

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on January 21, 2010, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jon Stewart, Chair
Don Weiss, Vice-Chair
Lynn Mitchelson, Treasurer
Melody Rayl, Secretary
Jerry Cook, Trustee
Bob Drummond, Trustee
Stephanie Sharp, Trustee

Staff Terry Calaway, President
Mark Ferguson, College Counsel

Jeff Anderson, Counselor
Mitch Borchers, Executive Director, Procurement Services
Dave Burgess, Executive Director, Institutional Advancement
Andrew Cornwell, TV Camera Operator
Dennis Day, Vice President, Student Services
Dorothy Friedrich, Vice President, Policy & Strategic Initiatives
Dana Grove, Executive Vice President, Educational Planning &
Development, Chief Operating Officer
Julie Haas, Executive Director, Marketing Communications
Rex Hays, Executive Director, Campus Services
Dain Hartwell, TV Camera Operator
Judy Korb, Vice President, Human Resources & Organizational
Development
Sue Kuder, Executive Assistant to the President & Board
Margaret LoGuidice, Assistant Dean, Dental Hygiene
Karen Martley, Director, Staff & Organizational Development
Christy McWard, Director, Marketing & Event Management
Rick Moehring, Dean, Learner Engagement
Denise Moore, Vice President, Information Services/CIO
Mary O'Sullivan, Director, Client Support Services
Lester Page, Senior Multimedia Engineer/Event Specialist
Don Perkins, Director, Budget & Auxiliary Services

Bob Prater, Director, Financial Services
Gus Ramirez, Chief, Police Department
Marilyn Rhinehart, Executive Vice President, Academic
Affairs/CAO
John Russell, Professor/Librarian
Joe Sopcich, Interim Executive Vice President, Administrative
Services
Janie Thacker, Administrative Assistant, Campus Services
Janelle Vogler, Director, Internal Audit Services
Carmalitta Williams, Executive Director, Equity & Inclusion
Sally Winship, Vice President, Workforce, Community &
Economic Development

Guests:

Dr. Hugh H. Bruner, Delta Dental of Kansas Foundation
Dick Carter, College Lobbyist
Karen Finstad, Delta Dental of Kansas Foundation
Gerry Winship, guest

QUORUM

Mr. Stewart announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE

Mr. Stewart led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

PETITIONS AND COMMUNICATIONS

Mr. Stewart asked if anyone in the audience would like to address the board. No response.

COLLEGE LOBBYIST REPORT

Mr. Carter shared his monthly legislative update report with the Board of Trustees.

AWARDS AND RECOGNITIONS

Dr. Hugh H. Bruner and Ms. Karen Finstad from Delta Dental of Kansas Foundation acknowledged the grant of \$125,000 given to JCCC in fall 09 for the Dental Hygiene program.

COMMITTEE REPORTS AND RECOMMENDATIONS

Management Committee Mr. Mitchelson reviewed items from the January 12, 2010, Management Committee meeting. Minutes for this meeting will be included in the February 24, 2010 board packet.

Upon motion by Mr. Drummond, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the following Resolutions Authorizing Signatories for fiscal Year 2010, as shown on Attachment A, which hereby becomes a part of these minutes.

Upon motion by Mr. Drummond, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the renewal of the agreement for the college's procurement card program with Commerce Bank for the period of February 1, 2010 - May 31, 2010, at an anticipated amount not to exceed \$800,000.00.

Upon motion by Mr. Drummond, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the lowest acceptable bids of \$57,600.73 from Hockenbergs, \$3,955.50 from Koch Equipment, and \$3,676.99 from Muckenthaler Inc., for a total expenditure of \$65,233.22 for food service equipment.

Upon motion by Mr. Drummond, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposals from CCC Services, LLC for an amount not to exceed \$100,000.00, and from Documented Audio for an amount not to exceed \$65,000.00, for a total not to exceed \$165,000.00 for captioning services.

Learning Quality
Committee

Mr. Weiss reported that the Learning Quality Committee did not meet in January. The next Learning Quality Committee meeting

Human Resources
Committee

will be held on Feb 1, 2010.
Ms. Rayl reviewed items from the January 19, 2010, Human Resources Committee meeting. Minutes for this meeting will be included in the February 24, 2010 board packet.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Mitchelson, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of November, 2009, subject to audit, as shown on Attachment B, which hereby becomes a part of these minutes.

President's Monthly
Report to the Board

Dr. Calaway shared information from his Monthly Report to the Board. Additional items included:

- The spring 2010 enrollment shows an increase of 13.9% in headcount, and a 14.4% increase in FTE.
- Dr. Calaway recognized Dr. Sally Winship for her 37 years of service to JCCC. She is retiring from JCCC effective January 31, 2010.

Clinical Affiliate
Agreement

Upon motion by Mr. Cook, seconded by Mr. Drummond, which motion unanimously carried, the Board of Trustees authorized the College to enter into an agreement with Truman Medical Center for the clinical experiences in PN/Maternal child and Medical-surgical nursing II clinical, for the period January 21, 2010 through June 30, 2010.

