

Students may Authorize others to view and pay their JCCC bill

Student Information:

You may authorize someone else (parent, employer, etc.) to view your bill and pay your tuition by making them an Authorized User:

- Log into My JCCC
- Select the My Finances tab
- Select Authorized Users
- Provide the email address for the person you wish to pay your account.
- If you do not wish your authorized user to be able to view your bill, check the indicator No.
- If you do not wish your authorized user to see payment history by you or your other authorized users, check the indicator No. Viewing payment history does not enable the authorized user to see information about the account number from which the payment was made.

You may set up multiple Authorized Users.

You may remove Authorized Users at any time.

Authorized User Information:

Once the student has added your email address as an authorized user for their account, you will receive an email. The email will provide your temporary password and the link for logging in: https://secure.touchnet.com/C20110_tsa/web/login.jsp

You will be able to make a payment or enroll in a payment plan (if your student meets the plan's criteria). You may also view billing statements and payment history if your student has granted it.

If multiple students have made you an authorized user, you will see a list of those students when you log in. You may either select a student to see individual information, or you may pay for all the students at once.