JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas

Meeting--Board of Trustees

Hugh Speer Board Room, 137 General Education Building
June 21, 2018 – 5:00 p.m.

AGENDA

I. CALL TO ORDER — **Dr. Cook**

II. PLEDGE OF ALLEGIANCE — **Dr. Cook**

III. ROLL CALL AND RECOGNITION OF VISITORS — **Dr. Cook**

IV. AWARDS AND RECOGNITIONS — **Dr. Sopcich**
A. Digital Community College Award – Information Services

V. OPEN FORUM — **Dr. Cook**

VI. COLLEGE LOBBYIST REPORT — **Mr. Carter**

VII. COMMITTEE REPORTS AND RECOMMENDATIONS

A. Audit (pp 1-3) — **Dr. Cook**

B. Human Resources (pp 4-19) — **Mr. Cross**
Recommendation: Johnson County Community College 403(b) Plan (p 4)
Recommendation: Johnson County Community College 457(b) Tax Deferred Retirement Plan (pp 4-5)
Recommendation: Two West Capital Advisors, LLC (p 5)
Recommendation: Policy modification to Copyrights and Patents, Equipment/Property Checkout, Loss of Personal Property, and Exit Interview; Deletion of Employee Checkout Policy (pp 5-14)

C. Learning Quality (pp 20-25) — **Ms. Lawson**
Recommendation: FY19 Learning Quality Working Agenda (pp 20, 23)

D. Management (pp 26-55) — **Mr. Lindstrom**
Recommendation: Official Newspapers (p 26)

Recommendation: FY 18-19 Sponsorships (pp 26-27)
Recommendation: Bond Counsel (p 27)
Recommendation: Financial Advisor (p 28)
Recommendation: Redemption of Series 2009 Certificates of Participation (pp 29, 43-47)
Recommendation: Renewal of Annual Contract for Network Infrastructure Equipment and Services (pp 31-33)
Recommendation: Renewal of Annual Contract for Beverages (pp 34-36)
Recommendation: Renewal of Annual Contract for Leadership Development Training Program (pp 37-38)
Recommendation: Interior LED Lighting Upgrade (pp 39-40)
Recommendation: Annual Contract for PCSC System Software And Hardware Support Service (pp 41-42)
Capital Acquisitions and Improvements (pp 48-49)
Facilities Master Plan Project Matrix (p 50)

VIII. PRESIDENT'S RECOMMENDATIONS FOR ACTION

A. Treasurer's Report (pp 56-67)	**Mr. Cross**
B. Advisory Committees 2018-2019 (p 68)	**Dr. Sopcich**
C. Monthly Report to the Board	**Dr. Sopcich**

IX. OLD BUSINESS

X. NEW BUSINESS

XI. REPORTS FROM BOARD LIAISONS

A. Faculty Association	**Dr. Harvey**
B. Johnson County Education Research Triangle	**Mr. Lindstrom**
C. Kansas Association of Community College Trustees	**Dr. Cook**
D. Foundation	**Ms. Ingram**

XII. CONSENT AGENDA — Dr. Cook

A. Regular Monthly Reports and Recommendations
1. **Minutes of Previous Meeting**
2. **Cash Disbursement Report (pp 69-72)**
3. **Grants, Contracts and Awards (pp 73-78)**
4. **Affiliation, Articulation and Reverse Transfer, Cooperation and Other Agreements (pp 79-80)**
5. **Transfer to JCCC Foundation Tribute Fund (p 81)**
6. **Meeting Dates for 2018-2019 (p 82)**

B. Human Resources (pp 83-104)
1. **Retirement**

2. **Separations**
3. **Reassignments**
4. **Employment – Regular**
5. **Employment – Temporary**

C. **Human Resources Addendum**

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

JCCC AUDIT COMMITTEE MEETING

Minutes
May 3, 2018
8:00 AM
GEB137

The Audit Committee met at 8:00 a.m. on Thursday, May 3, 2018 in GEB 137. Those present were: Trustee Chair Jerry Cook, Trustee Nancy Ingram, Joe Sopcich, Tanya Wilson, Barbara Larson, Philip Mein, Jim Feikert, Randy Weber, Rachel Lierz, Tom Pagano, Tom Clayton, Chris Gray, Christal Williams, Mitch Borchers, Becky Centlivre, Paul Kyle, Gayle Callahan, Kailyn Hendrickson, Terri Schlicht, Justin McDaid, Rochelle Boyd, Janelle Vogler and Cheryl McLeod.

(The report for this meeting was provided at the May 10, 2018 Board meeting.)

Planning Meeting for 6/30/18 Audit - RubinBrown, LLP (AU-5)

Chester Moyer, Partner; with RubinBrown, LLP was present and reviewed with the committee plans for the June 30, 2018 financial statement audit.

The following contact information is provided to facilitate discussion of any matters of concern, independent of management:

Chester Moyer, Engagement Partner	816-859-7945 chester.moyer@rubinbrown.com
Corey Robinson, Audit Supervisor	816-859-7943 corey.robinson@rubinbrown.com

Update on activities and audits (AU-1)

Procurement Services – Mr. McDaid presented the results of the internal audit. He noted that the Procurement Services department was found to be effective in ensuring a transparent and fair administration of the college's procurement and purchasing functions. He also commended the staff for being responsive to the needs of the JCCC community and thanked them for their assistance in this review.

Password Control – Ms. Boyd presented information on the recently concluded password control audit.

Quarterly Projects Update: Ms. Vogler presented information on ongoing and upcoming audits which include a Facilities Rental and Hosting internal audit, a Cloud Computing audit which will be outsourced, and a Business Continuity Planning internal audit.

Audit Recommendations Follow-up Matrix (AU-2)

Ms. Boyd shared updates on the status of prior audit recommendations.

JCCC Ethics Report Line update (AU-3)

Quarterly Report – February 1, 2018 and April 26, 2018: Fourteen reports were received via the JCCC Ethics Report Line.

- Five reports were received anonymously.
- As of April 26, 2018, ten cases of the fourteen have been reviewed and appropriately addressed and four are currently in progress.

Of the reports previously reported as in progress, all have been addressed.

2016 & 2017 Benchmarking Report – Ms. Vogler presented benchmarking statistics comparing JCCC's Ethics Report Line statistics to aggregated data provided by Navex Global, the college's service provider. Following is a summary of those statistics:

- Annual report volume is slightly lower than benchmark.
- All cases received in 2017 are classified as issues of HR, Diversity and Workplace Respect
  - The benchmark shows 72% in this category
- JCCC's rate of anonymous reporting remains lower than benchmark
- JCCC's substantiation rate is:
  - Higher than benchmark overall
  - Higher for named reporters, which is consistent with benchmark
  - Higher in 2017 vs. 2016
- JCCC's case closure time is lower than benchmark
- The majority of JCCC's cases are web submissions

JCCC Behavioral Intervention Team/KOPS Watch (AU-4)

Ms. Vogler presented a quarterly statistical report of KOPS Watch case data.

Executive Briefings

Presentations were made by Ms. Vogler and Ms. Boyd.

AUDIT COMMITTEE
WORKING AGENDA
FY 2017-2018

AU-1	Review audit reports and discuss current Audit & Advisory Services activities	February, May, August, and November
AU-2	Review status of audit recommendations from completed internal and external audits	February, May, August, and November
AU-3	Quarterly report – JCCC Ethics Report Line	February, May, August, and November
AU-4	Quarterly report - Behavioral Intervention Team	February, May, August, and November
AU-5	Planning meeting with external auditors	May
AU-6	Performance Review – Exec. Director, Audit and Advisory Services	May
AU-7	Review and approve Audit Committee Working Agenda	August
AU-8	Annual Trustee Expense Reimbursement Report	August
AU-9	Review Audit Committee Charter	November
AU-10	Review proposed audit plan for upcoming year	November
AU-11	Review audited financial statements and recommend acceptance to the Board	November
AU-12	Executive session – Audit Committee Trustees and Executive Director, Audit and Advisory Services	February, May, August, and November

HUMAN RESOURCES COMMITTEE MINUTES
June 4, 2018

The Human Resources Committee met at 9:30 a.m. on Monday, June 4, 2018, in the Robert F. Lytle Conference Room. Those present were: Angeliina Lawson, Barbara Larson, Becky Centlivre, Chris Gray, Colleen Chandler, Jerry Zimmerman, Karen Martley, Lee Cross, Melanie Harvey, Mickey McCloud, Randy Weber, Tanya Wilson, and Shari Dowdall, recorder.

