

COLLEGE NOW INSTRUCTIONS AND IMPORTANT DATES

College Now is a concurrent credit program, so your high school enrollment stands separate from your JCCC enrollment. You must complete all five of the enrollment steps listed below and explained in more detail at www.jccc.edu/collegenow.

Deadline	
1-27-12	Application, authorization form and ACT/SAT test score priority submission deadline
1-27-12	COMPASS deadline, if applicable
2-10-12	Enrollment deadline (payment is due the day of enrollment, see step 5)
2-13-12	Last day for 100% refund
2-13-12	Last day to withdraw without a "W" on transcript
4-16-12	Last day to request pass/fail grade or withdraw with a "W" on transcript

Sign up for text message reminders of the deadlines - visit <http://my.textcaster.com/ServePopup.aspx?id=723> , or www.jccc.edu, then click Text Messaging in the lower right corner

- **Step 1 – Complete and Return High School Authorization Form** – see high school counselor for a copy – only need to complete this form once, regardless of the number of semesters you participate in College Now and/or Quick Step. Return this form to JCCC Admissions, NOT to your high school counselor.
- **Step 2 – Complete Application for Admission** – www.jccc.edu/creditapplication - only need to complete this form once, regardless of the number of semesters you participate in College Now and/or Quick Step.
- **Step 3 - Submit Test Scores** – see information below regarding classes requiring assessment.

Course	Assessment		Pre/Co-requisite
CHEM 124	COMPASS college algebra assessment score of ≥ 46 , OR ACT math sub-score of $\geq 26^*$, OR SAT math score of $\geq 590^*$	OR	MATH 171 is pre- OR co-requisite AND CHEM 125 is co-requisite
CS 200			Since the pre-requisite is waived for College Now, students must enroll in person or over the phone
CS 205			
CS 255			
ENGL 121	COMPASS writing skills test score of ≥ 75 OR ACT* English sub-score of ≥ 19	OR	ENGL 106
ENGL 122			ENGL 121 OR AP score of 3 on the English Language and Composition exam
FL 121			Students who have not enrolled in the lower level foreign language course through College Now must enroll over the phone or in person to have the pre-requisite waived.
FL 131			
FL 141			
FL 151			
FL 166			
FL 230			
FL 231			
FL 240			
MATH 173	COMPASS college algebra assessment score of ≥ 46 , OR ACT* math sub-score of ≥ 26 , OR SAT* math score of ≥ 590	OR	MATH 116 with a grade of "C" or better
MATH 181	COMPASS college algebra assessment score of ≥ 46 , OR ACT* math sub-score of ≥ 26 , OR SAT* math score of ≥ 590	OR	MATH 171 or MATH 173 with a grade of "C" or better
MATH 241	COMPASS college trig assessment score ≥ 55 , OR ACT* math sub-score ≥ 28 , OR SAT* math score $\geq 630^*$	OR	MATH 172 or MATH 173 with a grade of "C" or better
MATH 242			MATH 237 or MATH 241 with a grade of "C" or better OR AP score of 4 or 5 on Calc BC exam OR AP score of 5 on the Calc AB exam
PHYS 130	COMPASS college algebra assessment score of ≥ 46 , OR COMPASS college trig assessment score of ≥ 01 OR ACT* math sub-score of ≥ 28 , OR SAT* math score of ≥ 630	OR	MATH 171

Assessment Information: All assessment tests (COMPASS) will be administered on a computer in the Testing Center on the third floor of the Student Center. The test is given on a walk-in basis; no appointment is necessary. The average test time for the complete battery of COMPASS is approximately two hours. Individual tests average about an hour. A photo ID and JCCC ID number are **required** to test. Check this website – www.jccc.edu/testing - for study guides and Testing Lab hours. **Assessments must be started one hour prior to lab closing.** *PLEASE NOTE: The original ACT or SAT score report must be submitted in person to Testing Services to authenticate scores. COMPASS, ACT and SAT scores are valid for two years from the date of testing.

