

JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas

Meeting--Board of Trustees

Hugh Speer Board Room, 137 General Education Building
April 17, 2008 - 5:00 p.m.

AGENDA

- I. CALL TO ORDER** **Mr. Mitchelson**

- II. ROLL CALL AND RECOGNITION OF VISITORS** **Mr. Mitchelson**

- III. PETITIONS AND COMMUNICATIONS** **Mr. Mitchelson**
 - A. Gateway Plaza Project**

- IV. COLLEGE LOBBYIST REPORT** **Mr. Carter**

- V. AWARDS, RECOGNITIONS and COMMUNICATIONS** **Dr. Grove**
 - A. Nursing Accreditation**
 - B. United Way “Circle of Caring”**
 - C. Lose the Training Wheels Bike Camp – Volunteer Appreciation**
 - D. Fashion Show Donation to Kelsey Smith Foundation**
 - E. PTK Honors**

- VI. COMMITTEE REPORTS AND RECOMMENDATIONS**
 - A. Finance (pp 1-3)** **Mr. Stewart**

 - B. Audit (pp 5-7)** **Ms. Brown-VanArsdale**
Recommendation: External Audit Services Vendor (p 5)

- VII. PRESIDENT’S RECOMMENDATIONS FOR ACTION** **Dr. Calaway**
 - A. Emergency Notification System (pp 9-10)**
 - B. Clinical Affiliates (pp 11-20)**
 - C. Cooperative Agreements (pp 21-25)**
 - D. Classifications and Salary Systems Audit (pp 27-28)**
 - E. Salary Guidelines for Full-Time Regular Staff (p 29)**
 - F. Salary Guidelines for Part-Time Hourly Staff (p 29)**
 - G. Salary Guidelines for Adjunct Faculty (p 30)**
 - H. Campus Police Department (p 31)**

VIII. OLD BUSINESS

A. Trustee Emeritus Board Policy – 116.00 (pp 33-34)

IX. NEW BUSINESS

X. REPORTS FROM BOARD LIAISONS

A. KACCT

Mr. Mitchelson

B. Foundation

Ms. Krebs

C. Collegial Steering Committee

Mr. Martin

D. Faculty Association

Mr. Martin

XI. PETITIONS AND COMMUNICATIONS

Mr. Mitchelson

XII. CONSENT AGENDA

Dr. Calaway

A. Curriculum (pp 35-36)

B. Regular Monthly Reports and Recommendations

1. Minutes of Previous Meeting

2. Treasurer's Report (pp 37-48)

3. Cash Disbursement Report (pp 49-50)

4. Award of Bids (pp 51-58)

5. Gifts and Grants (p 59-60)

C. Human Resources (pp 61-73)

1. Resignations

2. Employment – Regular

3. Employment – Temporary

4. Reappointment of Professional Salaried Staff 2008-2009

5. Change to the FY2007-2008 Staffing Authorization Table for Full-time Regular Staff

6. Professor/Counselor Emeritus

XIII. BUDGET WORKSHOP

XIV. ADJOURNMENT

FINANCE COMMITTEE

Minutes

April 2, 2008

The Finance Committee met at 9:00 a.m. on Wednesday, April 2, 2008, in Regnier Center 270. Those present were Mr. Jon Stewart, chair; Mr. Don Weiss; Dr. Jerry Baird; Mr. Mitch Borchers; Ms. Gayle Callahan; Ms. Debbie Drake, recorder; Ms. Ellen Fisher; Ms. Dorothy Friedrich; Ms. Julie Haas; Mr. Rex Hays; Mr. Don Perkins; Mr. Bob Prater; Ms. Susan Rider; Ms. Janelle Vogler; Ms. Sandra Warner; Mr. Paul Knight, TouchNet

Return on Investment, Implementation of TouchNet Products

Ms. Callahan and Ms. Rider updated the committee on the TouchNet E-Commerce products currently used by the college. Initially, Payment Gateway, which allowed credit card payments to be taken over the web, was implemented in 2001, following in 2006 with Bill+Payment Suite, which includes electronic billing, payment plans and refunds. Marketplace was implemented in March and Cashiering in July 2007.

By using the web, the college has realized substantial savings in regards to postage, paper usage and the cost of handling. After the initial investment and annual costs, the total impact to-date has been a savings of \$89,240. The benefit for 2009 and forward will be \$179,550 annually.

Approximately 2,000 students have benefited from taking advantage of the payment plan.

An anticipated future purchase will give the college the ability to process debit transactions. Currently they are processed as credit cards, which is not as cost effective as debit transactions. If the college had the capability to process the current debit cards as debit transactions, the first-year impact would be \$51,875.

FI-5 Assessed Valuation: Update

Dr. Baird and Mr. Perkins attended a meeting this week regarding assessed valuation. Documentation presented by Johnson County Appraiser Paul Welcome indicated that the combined corporate/residential average assessed valuation increased to 3.54 %. They were reminded that appeals will have an impact on the final assessed valuation.

FI-14 April Budget Workshop: Presentation of Materials

Mr. Perkins reviewed the budget projection model that will be part of the FY 2008-09 budget workshop materials. This iteration of the model has the assessed valuation up 3% instead of 2%, reflecting a change from the original budget guidelines. He said the general fund is 7.5% greater than last year.

It was noted that important requests that have been considered but not included in the budget are voiceover IP (which would require updating the phone/voicemail system), campus safety and the campus notification system. These items will be discussed at the April 17 meeting.

Mr. Waters, Lathrop & Gage, is preparing a resolution for consideration by the board to renew the half-mill capital outlay levy.

Mr. Prater indicated that the college's financial advisors continually monitor our refunding options and that he will contact them to inquire about the revenue bonds.

Campus Police Department: Progress Report

Dr. Brown reviewed information regarding converting the department of Public Safety to a police department. Kansas Statute 72-8222 grants authority to the board of trustees to establish a campus police department.

The college has seven Kansas POST (peace officer standards and training) certified Public Safety officers and eight officers in the process of certification. Dr. Brown reported that feedback has been collected from staff, faculty and students at the college and that they have researched other league board schools and Kansas universities relating to armed and unarmed officers.

Results of the JCCC survey of campus safety and security are expected soon after it is closed at the end of the week.

FI-16 Capital Acquisitions Improvements Progress Report

Mr. Hays provided the committee with a brief overview of current facilities projects.

Dr. Brown updated the committee on the following Information Services projects:

- Exchange 2007 Upgrade and Office 2007
Information Services has begun using software that will help automate the process of updating and installing software on office desktops. Both the Exchange 2007 upgrade and Office 2007 will use this new time-saving process.

FI-18 Sole-Source Requisitions

Mr. Borchers presented six sole-source requisitions for the committee's review.

Old Business

There was no old business.

F.Y.I.

- External Audit Services

A vendor for external audit services has been selected by the Audit Committee. A recommendation will be presented for approval at the April board meeting.

- Actuarial Services

The committee reviewing proposals for actuarial services has selected a vendor.

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AUDIT COMMITTEE MEETING
March 31, 2008

Present (via remote communication):

Shirley Brown-VanArsdale, Chairman
Jon Stewart
Janelle Vogler

External Audit Services Vendor Selection

Via e-mail and phone communications, Ms. Vogler advised the committee of the selection of McGladrey & Pullen, LLP by the ad hoc committee evaluating the proposals. The report is shown on the following page. The Audit Committee makes the following recommendation:

RECOMMENDATION:

The Audit Committee recommends that the Board of Trustees accept the college administration's recommendation to establish a contract for annual financial audit services for the college's fiscal year ending June 30, 2008 with McGladrey & Pullen, LLP at an amount not to exceed \$73,750.00.

REPORT:

Annual Financial Audit Services, RFP No. 08-252

Request for Proposals (RFP) were opened at 4:00 p.m. on March 3, 2008, for the purpose of establishing a contract for annual financial audit services. A brief description of the college and the requirements involved were outlined in the RFP. Vendors were asked to respond with fee schedules and qualifications for performing professional services related to the college's general purpose financial audit, compliance audit, Foundation financial audit, and tax reporting and compliance. The contract will initially be for the college's fiscal year ending June 30, 2008. The contract is renewable for four (4) additional years, in one (1) year increments, upon the approval of both parties.

Eleven firms were invited to respond, and the RFP was advertised in a local newspaper. The five (5) firms who responded with proposals are listed below:

| <u>Vendor</u> | <u>Amount</u> |
|------------------------------------|---------------|
| McGladrey & Pullen, LLP | \$73,750.00* |
| Allen, Gibbs and Houlik, L.C. | \$74,050.00 |
| Berberich Trahan and Company, P.A. | \$73,500.00 |
| BKD, LLP | \$94,000.00 |
| Grant Thornton, LLP | \$121,750.00 |

*Recommended

Following the RFP opening, an ad hoc committee consisting of Mitch Borchers, Director, Purchasing; Bob Prater, Director, Financial Services; Janelle Vogler, Director, Internal Audit Services; Debbie Brewer, Financial Aid Accountant; Ellen Fisher, Manager, Accounting Services/Grants, Financial Services; and Jo Ann Konecny, Staff Accountant/Auditor, Internal Audit Services, reviewed and evaluated the proposals. A thorough evaluation process followed which included reviewing and ranking the written proposals. The evaluation criteria included proposed fees, qualifications, and experience performing services for accounts similar to the college. The following firms were requested to make oral presentations to the committee: Allen, Gibbs and Houlik, L.C.; Berberich Trahan and Company, P.A.; and McGladrey & Pullen, LLP. At the conclusion of the evaluation process, it was determined that the proposal submitted by McGladrey & Pullen, LLP best met the needs of the college.

Estimate: \$95,000.00

Source of Funds: General Fund

AUDIT COMMITTEE
WORKING AGENDA
2007-2008

| | | |
|------|---|---------------------------------------|
| AU-1 | Review audit reports and discuss current Internal Audit Services activities | February May August November |
| AU-2 | Update status of audit recommendations from completed audits | February May August November |
| AU-3 | Review JCCC Ethics Report Line summary reports | February May August November |
| AU-4 | Review External Audit engagement letter | May |
| AU-5 | Review Audit Committee Charter | August |
| AU-6 | Planning meeting with External Auditors | August |
| AU-7 | Review proposed audit plan for upcoming year | November |
| AU-8 | Review audited financial statements and recommend acceptance to the Board | November |
| AU-9 | Executive session – Board Members and Director, Internal Audit Services | February May August November |

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JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

Emergency Notification System, RFP No. 08-202

Request for Proposals (RFP) were opened at 2:00 p.m. on January 29, 2008, for the purchase of an emergency notification system. Vendors were asked to provide costs to design and install an emergency notification system that would inform individuals in all campus buildings and grounds of emergency situations. Vendors were asked to submit proposals for a basic system as well as options to enhance information and coverage for campus.

This purchase is being funded through a reallocation of \$40,000.00 within the general fund that is part of the college's Budget for the 2007-2008 fiscal year. An additional \$220,800.22 will be funded through the college's Budget for the 2008-2009 fiscal year.

Twelve vendors were invited to respond, and the RFP was advertised in a local newspaper. The three (3) vendors who responded with proposals were: Ted Systems, LLC; Sound Products; and Atronic Alarms.

Following the RFP opening, an ad hoc committee consisting of Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Wayne Brown, Executive Vice President, Administration; Julie Haas, Executive Director Marketing Communications; Rex Hays, Director, Campus Services; Terry Horan, Maintenance Supervisor; Paul Kyle, Dean, Student Services; Doug Oyer, Public Safety Officer; Jan Porter, Access Control Coordinator, Public Safety; Gus Ramirez, Director, Public Safety; Sandra Warner, Director, Administrative Computing Services; and Mike Waugh, Academic Director, Media Production, reviewed and evaluated the proposals. Ted Systems, LLC and Sound Products were requested to make oral presentations to the committee. After the evaluation process, it was determined that the proposal submitted by Sound Products would best meet the current and future needs of the college.

