

# 2018 Summer Youth Program Registration opens February 1

1. Go to <https://ce.jccc.edu>
2. Parent starts by creating their account:  
(Already have an account? Log in, then go to step 3)
  - Select "Create Account"
  - Complete all fields and select "Submit"
3. To add child to parent's account:
  - Select "My Account"
  - Select "Manage Members"
  - Select "Add New Member"
  - Fill in child's information into the fields and select "Submit"
  - Go through step 3 again if you would like to add more than one child
4. To register child:
  - Select "Course Search" and use search function to locate course
  - Select the course once found
  - Scroll down and change the drop-down box to the student you would like to register  
(Please note: The drop-down box defaults to the parent name, so the box has to be updated)
  - Select "Add to Cart"
  - Select "Continue Shopping" to search and add more courses or "Checkout" to complete registration
5. Once "Checkout" is selected
  - Fill in "Required Information" questions for your child and select "Next"
  - Check the "Refund Policy" box and then select "Place Order"
  - Select "Pay Now"
  - Enter credit card information and select "Continue"
  - "Check Out Complete" page will open and you will receive an email confirmation

Need online registration assistance? Call 913-469-2323.

Receive a 15% discount when you register in three or more courses in a single transaction. *Does not include sports camps/clinics.*

Summer Youth 2018  
Courses will fill fast.  
**Register today!**

[jccc.edu/youth](https://jccc.edu/youth)