

JCCC Journalism and Media Communications Department
Student Internship Recommendation Form
(Student to provide professor with form)

Internship applicant fills out the following information:

Student's Name: _____

Medium desired for internship: _____

Desired location of internship, if known: _____

Course title for which you have or had this professor: _____

Semester completed: _____ Grade earned (if course has been completed): _____

Current grade if still enrolled in the professor's course: _____

Recommending professor fills out the following information:

Journalism/Media Communications Professor: Internships are on-the-job learning experiences for students. Your candid observations (or recollections) are essential in order to determine both the qualifications and the proper placement of intern applicants.

Professor's Name: _____

Regarding the applicant named above, please check where appropriate:

The student passed (or is currently passing) my class with at least a "C" grade. _____ Yes _____ No

Based on the following scale, please rank the applicant: **1** = Excellent **2** = Good **3** = Fair **4** = Poor

Attitude _____ Attendance _____ Dependability _____ Initiative _____ Self-Confidence _____

Communication Skills _____ Thoroughness of Work _____ Acceptance of Criticism _____

Do you recommend this student for an internship? _____ **Please comment:**

Signature _____

Date _____

Please return this form to Prof. Gretchen Thum, Internship Adviser, LIB 301-E or Box 80.