Estimate: \$300,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the proposal from Sound Products in an amount not to exceed \$260,800.22 for the purchase of an emergency notification system.

Mitch Borchers
Director, Purchasing

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

CLINICAL AFFILIATE AGREEMENT

REPORT:

The following affiliate agreement is intended to provide JCCC students with needed clinical experience in the program as indicated.

DENTAL HYGIENE

Agency

Clinical Experience

Douglas County Dental Clinic
Lawrence, KS

Community dental health

*Johnson County Developmental
Support Services
Lenexa, KS low income individuals

Oral Health on Wheels-Dental
hygiene care for special needs and

*Johnson County Health
Department hygiene care for special needs and
Olathe, KS low income individuals

Oral Health on Wheels-Dental

Swope Health Services
Kansas City, MO

Community dental health

Truman Medical Center East
Department of Dentistry
Kansas City, MO

Hospital dental hygiene care for
patients of all ages

UMKC School of Dentistry
Kansas City, MO

Student teaching program

Veteran's Affairs Eastern Kansas
Healthcare System, Dental Clinics
Topeka & Leavenworth, KS

Periodontics for a special target audience

| | |
|--|---|
| Olathe Medical Center Olathe, KS | Emergency department |
| Overland Park Fire Department Overland Park, KS | EMS field ride along |
| Overland Park Reg. Med. Center HCA Midwest ICU Overland Park, KS | Emergency department Obstetrics |
| Respiratory care | |
| St. Joseph Medical Center Carondelet Health Kansas City, MO | ICU Emergency department Obstetrics |
| Respiratory care | |
| Anesthesiology | |
| St. Luke's Hospital of K. C. Kansas City, MO | Emergency department ICU |
| St. Luke's Northland Hospital, Inc. Kansas City, MO | Anesthesiology |
| Shawnee Mission Medical Center Merriam, KS | Emergency department |
| ICU | |
| Obstetrics | |
| Anesthesiology | |
| Respiratory care | |
| University of Kansas Medical Center Kansas City, KS | Burn unit Emergency department |

HEALTH OCCUPATIONS

| Agency | Clinical Experience |
|---|---------------------|
| Aberdeen Village Olathe, KS | CNA, CMA |
| *Brandon Woods Lawrence, KS | CNA, CMA |
| *Brighton Gardens of Prairie Village Prairie Village, KS | CNA, CMA |
| Claridge Court | CNA, CMA |

Prairie Village, KS

Delmar Gardens CNA, CMA
Overland Park, KS

Garden Terrace at Overland Park CNA
Overland Park, KS

Good Samaritan CNA
Olathe, KS

Hospice Care of Kansas, LLC Home health
Lenexa, KS

Johnson County Nursing Center CNA, CMA
Olathe, KS

Lakeview Village HHA, CNA
Lenexa, KS

Medicalodge of Gardner CNA, CMA
Gardner, KS

Menorah Medical Center Nursing
HCA Midwest
Overland Park, KS

Olathe Medical Center PN
Olathe, KS

Overland Park Nursing & Rehabilitation CNA, CMA
Overland Park, KS

Pioneer Ridge CNA, CMA
Lawrence, KS

St. Joseph Medical Center PN
Carondelet Health
Kansas City, MO

Saint Luke's Home Care Home and hospice care
Kansas City, MO

Shawnee Gardens Nursing and CNA, CMA
Rehabilitation Center
Shawnee, KS

Somerset CNA, HHA, CMA

Prairie Village, KS

Villa St. Joseph CNA, CMA, PN
Carondelet Health
Leawood, KS

NURSING

| Agency | Clinical Experience |
|--|------------------------------|
| Aberdeen Village Overland Park, KS | Long term care PN |
| Carondelet Home Health Carondelet Health Overland Park, KS | Home health nursing |
| Children's Mercy Hospital Kansas City, MO | Nursing of children |
| College Park Family Care Center Overland Park, KS | Family practice PN |
| Crossroads Hospice of Kansas City Kansas City, MO | Hospice experience |
| Don Bosco Center Kansas City, MO | Adult care |
| Duchesne Clinic Home and community health Kansas City, KS | |
| Family Health Group Chartered Overland Park, KS | Family practice PN |
| Garden Terrace at Overland Park Overland Park, KS | Adult nursing PN |
| Good Samaritan Geriatric nursing Olathe, KS PN | |
| Heartland Learning Center Olathe, KS PN | Pediatric nursing |
| Holton Community College Holton, KS | Preceptorship (RN Refresher) |

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|---|---|
| Johnson County Health Department Overland Park, KS | Community services |
| Johnson County Nursing Center Olathe, KS PN | Geriatric nursing |
| Kansas City Cancer Center Lenexa, KS PN and RN | Medical office nursing |
| Kansas City Veterans Center Kansas City, MO | Community health Adult care |
| Kindred Hospital Kansas City, MO | Medical-surgical nursing Geriatric nursing |
| Lawrence Memorial Hospital Lawrence, KS | Preceptorship (RN Refresher) |
| Medicalodge of Gardner Gardner, KS PN | Gerontology |
| Menorah Medical Center HCA Midwest Overland Park, KS | Medical-surgical nursing |
| Mercy and Truth Medical Missions Kansas City, KS | Preceptorship (RN Refresher) |
| Mid-America Rehabilitation Health South Overland Park, KS | Medical-surgical nursing |
| North Kansas City Hospital Kansas City, MO | Medical-surgical nursing |
| Olathe Medical Center Olathe, KS PN | Medical-surgical nursing |
| Olathe Medical Services Olathe, KS PN | Doctor's office |
| Osawatomie State Hospital KS Dept. Social & Rehab Services Osawatomie, KS | Mental health nursing |
| Overland Park Reg. Med. Center HCA Midwest Maternal child nursing | Medical-surgical nursing |

| | |
|---|---|
| Overland Park, KS | PN |
| Providence Medical Center Sisters of Charity Leavenworth Kansas City, KS Mental health nursing Nursing of children | Maternal child Medical-surgical nursing |
| Rainbow Mental Health Facility KS Dept. Social & Rehab Services Kansas City, KS | Mental health nursing |
| Research Medical Center HCA Midwest Kansas City, MO | Preceptorship (RN Refresher) |
| St. Joseph Medical Center Carondelet Health Kansas City, MO | Maternal child Medical-surgical nursing Nursing of children |
| St. Luke's Hospital of K.C. Kansas City, KS | General Nursing |
| St. Luke's Northland Hospital, Inc. Kansas City, MO | Preceptorship (RN Refresher) |
| St. Luke's South Hospital Overland Park, KS | Medical-surgical nursing PN |
| Salina Regional Health Center Salina, KS | Preceptorship (RN Refresher) |
| Select Specialty Hospital of KC Overland Park, KS | Medical-surgical nursing PN |
| Shawnee Mission Medical Center Merriam, KS Hospice Maternal child Medical-surgical nursing Mental health nursing | Home Care |
| Specialty Hospital of Mid-America Overland Park, KS Trinity Nursing & Rehabilitation Shawnee Mission, KS | Medical-surgical nursing PN Geriatric nursing |
| Stormont-Vail Regional Health Center Topeka, KS | Preceptorship (RN Refresher) |

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|---|------------|
| University of Kansas Medical Center Kansas City, KS | IV Therapy |
| Maternity nursing Medical-surgical nursing Mental health nursing Nursing of children | |

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| Villa St. Joseph Carondelet Health Leawood, KS | Geriatric nursing PN |
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RESPIRATORY CARE

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|--------|---------------------|
| Agency | Clinical Experience |
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| Apria Home Health Care Lenexa, KS | Respiratory home care |
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| Children's Mercy Hospital Kansas City, MO | Respiratory care of children |
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|-------------------------------------|---|
| Kindred Hospital Kansas City, MO | Acute and rehabilitative respiratory care Skilled nursing respiratory care |
|-------------------------------------|---|

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|--|---------------------|
| Menorah Medical Center HCA Midwest Overland Park, KS | Acute critical care |
|--|---------------------|

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|-------------------------------------|---|
| Olathe Medical Center Olathe, KS | Specialty rotation General cardio-respiratory services |
|-------------------------------------|---|

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| Overland Park Regional Med. Center HCA Midwest Overland Park, KS | respiratory care Adult and neonatal basic and critical |
|--|---|

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|---|---|
| Research Medical Center HCA Midwest Kansas City, MO | Adult basic and critical respiratory care |
|---|---|

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|---|---|
| St. Joseph Medical Center Carondelet Health Kansas City, MO | Adult basic and critical respiratory care |
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|---|---|
| St. Luke's Hospital of Kansas City Kansas City, MO | Adult basic and critical respiratory care |
|---|---|

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|--|---|
| Select Specialty Hospital of KC Overland Park, KS | Acute respiratory care and rehabilitation |
|--|---|

University of Kansas Medical Center
Kansas City, KS critical respiratory care

Adult, pediatric, and neonatal basic &

*New agency for 2008-2009

HEALTH CARE INTERPRETING

Agency Clinical Experience

Truman Medical Center
Kansas City, MO

Patient interpreting and translating

EARLY CHILDHOOD EDUCATION

Agency

Clinical Experience

Blue Valley Public Schools

Working with young children, ages 3-5 yrs.

Olathe Head Start

Working with young children, ages 3-5 yrs.

Olathe Public Schools

Working with young children, ages 3-5 yrs

Shawnee Mission Medical Center

Working with young children, ages 6 weeks-5 yrs.

Child Care Center

YMCA

Working with school-age children

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the College to enter into an agreement with the above agency for the clinical experiences indicated, for the period July 1, 2008 through June 30, 2009, subject to review of the agreements by College counsel.

Marilyn Rhinehart
Vice President of Instruction

Dana Grove
Executive Vice President for Academic Affairs

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

COOPERATIVE AGREEMENTS

REPORT:

Programs in some career areas are made available by means of cooperative agreements with other educational institutions. These cooperative arrangements have resulted in the sharing of programming, curriculum, and staffing in the Greater Kansas City area and have resulted in increased economies of operations for cooperating institutions.

Program Name: Game Development Associate of Applied Science Degree, effective fall 2008

Specific Prerequisite not Listed in Required Courses – can be taken at JCCC

CDTP 135 Desktop Photo Manipulation I: Photoshop* 1

Specific Prerequisite not Listed in Required Courses – can be taken at MCC

CSIS 123 Programming Fundamentals 3 eqv JCCC CIS 134

SPECIFIC PROGRAM REQUIREMENTS – Must be taken at JCCC

| | | | |
|------|-----|--|---|
| ANI | 120 | Conceptual Art for Animation | 1 |
| ANI | 145 | Introduction to 3D Animation* | 3 |
| CIS | 235 | Object-Oriented Programming using C++* or | 4 |
| CIS | 250 | Basic Data Structures using C++* | |
| CS | 200 | Concepts of Programming Algorithms Using C++ | 4 |
| ENGL | 140 | Writing for Interactive Media* | 3 |
| ENGL | 150 | Digital Narratives* | 3 |
| GAME | 102 | The Business of Games | 3 |
| GAME | 140 | Game Programming I – 2D* | 4 |
| GAME | 180 | Artificial Intelligence for Games | 3 |
| GAME | 230 | Game Programming II – 3D* | 4 |
| GAME | 110 | Flash Gaming or | 4 |
| GAME | 255 | Mobile Game Programming* | |
| GAME | 250 | Game Programming III-Capstone* | 4 |
| MATH | 191 | Math & Physics for Games I* or | 4 |

| | | |
|----------|-----------------------------|-----|
| PHYS 191 | Math & Physics for Games I* | |
| | Game Electives | 3-4 |

Game Electives – must choose from one course taken at JCCC

| | | |
|----------|--------------------------------------|---|
| CIM 140 | Interactive Media Assets* | 4 |
| ANI 245 | Character Animation * | 3 |
| CIS 243 | Object-Oriented Analysis and Design* | 4 |
| CIS 262 | Project Management* | 3 |
| MUS 156 | MIDI Music Composition | 3 |
| GAME 110 | Flash Gaming | 4 |
| GAME 255 | Mobile Game Programming* | 4 |