Benefit Renewals & RECOMMENDATIONS (HR-2)
Mr. Jerry Zimmerman reviewed the following recommendations to be presented to the Board of Trustees for approval at the June Board Meeting:

1. Johnson County Community College 403(b) plan
Effective July 1, 1978, the Board of Trustees approved the establishment of the Johnson County Community College 403(b) Plan (the "Plan"). The Plan has subsequently been amended, from time to time, for administrative and regulatory changes. On November 1, 2017, the administration of the Plan was changed from a multiple vendor recordkeeping model to a sole recordkeeping vendor. As a result, it is necessary to amend and restate the Plan document to reflect this change throughout.

RECOMMENDATION: The Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to approve and adopt the form of the amended Johnson County Community College 403(b) Plan, effective January 1, 2018.

2. Johnson County Community College 457(b) Tax Deferred Retirement Plan
Effective July 1, 2009, the Board of Trustees approved the establishment of the Johnson County Community College 457(b) Tax Deferred Retirement Plan, (the "Plan"). The Plan has subsequently been amended, from time to time, for administrative and regulatory changes. On November 1, 2017, the administration of the Plan was changed from a multiple vendor recordkeeping model to a sole recordkeeping vendor. As a result, it is necessary to amend and restate the Plan document to reflect this change throughout.

RECOMMENDATION: The Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to approve and adopt the

form of the amended Johnson County Community College 457(b) Tax Deferred Retirement Plan, effective January 1, 2018.

3. Two West Capital Advisors, LLC

On February 16, 2017, the Board of Trustees approved the establishment of the annual contract with Two West Capital Advisors, LLC for investment advisory services for an initial term of one year, with the option to renew for an additional four (4) years, in one-year increments, upon approval of both parties. This renewal is for the period July 1, 2018-June 30, 2019, the second year of the contract and represents no change to the annual fee provisions.

The annual fee for the services covered under this agreement are payable by TIAA from the revenue credit accounts created from the Johnson County Community College 403(b) Plan and Johnson County Community College Tax Deferred Retirement Plan.

RECOMMENDATION: The Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to authorize the administration to renew the contract, for the provision of investment advisory services with Two West Capital Advisors, LLC for a period beginning July 1, 2018 through June 30, 2019 at a total expenditure not to exceed $50,000.00.

Stay/Exit Interviews - Overview (HR-6)

Ms. Colleen Chandler, Director, Human Resources reviewed the results of exit interviews for the first quarter of calendar year (CY) 2018. She also reviewed the results of the stay interviews for full and part-time employees for the first quarter hires for the FY2018.

Policy Updates & RECOMMENDATIOMS (HR-1)

Report:

The HR Committee has reviewed the recommended changes to Policies related to employee use and return of property, as well as Policies related to separation of employment. These Policies have been reviewed as part of a broader assessment of the College's personnel policies and procedures. The recommended updates, including material changes noted in the table below, include combining two related Policies and bringing current the Policies' language based on present job titles, terminology and practices.

Policy	Recommended Action	Notes on Material Changes to Policy Content
Copyrights and Patents Policy 425.01	Modify Policy.	Update job title of employee responsible for receiving initial copyright/patent inquiries.
Equipment/Property Checkout Policy 429.01	Modify and Rename Policy to "Employee Use of College Property Policy."	Combine with content from Employee Checkout Policy 415.09b (which is recommended for deletion); Update language to bring current with College practices and expectations regarding employee use of property.
Loss of Personal Property Policy 430.01	Modify Policy.	Minor modifications regarding where to turn in lost property.
Employee Checkout Policy 415.09b	Delete Policy.	Delete as stand-alone Policy; Minor updates and move content to renamed "Employee Use of College Property Policy."
Exit Interviews Policy 415.09a	Modify and Renumber Policy from 415.09a to 415.09.	Minor updates to bring current with human resources practices for offering exit interviews.
Suspension, Demotion and Termination Policy 415.08	Modify Policy.	Update and clarify list of reasons an employee can be suspended, demoted or terminated; Update content that is required to be included in demotion and termination notice letters.

RECOMMENDATION

It is the recommendation of the HR Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the following Policies: Copyrights and Patents, Equipment/Property Checkout, Loss of Personal Property and Exit Interview; and also to approve deletion of the Employee Checkout Policy, as is shown subsequently in the Board packet.

Copyrights and Patents Policy 425.01

Johnson County Community College
Series: 400 Personnel
Section: Property

Purpose:

Johnson County Community College is dedicated to encouraging innovation, creativity and effectiveness in serving students and the community, and the College expects its employees to comply with all laws and Policies/Procedures governing the creation and use of intellectual property. This Policy is intended to define ownership interests of Inventions and Materials developed by JCCC employees, contractors and agents. With respect to employees subject to the Master Agreement, if any provisions of this Policy are inconsistent with the Master Agreement, the terms of the Master Agreement shall control.

Definitions:

"Inventions" means all devices, discoveries, processes, methods, uses, products or combinations, whether or not patented or patentable.

"Material(s)" means all tangible and intangible: work product; discoveries; inventions; improvements; documentation; techniques; methodologies; data; works of authorship; designs; ideas; solutions; instructional (textbooks, course content, tests, homework, etc.), literary, art, dramatic, and musical materials or works; software (code, games, etc.); sound, visual, audiovisual, film or other recordings or transcriptions in any format, and all other materials, published or unpublished, in hard-copy or electronic form.

"College Supported" means Inventions or Material created in whole or in part: i) in conjunction with the normal course of College duties for the employee, agent or contractor (i.e. works made for hire), ii) during JCCC recognized work time, overtime, sabbatical leave or other JCCC granted leave with pay or partial pay, iii) with the assistance of JCCC grant money, and/or iv) with the assistance of equipment, material, software, information or other financial and non-financial resources which are more than nominal.

"Commissioned Works" means Inventions or Material specifically contracted for by the College.

I. Ownership

Unless otherwise specified in a contract (including grant awards), the legal title to all College Supported Inventions and Materials and the right to any related proceeds shall be held by JCCC.

When appropriate, formal statutory copyrights ~~shall~~ will be obtained for College Supported Inventions and Materials in the name of JCCC. In the case of patents, all applications shall be accompanied by appropriate assignments to assure ownership by JCCC.

II. Inventions and Materials Developed during Outside Consulting Work

Inventions and Materials made or developed by College employees for third party organizations, outside the scope of College duties and without the use of any College resources or information, shall not be considered College Supported or Commissioned, and all rights to such Inventions and Materials shall remain with the individual.

III. College Use of Income from Copyright and Invention Proceeds

Income derived by the College from College Supported Inventions and Materials will be used at the discretion of the Board of Trustees.

IV. Releases

Employees and contractors/agents shall be responsible for obtaining appropriate written releases from individuals contributing to or identifiable in the College Supported Inventions and Materials. Written statements may also be obtained from employees and contractors indicating that to the best of their knowledge, Inventions and/or Materials developed do not infringe on existing copyrights or other legal rights.

V. Transfer of Rights

The College may at its discretion assign, transfer, lease or sell all or part of its legal rights in College Supported Inventions and Materials.

VI. Policy Interpretations and Modifications

Inquiries related to this Policy may be directed to the ~~Executive Vice President of Instruction & Operations~~copyright librarian. This Policy may be modified in whole or in part by the Board of Trustees, provided, however, that such modification will not affect vested rights.

