ambassador	07/16/08 - 06/30/09	9.83/hour
Ashleigh Martin	Student Ambassador	07/21/08 - 06/30/09	9.83/hour
Debbie Mellen	Child Care Aide	08/11/08 - 06/30/09	10.56/hour
Samantha Pagenkopf	Child Care Aide	08/01/08 - 06/30/09	11.34/hour
Thomas Parra	Math Resource Center Tutor	08/07/08 - 06/30/09	9.14/hour

Stephen Pedroza	Museum Guard	07/25/08 - 06/30/09	9.14/hour
Allyson Price	Student Ambassador	07/21/08 - 06/30/09	9.83/hour
Jason Rose	Student Ambassador	07/21/08 - 06/30/09	9.83/hour
Carolyn Rucker	Office Assistant, Business & Technology	07/14/08 - 06/30/09	10.56/hour
Kyle Rutledge	Assistant Coach, Athletics	08/01/08 - 06/30/09	19.00/hour
Brenda Scherstuhl	Admissions Clerk	07/17/08 - 06/30/09	11.51/hour
Hitoshi Shiota	Dining Services Assist. III	08/04/08 - 06/30/09	9.14/hour
Michelle Wear	Assistant Coach, Athletics	08/01/08 - 06/30/09	19.00/hour
Martin Wiltsey	Press Operator I	07/28/08 - 07/28/08	12.18/hour
Derrick Wilczek	Public Safety Officer, Special Events	07/19/08 - 06/30/09	25.00/hour
Emily Boullear	Staff Photographer The Campus Ledger	07/28/08 - 12/05/08	700.00/total
Anne Christiansen-Bullers	Student Media Coordinator The Campus Ledger	07/01/08 - 08/19/08	2,134.00/total
Tyler Conover	Staff Reporter The Campus Ledger	07/28/08 - 12/05/08	700.00/total
Cameron Fletcher	Section Editor Sports The Campus Ledger	07/28/08 - 12/05/08	1,150.00/total
Cameron Fletcher	Circulation Manager The Campus Ledger	07/28/08 - 12/05/08	500.00/total
Rachel Fredman	Ad/Promotion Manager The Campus Ledger	07/28/08 - 12/05/08	1,500.00/total
Matthew Galloway	Section Editor News The Campus Ledger	07/28/08 - 12/05/08	1,150.00/total
Jennifer Harris	Editor in Chief The Campus Ledger	07/28/08 - 12/05/08	3,000.00/total
Margaret Houghton	Copy Editor The Campus Ledger	07/28/08 - 12/05/08	950.00/total
Dane Kaplan	Staff Photographer The Campus Ledger	07/28/08 - 12/05/08	700.00/total
Vincent Medellin	Illustrator/Cartoonist The Campus Ledger	07/28/08 - 12/05/08	650.00/total
Rob Mitchell	Design Assistant The Campus Ledger	07/28/08 - 12/05/08	950.00/total
Brianna Olds	Online Assistant The Campus Ledger	07/28/08 - 12/05/08	950.00/total
Jacob Orloff	Staff Reporter	07/28/08 -	700.00/total

David Scott	The Campus Ledger Section Editor Arts	12/05/08 07/28/08 -	1,150.00/total
Whitney Shaffer	The Campus Ledger Production Editor	12/05/08 07/28/08 -	2,500.00/total
Lora Siemer	The Campus Ledger Photo Editor	12/05/08 07/28/08 -	1,150.00/total
Chen Stolyar	The Campus Ledger Business Manager	12/05/08 07/28/08 -	700.00/total
Corey Thibodeaux	The Campus Ledger Staff Reporter	12/05/08 07/28/08 -	700.00/total
Bryan Timmins	The Campus Ledger Illustrator/Cartoonist	12/05/08 07/28/08 -	650.00/total
Tanika Townsend	The Campus Ledger Staff Photographer	12/05/08 07/28/08 -	700.00/total
Georgiana Voicu	The Campus Ledger Staff Reporter	12/05/08 07/28/08 -	700.00/total
John Young	The Campus Ledger Online Editor	12/05/08 07/28/08 -	2,000.00/total
John Young	The Campus Ledger Staff Photographer	12/05/08 07/28/08 -	600.00/total
Addye Buckley	The Campus Ledger CHOICES	12/05/08 10/13/08 -	240.00/total
Christine Buta	Career Services Center Speaker	10/15/08 10/01/08 -	100.00/total
Terri Easley	Cavalier Leadership Prog. Speaker	10/01/08 10/15/08 -	100.00/total
Fatai Ayoade	Cavalier Leadership Prog. Head Men's Soccer Coach	10/15/08 08/01/08- 05/31/09	23,042.05/total
Kelly Latendresse	Head Softball Coach	08/01/08- 05/31/09	19,142.74/total
Lafayette Norwood	Head Golf Coach	08/01/08- 05/31/09	20,000.00/total
Jim Schwab	Head Women's Soccer Coach	08/01/08- 05/31/09	21,146.94/total
Kathryn Byrne	Evaluate, Prior Learning Assessment	07/01/08 - 06/30/09	20.00/eval.
Steve Werkmeister	Evaluator, Prior Learning Assessment	07/01/08 - 06/30/09	20.00/eval.
Addye Buckley	Counselor, Learning Engagement	08/01/08 - 08/29/08	3,083.00/total
Melissa Johansen	"	07/28/08 - 08/29/08	3,627.00/total
Ann Schwartz	"	10/20/08 -	7,786.00/total