*Prerequisite/corequisite required

SPECIFIC PROGRAM REQUIREMENTS – Must be taken at one of the MCC campuses

| | | | |
|----------|--|---|-------------------|
| ENGL 101 | Composition & Reading I | 3 | eqv JCCC ENGL 121 |
| ENGL 127 | Mythology | 3 | eqv JCCC HUM 155 |
| CSIS 117 | Introduction to Computer Game Creation | 3 | eqv JCCC GAME 101 |
| CSIS 118 | Introduction to Game Design | 3 | eqv JCCC GAME 200 |
| MATH 120 | College Algebra or | 3 | eqv JCCC MATH 171 |
| MATH 150 | Precalculus or | 5 | eqv JCCC MATH 173 |
| MATH 175 | Calculus for Business and Social Sciences or | 3 | eqv JCCC MATH 231 |
| MATH 180 | Analytic Geometry and Calculus I or | 5 | eqv JCCC MATH 241 |
| MATH 190 | Analytic Geometry and Calculus II or | 5 | eqv JCCC MATH 242 |
| MATH 210 | Analytic Geometry and Calculus III | 5 | eqv JCCC MATH 243 |
| | Social Science/Economics Elective | 3 | |
| | Physical Education Elective | 1 | |

| | |
|-----------------------------|-------|
| Total Credit Hours Required | 66-68 |
|-----------------------------|-------|

Social Science Electives that will transfer from MCC to JCCC:

ANTH 100, ECON 110, ECON 210, ECON 211, GEOG 111, GEOG 112, HUSC 162, POLS 135, POLS 136, POLS 137, PSYC 140, SOCI 160, SOCI 162, SOCI 163, SOCI 170

Physical Education Electives that will transfer from MCC to JCCC:

DANC 100, DANC 111, EMTP 102, HUSC 108, PHED 105, PHED 106, PHED 107, PHED 108, PHED 109, PHED 110, PHED 113, PHED 114, PHED 117, PHED 118, PHED 119, PHED 120, PHED 121, PHED 122, PHED 123, PHED 126, PHED 127, PHED 128, PHED 129, PHED 130, PHED 131, PHED 135, PHED 136, PHED 137, PHED 140, PHED 141, PHED 143, PHED 144, PHED 145, PHED 146, PHED 147, PHED 157, PHED 158, PHED 159, PHED 165, PHED 166, PHED 167, PHED 168, PHED 173, PHED 174, PHED 179, PHED 180

Program Name: Game Programming Advanced Certificate, effective fall 2008

Specific Prerequisite not Listed in Required Courses – can take at JCCC

CS 200 Concepts of Programming Algorithms Using C++ 4

Specific Prerequisites not Listed in Required Courses – can take at MCC

CSIS 123 Programming Fundamentals 3 eqv JCCC CIS 134

MATH 120 College Algebra or 3 eqv JCCC MATH 171

MATH 150 Precalculus 5 eqv JCCC MATH 173

SPECIFIC PROGRAM REQUIREMENT — Must be taken at JCCC

GAME 110 Flash Gaming 4

GAME 140 Game Programming I – 2D* 4

GAME 255 Mobile Game Programming* 4

GAME 180 Artificial Intelligence for Games * 3

GAME 230 Game Programming II – 3D* 4

MATH 191 Math & Physics for Games I* or 4

PHYS 191 Math & Physics for Games I*

*Prerequisite/Corequisite required

SPECIFIC PROGRAM REQUIREMENTS — Must be taken at one of the MCC campuses

CSIS 117 Introduction to Computer Game Creation 3 eqv JCCC GAME 101

CSIS 118 Introduction to Game Design 3 eqv JCCC GAME 200

Total Credit Hours Required 29

Program Name: Polysomnography/Sleep Technology, effective fall 2008

SPECIFIC PROGRAM REQUIREMENTS – Must be taken at JCCC

EMS 121 CPR I – Basic Live Support Healthcare Provider + 1

PSG 125 Introduction to Sleep Medicine* 4

PSG 130 Physiology of Sleep Medicine* 3

PSG 140 Sleep Disorders* 4

PSG 145 Sleep Study Instrumentation* 4

PSG 150 Polysomnography I* 4

PSG 245 Polysomnography Clinical I* 6

PSG 250 Polysomnography II* 4

PSG 255 Polysomnography Clinical II* 6

PSG 265 Polysomnography Capstone* 3

Total Credits at JCCC 39

*Prerequisite/Corequisite required

+ Students may take a PHED course at MCC if they have current AHA BLS Health Care Provider Certification, otherwise students are required to take EMS 121-Basic Live Support Healthcare Provider at JCCC.

SPECIFIC PROGRAM REQUIREMENTS –Must be taken at one of the MCC campuses

| | | |
|----------|--|-----------------------|
| ENGL 101 | Composition and Reading I | 3 eqv ENGL 121 |
| CHEM 105 | Introductory Chemistry^ | 5 eqv CHEM 122 |
| BIOL 108 | Introductory Anatomy and Physiology^ or | 5 eqv BIOL 144 |
| BIOL 110 | Human Anatomy^ and | 5 eqv BIOL 140 (4 cr) |
| BIOL 210 | Human Physiology^ | 5 eqv BIOL 225 (4 cr) |
| MATH 110 | Intermediate Algebra^ or | 3 eqv MATH116 |
| MATH 120 | College Algebra or higher | eqv MATH 171 |
| BIOL 150 | Medical Terminology** or | 2 eqv AAC 130 (3 cr) |
| HITE 103 | Medical Terminology for Health Records** | 3 eqv AAC 130 |
| | Communications Elective | 3 |
| | Humanities Elective | 3 |
| | Social Science/Economics Elective | 3 |
| | Total Credits at MCC | 27 – 33 |

TOTAL PROGRAM CREDIT HOURS 66 – 72

**or satisfactory completion of a health related degree or certificate

Social Science and Economics Electives that will transfer from MCC to JCCC:
 ANTH 100, ANTH 110, ECON 210, ECON 211, GEOG 111, GEOG 112, HUSC 162,
 POLS 136, POLS 137, PSYC 140, SOCI 160, SOCI 162, SOCI 163, SOCI 170

Humanities Electives that will transfer from MCC to JCCC:
 ART 108, ART 150, ART 151, ART 159, ENGL 120, ENGL 121, ENGL 122,
 ENGL 124, ENGL 127, ENGL 128, ENGL 142, ENGL 150, ENGL 151, ENGL 165, ENGL
 167, ENGL 220, ENGL 221, ENGL 222, ENGL 223, FREN 203, SPAN 203, SPAN 204,
 HIST 120, HIST 121, HIST 133, HIST 134, HIST 140, HUMN 140, HUMN 145, MUSI
 108, PHIL 100, PHIL 101, PHIL 200, PHIL 201, PHIL 203, SPDR 114, SPDR 128

Communication electives that will transfer from MCC to JCCC:
 BSAD 221, ENGL 102, ENGL 175, SPDR 100, SPDR 102, SPDR 103, SPDR 133

^Indicates prerequisite courses, which must be completed prior to the clinic year at JCCC.
 The elective courses must be completed for the AAS degree, which establishes eligibility for
 the National Board for Respiratory Care examinations.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the changes to the curriculum as indicated.

Marilyn Rhinehart
Vice President of Instruction

Dana Grove
Executive Vice President for Academic Affairs

Terry A. Calaway
President

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REPORT:

Classifications and Salary Systems Audit, RFP No. 08-78

Request for Proposals (RFP) were opened at 4:00 p.m. on December 12, 2007, for a classifications and salary systems audit. This project will involve a review of the college's salary schedules, pay practices and internal equity for faculty and related bargaining unit positions; office & technical (OT); maintenance & services (MS); administrative, management and salaried (AMS); administrative, management and technical (AMT); and hourly technical (HT) positions. The contractor will also provide recommendations in order to implement appropriate changes, maintain ongoing market competitiveness and internal equity of the classification and salary system, as well as provide additional consulting services as needed. The initial term of the consulting services contract will include the initial study and will be from April 1, 2008 through March 31, 2009. The contract for ongoing consulting services is renewable for five (5) additional years, in one (1) year increments, upon the approval of both parties.

Twenty-five firms were invited to respond, and the RFP was advertised in a local newspaper. The six (6) firms who responded with proposals were: Arthur J. Gallagher & Co.; FBD Consulting, Inc.; Hay Group, Inc.; Insight Management Consulting Group; RSM McGladrey, Inc.; and Towers Perrin.

Following the RFP opening, an ad hoc committee consisting of Mitch Borchers, Director, Purchasing; Dorothy Friedrich, Vice President, Policy and Strategic Initiatives; Judy Korb, Vice President, Human Resources and Organizational Development; Becky Centlivre-Meinke, Director, Human Resources; Chris Christiansen, Program Director, Financial Aid; Vincent Clark, Professor History; Flosi Cornelison, Administrative Assistant; Judi Guzzy, Associate Professor/Librarian; Jeff Seybert, Director, Research Evaluation & Instructional Development; and Cheri Streeter, Interim Dean, Continuing Education and Community Services, reviewed and evaluated the proposals. A thorough evaluation process followed which included reviewing and ranking the written proposals. The evaluation criteria included the proposers' demonstrated understanding of the project, qualifications, project approach, and proposed fees. Hay Group, Inc. and RSM McGladrey, Inc. were requested to make oral presentations to the committee. Due to the extensive evaluation process, vendors were provided the opportunity to give "best and final" pricing. After the evaluation process, it was determined that the proposal submitted by Hay Group, Inc. would best meet the current and future needs of the college.

Estimate: \$100,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the Human Resources Committee that the Board of Trustees accept the administration's recommendation to approve the proposal from Hay Group, Inc. in an amount not to exceed \$87,500.00 for a classifications and salary systems audit.

Judy Korb
Vice President, Human Resources
& Organizational Development

Terry A. Calaway
President

Salary Guidelines for Full-Time Regular Staff

The college administration has calculated a pay and benefits increase of 5.2 percent of total compensation for all full-time regular non-bargaining unit staff, subject to a pay adjustment of 4.31 percent for full-time hourly staff. In addition, base pay ranges have been adjusted by 2.0%.

RECOMMENDATION:

It is the recommendation that the Board of Trustees accept the college administration's recommendation to approve the 2008-2009 salary guidelines for full-time regular non-bargaining unit staff to provide for an increase of 5.2% percent of total compensation, subject to a pay adjustment of 4.31% percent for full-time hourly staff, and to increase the college's base pay ranges by 2.0% for full-time staff, effective July 1, 2008.

Salary Guidelines for Part-Time Hourly Staff

The college administration has reviewed the pay guidelines for part-time hourly staff. It is recommended that the Board of Trustees approve the 2008-2009 salary guidelines for part-time hourly staff authorizing a 4.31 percent pay increase for FY09. In addition, part-time hourly staff pay ranges have been adjusted by 2.0%.

RECOMMENDATION:

It is the recommendation that the Board of Trustees accept the college administration's recommendation to approve the 2008-2009 salary guidelines for part-time hourly staff to provide for a pay increase of 4.31% percent, and to increase the college's base pay ranges by 2.0% for full-time staff, effective July 1, 2008.

Salary Guidelines for Adjunct Faculty

| Number of Semesters | Assoc. Degree Or Non-Degreed | | | | |
|---------------------|--------------------------------|-----------|---------|-------------|------------|
| | with Prof. Certif./ Licensure* | Bachelor* | Masters | Specialist* | Doctorate* |
| 1-2 | 784 | 807 | 841 | 856 | 873 |
| 3-6 | 807 | 836 | 869 | 890 | 910 |
| 7-10 | 836 | 869 | 910 | 922 | 943 |
| 11+ | 869 | 902 | 938 | 948 | 971 |

*An additional rate per course will be paid to faculty teaching in the College Close to Home Program as determined annually by the college.