Date of Adoption:
Revised: 12/17/2015, / /2018

Employee Use of College ~~Equipment/~~Property ~~Checkout~~ Policy 429.01

Johnson County Community College
Series: 400 Personnel
Section: Property

Use of College Property

Employees are permitted to use College property (e.g. tools, equipment, supplies and materials) in connection with their employment and in accordance with applicable procedures for use and/or check-out of property. ~~The college shall maintain an equipment/property sign-out procedure which will be administered through the college division offices.~~

~~Ordinarily, c~~College ~~equipment/~~property is not to be taken off campus without authorization. ~~However, in those instances where authorization has been given to sign out college-owned equipment or property for a specific purpose relating to college business~~When authorized, the employee is responsible for the property and ~~following~~must follow all applicable ~~sign~~check-out procedures ~~as established by the college including completing the equipment sign-out form~~. If it is determined that loss or damage to College property is a result of negligence or willful misconduct, then the ~~borrower~~ employee responsible for the property may be held financially responsible at the sole discretion of the College for the repair or replacement item(s). ~~Failure to comply with this policy may result in disciplinary action in accordance with Policy 415.08, Suspension, Demotion, and Termination for Cause.~~

Return of College Property Upon Separation

It shall be the responsibility of an employee separating from employment at the ~~c~~College to return all ~~c~~College property in his/her custody (including but not necessarily limited to audiovisual equipment, computer equipment, keys and access cards, staff parking permit, credit ~~and telephone~~ cards, library materials, and tools) and to settle any outstanding personal accounts with the ~~c~~College (including but not necessarily limited to food service or bookstore accounts, library or parking fines, travel advances, overpayment of salary, underpayment of any withholding or any debt or liability due the

college). The Office of Human Resources may establish a procedure to ensure compliance with this policy.

Date of Adoption:
Revised: 03/05/1998, / /2018

Loss of Personal Property Policy 430.01

Johnson County Community College
Series: 400 Personnel
Section: Property

Each individual shall be responsible for the safekeeping of any personal ~~articles~~ property which is~~are~~ brought to campus. Should an employee experience a loss of or damage to ~~such~~ personal property or find property that appears to be lost, ~~he/she~~the employee should contact the ~~Security Office~~JCCC Police Department as soon as possible to report the loss. The C~~c~~ollege is not responsible for personal items that are lost, damaged or stolen, unless the ~~c~~College agrees in writing to become a bailee of the property.

Date of Adoption:
Revised: / /2018

~~Employee Checkout Policy 415.09b~~

~~Johnson County Community College~~
~~Series: 400 Personnel~~
~~Section: Separation of Employment~~

~~It shall be the responsibility of an employee separating from employment at the college to return all college property in his/her custody (including but not necessarily limited to audiovisual equipment, computer equipment, keys, staff parking permit, credit and telephone cards, library materials, and tools) and to settle any outstanding personal accounts with the college (including but not necessarily limited to food service or bookstore accounts, library fines, travel advances, overpayment of salary, underpayment of any withholding or any debt or liability due the college). The Office of Human Resources may establish a procedure to ensure compliance with this policy.~~

~~Date of Adoption:~~
~~Revised:~~

Exit Interview Policy 415.09~~a~~

Johnson County Community College
Series: 400 Personnel
Section: Separation of Employment

Employees separating from employment with the College will be given the opportunity to complete ~~shall have the right to~~ an exit interview conducted by ~~with the principal administrator of~~ the Office of Human Resources ~~and/or his/her designee(s)~~. The Office of Human Resources shall be responsible for establishing and maintaining appropriate records of exit interviews.

Date of Adoption:
Revised: __/__/2018

Suspension, Demotion and Termination Policy 415.08

Johnson County Community College
Series: 400 Personnel
Section: Employee Complaints and Discipline

Applicability: This Policy applies to all JCCC employees.

1. Reasons for Suspension, Demotion and Termination

The College expects professional, courteous and respectful behavior from all of its employees. The following is a non-exhaustive list of valid reasons or causes for suspension, demotion~~,~~ or termination of any employee~~, except as otherwise provided herein~~.

- a. Abolition of position or program.

- b. Activity which could adversely reflect upon the College or impair effectiveness on the job.
- c. Commission of acts which could cause or result in disruption of the operation of classes or other activities at the College or which could endanger the safety of persons or property.
- d. Conviction of a ~~felony~~criminal act. (If an employee with a felony conviction is employed, and it is revealed at the time of employment and made a matter of record in the employee's personnel file, that conviction shall not constitute a reason for subsequent non-renewal or termination.)
- e. Dishonesty or falsification of information.
- ~~e~~f. Failure to comply with any College Policy, Operating Procedure, rules or laws/regulations.
- ~~f~~g. Failure to comply with reasonable requirements of the job, as may be prescribed from time to time.
- ~~g~~h. Failure to maintain required training, certification and/or licensing.
- ~~h~~i. Inefficiency or incompetency in the performance of duties.
- ~~Failure to obey and carry out reasonable directives of supervisor(s).~~
- ~~i~~j. ~~Incompetency.~~ Insubordination and/or failure to comply with and carry out reasonable directives of supervisor(s).
- ~~j. Inefficiency.~~
- ~~k~~k. Insufficient revenue.
- ~~l~~k. Mental or physical unfitness which renders the employee incapable of satisfactorily performing essential job functions.
- ~~m~~l. Neglect of duty.
- m. Negligent, careless or improper use of College property/funds or unauthorized use of College property/funds for personal use.
-
- ~~n~~n. Non-professional conduct.
-
- ~~o~~o. Reduction in staff.
-
- ~~p~~p. Refusal to submit to a polygraph test relating to job related duties.
- ~~q~~q. Unauthorized absence or excessive absenteeism. Failure to appear for work may be treated as a resignation in accordance with the Resignation Policy. ~~Absence in excess of an employee's accrued paid leave may be considered excessive absenteeism, unless such absence is otherwise authorized.~~
- ~~r~~r. Unauthorized conversion of property.
- ~~or use of College property for personal use.~~

- ~~s~~s. Unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or abuse of alcohol (as defined in the Drug-Free Workplace Act of 1988 and in the Drug-Free Schools and Communities Act Amendments of 1989) by an employee on College property or as part of any ~~c~~College activities; and/or the failure of an employee to notify the College of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. (See Substance Abuse and Alcohol Policy~~Policy 424.03, Substance Abuse, Substance Abuse~~)
- ~~t~~t. Violation of a written contract.
- ~~—~~

2. Notice of Demotion or Termination

Unless otherwise specified in a written contract or by law, employment for College employees is at will, and such employees may be demoted or terminated without cause and without any reason being given for such action.

Whenever the employee's supervisor and a ~~D~~director over Human Resources determine that an employee should be demoted or terminated, ~~the director over~~ Human Resources will send written notification to the employee that such a recommendation will be made at ~~the next~~an upcoming regular Board meeting or a special Board meeting.

If an employee is recommended for demotion or termination, the notice will include:

- a. The date of determination.
- b. The nature of the determination and the effective date.
- c. The reasons for the determination.
- d. The option to review the employee's personnel file in accordance with the Personnel File Policy 413.00. ~~The rights of the employee to examine his/her personnel file and examine all written evidence which has a bearing on such determination.~~
- e. The employee's appeal rights, if applicable. (This requirement may be satisfied by citing or including a copy of the relevant ~~personnel P~~policies.)

Employees not in a Probationary Period as defined by the Probationary Period Policy will receive two (2) weeks' notice of demotion or termination.

However, employees subject to a written contract or to the provisions of K.S.A. 72-~~5436~~ 2251 *et seq*. will receive notice of termination, demotion, suspension or non-renewal in accordance with the written contract or the provisions of the law, respectively, to the

extent that those provisions are inconsistent with this Policy. The fact that an employee's written contract has been renewed in the past shall not be deemed to create an expectation of continued employment beyond the written contract expiration date, nor shall it create any protected property interest in employment beyond the written contract expiration date.

3. Notice of Suspension

Employees may be suspended with or without pay if it is necessary to protect the best interests of the College. An employee may be suspended by the supervisor and a director over Human Resources for a period up to thirty (30) work days. Suspensions exceeding thirty (30) work days may be imposed by the supervisor and Human Resources, but must be confirmed by the Board of Trustees within 45 days. Suspensions with pay are not appealable. Other suspensions may be appealed in accordance with the applicable appeal procedures.

In the event a suspension is followed by a recommendation that the suspended employee be demoted or terminated, the matter of any appeal of the suspension shall become moot.

Date of Adoption:
Revised: 1/6/1994, 5/15/1997, 5/14/2015, ___/___/2018

The next Human Resources Committee Meeting is scheduled for August 6, 2018 at 9:30 a.m. in the Lytle Conference Room.

