

DUPLICATE

PERSONNEL STATUS MEMORANDUM B--SUPPLEMENTAL CONTRACT

SECTION A

Employee

Name Marcia S Brox

JCCC ID 00278348

Position Adjunct Instructor

Branch/Division Instruction

Division Phone 3493

Division Box# Box 46 - GEB 251

Beginning 01/16/2008

Employment under this contract will terminate on 05/16/2008

New Employee

Credit Instruction

Noncredit Instruction

Other Assignments

X Current Employee

Credit hrs. 3.750

Contract hrs. _____

Contact hrs. _____

X Part-time Temporary

Rate per cr. hr. 909.00

Hourly rate _____

Hourly rate _____

Full-time Temporary

Other pay rate 0.00

Other pay rate _____

Other pay rate _____

Position Description/Assignment

15771 ENGL 122 007 Composition II

SECTION B - KPERS

If you are currently contributing to KPERS through your regular employment at JCCC, 4% of your earnings on this contract will also be contributed.

If you are currently contributing to KPERS only through your regular employment at a different KPERS agency (whether school or non-school), there will be no contributions taken from the earning on this contract.

If you are not currently contributing to KPERS, but are concurrently employed by JCCC and another Kansas public school district, Kansas area vocational-technical school or Kansas community college, which combined employment requires you to work a total of 630 or more hours per calendar year or 3.5 hours per day for at least 180 days on a continuing basis, you are required to contact the Human Resources Office to discuss the possibility that your employment under this contract and your concurrent employment elsewhere qualifies you for KPERS membership.

SECTION C - "I accept the employment position indicated above according to the terms specified. I understand that my employment by the College is contingent upon (1) the availability of sufficient budgetary funds, (2) sufficient enrollment as determined by the College, and (3) approval by the Board of Trustees. I agree to abide by the rules, orders, and regulations of the College and agree to report for duty on the date(s) specified. This will certify that I have read the Adjunct Staff Agreement on the reverse side of this document and agree to be bound by all the terms and provisions thereof. I further certify that all information contained herein is correct."

Employee's Signature _____ Date _____

SECTION D

To be completed by Division personnel and routed to Branch Administrator after class(es) or job confirmed for payment:

Payment Dates	Account Number(s)	Percentage	Pay Date Amount
9 Payments	0201-1104-52110-11	100.000	378.75
beginning 01/31/2008			
ending 05/30/2008			

Total per pay 378.75
Total for all assignments: 3,408.75

Certified-Division Administrator or Supervisor

Date

JCCC is committed to a policy of nondiscrimination.

SECTION E

To be reviewed and signed by Branch Administrator and/or President and routed to Human Resources Office:

Approved - Branch Administrator _____ Date _____ Approved - President (necessary for exceptions only) _____ Date _____

Approved - Human Resources Office (necessary for exceptions only) _____ Date _____ 05/17/2007
Board Approval Date

FOR PAYROLL USE ONLY

1/15 _____	3/15 _____	5/15 _____	7/15 _____	9/15 _____	11/15 _____
1/31 _____	3/31 _____	5/31 _____	7/31 _____	9/30 _____	11/30 _____
2/15 _____	4/15 _____	6/15 _____	8/15 _____	10/15 _____	12/15 _____
2/28 _____	4/30 _____	6/30 _____	8/30 _____	10/31 _____	12/30 _____

Contract Number: 44324