

CIVIC HONORS PROGRAM
Johnson County Community College

Requirements Checklist

Name _____ Date _____

E-Mail Address _____ JCCC I.D. # _____

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I. Outline/Develop Civic Honors Plan.

After considering his/her interests and goals, a student should determine the specific components and schedule of his/her Civic Honors plan. Students may select program components that are consistent with and supportive of career goals or personal interests. (For example: a student in the paralegal program, taking skills training in conflict resolution, with service hours completed at the Jo. Co. D.A.'s Office). Or, a student may choose a series of relatively unrelated activities in order to gain an overview of community needs and develop a variety of skills and knowledge.

Completed: _____

II. Academic Service-Learning

Course Option or Requirement ____, Academic Honors Contract ____, Sequential S-L Project ____ (Sequential S-L allows a student to design a service-learning project for a course completed in a previous semester. Students must complete a minimum of 20 hours of service and reflection papers which have been assigned and evaluated by a faculty member within, preferably, that discipline).

Name of Course _____

Instructor: _____

Semester: _____

Placement Site: _____

Hours (20 hours minimum): _____

for AHC: Name of Honors Mentor _____

for Seq. S-L: Name of Mentor _____

Completion verified by instructor or service-learning coordinator: _____

III. Skills Training, Meeting Observation & Analysis, Leadership Development

(Two activities should be completed in this category and all should be pre-approved by advisor).

A. Skills Training

Title of Training: _____

Sponsoring Organization: _____

Date of Training: _____

Type of skill: _____

Completed: _____

B. Meeting Observation & Analysis

Name of Organization _____

Type of Meeting _____

Dates Attended _____

Completed: _____

C. Leadership Development

At JCCC: club/organization: _____

Position/responsibility: _____

Date: _____

In the Community: organization: _____

Position/responsibility: _____

Date: _____

Completed: _____

IV. Service Hours - A total of 75 hours is required. (20 hours at the same location are required for a service-learning class. The additional 55 hours can be completed at that same location or distributed among other community sites. However, in order to learn more than merely superficial knowledge about a community site, it is recommended that at least 10 hours be completed at any site, or at least a full workday, as would be possible with Habitat for Humanity or Christmas in October, etc.

Agency, Number of Hours, and Date Completed: _____

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Agency, Number of Hours, and Date Completed: _____

Total: _____

V. Final Project

Civic Honors students will prepare a final project which integrates or synthesizes the community work they have completed. Students will present a summary of their projects at a public reception prior to graduation (in May, for spring and summer graduates and in December, for fall graduates). Project formats include, but are not limited to:

A. a reflective essay which integrates aspects of his/her academic and community endeavors, describes his/her civic philosophy, development, and goals, or challenges others to become more civically responsible and engaged

B. an analytical paper which identifies, describes, and offers solutions to a community need, issue, or problem

C. a legacy project whereby a new program or service is produced or implemented by a student and then turned over to an agency to be continued or sustained.

Completed: _____