HUMAN RESOURCES COMMITTEE MINUTES
May 7, 2018

The Human Resources Committee met at 9:30 a.m. on Monday, May 7, 2018, in the Robert F. Lytle Conference Room. Those present were: Angeliina Lawson, Barbara Larson, Becky Centlivre, Chris Gray, Colleen Chandler, Dennis Arjo, Jerry Zimmerman, Karen Martley, Lee Cross, Lisa Gartland, Mickey McCloud, Randy Weber, and Tanya Wilson.

(The report for this meeting was provided at the May 10, 2018 Board meeting.)

Benefit Renewal & RECOMMENDATION (HR-2)

Employee Assistance Plan
Procurement Services issued a Request for Proposal for the college's employee assistance plan and student assistance plan benefits. A brief description of the college and the requirements were outlined in the Request for Proposal. Vendors were asked to respond with quotes for the upcoming 2018/2019 benefit plan year. The initial term of the contract will be from June 1, 2018 through May 31, 2019.

The college utilized the consulting services of Holmes-Murphy & Associates, Inc. to assist with drafting the requirements of the Request for Proposal and to assist with the evaluation of the submitted proposals.

Thirteen firms were invited to respond. The eight (8) firms who responded with a proposal are as follows:

1. ComPsych (incumbent)
2. St. Luke's Lifewise
3. Magellan
4. New Directions Behavioral Health
5. Deer Oaks EAP Services, LLC
6. EFR Employee & Family Resources
7. KEPRO (Keystone Peer Review Organization)
8. Morneau Shepell

Mitch Borchers, Associate Vice-President, Business Services, Jerry Zimmerman, Benefits Manager, Tom Hughes, Professor, Computer Drafting and Design, Alex Wells, Counselor, Jeff Anderson, Counselor and individuals from Holmes Murphy & Associates, Inc., reviewed and evaluated the firms' responses to the Request for Proposal requirements. After the review and evaluation process, it was determined that New Directions Behavioral Health would best meet the employee assistance plan needs of the college based upon their proposed network, services and fees.

RECOMMENDATION: The Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee assistance plan with New Directions Behavioral Health for the period June 1, 2018 through May 31, 2019. The blended monthly subscriber rate for the New Directions Behavioral Health plan is $13.22 per participant. The proposal includes no increase in the contact for two (2) additional years. These rates represent an approximate 13% decrease from the 2017/2018 per participant benefit plan year cost.

Staff-Salary Increase – RECOMMENDATION (HR-3)

Staff Salary Increase

Ms. Centlivre presented an overview of salary increases proposed for FY2019. The recommendation includes:

- A 3.0% salary increase for full-time and part-time non-bargaining unit employees.
- A 3.0% increase in the adjunct faculty salary table.

RECOMMENDATION

It is the recommendation of the college administration that the Board of Trustees authorize, effective July 1, 2018 a 3.0% salary increase for all non-bargaining unit salaried and full-time and part-time hourly employees employed as of June 30, 2018 and a 3.0% increase in the adjunct faculty salary table.

Wellness Program Update (HR-4)

Mr. Zimmerman delivered an overview of the wellness initiatives at JCCC including JCCC's 2017 platinum wellness designation, the highest level of certification from HEALTHY KC, a partnership with the Greater Kansas City Chamber of Commerce and Blue Cross and Blue Shield of Kansas City.

Recruiting & Hiring Update (HR-4)

Ms. Gartland provided an overview of the hiring process. HR follows established procedures for determining the need to post, securing approvals and posting open positions for prescribed lengths of time. Human Resources consults with and provides support to hiring managers throughout the entire process from posting through interviewing through making an offer. Ms. Gartland also provided an overview of the onboarding process from once a candidate is hired through the first day of work.

The next Human Resources Committee Meeting is scheduled for June 4, 2018 at 9:30 a.m. in the Lytle Conference Room.

Human Resources Committee
Working Agenda
2017-2018

Ongoing HR-1 Review and Update Personnel Policies (as needed)

HR-2 Monitor Employee Benefit Programs

- Group 1, 2 and 3 Benefit Plan options
- Review benefit program strategies
- Annual benefit plan non-discrimination testing
- Maintain benefit consulting arrangement
- Manage benefit costs/conduct RFP's as needed
- Implement, monitor and evaluate employee wellness initiative

Ongoing HR-3 Monitor Compensation Planning

- Maintain salary/title guidelines for consistent compensation procedures
- Monitor compensation/develop a strategy for maintaining competitive salaries
- Assess internal and external salary equity
- Salary Study for Faculty positions

Ongoing HR-4 Monitor HR and Staff & Organizational Development Strategic Initiatives

- Monitor mandatory supervisory and compliance training initiatives
- Support leadership and supervisory development
- Support diversity initiatives
- Support improvement strategies in customer service and culture of wellbeing
- Strategic planning for future staffing needs
- Implement action steps based on employee engagement survey

Ongoing HR-5 Monitor and Discuss Collective Bargaining Initiatives

- Monitor administration of faculty agreement
- Support administration in contract negotiations

Ongoing HR-6 Review of Operational Issues

- Quarterly Exit and Stay Interview Reports

- Personnel Recommendations
- Staffing Table and Organizational Changes
- Staff Evaluation Process Revision – continued implementation
- Employee relations/grievance issues

Ongoing HR-7 Human Resources Technology Support Initiatives

Learning Quality Committee
June 4, 2018, 4:30 p.m.
GEB 137
Meeting Minutes

Those present were: Trustee Angeliina Lawson, Trustee Greg Musil, Trustee Paul Snider, Melinda Bryan-Smith, Becky Centlivre, Anne Dotterweich (Recorder), Deb Elder, Melanie Harvey, James Hopper, Barbara Larson, Cathy Mahurin, Karen Martley, L. Michael McCloud, Rick Moehring, , Gurbhushan Singh, Sandra Warner, Randy Weber and Tanya Wilson.

LQ4 Monitor Faculty Development
Sabbatical Appointments

Sabbatical Presentation Janette Funaro
Linguistic and Cultural Immersion and Teaching Technology

Janette Funaro, Professor of Foreign Language, was granted a sabbatical for the fall 2016 semester. During her sabbatical, she spent time in Oaxaca, Mexico, immersed in the culture and language. This experience provided an opportunity for her to increase her Spanish language proficiency through intensive language study groups, the study of pedagogical techniques for the Spanish classroom, first-hand experience of the local culture and by living with a host family. She also explored ways to incorporate educational technology into the methods of teaching a foreign language at JCCC. As a result, she is evaluating the use of video lectures, digital storytelling, mobile apps, language learning websites, online vocabulary and grammar games, and native speakers for conversational practice. After her evaluations are completed, she will be incorporating best practices into the foreign language department's curriculum. She expressed gratitude for the experience.

LQ1 Review and Update Polices as Needed

LQ Working Agenda for 2018-2019 L. Michael McCloud

L. Michael McCloud, Vice President of Academic Affairs/CAO, presented the working agenda for the 2018-2019 fiscal year. It was approved to move forward for full board approval.

RECOMMENDATION

It is the recommendation of the Learning Quality Committee that the Board of Trustees approve the 2018-2019 Learning Quality Committee working agenda as is show subsequently in the board packet.

LQ2 Monitor Learning Engagement Process
Educational planning and development initiatives

Grants Leadership and Development Update — Malinda Bryan-Smith, Anthony Funari

Malinda Bryan-Smith, Director of Grants Leadership and Development, introduced the Grants Department team including Anthony Funari and Selina Wu. She provided an overview of the life cycle of the grant application process, current tactics and strategies for identifying available grants, the importance of establishing and maximizing relationships with professionals/peers and the process for ensuring compliance with the grants' reporting requirements. In addition, she provided a summary of the number of grants submitted, received, denied and their monetary value to JCCC.

