

JOHNSON COUNTY COMMUNITY COLLEGE



PROFESSOR/COUNSELOR EMERITUS

APPLICATION

(For bargaining unit members only)

*Applications may be submitted to the
Office of the Executive Vice President of Academic Affairs
at any time just prior to, or following retirement.*



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PROFESSOR/COUNSELOR EMERITUS
APPLICATION**

Applications may be submitted to the Executive Vice President of Academic Affairs at any time just prior to, or following retirement. For detailed information, please see pages 52-54 of the Master Agreement between the JCCC Board of Trustees and the JCCC Faculty Association that can be found on the JCCC website: http://www.jccc.edu/home/depts.php/6302/site/master_agreement

Applicant Information

Name: _____ Today's Date: _____
 Division: _____ Program: _____ Retirement Date: _____
 Year hired as full time instructor: _____ Date to begin Emeritus Status: _____
 (Date must be at least 15 years prior to retirement date)

Documentation

Applicant must provide support in the following areas (750 words maximum):

- ✎ Evidence of professional excellence
- ✎ Leadership roles at JCCC
- ✎ Classroom teaching excellence/service to students
- ✎ Other significant contributions to JCCC programs and initiatives

Human Resources Verification

Verification of 15 years of full-time regular employment in a bargaining unit position at JCCC.

 Executive Vice President of Human Resources Date

Professor/Counselor Emeritus Recommendation

Emeritus Status: Recommended Not Recommended by selection committee

_____ Committee Representative (1)	_____ Date	_____ Committee Representative (4)	_____ Date
_____ Committee Representative (2)	_____ Date	_____ Committee Representative (5)	_____ Date
_____ Committee Representative (3)	_____ Date		
_____ Executive Vice President, Academic Affairs		Date	_____

Upon final approval, the Office of the Executive Vice President of Academic Affairs will send a copy of the signed recommendation to the following: 1) Program assistant dean/director/chair, 2) Division dean, and 3) Human Resources. Applicant will be notified by the Executive Vice President of Academic Affairs.