FY09 Substitute Pay + \$27.50/Hour

RECOMMENDATION:

It is the recommendation that the Board of Trustees accept the college administration's recommendation to approve the 2008-2009 salary guidelines for adjunct faculty to provide for a 4.31 percent pay increase as provided in the aforementioned salary schedule, effective July 1, 2008.

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

RECOMMENDATION:

The administration recommends the Board of Trustees consider establishing a campus police department per the authority granted to the Board of Trustees in Kansas Statute 72-8222 and that administration be given the authority to issue firearms to KS peace officer standards and training (POST) certified officers

Wayne Brown
Executive Vice President for Administration

Terry A. Calaway
President

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JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

REPORT:

The college administration recommends adopting a new Board Policy 116.00, Trustee Emeritus, to provide opportunity for the Board of Trustees to formally recognize valued contributions of a former Board member. The recommended policy is shown on the following page of the Board packet.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the new Board Policy 116.00, Trustee Emeritus, as shown on page 36 of the Board packet.

Dorothy Friedrich
Vice President Policy and Strategic Initiatives

Terry A. Calaway
President

Board Policy 116.00 Trustee Emeritus

Johnson County Community College
Series 100: Board of Trustees Bylaws
Section 116: Trustee Emeritus

In recognition of valued contribution to Johnson County Community College through service as a member of the Board of Trustees, Trustee Emeritus status may be granted by the unanimous vote of the full Board to former trustees who have demonstrated significant contributions to the college and the community as a trustee.

The Board of Trustees will make decisions on conferring the designation of Trustee Emeritus on an individual basis. A nomination for Trustee Emeritus designation may be submitted to the Board Chair by any Board member or by the college president. The designation of Trustee Emeritus will be announced following a motion and vote of approval by the Board of Trustees.

Trustee Emeriti are welcome and encouraged to continue to participate in college activities and will be provided invitations to special college activities and events.

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

CURRICULUM

REPORT:

1. New courses, effective fall 2008:

CWEB 136
INTRODUCTION TO PHP
1 Credit Hour

Prerequisites: CWEB 101 Intro to the Web: Internet Explorer and
CPCA 114 Databases I: MS Access

This course covers the commands and techniques available to add functionality to Web pages using PHP (Hypertext Preprocessor). Students will build client-side PHP scripts with variables, functions, expressions, methods, and events to validate forms and enhance Web page functionality. The basics of server-side scripting are introduced. This course meets for one hour of integrated lecture/lab each week.

CWEB 146
INTRODUCTION TO PHP WITH MySQL
1 Credit Hour

Prerequisite: CWEB 136 Introduction to PHP

This course covers the commands and techniques required to connect a Web page to a relational database using PHP (Hypertext Preprocessor) and MySQL (database management system). Students define and build a relational database using MySQL, then use PHP scripts as well as SQL in a Web page to connect to the database to edit, delete, and enter records. This course meets for one hour of integrated lecture/lab each week.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the changes to the curriculum as indicated.

Marilyn Rhinehart
Vice President of Instruction

Dana Grove
Executive Vice President for Academic Affairs

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ending February 29, 2008.

An ad valorem tax distribution of \$2,825,696.94 was received in March and will be reflected in next month's report.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of February 2008 subject to audit.

Robert L. Prater
Director of Financial Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - FEBRUARY 29, 2008

PART I - REVENUE

| | BUDGETED 2007-2008 | REALIZED THIS MONTH 2007-2008 | REALIZED YEAR TO DATE 2007-2008 | YTD AS % OF BUDGET |
|--------------------------------|-----------------------|-------------------------------------|---------------------------------------|--------------------------|
| <u>GENERAL FUND</u> | | | | |
| Balance Forward | \$ 74,541,457 | \$ 0 | \$ 74,541,457 | 100.0 % |
| Ad Valorem Taxes | 72,244,302 | 0 | 42,166,641 | 58.4 |
| Tuition and Fees | 21,862,962 | 447,799 | 21,359,913 | 97.7 |
| State Aid | 22,212,140 | 0 | 22,206,812 | 100.0 |
| Investment Income | 3,494,241 | 339,680 | 2,460,902 | 70.4 |
| Other Income | 5,267,357 | (4,469) | 739,754 | 14.0 |
| TOTAL | <u>\$ 199,622,459</u> | <u>\$ 783,010</u> | <u>\$ 163,475,479</u> | <u>81.9 %</u> |
| <u>ADULT SUPP ED. FUND</u> | | | | |
| Balance Forward | \$ 1,929,138 | \$ 0 | \$ 1,929,138 | 100.0 % |
| Tuition and Fees | 7,180,169 | 231,094 | 3,132,297 | 43.6 |
| Investment Income | 45,000 | 7,816 | 68,259 | 151.7 |
| Other Income | 1,970,000 | 192,384 | 684,124 | 34.7 |
| TOTAL | <u>\$ 11,124,307</u> | <u>\$ 431,294</u> | <u>\$ 5,813,818</u> | <u>52.3 %</u> |
| <u>STUDENT ACTIVITIES FUND</u> | | | | |
| Balance Forward | \$ 1,543,526 | \$ 0 | \$ 1,543,526 | 100.0 % |
| Tuition and Fees | 2,088,860 | 28,804 | 1,979,506 | 94.8 |
| Investment Income | 50,000 | 6,891 | 57,798 | 115.6 |
| Other Income | 83,783 | 5,522 | 30,431 | 36.3 |
| TOTAL | <u>\$ 3,766,169</u> | <u>\$ 41,217</u> | <u>\$ 3,611,261</u> | <u>95.9 %</u> |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - FEBRUARY 29, 2008

PART II - EXPENDITURES

| | BUDGETED 2007-2008 | EXPENDED THIS MONTH 2007-2008 | EXPENDED YEAR TO DATE 2007-2008 | YTD AS % OF BUDGET | YTD COMMITMENTS | % OF BUDGET |
|---------------------------------------|-----------------------|-------------------------------------|---------------------------------------|--------------------------|----------------------|----------------|
| <u>GENERAL FUND</u> | | | | | | |
| Salaries & Related | \$ 93,897,095 | \$ 7,702,551 | \$ 57,721,176 | 61.5 % | \$ 75,290,927 | 80.2 % |
| Current Operating | 26,736,811 | 1,725,236 | 13,830,297 | 51.7 | 16,548,209 | 61.9 |
| Capital Items | 12,294,470 | 352,879 | 3,632,686 | 29.5 | 6,947,073 | 56.5 |
| TOTAL | \$ 132,928,376 | \$ 9,780,666 | \$ 75,184,159 | 56.6 % | \$ 98,786,209 | 74.3 % |
| <u>ADULT SUPP ED. FUND</u> | | | | | | |
| Salaries & Related | \$ 3,367,670 | \$ 204,023 | \$ 1,587,059 | 47.1 % | \$ 2,031,653 | 60.3 % |
| Current Operating | 5,331,716 | 373,493 | 2,464,907 | 46.2 | 2,978,442 | 55.9 |
| Capital Items | 53,801 | 22,683 | 68,109 | 126.6 | 95,454 | 177.4 |
| TOTAL | \$ 8,753,187 | \$ 600,199 | \$ 4,120,075 | 47.1 % | \$ 5,105,549 | 58.3 % |
| <u>STUDENT ACTIVITIES FUND</u> | | | | | | |
| Salaries & Related | \$ 491,736 | \$ 38,335 | \$ 278,510 | 56.6 % | \$ 337,175 | 68.6 % |
| Current Operating | 759,476 | 60,140 | 401,243 | 52.8 | 556,096 | 73.2 |
| Capital Items | 45,000 | 4,775 | 19,453 | 43.2 | 34,511 | 76.7 |
| Grants | 1,191,677 | 19,340 | 1,012,714 | 85.0 | 1,012,714 | 85.0 |
| TOTAL | \$ 2,487,889 | \$ 122,590 | \$ 1,711,920 | 68.8 % | \$ 1,940,496 | 78.0 % |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - FEBRUARY 29, 2008

PART III - AUXILIARY SERVICES

| | 1 | 2 | 3 | 4 | 5 | 6 |
|----------------------------------|----------------------|-------------------|----------------------|---------------|-------------------|----------------------|
| | BUDGETED | REALIZED | REALIZED | YTD AS | REALIZED | REALIZED |
| | 2007-2008 | THIS MONTH | YEAR TO DATE | % OF | THIS MONTH | YEAR TO DATE |
| | 2007-2008 | 2007-2008 | 2007-2008 | BUDGET | 2006-2007 | 2006-2007 |
| REVENUE | | | | | | |
| Balance Forward | \$ 4,109,846 | \$ 0 | \$ 4,109,846 | 100.0 % | \$ 0 | \$ 4,325,360 |
| Concessions & Cosmetology | 58,000 | 6,011 | 29,494 | 50.9 | 5,208 | 38,678 |
| Bookstore | 9,038,448 | 254,749 | 7,486,957 | 82.8 | 190,636 | 6,412,378 |
| Dining Services | 1,858,000 | 174,925 | 1,206,608 | 64.9 | 149,914 | 1,083,649 |
| Coffee Bars | 445,000 | 48,580 | 306,662 | 68.9 | 45,415 | 269,171 |
| Vending | 470,000 | 41,417 | 272,691 | 58.0 | 45,768 | 282,090 |
| Hiersteiner Center | 621,660 | 65,745 | 404,712 | 65.1 | 55,771 | 390,738 |
| Eng. & Tech. Proj. | 15,000 | 1,695 | 3,694 | 24.6 | 1,384 | 2,748 |
| Printing | 358,500 | 28,021 | 320,962 | 89.5 | 31,947 | 279,096 |
| Dental Hygiene | 4,000 | 391 | 1,907 | 47.7 | 139 | 1,897 |
| Hospitality Mgt & Pastry Program | 49,000 | 7,209 | 30,012 | 61.2 | 6,251 | 29,379 |
| Museum Store | 400,000 | 2,337 | 37,257 | 9.3 | 0 | 0 |
| Café Tempo | 603,962 | 19,151 | 66,179 | 11.0 | 0 | 0 |
| TOTAL | <u>\$ 18,031,416</u> | <u>\$ 650,231</u> | <u>\$ 14,276,981</u> | <u>79.2 %</u> | <u>\$ 532,433</u> | <u>\$ 13,115,184</u> |

JOHNSON COUNTY COMMUNITY COLLEGE

**TREASURER'S REPORT - FEBRUARY 29, 2008
PART III - AUXILIARY SERVICES, CONTINUED**

| | A | B | C | D | E | F |
|----------------------------------|----------------------|------------------------|--------------------------|----------------|---------------------|----------------|
| | BUDGETED | EXPENDED THIS MONTH | EXPENDED YEAR TO DATE | YTD AS % OF | YTD COMMITMENTS | % OF BUDGET |
| | 2007-2008 | 2007-2008 | 2007-2008 | BUDGET | | |
| <u>EXPENSE</u> | | | | | | |
| Concessions & Cosmetology | \$ 58,000 | \$ 2,868 | \$ 21,148 | 36.5 % | \$ 31,098 | 53.6 % |
| Bookstore | 8,158,286 | 1,020,493 | 5,642,819 | 69.2 | 6,017,463 | 73.8 |
| Dining Services | 1,832,799 | 153,899 | 1,181,311 | 64.5 | 1,414,445 | 77.2 |
| Coffee Bars | 424,520 | 32,091 | 248,042 | 58.4 | 267,345 | 63.0 |
| Vending | 474,342 | 31,264 | 270,789 | 57.1 | 323,726 | 68.2 |
| Hiersteiner Center | 657,191 | 47,852 | 389,952 | 59.3 | 409,784 | 62.4 |
| Eng. & Tech. Proj. | 15,000 | 30 | 2,284 | 15.2 | 3,931 | 26.2 |
| Printing | 358,500 | 22,278 | 173,034 | 48.3 | 210,705 | 58.8 |
| Hospitality Mgt & Pastry Program | 53,100 | 7,424 | 28,357 | 53.4 | 28,357 | 53.4 |
| Auxil. Construction | 1,134,614 | 1,000 | 106,492 | 9.4 | 129,942 | 11.5 |
| Campus Services | 128,850 | 0 | 114,270 | 88.7 | 118,804 | 92.2 |
| Dental Hygiene | 4,000 | 0 | 1,048 | 26.2 | 2,378 | 59.5 |
| Director | 148,061 | 3,807 | 31,634 | 21.4 | 46,345 | 31.3 |
| Museum Store | 312,102 | 12,160 | 98,982 | 31.7 | 116,361 | 37.3 |
| Café Tempo | 555,400 | 26,393 | 157,807 | 28.4 | 202,813 | 36.5 |
| Fine Art | 3,000 | 0 | 0 | 0.0 | 0 | 0.0 |
| TOTAL | <u>\$ 14,317,765</u> | <u>\$ 1,361,559</u> | <u>\$ 8,467,969</u> | <u>59.1 %</u> | <u>\$ 9,323,497</u> | <u>65.1 %</u> |
| <u>REVENUE OVER EXPENSE</u> | <u>\$ 3,713,651</u> | <u>\$ (711,328)</u> | <u>\$ 5,809,012</u> | | <u>\$ 4,953,484</u> | <u>133.4 %</u> |
| | 1-A | 2-B | 3-C | | 3-E | E/A |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - FEBRUARY 29, 2008