LQ2 Monitor Learning Engagement Process
Educational planning and development initiatives

Small Business Development Center Update — Elisa Waldman

Elisa Waldman, Director of SBDC, provided an overview of the Small Business Development Center's (SBDC) mission, purpose, and staff. She explained the two main services offered to clients are advising and training. Advising services include expertise on business plan development, financial analysis, the sales process, social media and buying/selling a business. Training opportunities are offered through the Continuing Education department and include topics on starting a small business, accounting/financial/taxes, marketing and sales, government contracting and strategy/leadership. She also reviewed funding sources, the ROI for the community and community engagement efforts. A more recent innovation has been the collaboration between clients of SBDC and students at JCCC who are given the opportunity to study actual business cases, make recommendations and benefit from real world problem solving exercises. The SBDC is looking forward to hosting a national conference on technology commercialization in October 2018.

LQ3 Monitor Learning Outcomes
Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures

Affiliation Agreement - Credit — Gurbhushan Singh

Articulation Agreements –Credit — Rick Moehring

Gurbhushan Singh, Associate Vice President of Academic Affairs, presented an affiliation agreement with Shawnee Mission Physicians Group to provide practical nursing students with clinical experience. Rick Moehring, Dean of Learner Engagement/Success, explained the MOU between JCCC, the Blue Valley, Olathe, and Shawnee Mission school districts and the KU Edwards Campus for the *Degree in 3* partnership. This agreement provides a formalized framework for high school students to make meaningful choices about college credit toward specific degree requirements and the opportunity for JCCC to offer the lower division courses, which are not offered at the KU Edwards Campus, toward the degree. Bachelor of Science degrees could subsequently be completed at the KU Edwards Campus with the transfer credits, from college credit earned in high school and at JCCC, being applied.

Both agreements were approved by the committee.

Complete details can be found subsequently in the consent agenda portion of the June 21 board packet

LQ3 Monitor Learning Outcomes
Curriculum and program additions and modifications

Curriculum – Education Affairs Committee Year in Review, AY 2017-2018 James Hopper

James Hopper, Chair, Web Development and Digital Media, provided an overview of the Educational Affairs Committee's purpose for the benefit of the Trustees. He highlighted the past year's tasks completed by the Educational Affairs Committee.

Trustee Lawson announced a decision regarding the time of the Learning Quality Committee meeting for the upcoming academic year will be made after further discussion.

The meeting adjourned at 5:50 p.m.

Learning Quality Committee
Working Agenda
2018-2019

LQ1 Review and Update Policies as needed LQ2

Monitor the Learning Engagement Process

- Marketing, recruiting, placement, counseling, retention, and support services activities
- Educational planning and development initiatives
- Updates on academic programs

LQ3 Monitor Learning Outcomes

- Program review and assessment practices
- Curriculum and program additions and modifications
- Advisory committee membership and cooperative agreements with other institutions
- Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures

LQ4 Monitor Faculty Development

- Professional development programs
- Professor Emeritus and Senior Scholar status
- Sabbatical appointments

LQ5 Monitor Student Development

- Student life, leadership and development activities
- Student organization reports
- Student personnel actions

LQ6 Monitor Workforce Education

- Credit/non-credit JCCC partnerships
- Kansas Board of Regents/Post-Secondary Technical Education Authority actions

LQ7 Highlight Technical Support for Learning Activities

LQ8 Review Academic Data Analysis and Research

LQ9 Review Accreditation/the Academic Quality Improvement Program (AQIP) activities

Learning Quality Committee
May 7, 2018, 4:30 p.m.
GEB 137
Meeting Minutes

Those present were: Trustee Angeliina Lawson, Trustee Greg Musil, Trustee Paul Snider, Dennis Arjo, Becky Centlivre, Anne Dotterweich (Recorder), Deb Elder, Shannon Ford, James Hopper, Barbara Larson, Cathy Mahurin , Karen Martley, L. Michael McCloud, Vince Miller, Rick Moehring, Tom Pagano, Gurbhushan Singh, Sandra Warner, Randy Weber and Tanya Wilson.

(The report for this meeting was provided at the May 10, 2018 Board meeting.)

LQ4 Monitor Faculty Development
Sabbatical Appointments

Sabbatical Presentation Doug Patterson
Data Driven Exercises for Astronomy

Using one of JCCC's telescopes and the CCD camera at a dark-sky site off campus, Dr. Patterson conducted differential photometry of shore-period eclipsing binary stars. He used this data collected to develop real world exercises to be incorporated into his astronomy course work. In addition, he became more aware of the amount of data available through AAVSO and its usefulness in developing the class room exercises. Dr. Patterson added that although the JCCC astronomy equipment is research grade, the platform supporting it is not. Improvements to the platform and physical structures would provide the opportunity to conduct research and submit the results for possible publication. He expressed gratitude for the sabbatical opportunity.

LQ2 Monitor Learning Engagement Process
Update on Academic Programs

Business Division Update Larry Reynolds

Larry Reynolds, Dean of English and Journalism and interim Dean of Business, was unable to present. His presentation will be rescheduled.

LQ2 Monitor Learning Engagement Process
Marketing, Recruiting, Placement,

Counseling, Retention, and Support
Services Activities

Review of Student Pathways — Pete Belk, Alex Wells, Brent Haverkamp

Pete Belk, Alex Wells and Brent Haverkamp provided an overview of the Student Pathways program. Pathways is program which places more emphasis on student success by engaging with the student regularly and consistently to identify the resources on campus which they would benefit from based on their individual needs. The first cohort of full-time, degree-seeking students was enrolled in Pathways during the fall 2016 semester. The program tracks students as they successfully complete recommended tasks such as tutoring or making an appointment with a counselor. Currently, these successes are manually entered into a tracking system in Banner. AccuCampus is an app which provides a seamless approach to making recommendations for student success (tutoring, counseling, AAC), tracking progress and targeted communication. The goal is to ultimately have all degree seeking students enrolled. In addition to Pathways, strategic counseling was presented. Strategic counseling is a system focusing on success, retention, transfer, and graduation in a manner that is proactive, strategic, personal and sustainable. The combination of these strategies is cutting edge technology utilizing predictive analytics to develop an informed student choice model and increase student success.

LQ2 Monitor Learning Engagement Process
Updates on Academic Programs

Opportunities for Seniors — MargE Shelley

MargE Shelly presented on the 60+ enrollment policies and practices which allow any Johnson County, Kansas resident age 60 or older to enroll in credit classes at a reduced tuition rate. The student must apply for admission, be at least 60 years old prior to the first day of the semester and be a Johnson County resident. The student must meet all prerequisite requirements and pay for any associated course fees. Regular tuition rates may apply if the course in audited.

The meeting adjourned at 6:10 p.m.

MANAGEMENT COMMITTEE
Minutes
June 6, 2018

The Management Committee met at 8:00 a.m. on Wednesday, June 6, 2018 in the Hugh Speer Board Room, GEB 137. Those present were: David Lindstrom, Chair; Greg Musil, trustee; Paul Snider, trustee; Mitch Borchers; Malinda Bryan-Smith; Gayle Callahan; Tom Clayton; Gary Cook; Kristen Cox; Jim Feikert; Shannon Ford; Richard Fort; Dr. Melanie Harvey; Rex Hays; Kailyn Hendrickson; Jim Lane; Dr. Barbara Larson; Rachel Lierz; Karen Martley; Dr. Mickey McCloud; Linda Nelson, recorder; Tom Pagano; Susan Rider; Terri Schlicht; Ali Scott; Dr. Gurbhushan Singh; Dr. Joe Sopcich; Janelle Vogler; Dr. Sandra Warner; Dr. Randy Weber; Tanya Wilson and Emma McCloud.

MA-11 Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements

Barbara Larson, Executive Vice President Finance and Administrative Services, reviewed an agreement with Spoon River College in Canto, IL to offer NARS curriculum for locomotive mechanical curriculum. This will be brought forward through the Consent agenda at the June 21st, board meeting.

MA-10 Monitor Community and Governmental Relations

Official Newspaper

Ms. Ali Scott, Account Planning Coordinator, stated that Kansas statute requires that when a school district – or community college – publishes a legal notice in a newspaper, the newspaper must be one that is published at least weekly 50 times a year in the school's – or college's – district.

Therefore, The Legal Record, The Shawnee Dispatch and Tri-County News are recommended as the official newspapers of the college and board of trustees.

RECOMMENDATION:

It is the recommendation of the Management Committee that the board of trustees accepts the recommendation of the college administration to designate The Legal Record, The Shawnee Dispatch and Tri-County News as official newspapers of the college and that publication constitutes legal notice on behalf of the board of trustees.