Amy Warner-Koch	"	01/29/09 08/18/08 - 05/15/09	1,031.00/total
Courtney Barden	Instructor, CLEAR	08/16/08 - 12/06/08	24.00/hour
Debora Bergmann	"	"	22.00/hour
Gayla Berry	"	"	24.00/hour
Lindsey Brenton	"	"	24.00/hour
Cheryl Cataldi	"	"	24.00/hour
Julie Copenhaver	"	"	24.00/hour
Sharon Depperschmidt	"	"	24.00/hour
Karen Fitzpatrick	"	"	24.00/hour
Carol Glenski	"	"	24.00/hour
Pauline Hahne	"	"	24.00/hour
Ann Hauser	"	"	22.00/hour
Marsha Keller	"	"	24.00/hour
Jalaila Lyles	"	"	24.00/hour
Gina Malashock	"	"	24.00/hour
Susan Murdock	"	"	22.00/hour
Elizabeth Stephens	"	"	22.00/hour
John Todd	"	"	24.00/hour
Lisa Wells	"	"	24.00/hour
Mendi Abegg	Volunteer, Greenhouse	07/08/08 - 06/30/09	non-remunerated
Courtney Aguilar	Volunteer, Athletics	07/01/08 - 06/30/09	non-remunerated
Kara Barnes	Volunteer, Greenhouse	06/30/08 - 06/30/09	non-remunerated
Nadia DeMuro	Volunteer, Greenhouse	07/14/08 - 06/30/09	non-remunerated
Evelyn Kelley	Volunteer, Gallery	06/06/08 - 06/30/09	non-remunerated
Deborah Allen	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Robert Joseph Allen	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Donna Barker	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	40.00/hour
Clarissa Craig ^a	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	60.00/hour
Margaret LoGuidice ^a	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	40.00/hour
William Lozano	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	35.00/hour
James E. Mbgori	Instr., Ctr. for Bus. & Tech.	07/01/08 -	60.00/hour

		06/30/09	
Ellyn Mulcahy ^a	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	75.00/hour
Kirk Nelson	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	65.00/hour
Molly Ruth Oehlert	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Frederick Palmer	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	30.23/hour
Valerie Palmer	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Virginia Radom ^a	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	45.00/hour
William J. Ratliff	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Judith Runser ^a	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	70.00/hour
Katee Schimming	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	15.00/hour
Lori Schwartz	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	85.00/hour
Susan Stevens	Instr., Ctr. for Bus & Tech.	08/02/08 - 06/30/09	85.00/hour
Becky Stoerman-Snelson	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	50.00/hour
Mary Renee Walters	Instr., Ctr. for Bus. & Tech.	07/01/08 - 06/30/09	50.00/hour
Helga Dotti-Alvarado	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Pam Arlund	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Carrie Babb	Instr., Comm. Serv. Summer Enrichment Prog.	07/21/08 - 07/31/08	800.00/total
Kathy Blocker	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Meredith Borel	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Dan Bowman	Instr., Comm. Serv.	08/01/08 - 06/30/09	non-remunerated
Elliott Browar	Moderator-Great Decisions & US Current Events	08/01/08 - 06/30/09	378.00/total
Darla Chapman	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Susan Child	Instr., Comm. Serv.	08/01/08 - 06/30/09	15.00/hour
Rebeca Chow	Instr., Comm. Serv.	08/01/08 - 06/30/09	25.00/hour