PART IV - OTHER FUNDS

| | PLANT FUNDS | | | |
|------------------------|--|---|------------------------------|--------------------------------|
| | BOND PRINCIPAL AND INTEREST SER 04 G/O BONDS | BOND PRINCIPAL AND INTEREST SER 98/02/04/06 REV BONDS | REPAIR AND REPLACEMENT | EAST CAMPUS CONSTRUCTION |
| REVENUES | | | | |
| Cash Balance Forward | \$ 4,712,213 | \$ 1,316,251 | \$ 954,344 | \$ 788,643 |
| 2007-2008 Est. Revenue | 2,367,000 | 1,840,315 | 251,445 | 20,157 |
| TOTAL | \$ 7,079,213 | \$ 3,156,566 | \$ 1,205,789 | \$ 808,800 |
| | | | | |
| Realized This Month | \$ 0 | \$ 30,705 | \$ 22,517 | \$ 1,906 |
| Realized YTD | \$ 7,007,501 | \$ 3,009,611 | \$ 1,135,507 | \$ 814,690 |
| | | | | |
| EXPENDITURES | | | | |
| Budget 2007-2008 | \$ 3,540,250 | \$ 1,911,343 | \$ 1,205,789 | \$ 808,800 |
| | | | | |
| Expended This Month | \$ 0 | \$ 262 | \$ 28,206 | \$ 19,329 |
| Expended YTD | \$ 3,540,000 | \$ 1,316,295 | \$ 62,281 | \$ 184,184 |
| | | | | |
| Committed YTD | \$ 3,540,000 | \$ 1,316,295 | \$ 127,835 | \$ 230,279 |

PART IV - OTHER FUNDS, CONTINUED

| | PLANT FUNDS | | | RESTRICTED |
|------------------------|---------------------------|-----------------------------------|-------------------------------|--------------------------------|
| | CAPITAL OUTLAY FUND | REGNIER/ NERMAN CONST (PRI) | CAMPUS DEVELOPMENT FUND | SPECIAL ASSESSMENTS FUND |
| <u>REVENUES</u> | | | | |
| Cash Balance Forward | \$ 1,463,615 | \$ 129,529 | \$ 2,919,457 | \$ 273,081 |
| 2007-2008 Est. Revenue | 736,385 | 0 | 1,188,694 | 187,074 |
| TOTAL | <u>\$ 2,200,000</u> | <u>\$ 129,529</u> | <u>\$ 4,108,151</u> | <u>\$ 460,155</u> |
| Realized This Month | \$ 6,996 | \$ 480 | \$ 14,453 | \$ 677 |
| Realized YTD | <u>\$ 1,792,290</u> | <u>\$ 133,576</u> | <u>\$ 3,901,226</u> | <u>\$ 377,865</u> |
| <u>EXPENDITURES</u> | | | | |
| Budget 2007-2008 | <u>\$ 2,200,000</u> | <u>129,529</u> | <u>\$ 1,690,700</u> | <u>\$ 200,000</u> |
| Expended This Month | \$ 2,978 | \$ 0 | \$ 0 | \$ 50 |
| Expended YTD | <u>\$ 107,498</u> | <u>\$ 0</u> | <u>\$ 42,337</u> | <u>\$ 189,429</u> |
| Committed YTD | <u>\$ 107,724</u> | <u>\$ 0</u> | <u>\$ 214,273</u> | <u>\$ 198,698</u> |

PART IV - OTHER FUNDS, CONTINUED

| | RESTRICTED FUNDS | | | |
|------------------------|----------------------------|----------------------------|--------------------------|--------------------------|
| | GRANTS & CONTRACTS | PELL | SEOG | WORK STUDY |
| REVENUES | | | | |
| Cash Balance Forward | \$ 1,125,426 | \$ (25,916) | \$ (7,362) | \$ (44,187) |
| 2007-2008 Est. Revenue | <u>6,839,585</u> | <u>6,000,000</u> | <u>141,206</u> | <u>251,848</u> |
| TOTAL | <u><u>\$ 7,965,011</u></u> | <u><u>\$ 5,974,084</u></u> | <u><u>\$ 133,844</u></u> | <u><u>\$ 207,661</u></u> |
| | | | | |
| Realized This Month | \$ <u>289,649</u> | \$ <u>0</u> | \$ <u>0</u> | \$ <u>0</u> |
| Realized YTD | <u><u>\$ 3,828,294</u></u> | <u><u>\$ 5,045,617</u></u> | <u><u>\$ 115,052</u></u> | <u><u>\$ 112,415</u></u> |
| | | | | |
| EXPENDITURES | | | | |
| Budget 2007-2008 | <u><u>\$ 7,965,011</u></u> | <u><u>\$ 5,974,084</u></u> | <u><u>\$ 133,844</u></u> | <u><u>\$ 207,661</u></u> |
| | | | | |
| Expended This Month | \$ <u>288,577</u> | \$ <u>87,133</u> | \$ <u>0</u> | \$ <u>3,259</u> |
| Expended YTD | <u><u>\$ 2,612,109</u></u> | <u><u>\$ 5,167,320</u></u> | <u><u>\$ 114,417</u></u> | <u><u>\$ 115,675</u></u> |
| | | | | |
| Committed YTD | <u><u>\$ 3,107,987</u></u> | <u><u>\$ 5,167,320</u></u> | <u><u>\$ 114,417</u></u> | <u><u>\$ 115,675</u></u> |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - February 29, 2008

PART V - INVESTMENTS

| FUND | CD# | DATE OF ISSUE | DATE OF MATURITY | TERM | INTEREST RATE | MATURED THIS MONTH | INTEREST RECEIVED | CURRENT INVESTMENTS |
|------------------------------|-------------|------------------|---------------------|-------|------------------|-----------------------|----------------------|------------------------|
| Marshall & Ilsley Bank | 24272 | 10/25/07 | 02/07/08 | 105 d | 4.710 | 8,000,000.00 | 109,125.10 | |
| Hillcrest Bank | 62304658 | 10/25/07 | 02/14/08 | 112 d | 4.850 | 8,000,000.00 | 119,057.53 | |
| Hillcrest Bank | 62304682 | 10/25/07 | 02/21/08 | 119 d | 4.850 | 4,000,000.00 | 63,249.31 | |
| Capital City Bank | 16878672 | 11/08/07 | 02/28/08 | 112 d | 4.520 | 4,000,000.00 | 55,478.35 | |
| Marshall & Ilsley Bank | 23722-4 | 11/15/07 | 03/06/08 | 112 d | 4.480 | | | 2,000,000.00 |
| Capital City Bank | 16878679 | 11/15/07 | 03/06/08 | 112 d | 4.520 | | | 2,000,000.00 |
| Capital City Bank | 16878696 | 11/29/07 | 03/13/08 | 105 d | 4.420 | | | 4,000,000.00 |
| Marshall & Ilsley Bank | 24327 | 11/29/07 | 03/13/08 | 105 d | 4.730 | | | 4,000,000.00 |
| MIP | 21 | 12/20/07 | 03/13/08 | 84 d | 4.210 | | | 4,000,000.00 |
| UMB | 2570282040 | 12/13/07 | 03/20/08 | 98 d | 3.850 | | | 8,000,000.00 |
| Hillcrest Bank | 62315811 | 01/10/08 | 03/27/08 | 77 d | 4.100 | | | 4,000,000.00 |
| Hillcrest Bank | 62316036 | 01/10/08 | 03/27/08 | 77 d | 4.100 | | | 4,000,000.00 |
| MIP | 22 | 01/17/08 | 04/03/08 | 77 d | 3.590 | | | 4,000,000.00 |
| MIP | 23 | 01/24/08 | 04/10/08 | 77 d | 2.620 | | | 4,000,000.00 |
| MIP | 24 | 01/24/08 | 04/10/08 | 77 d | 2.620 | | | 8,000,000.00 |
| MIP | 25 | 01/24/08 | 04/17/08 | 84 d | 2.620 | | | 8,000,000.00 |
| Marshall & Ilsley Bank | 24261-2 | 01/31/08 | 04/24/08 | 84 d | 3.340 | | | 8,000,000.00 |
| UMB | 14657242060 | 01/24/08 | 04/24/08 | 91 d | 2.460 | | | 8,000,000.00 |
| UMB | 14657322060 | 01/24/08 | 05/01/08 | 98 d | 2.410 | | | 8,000,000.00 |
| MIP | 26 | 01/24/08 | 05/08/08 | 105 d | 2.550 | | | 8,000,000.00 |
| Marshall & Ilsley Bank | 24272-2 | 02/07/08 | 05/01/08 | 84 d | 3.190 | | | 4,000,000.00 |
| Marshall & Ilsley Bank | 23722-5 | 02/14/08 | 05/08/08 | 84 d | 3.190 | | | 8,000,000.00 |
| Marshall & Ilsley Bank | 23722-6 | 02/28/08 | 05/15/08 | 77 d | 3.190 | | | 4,000,000.00 |
| PREVIOUSLY REPORTED INTEREST | | | | | | | 1,927,086.19 | |
| TOTAL | | | | | | | 2,273,996.48 | 104,000,000.00 |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - February 29, 2008

PART V - INVESTMENTS

| FUND | CD# | DATE OF ISSUE | DATE OF MATURITY | TERM | INTEREST RATE | MATURED THIS MONTH | INTEREST RECEIVED | CURRENT INVESTMENTS |
|---|-----|------------------|---------------------|------|------------------|-----------------------|----------------------|------------------------|
| Municipal Investment Pool: Daily Rate | | 02/01/08 | 02/29/08 | 29 d | 2.853 * | | 12,279.43 | 5,429,560.10 |
| | | | | | | | 602,633.38 | |
| | | | | | | | <u>614,912.81</u> | |
| <u>SERIES 2004 GENERAL OBLIGATION BONDS</u> | | | | | | | | |
| Municipal Investment Pool | | 02/01/08 | 02/29/08 | 29 d | 2.853 * | | 644.39 | 284,915.21 |
| | | | | | | | 8,769.69 | |
| | | | | | | | <u>9,414.08</u> | |
| <u>SERIES 2004 REVENUE BONDS</u> | | | | | | | | |
| Municipal Investment Pool | | 02/01/08 | 02/29/08 | 29 d | 0.000 * | | 0.00 | 0.00 |
| | | | | | | | 815.53 | |
| | | | | | | | <u>815.53</u> | |