Sponsorships FY18-19

Ms. Scott also reported that each year JCCC sponsors selected community events that help the college maintain strong community relations and take advantage of advertising opportunities.

	Amount	*Years of participation*
KC Stem Alliance	1,500.00	
El Centro Anniversary Celebration	1,000.00	16-17, 17-18
STEMS-Arts & Recreation Foundation of OP	2,500.00	16-17, 17-18
Biz Fest	2,000.00	15-16, 16-17, 17-18
KC Tech Week	1,000.00	15-16, 16-17, 17-18
MOCSA Fall Forum	1,000.00	13-14, 14-15, 16-17, 17-18
Shepherd's Center Prime Time Champions	1,200.00	13-14 (Foundation) 14-15, 16-17, 17-18
Star Spangled Spectacular	1,000.00	11-12, 12-13, 13-14, 14-15, 16-17, 17-18
OMC Community Foundation Holiday Gala	1,500.00	10-11, 12-13, 13-14, 14-15, 16-17, 17-18
Speaking of Women's Health, SM Medical Center	1,500.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
OP Chamber Convener Reception	300.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
Books and Boutiques, Saint Luke's South	2,500.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
Subtotal	17,000.00	
Contingency	2,000.00	
Total	19,000.00	

Recommendation

It is the recommendation of the Management Committee that the board accept the recommendation of the college administration to approve the above-listed sponsorships for the 2018 – 2019 fiscal year at a cost of $17,000, plus an additional $2,000 contingency, for a total cost of $19,000.

MA-3 Stewardship of College Finances

Bond Counsel

Rachel Lierz, Associate Vice President, Financial Services/CFO, reported that the college administration desires to reappoint GilmoreBell to serve as bond counsel to the college. In their capacity as bond counsel, GilmoreBell will assist the college in the preparation and publication of resolutions, certificates, leases, agreements and other legal documents related to bond financing. GilmoreBell will also render legal opinions on the status of bond issues, assist the college in filing required tax forms, prepare arbitrage rebate calculations, and provide consultation and advice as needed. Fees for serving as bond counsel are payable only upon the performance of services.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the retention of GilmoreBell as bond counsel for fiscal year 2018-2019.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

Financial Advisor

Ms. Lierz said that the college administration desires to reappoint Piper Jaffray to serve as financial advisor to the college. In their capacity as financial advisor, Piper Jaffray will assist the college in reviewing and recommending financial plans for new capital needs, as well as provide monitoring of any outstanding transactions to determine if restructuring opportunities exist. They also assist the college in obtaining new or maintaining current bond ratings and handle matters related to the public sale of new bond issues. Fees for serving as financial advisor are payable only upon the closing of financing transactions.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the retention of Piper Jaffray as financial advisor for fiscal year 2018-2019.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

Redemption of Series 2009 Certificates of Participation:

Ms. Lierz stated that as discussed at the 2018-2019 budget workshop, college administration has worked with the college's financial advisors at Piper Jaffray and bond counsel at GilmoreBell on an opportunity to prepay the final maturity of the Series 2009 Certificates of Participation, which were issued to finance construction of the college's Olathe Health Education Center. The October 1, 2018 prepayment of $1,685,000 (maturity date of October 1, 2019) is estimated to generate an approximate $50,000 net interest savings in the college's General Fund.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to adopt the form of Resolution authorizing the redemption of the Series 2009 Certificates of Participation at a prepayment amount of $1,685,000, as set forth immediately below.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

MA-2 Guide Budget Development: Budget Monthly update

The monthly budget update was given by Ms. Lierz. She reported that the Board of Trustees approved the college's 2018-2019 management budget at their meeting on May 10, 2018. The approved budget has been loaded into the college's accounting system. In July the Board votes to approve and publish a one-page portion of the 2018-19 Legal Budget and Notice of Public Hearing. The public hearing is held in August and

the board then votes to approve the 2018-19 Legal Budget. Legal Budget documents are subsequently filed with the State and County.

MA-5 Monitor Business Services: Sole-Source/Non-competitive Purchase report

Mitch Borchers, Associate Vice President for Business Services, reviewed twenty one sole-source/non-competitive purchases.

MA-5 Monitor Business Services: Bid/RFP review and recommendations

Mr. Borchers presented the following summary of awarded bids and RFPs between $25,000 and $100,000 and the recommendations for the following bids:

May 2018

Bid Title	Firms Notified	Responses (Recommendations in Bold)	Total Amount	Awarded to Low Bid	Justification For Not Awarding Low Bid	Source of Funds
One-Card Transaction System (RFP #18-054)	10	1) **Blackboard Transact ($98,613.15)** 2) The CBORD Group, Inc. ($139,423.00) 3) TouchNet Information Systems, Inc. ($189,798.63)	$98,613.15	Yes	Low bid	General PTE Fund; Auxiliary Enterprise Fund; U.S. Bank One-Card Fund
Merchant Credit Card Processing (RFP #18-082)	15	**1) TSYS ($55,637.16)** **2)** Elavon ($25,066.07) 3) Bank of America ($36,142.26) **4)** TouchNET ($57,958.58)	$55,637.16	No	Award based on proposers' ability to integrate with College's payment gateways, reporting and reconciliation, experience, and cost.	General PTE Fund

REPORT: Renewal of Annual Contract for Network Infrastructure Equipment and Services

RFP/BID NUMBER: RFP No. 15-022

PURPOSE AND DESCRIPTION:

The purpose of this RFP was to establish an annual contract for the purchase of network infrastructure equipment and services. On September 25, 2014, the Board of Trustees approved the establishment of an annual contract with Datalink Corporation. However, services that were provided under the contract with Datalink Corporation were not acceptable and it was recommended to award this RFP to the vendor that submitted the next best proposal in terms of pricing and vendor qualifications. On March 4, 2015 the Board of Trustees approved the establishment of an annual contract with CDW Government, LLC for an initial term of one year, with the option to renew for four additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2018, through June 30, 2019 and represents the third of four annual renewal options.

NEW RFP/BID OR CONTINUATION: Renewal

NUMBER OF FIRMS NOTIFIED DIRECTLY: 14

ADDITIONAL NOTIFICATION: Newspaper advertisement, Twitter, and JCCC Website

NUMBER OF FIRMS RESPONDING: 4

NAMES OF FIRMS AND BID AMOUNTS: Refer to attached spreadsheet.

CDW Government, LLC (Recommended)
Datalink Corporation
Alexander Open Systems
DISYS Solutions, Inc.

ORIGINAL REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Gary Cromer, senior buyer, Procurement Services
Sandra Warner, deputy CIO/director, Administrative Computer Services

Matthew Holmes, director network/data center operations, Administrative Computer Services
Martin Huerter, network architect, Administrative Computer Services

ESTIMATED AMOUNT: $1,011,000.00

SOURCE OF FUNDS: General/PTE Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

The low bidder that was originally awarded this RFP did not provide services that were acceptable. The proposal submitted by CDW Government, LLC was determined to be the next best proposal to meet the college's needs according to the evaluation criteria defined with the RFP.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract for network infrastructure equipment and services with CDW Government, LLC in an amount not to exceed $1,011,000.00.