□ **Step 4 – Enroll – February 10, 2012 is the enrollment deadline. This is a firm deadline!**

State statute limits the number of College Now credits a student can earn throughout high school to 24. After your application, authorization form and test scores have been processed, there are three ways you can enroll. *Once you enroll, you agree to assume financial responsibility for all charges billed to your student account. Should you decide not to earn college credit, it is your responsibility to withdraw from classes at JCCC by the refund deadline.*

<p>1. WEB</p> <ol style="list-style-type: none"> Go to www.jccc.edu Hover on the login link in the upper right corner and select MyJCCC. Follow the instructions to log in. If you do not know your user name, click the "What's my user name" link under the log in box. Click on the "EASI" tab. Click on "Student and Financial Aid." Click on "Enrollment." Click on "Select Term." Choose "Credit Spring 2012" and hit "Submit." Click on "Add or Drop Classes." Scroll to the bottom of the screen to add classes by entering the CRN numbers on the "add classes worksheet." Click on "Submit Changes." To ensure you are enrolled in the right course(s), click the MyJCCC tab on the top of the page, scroll to the Detail Schedule section near the bottom of the page, select "Credit Spring 2012" as the term and review the courses you are enrolled in. 	<p>2. PHONE</p> <p>Call 913-469-2330 during these hours: Monday - Wednesday 8:00am - 6:00pm Thursday 10:00am - 6:00pm Friday 8:00am - 5:00pm</p> <p>3. IN PERSON</p> <p>Visit the Student Success Center, 2nd floor, Student Center Building during these hours: Monday - Wednesday 8:00am - 6:00pm Thursday 10:00am - 6:00pm Friday 8:00am - 5:00pm Saturday - February 4 only - 9:00am - 1:00pm</p> <div style="border: 1px solid black; background-color: yellow; padding: 5px; text-align: center;"> <p>The enrollment deadline is Friday, February 10, 2012.</p> <p>Regardless of circumstance, this deadline will not be extended!</p> <p>Payment is due the day of enrollment</p> </div>
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□ **Step 5 – Pay for your classes – Payment is due the day of enrollment.** \$81 per credit hour for Johnson County residents, \$96 per credit hour for other Kansas residents, and \$189 per credit hour for out-of-state, undocumented students and visa holders. Undocumented students, pending permanent residents, visa holders should contact JCCC’s International and Immigrant Student Services office at 913-469-7680.

There are three ways to pay for your classes:

<p>1. Come to the business office cashier windows in GEB 115, 8-5pm Monday through Friday.</p> <p>2. Pay online at www.jccc.edu:</p> <ol style="list-style-type: none"> Log into "My JCCC" with your username and password Once logged in, select the "My Finances" tab. After the billing information loads and you see the welcome page select the Payment tab at the top of the page or select the "Make a Payment" box in the center of the page. On the next page you may select Account Payment at the top or select the make a payment box. Select the balance you wish to pay. Select a Payment Method by clicking on the drop down box and select a saved payment method. If it is a new payment method you will need to enter in the payment information. Payment Confirmation: Confirm your payment information and select the submit payment button. You will receive a confirmation page that says "Thank you for your payment. We will send you a confirmation email with payment details." Print this page as your receipt. <u>If you do not get this page, your payment was not submitted!</u> 	<p>3. Enroll in our payment plan to break your tuition charges into two (available after January 25) or three payments (before January 24). There will be a \$30 non-refundable fee and \$300 in tuition is required:</p> <ol style="list-style-type: none"> Log into "My JCCC" with your username and password Once logged in, select the "My Finances" tab. After the billing information loads and you see the welcome page, select the Payment Plan tab at the top of the page. Click the down arrow and select Spring Credit 2012 under "Select Term" and click GO. Starting on January 25, you will click on the "View Plan" link next to the Spring Credit 2012 Late Start. Review the information on the page and click the "Continue" tab at the bottom of the page. Follow the prompts to enter payment information. <div style="border: 1px solid black; background-color: yellow; padding: 5px; text-align: center;"> <p>Payment is due the day of enrollment. Visit www.jccc.edu/tuition/financial-responsibility for our Statement of Student Financial Responsibility</p> </div>
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Note: If you need to drop a JCCC College Now class, it is your responsibility to provide a completed drop form to JCCC. If you do not drop the class from JCCC by the deadline, you will receive a grade of "F".