William Cipra	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Wesley Cline	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Christie Collier	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Jac Comfort	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Eva Cook	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Nancy Corder	Instr., Comm. Serv.	08/01/08 - 06/30/09	23.00/hour
Mary Crimmins	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Norm Crisp	Instr., Comm. Serv.	08/01/08 - 06/30/09	19.00/hour
Janet Daley	Instr., Comm. Serv.	08/01/08 - 06/30/09	25.00/hour
Kim Davis	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Gregory Day	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Susan Deja	Instr., Comm. Serv.	08/01/08 - 06/30/09	16.00/hour
Mark Deming	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Luz De la Rosa	Instr., Comm. Serv.	08/01/08 - 06/30/09	13.00/hour
John Dillard	Instr., Comm. Serv.	08/01/08 - 06/30/09	23.00/hour
Margery Downey	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour
Cheryl Dugas	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Lisa Dye	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Steven Dye	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Michele Frantz	Instr., Comm. Serv.	08/01/08 - 06/30/09	19.00/hour
Rita Garcia	Instr., Comm. Serv.	07/21/08 -	50.00/total
	Summer Enrichment Prog.	07/31/08	
Greg Gildersleeve	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Christy Green	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Linda Hammen	Instr., Comm. Serv.	08/01/08 - 06/30/09	16.00/hour

Ron Hammen	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Tim Hayden	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Theresa Hitt	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Justin Howe	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Robert Hughes	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Helena Irwin	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Jessica Iverson	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Gloria Johnson	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour
Linda Kozacek	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Travis Knight	Instr., Comm. Serv.	08/01/08 - 06/30/09	19.00/hour
Debra Kunz	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Nova Maack	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Monica McCuiston	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Rosemary McDanel	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour
Linda McVey	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Linda Meyer	Instr., Comm. Serv. Summer Enrichment Prog.	07/21/08 - 07/31/08	50.00/total
Pamela Miller	Instr., Comm. Serv.	08/01/08 - 06/30/09	23.00/hour
Diane Mora	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Jackie Morris	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Ann Nelson	Instr., Comm. Serv. Summer Enrichment Prog.	07/21/08 - 07/31/08	900.00/total
Yara Nienshultz	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour
Kelley Patterson	Instr., Comm. Serv.	08/01/08 - 06/30/09	15.00/hour
Virginia Pearson	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Vivian Pendergrass	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour

Erin Pike	Instr., Comm. Serv. Summer Enrichment Prog.	07/21/08 - 07/31/08	300.00/total
Joanne Postlewait	Instr., Comm. Serv.	08/01/08 - 06/30/09	22.00/hour
Patricia Raouf	Instr., Comm. Serv. Summer Enrichment Prog.	07/21/08 - 07/31/08	400.00/total
Michelle Rayburn	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Stephen Roth	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Jennifer Schrowe	Instr., Comm. Serv.	07/01/08 - 06/30/09	20.00/hour
Gregory Shepard	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Rodney Southard	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Pamela Stafford	Instr., Comm. Serv.	08/01/08 - 06/30/09	40.00/hour
Gerald Steffes	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Dora Stewart	Instr., Comm. Serv.	08/01/08 - 06/30/09	17.00/hour
Melissa Storrer	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Charlene Taylor	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Tetyana Thuma	Instr., Comm. Serv.	08/01/08 - 6/30/08	18.00/hour
Angie Troutman	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Amber Turner	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
June Wayne	Instr., Comm. Serv.	08/01/08 - 06/30/09	30.00/hour
Amy White	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Patricia Wilde	Instr., Comm. Serv.	08/01/08 - 06/30/09	16.00/hour
Kathleen Wiley	Instr., Comm. Serv. Summer Enrichment Prog.	07/01/08 - 08/31/08	400.00/total
Suzanne Woodward	Instr., Comm. Serv.	08/01/08 - 06/30/09	20.00/hour
Susan Wilcox	Instr., Comm. Serv.	08/01/08 - 06/30/09	18.00/hour
Cheryl Streeter	Consultant Continuing Education	07/01/08 - 06/30/09	75.00/hour