JOHNSON COUNTY COMMUNITY COLLEGE
RFP NO. 15-022
ANNUAL CONTRACT FOR NETWORK INFRASTRUCTURE EQUIPMENT AND SERVICES - ORIGINAL PROPOSALS

NO.	DESCRIPTION	Alexander Open Systems	CDW Government, LLC	Datalink Corporation	DISYS Solutions, Inc.
	Percentages For Line Items 1-5 Reflect Discounts Off Manufacturer List Prices				
1.	Networking/routing/security equipment.	44%	46% *	47% 1	42%
2.	UC (Unified Communication) VoIP equipment.	44%	46% *	47% 1	42%
3.	UCS (Unified Computing System) al a carte configurations. UCS (Unified Computing System) bundles.	57%	60% *	62% 1 58% 1	42%
4.	Smartnet maintenance.	30%	33% *	34% 1	35% 2
5.	Wireless equipment.	44%	46% *	47% 1	42%
6.	Hourly service rates.	$80.00 to $235.00 2	$150.00 to $200.00 *	$170.00 to $225.00 1	$160.00 to $200.00 2
7.	Training credit program discount/rebate.	10% 2	$2,500 per $150,000 spent on equipment *	5% 1	$5,000 per $100,000 spent on equipment

* Recommended
1 Not recommended - vendor was originally awarded the bid and was unable to perform needed services in an acceptable manner
2 Not recommended - award made on basis of best total value

REPORT: Renewal of Annual Contract for Beverages

RFP/BID NUMBER: RFP No. 16-103

PURPOSE AND DESCRIPTION:

The purpose of this Request for Proposals (RFP) was to establish an annual contract for beverages for Dining Services and Vending. A brief description of the college and the requirements involved were outlined in the RFP. Vendors were asked to respond with detailed information regarding their product offerings, service capabilities, and price structures. On June 16, 2016, the Board of Trustees approved the establishment of an annual contact, with the option to renew for four additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2018, through June 30, 2019, and represents the second of four annual renewal options.

NEW RFP/BID OR CONTINUATION: New

NUMBER OF FIRMS NOTIFIED DIRECTLY FOR ORIGINAL BID: 3

ADDITIONAL NOTIFICATION: Newspaper advertisement, Twitter, eBidexchange, and JCCC Website

NUMBER OF FIRMS RESPONDING: 2

NAMES OF FIRMS AND BID AMOUNTS: Refer to attached spreadsheet.

Pepsi Beverages Company (Recommended)
Coca-Cola Refreshments USA

NUMBER OF FIRMS INTERVIEWED: 1

REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Jay Glatz, director, Dining Services

CRITERIA APPLIED:

The evaluation criteria included the proposers' ability to provide products and services, previous experience with similar accounts, and pricing/sponsorship.

ESTIMATED AMOUNT: $230,000.00

SOURCE OF FUNDS: Auxiliary Enterprise Funds

LOW BID: X YES ____ NO

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract for beverages with Pepsi Beverages Company, at an annual expenditure not to exceed $230,000.00.

JOHNSON COUNTY COMMUNITY COLLEGE
RFP NO. 16-103
RENEWAL OF ANNUAL CONTRACT FOR BEVERAGES - ORIGINAL PROPOSALS

NO.	DESCRIPTION	Coca-Cola Refreshments	Pepsi Beverages Company
1.	Carbonated soft drinks, 20 oz. bottles, case	$25.38	$20.16 *
2.	Carbonated soft drinks, 12 oz. cans, case	$12.13	$8.87 *
3.	Bottled water, 20 oz., case	$13.50 [1]	$15.20 *
4.	Sports drink (Gatorade/Powerade), 20 oz., case	$22.58	$21.25 *
5.	Compostable drink containers, case	$60.00	$35.61 *
	Revenue/Annual Maximum Price Increase:		
	Annual Value of Sponsorship Funding to College (Year 1)	$75,000.00	$80,000.00
	Annual Not-to-Exceed Cost Percentage Increase (%)	4.00%	3.50%

* Recommended
1 Not Recommended - award based on overall low total

REPORT: Renewal of Annual Contract for Leadership Development Training Program

RFP/BID NUMBER: RFP No. 18-003

PURPOSE AND DESCRIPTION:

The purpose of this Request for Proposals (RFP) was to establish a contract for a leadership development training program. The two-year program provides a comprehensive training system of workshops, coaching, and reinforcement to employees. On November 16, 2017, the Board of Trustees approved the establishment of a contact for the initial period of December 1, 2017, through June 30, 2018, with the option to renew for five additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2018, through June 30, 2019, and represents the first of five annual renewal options.

NEW RFP/BID OR CONTINUATION: Renewal

NUMBER OF FIRMS NOTIFIED DIRECTLY: 20

ADDITIONAL NOTIFICATION: Newspaper advertisement and JCCC Website

NUMBER OF FIRMS RESPONDING: 11

NAMES OF FIRMS RESPONDING AND ORIGINAL TOTAL BID AMOUNTS:

Living As A Leader	$253,170.00 (Recommended)
AchieveForum	$38,000.00
Center for Creative Leadership	$189,336.00
Curriculum & Training Solutions, LLC	$52,110.00
Dale Carnegie Training	$102,650.00
Development Dimensions International, Inc.	$49,010.00
DRI Consulting	$67,629.98
Government Training Agency and Regional Training Center	$331,346.00
SEE, Inc.	$40,512.00
The Chair Academy; Maricopa County Community College District	$83,750.00
Traaen & Associates, LLC	$78,750.00

NUMBER OF FIRMS INTERVIEWED: 2

REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Becky Centlivre, vice president, Human Resources
Colleen Chandler, director, Human Resources
Karen Martley, vice president, Continuing Education & Organizational Development
Jennifer Winchester, program director, Continuing Education

ESTIMATED AMOUNT: $115,000.00

SOURCE OF FUNDS: General/PTE Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

A thorough evaluation process was conducted which included reviewing and ranking the written proposals. The evaluation criteria included how well the proposers demonstrated their previous experience, their proposed project approach/methodology and aspects of teaching and learning, reinforcement of learning, methods of measuring and assessing learning, materials, fees, and other resources that may benefit the college. Living As A Leader and Dale Carnegie Training were requested to make oral presentations to the college's review committee. At the conclusion of the evaluation process, it was determined that the proposal submitted by Living As A Leader would most effectively meet the college's requirements now and in the future in terms of the criteria mentioned above.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract for a leadership development training program with Living As A Leader at a total expenditure not to exceed $115,000.00.

REPORT: Interior LED Lighting Upgrades

RFP/BID NUMBER: Bid No. 18-055

PURPOSE AND DESCRIPTION:

The purpose of this bid is to contract for interior light-emitting diode (LED) upgrades and retrofits in the Carlsen Center, Commons, Regnier Center, and Olathe Health Education Center buildings.

NEW RFP/BID OR CONTINUATION: New

NUMBER OF FIRMS NOTIFIED DIRECTLY: 32

ADDITIONAL NOTIFICATION: Newspaper advertisement and JCCC Website

NUMBER OF FIRMS RESPONDING: 3

NAMES OF FIRMS RESPONDING AND BID AMOUNTS:

FSG Electric	$105,097.61 (Recommended)
MC Power Companies	$145,772.00
Thomas M. Jacques Electric	$172,807.00

REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Jim Feikert, director, Procurement Services
Chris Worthington, senior buyer, Procurement Services
Rex Hays, associate vice president, Campus Services/Facility Planning
Jeff Allen, director, Campus Services and Energy Management

ESTIMATED AMOUNT: $150,000.00

SOURCE OF FUNDS: Capital Outlay Fund

LOW BID: _X_ YES ____ NO

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid of $105,097.61 from FSG Electric, plus an additional $10,509.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed $115,606.61 for interior LED lighting upgrades.

REPORT: Annual Contract for PCSC System Software and Hardware Support and Service

RFP/BID NUMBER: RFP No. 18-059

PURPOSE AND DESCRIPTION:

The purpose of this Request for Proposals (RFP) is to establish an annual contract for hardware and software maintenance, as well as pricing for parts, for the PCSC (card access) system. The initial term of the contract will be from June 22, 2018, through June 30, 2019. The contract is renewable for four additional years, in one-year increments, upon the approval of both parties.

NEW RFP/BID OR CONTINUATION: New

NUMBER OF FIRMS NOTIFIED DIRECTLY: 4

ADDITIONAL NOTIFICATION: Newspaper advertisement, and JCCC Website

NUMBER OF FIRMS RESPONDING: 2

NAMES OF FIRMS AND BID AMOUNTS:

Honeywell, Inc. (Recommended)
TED Systems LLC

REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Jim Feikert, director, Procurement Services
Gary Cromer, senior buyer, Procurement Services
Larry Allen, senior buyer, Procurement Services
Tracey Nichols, buyer, Procurement Services
Sandra Warner, deputy CIO/director, Administrative. Computer Services
Matthew Holmes, director, Network/Data Center Operations, Administrative Computer Services
Jason Buell, access control specialist, Security Access Control Systems
Darla Mabrey, access control assistant, Security Access Control Systems

ESTIMATED AMOUNT: $163,500.00

SOURCE OF FUNDS: General/PTE Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

An evaluation process was conducted that included reviewing and ranking the proposals according to the following criteria: experience, functionality of proposed equipment, overall solution strategies, integration with existing systems, technical certifications, and pricing. Honeywell, Inc. and TED Systems LLC were requested to make oral presentations to the college's review committee. At the conclusion of the evaluation process, it was determined that the proposal from Honeywell, Inc. would most effectively meet the college's requirements now and in the future in terms of the criteria mentioned above.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Honeywell, Inc. for the establishment of an annual contract for PCSC system software and hardware support and service in a total amount not to exceed $163,500.00.

