

**CIVIC HONORS PROGRAM**  
Johnson County Community College

**MEETING OBSERVATION & ANALYSIS REPORT**

Name \_\_\_\_\_ Date \_\_\_\_\_

E-Mail Address \_\_\_\_\_ JCCC I.D. # \_\_\_\_\_

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Name of Organization or Governing Body \_\_\_\_\_

Type of Meeting \_\_\_\_\_

Participants/Responsibilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Dates Attended (more than once in order to better understand processes of decision-making)

\_\_\_\_\_  
\_\_\_\_\_

Issues Addressed \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Observations and Analysis \_\_\_\_\_

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