



Current Job Openings

Apply in person or apply on-line at

<https://hilton.applicantstack.com/x/openings>

- **Banquet Bartender** - Responsible for preparing beverages and serving beverages and/or food to guests in the hotels continuing effort to deliver outstanding guest service and financial profitability. Main job responsibilities include: greeting guests and responding to guest inquiries, mixing and garnishing beverages, checking for proper identification, stocking and maintaining bar and keeping coolers clean and organized.
- **Coffee Shop Barista/Attendant** - Responsible for servicing of food and beverage to include the order-taking and delivery of any food and beverage items. This task is to be handled in a friendly, courteous, helpful, timely, and professional manner resulting in a very high level of guest satisfaction. Main job responsibilities include: ensuring proper set-up and cleanliness, greeting guests, recording the details of the

order, inputting the order into the Point of Sale computer, marketing and serving upon any dessert items or specialty coffees and performing all assigned side work.

- **Engineering/Maintenance** - Responsible for maintaining the physical functionality and safety of the facility in the hotel while continuing effort to deliver outstanding guest service and financial profitability. Main job responsibilities include: responding to guest calls and team member work orders, performing maintenance tasks including carpentry, plumbing, electrical work, painting and HVAC, conducting inspections and responding to emergency situations. Must be HVAC certified.
- **Front Desk Agent/Guest Service Representative** - Responsible for performing a variety of services for guests of the hotel while playing a key role in the revenues obtained by the selling of guest rooms and reconciling all revenues on the overnight shift. Main job responsibilities include: responding to guest needs and requests, answering inquiries, effectively selling the hotel, pre-assigning rooms, registering guests and preparing, explaining charges at the time of check out, keeping an accurate accounting of all cash, credit card, and check transactions, posting charges to folios, and performing all night audit procedures.
- **Valet Attendant** - Responsible for greeting guests and transporting vehicles in the hotel's continuing effort to deliver outstanding guest service and financial profitability. Main job responsibilities include: greeting arriving and departing guests, retrieving vehicle keys, transporting guest vehicles, assisting guests with luggage and complying with all traffic laws, signs and postings. MUST be over 21 years old.
- **Floor Technician** - Responsible for maintaining floors of the facility to ensure a clean and well-maintained environment. Main job responsibilities include: ensuring proper usage of housekeeping cart, mop, bucket, various cleaning machines, stripping and waxing floors, vacuuming and shampooing areas of the hotel.
- **House Person** - Responsible for acknowledging and responding appropriately to guest needs and request. Main job responsibilities include: cleaning, sweeping, mopping, vacuum or shampoo corridors, elevators, public areas and storage closets. Remove and empty trash, along with removing soiled linen. Deliver cots, cribs, and other items. Sweeping the parking lot, and picking up trash. Assist housekeeping leaders and room attendants with deep cleaning projects that may require the moving of furniture or the quarterly mattress rotation.
- **Room Attendant** - Responsible for cleaning and supplying guest rooms and designated facilities within the prescribed time constraints and in accordance to standards that pertain to required allotment, positioning and placement of guest room amenities. Main job responsibilities include: prioritizing scheduled rooms to be cleaned, thoroughly cleaning guest rooms, reporting Lost and Found items, reporting damage and examining rooms, halls and lobbies.

- **Banquet Cook/Grill Cook** - Responsible for preparing good items in accordance with recipes and established standards in the hotels continuing effort to deliver outstanding service and financial profitability. Main job responsibilities include: preparing food items, stocking and maintaining designated food stations, complying with food sanitation standards, inspecting all food, and maintaining cleanliness.
- **Steward** - Responsible for carrying out cleaning duties and the operation of pot-washing and dishware machineries to deliver an excellent Guest and Member experience while ensuring all back of house areas are kept clean and safety guidelines are observed. Main job responsibilities include: operating pot-washing machinery, carrying out general cleaning, cleaning coolers and freezers, ensuring the correct PPE is in place and maintaining the kitchen with china, glass and silverware.
- **Bartender/AM Weekend Bartender** - Responsible for preparing and mixing beverages for guests in a friendly, courteous, helpful, timely, and professional manner resulting in a very high level of guest satisfaction. Main job responsibilities include: greeting guests, promoting and upselling drinks, practicing portion controls, receiving cash/coupons/credit card, inputting orders into the Point of Sale system, and maintaining inventories.
- **Breakfast Host/Hostess/Greeter** - Responsible for welcoming, greeting, and escorting guests to tables in the restaurant and maintain a courteous and efficient operation of the dining room to ensure guest satisfaction. Main job responsibilities include: meeting and greeting guests as they arrive, offering a choice of seating, escorting guests to their table, recording reservations and maintaining an open line of communication between guests, management and the employees.
- **Weekend AM Server/PM Server/Weekend PM Server** - Responsible for servicing of food and beverage to include the order taking and delivery of any food and beverage items. Main job responsibilities include: greeting guests in a friendly manner, recording the details of the order, inputting the order into the Point of Sale system, replenishing beverages and performing side work.
- **AM Server Assistant** - Responsible for welcome, greeting, escorting guests to tables in the restaurant, cleaning, and setting up tables. Main job responsibilities include: meeting and greeting guests, making reservations, maintaining an open line of communication between guests, management and employees, serving drinks, cleaning tables promptly, stocking and cleaning stations.