Cheryl Streeter	Consultant Small Bus. Dev. Ctr.	08/02/08 - 06/30/09	30.00/hour
Britt Benjamin	Instr., Bus. & Tech.	Acad. Yr. 2008-09	807.00/cr.hr.
Jeff Carlile	"	"	836.00/cr.hr.
Aletha Cassity	"	"	841.00/cr.hr.
Patrick Davis	"	"	784.00/cr.hr.
Russell Edwards	"	"	841.00/cr.hr.
Robert Epp	"	"	836.00/cr.hr.
David Kennedy ^a	"	"	910.00/cr.hr.
Jim Lossing	"	"	2,758.00/cr.hr.
Bruce Alan Owens	"	"	841.00/cr.hr.
Benjamin Perry	"	"	841.00/cr.hr.
Savio Pham	"	"	938.00/cr.hr.
Jerry Rice	"	"	807.00/cr.hr.
Jeffrey Schutzler	"	"	841.00/cr.hr.
Steven Scovel	"	"	807.00/cr.hr.
Joe Sopcich ^a	"	"	869.00/cr.hr.
Adam Spoolstra	"	"	841.00/cr.hr.
Kelly Vogel	"	"	841.00/cr.hr.
Mark Edward Webster	"	"	807.00/cr.hr.
Don Wengler	"	"	841.00/cr.hr.
Richard Wenzel	"	"	841.00/cr.hr.
Budd Langley	Professor Emeritus, Bus. & Technology	Acad. Yr. 2008-09	2,478.00/cr.hr.
Pam Hulén	Course by Arrangement, Bus. & Tech.	Fall 2008	50.00/st.cr.hr.
Molly Baumgardner	Instr., Liberal Arts	Acad. Yr. 2008-09	909.00/cr.hr.
Sarah Beach	"	"	881.00/cr.hr.
Kori Binette	"	"	841.00/cr.hr.
Joseph Campbell	"	"	930.00/cr.hr.
Todd Cero-Atl	"	"	841.00/cr.hr.
Odette Cole	"	"	841.00/cr.hr.
Dianne Daugherty	"	"	886.00/cr.hr.
Margaret Dickerson	"	"	971.00/cr.hr.
Amy Dillon	"	"	930.00/cr.hr.
Jonathan Downs	"	"	841.00/cr.hr.
Rick Fagan	"	"	952.00/cr.hr.
Gregory Franklin	"	"	784.00/cr.hr.
Tamera Gwynn	"	"	807.00/cr.hr.
Mark Harris	"	"	881.00/cr.hr.
Doug Harvey	"	"	971.00/cr.hr.
Ruth Heflin	"	"	873.00/cr.hr.
Jeffrey Howard	"	"	873.00/cr.hr.
Melanie Hull	"	"	841.00/cr.hr.

Lacy Johnson	"	"	873.00/cr.hr.
Kimberly Kuntz	"	"	938.00/cr.hr.
Eric Lackey	"	"	841.00/cr.hr.
Steven MacArthur	"	"	873.00/cr.hr.
John N. Mack	"	"	910.00/cr.hr.
Michael Penrod	"	"	873.00/cr.hr.
Staci Petrillo	"	"	869.00/cr.hr.
Thad Rose	"	"	871.00/cr.hr.
Robyn Seglem	"	"	881.00/cr.hr.
Ezekiel Stear	"	"	891.00/cr.hr.
Rieck Thomas	"	"	841.00/cr.hr.
Andrea Vieux	"	"	841.00/cr.hr.
Nancy Wandell	"	"	861.00/cr.hr.
Kelli White	"	"	841.00/cr.hr.
Kristen Worthington	"	"	873.00/cr.hr.
Lisa-Marie Wright	"	"	881.00/cr.hr.
Pat Jonason	Professor Emeritus, Liberal Arts	Acad. Yr. 2008-09	2,325.00/cr.hr.
Robert Perry	"	"	2,391.00/cr.hr.
Ruth Slessor	"	"	2,461.00/cr.hr.
Dick Stine	"	"	2,846.00/cr.hr.
Donna Helgeson	Inst., Mathematics	Acad. Yr. 2008-09	938.00/cr.hr.
Eileen Horn	Instr., Science	Acad. Yr. 2008-09	841.00/cr.hr.
Edward Carey	"	"	873.00/cr.hr.
Marion Mealey	"	"	841.00/cr.hr.
Paula Morehouse	"	"	873.00/cr.hr.
Jeffrey Oden	"	"	841.00/cr.hr.
Andrea Ray-Chandler	"	"	841.00/cr.hr.
Stacy Taylor	"	"	938.00/cr.hr.
Elizabeth Wenske	"	"	873.00/cr.hr.
Kevin Cannell ^a	STEM Conference, Science	Summer 2008	27.50/cr.hr.
Kevin Gratton	Professor Emeritus, Science	Fall 2008	2,805.00/cr.hr.
Robert Hunt	"	"	2,686.00/cr.hr.
Lynda Swander-Ochs	Professor Emeritus, Science	Spring 2009	2,778.00/cr.hr.
Linda Blaisdell-Maher	Inst., Health Care Professions & Wellness	Acad. Yr. 2008-09	296.28/day
Barbara Burkindine	"	"	296.28/day
Linda Harkins	"	"	296.01/day
Robert Johns	"	"	384.41/day