NEW BUSINESS

Trustee Emeritus
Recommendation

Following discussion, upon motion by Mr. Weiss, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees approved the recommendation of Dr. Wilbur T. Billington for Trustee Emeritus.

REPORTS FROM BOARD
LIAISONS

KACCT

Mr. Mitchelson highlighted two key dates for the Trustees to be aware of in February:

- Feb 7-11 - ACCT National Legislative Summit in Washington, DC.
- Feb. 18 - Phi Theta Kappa/KACCT/COP in Topeka

Mr. Mitchelson attended a KACCT meeting on January 7, to review the responses to the RFP for Banking Services for KACCT.

The next quarterly meeting for KACCT will be held in March. Mr. Mitchelson also shared information on the current KACCT budget.

JCERT Authority

Mr. Mitchelson reported that JCERT is currently going through the RFP process for selection of an auditor.

The next meeting for JCERT will be in March at the KU Edwards Campus.

Foundation

Ms. Sharp shared a report on some of the current Foundation events:

- Foundation has approved their new Strategic Plan which will be voted on at the February 16th annual meeting.
- First half of fiscal year Foundation fundraising is up 41%, this figure included the \$1 million pledge from the Barton P. and Mary D. Cohen Charitable Trust.
- The Foundation is holding their Annual Employee Block Party on February 22nd.

Faculty Association

Mr. Anderson reported that the Interest Based Bargaining (IBB) negotiation team met on Friday, January 15, to begin their training session for IBB. The faculty bargaining team includes: Deborah Williams, Stu Shafer, Shirley Kleiner, Ron Palcic and

Dave Krug. The team is working with Peggy McNeive, a federal mediator through the federal mediator conciliation services in Kansas City, MO. There are no charges to the college for her services. The negotiation process will begin on February 17 and the team is working towards a completion date of March 10, 2010. The exchange of letters to begin the process will occur by February 1.

On a sad note, Mr. Anderson reported that Virginia Freeman, former JCCC counselor, is gravely ill.

PETITIONS AND
COMMUNICATIONS

Mr. Stewart asked if anyone in the audience would like to address the board. There was no response.

CONSENT AGENDA

Following discussion upon motion by Ms. Sharp, seconded by Mr. Mitchelson, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment C, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the December 10, Board of Trustees meeting.

Cash Disbursement
Report

Ratified the total cash disbursements, as shown on Attachment D, which hereby becomes a part of these minutes, for the total amount of \$5,196,023.19.

Award of Bids

Hospital Equipment

Approved the low bid of \$47,465.00 from Cardinal Health Solutions for hospital equipment.

HD Video Recorder

Approved the bid from Electronic Video Systems for \$38,790.00 for an HD video recorder.

Theater Equipment

Approved the low bids of \$25,767.29 from BMI Supply and \$7,195.80 from Syracuse Scenery and Stage Lighting, for a total expenditure of \$32,963.09 for theater equipment.

Audio Visual Lamps **Approved the lowest acceptable bids from Mission Electronics at an amount not to exceed \$15,000.00 and from Perlmutter Purchasing Power at an amount not to exceed \$15,000.00, for a total expenditure not to exceed \$30,000.00 for audio visual lamps.**

Gifts, Grants, Contracts and Awards The acceptance of grants, as shown on Attachment E, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Human Resources

Retirements Retirements as follows:

FLORENCE CORNELISON, Administrative Assistant, Dental Hygiene Department, Health Care Professions/Wellness Division, Academic Affairs Branch, effective April 30, 2010.

LAWRENCE PENNINGTON, Library Assistant, Academic Support Division, Academic Affairs Branch, effective January 29, 2010.

ANNE SCHMIDT, Professor, Practical Nursing, Health Care Professions/Wellness Division, Academic Affairs Branch, effective December 31, 2010.

ROBERT XIDIS, Professor, English, English & Journalism Division, Academic Affairs Branch, effective June 30, 2010.

Resignation Resignation as follows:

RICK TYRELL, Senior Network Analyst, Information Services Division, Educational Planning & Development Branch effective February 2, 2010.

Employment – Regular Regular employment in classifications indicated, as shown on Attachment F, which hereby becomes a part of these minutes.

Employment - Temporary Temporary employment in classifications indicated, as shown on Attachment G, which hereby becomes a part of these minutes.

Changes to the FY2009- 2010 Staffing Authorization Table for Full-time Regular Staff	FROM:	Renee Arnett	Counselor – 10-month contract
	TO:	Renee Arnett	Counselor – 12-month contract
	FROM:	John Barnes	Professor, Metal Fabrication/ Welding – 9-month contract
	TO:	John Barnes	Professor, Metal Fabrication/ Welding – 12-month contract

ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

Jon Stewart
Chair

Don Weiss
Vice Chair