JOHNSON COUNTY COMMUNITY COLLEGE

TREASURER'S REPORT - February 29, 2008

PART V - INVESTMENTS

| FUND | CD# | DATE OF ISSUE | DATE OF MATURITY | TERM | INTEREST RATE | MATURED THIS MONTH | INTEREST RECEIVED | CURRENT INVESTMENTS |
|--|-----|------------------|---------------------|------|------------------|-----------------------|----------------------|------------------------|
| <u>SERIES 2004 CERTIFICATES OF PARTICIPATION</u> | | | | | | | | |
| Municipal Investment Pool | | 02/01/08 | 02/29/08 | 29 d | 2.853 * | | 1,261.08 | 557,606.78 |
| | | | | | | | <u>14,556.10</u> | |
| | | | | | | | 15,817.18 | |
| | | | | | | | <u>2,914,956.08</u> | <u>110,272,082.09</u> |

* Average daily rate earned for the month of February

Rates varied from 2.733 to 3.081

Average 3 month T-Bill rate for the month of February= 2.148

Rates varied from 2.07 to 2.26

JOHNSON COUNTY COMMUNITY COLLEGE

**TREASURER'S REPORT - FEBRUARY 29, 2008
PART VI - CASH AND POOLED INVESTMENT ANALYSIS**

| BANK | PURPOSE | BANK BALANCE | DEPOSITS IN TRANSIT | OUTSTANDING CHECKS | BOOK BALANCE |
|------------------------|--------------------|--------------------------|------------------------|------------------------|--------------------------|
| Various | Investments | \$ 110,272,082.09 | \$ 0.00 | \$ 0.00 | \$ 110,272,082.09 |
| First Nat'l. - Olathe | Deposit | 7,623,101.12 | 182,879.31 | 0.00 | 7,805,980.43 |
| First Nat'l. - Olathe | Operating | 1,204,965.03 | 0.00 | 1,043,426.62 | 161,538.41 |
| First Nat'l. - Olathe | Credit Card | 3,058,356.08 | 75,775.11 | 0.00 | 3,134,131.19 |
| First Nat'l. - Olathe | Refund | 315,242.29 | 0.00 | 177,804.27 | 137,438.02 |
| First Nat'l. - Olathe | EFT Fund | 529,936.98 | 0.00 | 0.00 | 529,936.98 |
| M & I/FNBO | Payroll | 448,897.02 | 0.00 | 235,143.10 | 213,753.92 |
| First Nat'l. - Olathe | Flex Reimbursement | 24,500.00 | 0.00 | (27,093.64) | 51,593.64 |
| Commerce Bank | COP Reserve/Lease | 358,954.48 | 0.00 | 0.00 | 358,954.48 |
| Credit Union - Jo. Co. | Savings | 37.38 | 0.00 | 0.00 | 37.38 |
| TOTAL | | <u>\$ 123,836,072.47</u> | <u>\$ 258,654.42</u> | <u>\$ 1,429,280.35</u> | <u>\$ 122,665,446.54</u> |

**CASH BALANCE PER BOOKS
CONSISTS OF EQUITY BELONGING TO:**

| FUND | BOOK BALANCE | OUTSTANDING COMMITMENTS | UNENCUMBERED BALANCE |
|---|--------------------------|----------------------------|--------------------------|
| General Fund | \$ 94,135,686.91 | \$ 8,943,652.45 | \$ 85,192,034.46 |
| Adult Supplementary Education Fund | 2,175,126.20 | 966,319.49 | 1,208,806.71 |
| Auxiliary Enterprise Funds | 6,523,483.92 | 745,627.32 | 5,777,856.60 |
| Activity Fund | 1,917,737.02 | 198,131.03 | 1,719,605.99 |
| Special Assessments Fund | 188,436.54 | 9,268.94 | 179,167.60 |
| Restricted, Loan and Scholarship Funds | 1,403,970.24 | 1,264,319.19 | 139,651.05 |
| Capital Outlay Fund | 1,946,916.17 | 158,077.40 | 1,788,838.77 |
| Series 2004 General Obligation Bond P & I Fund | 3,538,948.75 | 71,447.57 | 3,467,501.18 |
| Series 98/02/04/06 Revenue Bond Principal and Interest Fund | 1,837,683.47 | 144,367.01 | 1,693,316.46 |
| Parking Structure Const. Fund-2004 Rev. Bonds | 64.73 | 0.00 | 64.73 |
| East Campus Construction Fund-2004 General Obligation Bonds | 213,192.74 | 146,668.33 | 66,524.41 |
| East Campus Construction Fund-2004 COP | 557,606.78 | 39,785.18 | 517,821.60 |
| East Campus Construction Fund-2004 Private Funds | 133,575.88 | 0.00 | 133,575.88 |
| Campus Development Fund | 3,938,808.05 | 251,855.41 | 3,686,952.64 |
| Series 00/04 COP Debt Service Reserve and Lease Revenue Funds | 358,954.48 | 0.00 | 358,954.48 |
| COM Repair and Replacement Reserve Fund | 297,261.52 | 15,527.22 | 281,734.30 |
| ITC Repair & Maintenance Reserve Fund | 787,844.24 | 61,906.21 | 725,938.03 |
| Agency Funds | 355,634.19 | 355,634.19 | 0.00 |
| Payroll Fund | 2,354,514.71 | 2,354,514.71 | 0.00 |
| TOTAL | <u>\$ 122,665,446.54</u> | <u>\$ 15,727,101.65</u> | <u>\$ 106,938,344.89</u> |

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

CASH DISBURSEMENT REPORT

REPORT:

The Cash Disbursement Report is contained in the supplement to the April 17, 2008 Board Packet. This supplement contains the Cash Disbursement Reports for computer-generated accounts payable checks as listed below. Tuition refund checks and financial aid disbursement checks were also generated.

| <u>Date</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|-----------------------|
| 03/05/08 | !0009628 | 1,910.00 |
| 03/05/08 | 90006799-90006803 | 43,302.00 |
| 03/06/08 | 10099917-10099944 | 25,498.86 |
| 03/07/08 | 90006804-90006810 | 84,019.60 |
| 03/10/08 | 90006811-90006820 | 16,071.19 |
| 03/11/08 | !0009629 | 102.00 |
| 03/11/08 | 10099945-10099971 | 26,124.92 |
| 03/11/08 | 90006821-90006822 | 2,131.00 |
| 03/12/08 | 551240-551473 | 560,035.87 |
| 03/12/08 | !0009630-!0009643 | 11,654.88 |
| 03/12/08 | !0009644 | 1,262.23 |
| 03/12/08 | 90006823-90006830 | 5,055.66 |
| 03/13/08 | 90006831-90006851 | 677,228.22 |
| 03/14/08 | 10099972-10099988 | 18,067.76 |
| 03/14/08 | 90006852-90006855 | 4,293.30 |
| 03/17/08 | !0009645-!0009935 | 168,457.02 |
| 03/17/08 | 90006856-90006857 | 52,693.82 |
| 03/18/08 | 10099989-10100012 | 35,296.34 |
| 03/19/08 | 551474-551805 | 437,626.47 |
| 03/19/08 | !0009936-!0009953 | 10,921.72 |
| 03/20/08 | 90006858-90006862 | 3,722.88 |
| 03/21/08 | 10100013-10100042 | 37,607.50 |
| 03/24/08 | 90006863 | 540.00 |
| 03/25/08 | 10100043-10100063 | 16,800.00 |
| 03/26/08 | 551806-552079 | 783,317.62 |
| 03/26/08 | !0009954-!0009966 | <u>11,223.51</u> |
| TOTAL | | <u>\$3,034,964.37</u> |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$3,034,964.37.

Robert L. Prater
Director of Financial Services

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

AWARD OF BIDS

REPORT:

Audiovisual Equipment, Bid No. 08-274

Bids were opened at 2:00 p.m. on March 18, 2008, for the purchase of audiovisual equipment. These purchases include new projectors, document cameras, video screens, DVD/VCR combo units, and associated video electronics for use in the new media classrooms. In addition, these purchases include one new camera and a replacement tripod for use in Television Services, and the scheduled replacement of the video waveform, vector scopes, and meter for use in the television production control room. The equipment that is being replaced will be processed as surplus property.

These purchases were approved and are included as part of the college's Budget for the 2007-2008 fiscal year, and appear in the Furniture and Equipment schedule of the Budget manual on pages 88, 123, and 128.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Mike Waugh, Academic Director of Media Productions and Services; Scott Hobson, Video Systems Engineer, Television Services and Kam Wagner, Senior Audiovisual Technician, Audiovisual Services, reviewed the bids.

Nineteen vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed on the following page.

Estimate: \$583,500.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bids of \$9,014.00 from Digital Video Midwest, \$146,074.50 from Kansas City Audio Visual, \$160,608.00 from Mission Electronics, \$82,770.69 from Professional Video Supply, \$149,358.60 from Progressive Electronics, \$6,600.00 from SKC, and \$2,154.90 from Valiant IMC, for a total expenditure of \$556,580.69 for audiovisual equipment.

Insert Spreadsheet Bid No. 08-274

REPORT:

Podiums, Bid No. 08-278

Bids were opened at 2:00 p.m. on March 19, 2008, for the purchase of 41 podiums. These custom built podiums will be used in conjunction with the audiovisual equipment that is being purchased from Bid No. 08-274, which will be installed in the new media classrooms.

These purchases were approved and are included as part of the college's Budget for the 2007-2008 fiscal year, and appear in the Furniture and Equipment schedule of the Budget manual on page 88.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Mike Waugh, Academic Director of Media Productions and Services; and Kam Wagner, Senior Audiovisual Technician, Audiovisual Services, reviewed the bids.

Five vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed below.

| <u>Vendor</u> | <u>Amount</u> |
|------------------------|---------------|
| Millers Millworks Inc. | \$90,118.00* |
| Mission Electronics | \$131,610.00 |

*Recommended

Estimate: \$140,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$90,118.00 from Millers Millworks Inc. for podiums.

REPORT:

Sleep Bed Diagnostic Systems, Bid No. 08-265

Bids were opened at 3:00 p.m. on March 5, 2008, for the purchase of three sleep bed diagnostic systems. This purchase for the Polysomnography/Sleep Technology program includes amplifiers, pulse oximeters and software, video and sound systems, integrated computers, monitors, printers, setup, training, and warranty.

These purchases were approved and are included as part of the college's Budget for the 2007-2008 fiscal year.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Clarissa Craig, Assistant Dean, Respiratory Care Program, reviewed the bids.

Five vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

| <u>Vendor</u> | <u>Amount</u> |
|---------------------------------|--------------------------|
| Viasis Respiratory Technologies | \$61,800.00* |
| Compumedics USA | \$62,559.00 |
| Respironics | \$33,825.00 ¹ |

*Recommended

¹Not recommended

Estimate: \$75,000.00

Source of Funds: State Technical Education:
Technical and Equipment Grant

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bid of \$61,800.00 from Viasis Respiratory Technologies for sleep bed diagnostic systems.

REPORT:

HVAC Improvements, Bid No. 08-280

Bids were opened at 2:00 p.m. on March 24, 2008, for HVAC improvements. This purchase includes all labor and material to remove and replace the existing AHU-7 and condensing unit in the Hiersteiner Child Development Center (HCDC) kitchen, including all refrigerant piping, ductwork, and electrical conduit and wire with a new 5-ton air-to-heat pump and condensing unit. In addition, new heating-only, low-profile fan coil units and associated ductwork and electrical equipment will be installed above the offices on the 2nd floor of the COM building.

These purchases will be funded through a reallocation of funds that appear in the college's Budget for the 2007-2008 fiscal year in the Management Budget Manual on page 92 as project 869 SC 200 Adjust/Install Heating in Offices and as project 904 HCDC Exterior-Renovation of Playgrounds. Additional funding will be expended from savings from completed projects within the Campus Services budget.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Rex Hays, Director, Campus Services; and Rick Monk, Manager, Campus Services and Energy Management, reviewed the bids.