Nathan Myers	"	"	263.36/day
Ann Nordquist	"	"	283.77/day
Jim Trotter	"	"	263.12/day
Scott Craig	Lab Tech, Health Care Professions & Wellness	07/09/08	75.00/day
Vicki Davis	BioTech Workshop, Career Pathways	06/20/08	150.00/total
Matt Campbell	Consultant, College Now Master Educator Workshop	07/12/08 - 07/13/08	500.00/total
Lisa Cole ^a	Internship, Career Pathways	Summer 2008	1,000.00/total
Jerold Marcellus ^a	"	"	500.00/total
Nancy West ^a	"	"	1,500.00/total
Kathy Carver ^a	Dean Search Committee	06/03/08 - 06/16/08	300.00/total
Heather Flick ^a	"	"	300.00/total
Jill Stinson ^a	"	"	300.00/total
Rochelle Quinn ^a	"	"	300.00/total
Joe Weis ^a	"	"	300.00/total
Monica Hogan Adams ^a	Special Project, V.P. Instr.	Summer 2008	1,952.00/total
Bruce Harvey ^a	Interim Dean, Learning Engagement	07/28/08 - 12/31/08	4,968.53/total
Lisa Cole ^a	Diversity Fellow, Office of Diversity, Equity, Inclusion	Acad. Yr. 2008-09	938.00/cr.hr
Amber Smith	"	"	869.00/cr.hr
Linda Jameson	Special Project, Office of Diversity, Equity, Inclusion	07/17/08	110.00/total
Diane Kappen	"	07/08/08	55.00/total
Birgit Love ^a	Staff Development Computer Instructor	07/22/08 - 06/30/08	50.00/hr.
Lisa Friedrichson ^a	"	"	50.00/hr.
Jeff Botts ^c	Asst. Professor, Chemistry	08/11/08 - 12/16/08	15,000.00/total
Christina Kolm ^d	Asst. Professor, Graphic Design	08/11/08 - 12/16/08	14,000.00/total
Tim Lucas ^{a e}	Sr. Systems Analyst	07/15/08 - 02/13/09	1,874.85/total
Beate Pettigrew ^f	Asst. Professor, Theatre	08/11/08 -	29,000.00/total

Justin Plymell ^g	Asst. Professor, Physical Geography	05/15/09 08/11/08 - 12/16/08	14,000.00/total
Richard Sherry ^h	Asst. Professor, Science	08/11/08 - 12/16/08	14,000.00/total
Krista Thomas ⁱ	Asst. Professor, Chemistry	08/11/08 - 12/16/08	14,000.00/total
Karen Thomas ^{a,j}	Accountant	07/01/08 - 12/31/08	1,575.06/total
Brian Anderson ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Robin Boley ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Frank Bracale ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Gary Cook ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Rex Hays ^a	Communication Device Stipend	07/01/08 - 06/30/08	720.00/total
Willis Gibson ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Angel Mercier ^a	Communications Device Stipend	07/01/08 - 06/30/09	300.00/total
Art Miller ^a	Communication Device Stipend	07/01/08 - 06/30/09	540.00/total
Rick Monk ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Kent Smith ^a	Communication Device Stipend	07/01/08 - 06/30/08	720.00/total
Dean Spaulding ^a	Communication Device Stipend	07/01/08 - 06/30/08	360.00/total
Elisa Waldman ^a	Communications Device Stipend	08/15/08 - 06/30/09	360.00/total

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

5. Changes to the FY2008-2009 Staffing Authorization Table for Part-time Regular Staff

REMOVE: Vacant - Li Asset Inventory Coordinator – OT12

REMOVE: Vacant - Schmitz Data Entry Operator – OT11

These positions are being removed in order to add a new full-time regular position of Assistant Buyer, Purchasing Department to the FY2008-2009 Staffing Authorization Table.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed changes to the FY2008-2009 Staffing Authorization Table for Part-time Regular Staff.

6. Addition to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff

ADDITION: Vacant – New Assistant Buyer – OT 15

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed addition to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff.

