

**Recommendation for Process Improvement**  
To be submitted to the Quality Systems Council for Vote

Team Number and Title:

Submission Date:

Co-Chairs:

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Team Project Title:

Description of the Recommendation for Process Improvement (provide detail):

Identify why this project should be a priority for JCCC:

List the operational areas (divisions, departments, programs) most affected by the project:

List key individuals in these areas you have interviewed to come up with this recommendation:

Estimated length of time to implement this process improvement:

Identify all budgetary considerations:

Identify measures to be included in the implementation of this process improvement to monitor progress:

Estimate savings in time, money and/or effort:

**SUBMIT**