Five vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

| <u>Vendor</u> | <u>Amount</u> |
|-------------------|---------------|
| P1 Group | \$77,050.00* |
| Design Mechanical | \$110,571.00 |

*Recommended

Estimate: \$69,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the lowest acceptable bid of \$77,050.00 from P1 Group, plus an additional \$7,700.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed \$84,750.00 for the for HVAC improvements.

REPORT:

Intercom System, Bid No. 08-292

Bids were opened at 3:00 p.m. on March 24, 2008, for the purchase of an intercom system. This system will enhance communications for video production and support between studios, remote locations, and two-way radios and will provide for isolated communication between multiple locations and users rather than the party-line system that is currently in use.

This purchase was approved and is included as part of the college's Budget for the 2007-2008 fiscal year, and appears in the Furniture and Equipment schedule of the Budget manual on page 123. Additional funding will be expended from a reallocation of projects within the Television Services budget.

Following the bid opening, Mitch Borchers, Director, Purchasing; Dennis Kuder, Senior Buyer, Purchasing; Mike Waugh, Academic Director of Media Productions and Services; and Scott Hobson, Video Systems Engineer, Television Services, reviewed the bids.

Six vendors were invited to bid, and the bid was advertised in a local newspaper. Bids were received and are listed as follows:

| <u>Vendor</u> | <u>Amount</u> |
|--------------------------|---------------|
| Electronic Video Systems | \$31,820.00* |
| Mission Electronics | No Bid |

Estimate: \$25,000.00

Source of Funds: General Fund

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the low bid of \$31,820.00 from Electronic Video Systems for the intercom system.

Mitch Borchers
Director, Purchasing

Gerald W. Baird
Executive Vice President for
Administrative Services

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

GIFTS, GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants have been submitted on behalf of the college.

1. Fulbright Hays Short Term Seminar Project
Funding Agency: U.S. Department of Education
Purpose: Fourteen faculty from JCCC, Shawnee Mission School District Center for International Studies, and William Jewel College will travel to Morocco, Africa for a 35 day trip to participate in lectures, panel discussions, and site visits with Mohammed V University and Al Akkawayn University to promote the expansion of the study of Islam and Islamic culture.
Duration: June 1, 2008 to August 1, 2008
Grant Administrator: Robert Perry
Amount Requested: \$86,000
JCCC Match: -0-
Applicant: JCCC

2. Automotive Technologies – Technical Ed Partnership
Funding Agency: U.S. Department of Labor – Eastfield College
Purpose: Fund tuition, textbooks, and tools for auto tech students going to work in auto repair jobs.
Duration: December 31, 2008
Grant Administrator: Richard Fort
Amount Requested: \$80,000
JCCC Match: -0-
Applicant: JCCC

The following grant has been approved for funding.

1. Funding Agency: WIRED Nurse Re-entry (Year 3)
Purpose: To prepare nurses to re-enter the workforce
Duration: 3rd year of 3 year grant 2/1/08 – 1/31/09
Grant Administrator: Jeanne Walsh
Amount Funded: \$85,514.00
JCCC Match: -0-
Grant Awarded to: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Dana Grove
Executive Vice President for Academic Affairs

Terry A. Calaway
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

HUMAN RESOURCES

1. Resignations

RYAN BECKLAND, Marketing & Survey Research Analyst, Research Evaluation & Instructional Development Division, effective April 30, 2008.

JANET BRANDAU, Program Director, Testing Services & Assessment Outreach Department, Student Services Division, effective May 15, 2008.

LOIS CHURCHILL, Assistant Dean, Health Occupations/Esthetics, Science, Health Care & Math Division, effective June 30, 2008.

JOHN THOMSON, Assistant Dean, Writing, Literature & Media Communications, Liberal Arts Division, effective June 30, 2008.

SENEDU TILAYE, Custodian, Housekeeping & Custodial Services Department, effective May 8, 2008.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed resignations.

2. Employment – Regular

BARRY BAILEY, Assistant Professor/Librarian, Library Department, effective May 19, 2008 at \$49,187 for a twelve-month contract. (See p. for additional information.)

NOTE: Mr. Bailey replaces Jennifer Tate who resigned effective March 1, 2007 at \$48,837 for a twelve-month contract.

BILLIE YVONNE DEMARANVILLE, Administrative Assistant II, President's Office, effective April 14, 2008 at \$15.51 per hour.

NOTE: Ms. DeMaranville replaces Tonya Kennedy who was reassigned effective March 3, 2008 at \$15.87 per hour.

GREGORY RUSSELL, Public Safety Officer, Public Safety Division, effective April 7, 2008 at \$15.68 per hour.

NOTE: Mr. Russell replaces Greg Smith who resigned effective January 2, 2008 at \$15.81 per hour.

| Name | Position | Effective Date | Salary |
|-----------------|--|------------------------|------------|
| Judy Callaghan | Administrative Assistant I, Comm. Svcs. & Cont. Ed. | 04/07/08 - 06/30/08 | 11.28/hour |
| Carolyn Collier | Registration Clerk, Comm. Svcs. & Cont. Ed. | 04/07/08 - | 11.28/hour |
| Rachael Glynn | Bookstore Asst. – Tech. | 03/28/08 - 06/30/08 | 11.28/hour |
| Kathryn Woulfe | Lead Testing Specialist | 04/07/08 - 06/30/08 | 14.01/hour |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

3. Employment – Temporary

| Name | Position | Effective Date | Salary |
|------------------|--|------------------------|----------------|
| Yuk Ting Chan | Museum Guard | 12/01/07 - 06/30/08 | 8.96/hour |
| Jacqueline Swab | Facility Check-In Worker | 03/14/08 - 06/30/08 | 8.96/hour |
| Georgiana Voicu | Reporting Correspondent The Campus Ledger | 03/10/08 05/15/08 | 120.00/total |
| Mark Wesley Hill | Reporting Correspondent The Campus Ledger | 03/24/08 05/15/08 | 90.00/total |
| Ann Schwartz | Counselor, Student Services | 05/12/08 - 06/30/08 | 3,978.00/total |
| Robert C Adams | Instr., HPER | 03/28/08 - 05/31/08 | 27.50/hour |

| | | | |
|----------------------------|--|------------------------|-----------------|
| Ryan Akers | Instr., HPER | 03/28/08 - 05/31/08 | 27.50/hour |
| Nancy Roschevitz | Volunteer, Greenhouse | 03/04/08 - 06/30/08 | non-remunerated |
| Steve Gerson ^a | Instr., Ctr. for Bus & Tech. | 04/17/08 - 06/30/08 | 100.00/hour |
| Jason R. Lehtinen | Instr., Ctr. for Bus & Tech. | 04/17/08 - 06/30/08 | 100.00/hour |
| Ellyn Mulcahy ^a | Ctr. for Bus & Tech., Special Project | 03/27/08- 06/30/08 | 480.00/total |
| Loretta Summers | Instr., Ctr. for Bus & Tech. | 04/17/08 - 06/30/08 | 100.00/hour |
| Melissa Axton | Instr., Comm. Serv. | 04/17/08 - 05/31/08 | 20.00/hour |
| Al Alvord | Instr., Comm. Serv. | 04/17/08 - 05/31/08 | 22.00/hour |
| Sumya Anani | Instr., Comm. Serv. | 04/17/08 - 05/31/08 | 22.00/hour |
| Carrie Blasi | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2,000.00/total |
| Alice Broughton | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 25.00/hour |
| Theodoshia Carswell | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 30.00/hour |
| Julie Chaffee | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Rhonda Chiles | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1360.00/total |
| Gabriella Chitwood | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| Jessica McGan Claerhout | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Silvia Cooper | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 45.00/hour |
| Mark Cowardin | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Norma Delaorra | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Henri J. Doner-Hedrick | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Joann Dunham | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |

| | | | |
|----------------------------------|-------------------------------------|------------------------|---------------|
| Trisha Farnsworth | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 880.00/total |
| Eric Flescher | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Ron Frigault ^a | Instr., Comm. Serv. | 04/17/08 - 05/31/09 | 50.00/hour |
| Ashley Garcia | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 960.00/total |
| Rita Garcia | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Vincent Garcia | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Anita Gish | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 24.00/hour |
| Jane Gonzalez | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| Annie Gray | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 50.00/hour |
| Lisa Healey | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2400.00/total |
| Connie Healy | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 840.00/total |
| Stephen Heinauer | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2520.00/total |
| Brad Henry | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 4080.00/total |
| Jackie Henry | Talents Coordinator, Comm. Serv. | 06/02/08 - 08/31/08 | 2800.00/total |
| Sara Henry | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 40.00/hour |
| Keil Hileman | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Karen Ikner | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Linda Ives | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2400.00/total |
| Suzanne Jensen | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 960.00/total |
| Laura Johannesmeyer ^a | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 50.00/hour |
| Ove Johnsson | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| Mark Kerns | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Susan Latas | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2400.00/total |

| | | | |
|------------------------|---|------------------------|---------------|
| Heidi Lockwood | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| William Lozano | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Sara Jo Martin | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1440.00/total |
| Shawn McWhirt | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Aliana Meadors | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 10.50/hour |
| Linda Meyer | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 3840.00/total |
| Janet Miller | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2400.00/total |
| Pamela Miller | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Courtney Moffitt | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Tammy Motti | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 880.00/total |
| Amber Mounts | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Connie Mowe | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Caryl Neinas | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 50.00/hour |
| Ann Nelson | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1760.00/total |
| Ann Nelson | Coordinator, Summer Academy, Comm. Serv. | 06/02/08 - 08/31/08 | 3000.00/total |
| Victor Olvera | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2400.00/total |
| Catherine Owen | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Lisa Pate | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1280.00/total |
| Martha Penaherrera | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Larry Pering | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Helene Perriguet-Keene | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| Wendy Ping | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/hour |
| Jon Pinker | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 25.00/hour |
| Lisa Power | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 25.00/hour |

| | | | |
|------------------------------|---------------------|--------------------------|---------------|
| Patti Raouf | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 30.00/hour |
| Wendy Robinson | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 2160.00/total |
| Sandi Rose | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Angelica Sandoval | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Jennifer Schmidt | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 50.00/hour |
| Maria Cristina Schmidt | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Jane Scott | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Jacqueline Shao | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Katia Silva | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 25.00/hour |
| Jennifer Slinkard | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 22.00/hour |
| Brenda Starling | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 30.00/hour |
| Loralee Stevens ^a | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 50.00/hour |
| Ashley Stoffregen | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |
| Melissa Stucky | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Susan Sullivan | Instr., Comm. Serv. | 06/02/08 - 08/31/08 - | 1200.00/total |
| Charlene Taylor | Instr., Comm. Serv. | 03/01/08 - 06/30/08 | 16.00/hour |
| Juniper Tangpuz | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Kaye Thompson | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 25.00/hour |
| Sachie Tonegawa-Strode | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 27.00/hour |
| Inna Verzhbyska | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| Jim Voska | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Kim Watts | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 35.00/hour |
| Shannon Weatherall-Johnson | Instr., Comm. Serv. | 06/30/08 - 06/30/09 | 30.00/hour |
| Dana Weber | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 1600.00/total |