7. Change to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff

FROM: John Armilio Public Safety Officer – MS 13
TO: John Armilio Police Officer – MS 17

FROM: Debra Bates Public Safety Officer – MS 13
TO: Debra Bates Police Officer – MS 17

FROM: Betty Bullock Associate Professor, Sociology – 9-month
TO: Betty Bullock Professor, Sociology – 9-month

FROM: Larry Dixon Manager, Public Safety – AMS 17
TO: Larry Dixon Deputy Chief, Police Department – AMS 19

FROM: Larry Ealy Supervisor, Public Safety – MS 15
TO: Larry Ealy Sergeant, Police Department – MS 18

FROM: Randy Garcia Supervisor, Public Safety – MS 15
TO: Randy Garcia Sergeant, Police Department – MS 18

FROM: Robert Greenwood Public Safety Officer – MS 13
TO: Robert Greenwood Police Officer – MS 17

FROM: Woody Hersey Public Safety Officer – MS 13
TO: Woody Hersey Police Officer – MS 17

FROM: William Huff Public Safety Officer – MS 13
TO: William Huff Police Officer – MS 17

FROM: Michael Moore Public Safety Officer – MS 13
TO: Michael Moore Police Officer – MS 17

FROM:	Jerry Naas	Supervisor, Public Safety – MS 15
TO:	Jerry Naas	Sergeant, Police Department – MS 18
FROM:	Charles Northcott	Public Safety Officer – MS 13
TO:	Charles Northcott	Police Officer – MS 17
FROM:	Gus Ramirez	Director, Public Safety – AMS 21
TO:	Gus Ramirez	Chief, Police Department – AMS 21
FROM:	Gregory Russell	Public Safety Officer – MS 13
TO:	Gregory Russell	Police Officer – MS 17
FROM:	Christopher Sager	Public Safety Officer – MS 13
TO:	Christopher Sager	Police Officer – MS 17
FROM:	Dan Stinson	Public Safety Officer – MS 13
TO:	Dan Stinson	Police Officer – MS 17
FROM:	Scott Wargin	Public Safety Officer – MS 13
TO:	Scott Wargin	Police Officer – MS 17
FROM:	Vacant – Lamb	Dean, Liberal Arts – AMS 23
TO:	Vacant – Lamb	Dean, Business – AMS 23
FROM:	Vacant – New	Manager, College Information – AMS 19
TO:	Vacant – New	Internal Communication Writer/Editor – AMS 16
FROM:	Vacant – Williams	Dean, Business & Technology – AMS 23
TO:	Vacant – Williams	Dean, Technology – AMS 23

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed change to the FY2008-2009 Staffing Authorization Table for Full-time Regular Staff.

- a. Also full-time staff.
- b. Full-Time temporary position funded by Adult Education & Family Literacy Grant.
- c. Full-Time temporary replacement for Csilla Duneczky who is on temporary assignment as Interim Dean, Science. (See p. 75 for additional information.)
- d. Full-Time temporary position to continue special assignment in Graphic Design department. (See p. 76 for additional information.)
- e. Compensation for interim duties as Manager, Systems, Information Systems while Phil Mein is on sabbatical leave.

- f. Full-Time temporary position to complete special project in the Theatre department. (See p. 77 for additional information.)
- g. Full-Time temporary replacement for Lynne Beatty who is on sabbatical leave. (See p. 78 for additional information.)
- h. Full-Time temporary position to handle additional classes in the Science department. (See p. 79 for additional information.)
- i. Full-Time temporary position to handle additional classes in the Science department. (See p. 80 for additional information.)
- j. Compensation for additional duties in the Financial Services division.

Judy Korb
Vice President, Human Resources
& Organizational Development

Terry A. Calaway
President

Insert New Employee pages from HR (if applicable)-1

Insert New Employee pages from HR (if applicable)-2

Insert New Employee pages from HR (if applicable)-3

Insert New Employee pages from HR (if applicable)-4

Insert New Employee pages from HR (if applicable)-5

Insert New Employee pages from HR (if applicable)-6

Insert New Employee pages from HR (if applicable)-7

Insert New Employee pages from HR (if applicable)-8

Insert New Employee pages from HR (if applicable)-9

Insert New Employee pages from HR (if applicable)-10

Insert New Employee pages from HR (if applicable)-11

Insert New Employee pages from HR (if applicable)-12

Insert New Employee pages from HR (if applicable)-13

Insert New Employee pages from HR (if applicable)-14

Insert New Employee pages from HR (if applicable)-15

Insert New Employee pages from HR (if applicable)-16