

JOHNSON COUNTY COMMUNITY COLLEGE
JEAN CLAUDE THE CAVALIER
MASCOT APPEARANCE REQUEST FORM

Name of Department or Organization: _____

JCCC Affiliated Event

Non-JCCC Affiliated Event

Location of Event : _____

Event Date: _____

Event Start Time: _____

Event End Time: _____

Name of Requestor: _____

Contact Phone Number: _____

Contact Email Address: _____

Brief Description of Event and Appearance Request:

Policies and information regarding mascot appearances:

- Requests must be received at least 2 weeks in advance (we will do our best with any request, but requests made without at least 2 weeks notice may not be possible).
- Completion of this form does not guarantee JCCC can honor the request.
- A non-public and secure changing room is required for the mascot (no public restrooms or changing rooms).
- You will be contacted within 1 week after application is received.
- JCCC departments requesting appearances will not be charged.
- Personal requests, commercial entities or any other off-campus events will be charged a fee of \$50 per hour.
- JCCC athletic events take priority over any conflicting events unless otherwise approved.
- JCCC campus events take priority over any non-campus events unless otherwise approved.
- Requests for wedding receptions or events at which alcohol is served will be denied.
- Payment for the appearance must be received before the event takes place.
- Please note that periodic water breaks will need to be provided for lengthy events.
- Photos taken of mascot during the appearance may not be used in any commercial manner without the express written consent of JCCC.
- THE MASCOT COSTUME WILL NOT BE LOANED OR RENTED.