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|--------------------------------|--|------------------------|-----------------|
| Anke Wells | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 28.00/hour |
| Kathy Wiley | Instr., Comm. Serv. | 06/02/08 - 08/31/08 | 800.00/total |
| Emily Wilhite | Instr., Comm. Serv. | 06/01/08 - 06/30/09 | 20.00/hour |
| David Setser ^a | Special Project, Bus. Tech. | Spring 2008 | 2,697.00/total |
| Pat Jonason | Prof. Emeritus, Liberal Arts | Spring 2008 | 2,325.00/total |
| Pat Jonason | Senior Scholar Project, Liberal Arts | Fall 2007 | 2,697.00/total |
| Rodney Duff ^b | Assistant Professor, Science | 08/14/08 - 12/16/08 | 14,000.00/total |
| Sally Bennett | Staff Development Lieberman Award Recipient | 04/17/08 | 250.00/total |
| Helga Beuing | " | " | 250.00/total |
| Darla Green | " | " | 750.00/total |
| Fran Kanter | " | " | 250.00/total |
| Patti Ward | " | " | 250.00/total |
| David York | " | " | 250.00/total |
| James Wheeler | Staff Development Instructor/Facilitator | 04/01/08 - 06/30/08 | 50.00/hr. |
| Debbie Eisenhower ^a | " | " | 50.00/hr. |
| Becky Centlivre ^a | " | " | 50.00/hr. |
| Tom Grady ^a | " | " | 50.00/hr. |
| Keith Krieger | " | " | 50.00/hr. |
| Melissa Axton | Adjunct Certification Training | 04/17/08 | 800.00/total |
| Tom Bagley | " | " | 800.00/total |
| Shannon Benes | " | " | 800.00/total |
| Michael Clark | " | " | 800.00/total |
| Silvia Cooper | " | " | 800.00/total |
| Dan Cramer | " | " | 800.00/total |
| Pola Firestone | " | " | 800.00/total |
| Judy Follo | " | " | 800.00/total |
| Hugh Forbes | " | " | 800.00/total |
| Greg Gildersleeve | " | " | 800.00/total |
| Penelope Gregg | " | " | 800.00/total |
| Brent Groves | " | " | 800.00/total |
| Kathy Guebara | " | " | 800.00/total |
| Linda Harkins | " | " | 800.00/total |
| Sharon Hudson | " | " | 800.00/total |

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|--------------------------------|--|----------|---------------|
| Nancy Kennedy | " | " | 800.00/total |
| Deborah Kitchin | " | " | 800.00/total |
| Jay Nadlman | " | " | 800.00/total |
| Jennifer Pruter | " | " | 800.00/total |
| Brian Rodkey | " | " | 800.00/total |
| Craig Sands | " | " | 800.00/total |
| Heather Seitz | " | " | 800.00/total |
| Sherry Snare | " | " | 800.00/total |
| Juanita Springate | " | " | 800.00/total |
| Judy Waechter | " | " | 800.00/total |
| Anke Neumann Wells | " | " | 800.00/total |
| Suzanne Woodward | " | " | 800.00/total |
| Gwen Wright | " | " | 800.00/total |
| Brian Balman ^a | Staff Development Faculty Mentor | 05/15/08 | 400.00/total |
| Roz Bethke ^a | " | " | 400.00/total |
| Andrea Broomfield ^a | " | " | 400.00/total |
| Kami Day ^a | " | " | 400.00/total |
| Paul Decelles ^a | " | " | 400.00/total |
| Russ Hanna ^a | " | " | 400.00/total |
| Cherie Kennedy ^a | " | " | 400.00/total |
| Bill Robinson ^a | " | " | 400.00/total |
| Robert Sindt ^a | " | " | 400.00/total |
| Bob Sobieraj ^a | " | " | 400.00/total |
| Chuck Barnett ^a | Staff Development AMS Spotlight Recipient | 04/17/08 | 1000.00/total |
| Rochelle Boyd ^a | " | " | 1000.00/total |
| Andy Burton ^a | " | " | 1000.00/total |
| Jay Glatz ^a | " | " | 1000.00/total |
| Matt Holmes ^a | " | " | 1000.00/total |
| Tim Lucas ^a | " | " | 1000.00/total |
| Susan Rider ^a | " | " | 1000.00/total |
| Tom Scofield ^a | " | " | 1000.00/total |
| Jeanne Walsh ^a | " | " | 1000.00/total |
| KateWolford ^a | " | " | 1000.00/total |
| Lynne Beatty ^a | Staff Development Burlington Northern Santa Fe Award Recipient | 05/02/08 | 1000.00/total |
| Csilla Duneczky ^a | " | " | 1000.00/total |
| Monica Hogan ^a | " | " | 1000.00/total |
| Shirly Kleiner ^a | " | " | 1000.00/total |
| Mary Rack ^a | " | " | 1000.00/total |

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|-------------------------------|--|----------|--------------|
| Kevin Cannell ^a | Staff Development Burlington Northern Santa Fe Award Nominee | 05/02/08 | 250.00/total |
| Teri Easley ^a | " | " | 250.00/total |
| Willie Hickerson ^a | " | " | 250.00/total |
| Susan Johnson ^a | " | " | 250.00/total |
| Felix Sturmer ^a | " | " | 250.00/total |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

4. Reappointment of Professional Salaried Staff, 2008-2009

Professional Salaried staff members are ineligible for tenure under college personnel policies. Extending the appointment another fiscal year of staff that have been performing at the expected level will ensure their continued services. This action notwithstanding, the college administration reserves the right to change the salary, title, job assignment or similar conditions of employment. The following list indicates those professional salaried staff members who are recommended for reappointment for fiscal year 2008-2009. The performance of each employee so listed has been systematically evaluated.

| | |
|-------------------|---|
| Jacob Akehurst | Mgr., Student Activities & Leadership Development |
| Rochelle Boyd | Technology Security Analyst |
| Mysti Byrd | Recruitment Specialist |
| Christa Casebeer | Systems Administrator |
| Krishna Chada | Assistant Data Base Administrator |
| Karen Chamberlin | Systems Specialist |
| Chris Christensen | Program Director, Financial Aid |
| Tammy Clem | Business Solutions Consultant |
| Barbara Comer | Benefits Specialist |
| Gary Cook | Mgr., Housekeeping & Custodial Services |
| Gavin Cotsworth | Systems Specialist |
| Randall Crenshaw | Mgr., Help Desk |
| Nancy Davidson | Business Solutions Consultant |
| Connie Dunn | Systems Specialist |
| Debra Eisenhower | HR Coordinator |
| Brian Evans | HR Coordinator |

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|---------------------|--|
| Kelly Gernhart | Asst. Dean, Computer Science/Information Technology |
| Thomas Grady | Faculty Development Coordinator |
| Terry Haren | Asset Manager |
| Daniel Holmes | Systems Programmer/Analyst |
| Jeffrey Hoyer | Dir., Operations Continuing Education & Comm. Services |
| Tara Hyder | Internal Auditor |
| Marily Jones | Keeping Options Open/CLP Coordinator |
| Paul Kyle | Dean, Student Services |
| Janet Mathis | Mgr. Systems Applications |
| Christine McWard | Program Dir., Marketing & Event Management |
| Rick Monk | Mgr., Campus Services & Energy Management |
| Elizabeth Myers | Grant Professional |
| Mary O'Sullivan | Dir., Client Support Services |
| Bryant Pierce | Senior Network Analyst |
| Leslie Quinn | Registrar |
| Anne Rubeck | Associate Web Editor |
| Lorena Sarther | Program Dir., Carlsen Center Marketing/Development |
| Kent Smith | Museum Coordinator |
| Holly Stayton | Student Life Coordinator |
| Kevin Steuber | Senior Network Analyst |
| Lisa Sullivan | Benefits Specialist |
| Janelle Vogler | Dir., Internal Audit Services |
| Casey Wallace | Campus Visit/Ambassador Coordinator |
| Carmaletta Williams | Executive Assistant to the President, Diversity |
| Jennifer Winchester | Business Solutions Consultant |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the reappointment of professional salaried staff, 2008-2009.

5. Change to the FY2007-2008 Staffing Authorization Table for Full-time Regular Staff

FROM: Joni Becker Development Coordinator – AMS18
TO: Joni Becker Program Director, Operations & Financial Management – AMS 20

FROM: Emily Fowler Development Coordinator – AMS18
TO: Emily Fowler Program Director, Annual Campaigns & Major Gifts – AMS19

FROM: Sandy Hon Lead Espresso Barista – MS 13
TO: Sandy Hon Supervisor, Coffee Bar Operations – MS 15

FROM: Kristen McDaniel Development Coordinator – AMS18
TO: Kristen McDaniel Program Director, Special Events & Projects – AMS19

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed change to the FY2007-2008 Staffing Authorization Table for Full-time Regular Staff.

6. Professor/Counselor Emeritus

The Master Agreement between JCCC and the JCCC Faculty Association provides for a Professor/Counselor Emeritus program to recognize and reward a bargaining unit retiree for outstanding teaching, job performance and service to the college. The program provides an opportunity for the retiree to continue service to the college after retirement. In accordance with the procedures stipulated in the Master Agreement, the following individual has been selected for Professor/Counselor Emeritus status.

PAT JONASON

- a. Also full-time staff.
- b. Full-time temporary replacement for Marilyn Shopper (See p. for additional information.)

Judy Korb
Vice President, Human Resources
& Organizational Development

Terry A. Calaway
President

Insert New Employee page for Rodney Duff

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

April 17, 2008

HUMAN RESOURCES ADDENDUM

1. Retirement

CAROLE BURNS, Administrative Assistant II, Career Services Center, Student Services Division, effective July 18, 2008.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirement.

2. Contract Non-renewal

| NAME | TITLE | END DATE |
|------------------|---------------------|--------------|
| Margaret Barlett | Instructor, Nursing | May 16, 2008 |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed contract non-renewal.

3. Reassignment

Susan McGarvey, Administrative Assistant I, Writing Center, Liberal Arts Division, to Administrative Assistant II, Diversity Initiatives, effective April 16, 2008 at \$17.15 per hour.

NOTE: Ms. McGarvey fills the new position of Administrative Assistant II, Diversity Initiatives in the President's Branch.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignment.

4. Employment – Regular

| Name | Position | Effective Date | Salary |
|-------------------|---------------------------|------------------------|-----------|
| Jordan Chronister | Audiovisual Services Aide | 03/24/08 - 06/30/08 | 9.82/hour |
| Andrew Ryan | Audiovisual Services Aide | 03/31/08 - 06/30/08 | 9.82/hour |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

5. Employment – Temporary

| Name | Position | Effective Date | Salary |
|----------------------------|--|------------------------|-----------------|
| Michaela Anthone | Child Care Aide | 04/09/08 - 06/30/08 | 10.35/hour |
| Amadou Doumbia | Student Event Worker | 04/10/08 - 06/30/08 | 8.96/hour |
| Rebecca Walker-Garoutte | Lab Aide, Science | 04/15/08 - 06/30/08 | 9.64/hour |
| Jason Lee | Custodian | 04/07/08 - 06/30/08 | 9.82/hour |
| Robert Mitchell | Espresso Barista | 03/28/08 - 06/30/08 | 8.96/hour |
| Brook Partain | Stagehand | 02/25/08 - 06/30/08 | 9.82/hour |
| Jacob Stadler | Lab Technician, Business & Technology | 04/14/08 - 06/30/08 | 8.96/hour |
| Abby Stranathan | Work Pool | 03/31/08 - 06/30/08 | 8.96/hour |
| Sean Waters | Museum Guard | 02/25/08- 06/30/08 | 8.96/hour |
| Wayne Simien, Jr. | Volunteer Athletics | 05/09/08 - 06/30/08 | non-remunerated |
| Jason R. Lehtinen | Ctr. for Bus & Tech., Instructor | 04/17/08 - 06/30/08 | 100.00/hour |
| Loretta Summers | Ctr. for Bus & Tech., Instructor | 04/17/08 - 06/30/08 | 100.00/hour |
| Ellyn Mulcahy ^a | Ctr. for Bus & Tech., Special Project | 03/27/08- 06/30/08 | 480.00/total |
| Rosalyn Perkins | Small Bus Dev Ctr. Special Project | 04/17/08 - 06/30/08 | 15.00/hour |

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

6. Change to the FY2007-2008 Staffing Authorization Table for Full-time Regular Staff

FROM: Lead Espresso Barista – MS 13 Vacant – Affalter
TO: Espresso Barista – MS 10 Vacant – Affalter

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed change to the FY2007-2008 Staffing Authorization Table for Full-time Regular Staff.

- a. Also full-time staff.

Judy Korb
Vice President, Human Resources &
Organizational Development

Terry A. Calaway
President