MA-4 Monitor Facilities: FY 2017 Capital Infrastructure Inventory and One, Five and Ten Year Replacement Plan

Rex Hays, Associate Vice President for Campus Services & Facilities Planning, presented an overview of the capital infrastructure inventory and replacement plan. The detailed information is updated annually by Campus Services' staff and is the model that guides the decision-making process and allocation of resources for preventative maintenance and preservation of the building infrastructure. A copy of the report was made available on CD.

MA-4 Monitor Facilities: Capital Acquisitions and Improvements: Progress Report

Mr. Hays provided the committee with an update pertaining to facilities projects from the capital acquisitions and improvements matrix.

MA-4 Review financial plans for capital improvements

Mr. Hays also presented a report summarizing the budgets and expenditures to date for the various projects associated with the Facilities Master Plan.

RESOLUTION

A RESOLUTION DIRECTING THE CALL FOR REDEMPTION OF CERTAIN OUTSTANDING OBLIGATIONS AND PROVIDING FOR NOTICE OF SAID REDEMPTION.

WHEREAS, the governing body of Johnson County Community College, Johnson County, Kansas (the "College") hereby finds and determines that it is in the best interests of the College to redeem the following maturities of the College's Taxable Certificates of Participation, Series 2009 (Build America Bonds – Direct Pay), prior to the stated maturity in the amount and on the date hereinafter set forth (the "Certificates"):

Maturity	***Principal Amount***	***Redemption Date***	***Redemption Price***
October 1, 2019	$1,685,000	October 1, 2018	100%

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF JOHNSON COUNTY COMMUNITY COLLEGE, JOHNSON COUNTY, KANSAS:

Section 1. The Certificates are hereby called for redemption prior to their stated maturity as set forth above, in accordance with the documents relating to and authorizing the issuance of the Certificates.

Section 2. The Executive Vice President for Finance and Administrative Services is hereby authorized and directed to notify the Trustee for the Certificates of such call for redemption by disseminating the Notice of Conditional Call for Redemption substantially in the form attached hereto as ***Exhibit A*** not less than 30 nor more than 60 days prior to the Redemption Date.

Section 3. The Executive Vice President for Finance and Administrative Services is further authorized and directed to cause the Trustee to notify the Owners of the Certificates and to provide for notice to be made in accordance with the provisions of Rule 15c2-12 of the Securities and Exchange Commission substantially in the form attached hereto as ***Exhibit B***.

Section 4. All costs associated with the redemption of the Certificates shall be paid by the College. The officers and representatives of the College are hereby authorized and directed to take such action as may be necessary to provide for redemption of the Certificates.

Section 5. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the governing body on June 21, 2018.

_____
Chair, Board of Trustees

ATTEST:

_____
Secretary, Board of Trustees

(Signature Page to Resolution)

EXHIBIT A

Commerce Bank
1000 Walnut Street, 16th Floor
Kansas City, Missouri 64106

RE:

CONDITIONAL CALL FOR REDEMPTION

JOHNSON COUNTY COMMUNITY COLLEGE, JOHNSON COUNTY, KANSAS
TAXABLE CERTIFICATES OF PARTICIPATION, SERIES 2009
(BUILD AMERICA BONDS – DIRECT PAY)
DATED NOVEMBER 1, 2009

Notice is hereby given by the governing body of Johnson County Community College, Johnson County, Kansas (the "College"), that a portion of the above-mentioned certificates described in the attached Notice of Conditional Call for Redemption have been called for redemption and payment on October 1, 2018, **subject to the availability of funds therefor.**

The Trustee is hereby requested to disseminate the attached Notice of Conditional Call for Redemption.

JOHNSON COUNTY COMMUNITY COLLEGE
JOHNSON COUNTY, KANSAS

By: _____
Executive Vice President for
Finance and Administrative Services

NOTICE OF CONDITIONAL CALL FOR REDEMPTION

JOHNSON COUNTY COMMUNITY COLLEGE, JOHNSON COUNTY, KANSAS
TAXABLE CERTIFICATES OF PARTICIPATION, SERIES 2009
(BUILD AMERICA BONDS – DIRECT PAY)
DATED NOVEMBER 1, 2009

Notice is hereby given to the registered owners of the above-captioned certificates (the "Certificates") that pursuant to the provisions of Article V of a Declaration of Trust dated as of October 15, 2009, by Commerce Bank, as trustee (the "Trustee"), the governing body of Johnson County Community College, Johnson County, Kansas (the "College") has called for redemption and payment on October 1, 2018 (the "Redemption Date") the Certificates maturing October 1, 2019 described below (the "Called Certificates"), at the principal office of the Trustee, **subject to the availability of funds therefor.**

Maturity	***Principal Amount***	***Interest Rate***	***Redemption Date***	***Redemption Price***	***CUSIP***
October 1, 2019	$1,685,000	4.550%	October 1, 2018	100%	478453 CF8

On the Redemption Date there shall become due and payable, upon the presentation and surrender of the Called Certificates, the redemption price thereof equal to 100% of the principal amount thereof together with interest accrued to the Redemption Date. Interest shall cease to accrue on the Called Certificates from and after the Redemption Date provided such funds for redemption are on deposit with the Trustee.

Neither the College nor the Trustee shall be responsible for the selection or use of the CUSIP identification numbers shown above or printed on any of the Called Certificates. Said CUSIP identification numbers are included solely for the convenience of the owners of the Certificates.

Under the provisions of Section 3406(a)(1) of the Internal Revenue Code of 1986, as amended, paying agents making payments of principal on municipal securities may be obligated to withhold a 28% tax on the payment of principal to registered owners who have failed to provide the paying agent with a valid taxpayer identification number. Registered Owners of the Certificates who wish to avoid the imposition of the tax should provide a certified taxpayer identification number to the Paying Agent when presenting the Certificates for payment.

JOHNSON COUNTY COMMUNITY COLLEGE,
JOHNSON COUNTY, KANSAS

By: _____
Commerce Bank,
as Trustee

****

Notice shall also be given to certain repositories in order to comply with the provisions of Rule 15c2-12 of the Securities and Exchange Commission. Notice may also be given in accordance with guidelines set forth in Securities and Exchange Commission Release No. 34-23856, but such notice is not required by law. The Trustee shall notify the registered owners of the Called Certificates as provided in the documents relating thereto.

EXHIBIT B

EVENT NOTICE PURSUANT TO SEC RULE 15c2-12(b)(5)(C)

TO: The Municipal Securities Rulemaking Board via the Electronic Municipal Market Access system for municipal securities disclosures (www.emma.msrb.org)

Issuer/Obligated Person: The governing body of Johnson County Community College, Johnson County, Kansas (the "Obligated Person")

Issue(s) to which this Report Relates and CUSIP Base Numbers for said Issues:

Description	Series	Dated Date	Maturities	Base CUSIP No. 478453
Taxable Certificates of Participation (Build America Bonds – Direct Pay)	Series 2009	November 1, 2009	October 1, 2019	CF8

Event Reported: Redemption of above-referenced Certificates on October 1, 2018; see attached ***Exhibit A.***

The information contained in this Notice has been submitted by the Obligated Person pursuant to contractual undertakings the Obligated Person made in accordance with SEC Rule 15c2-12. Nothing contained in the undertaking or this Notice is, or should be construed as, a representation by the Obligated Person that the information included in this Notice constitutes all of the information that may be material to a decision to invest in, hold or dispose of any of the securities listed above, or any other securities of the Obligated Person.

For additional information, contact:

Johnson County Community College, Johnson County, Kansas
12345 College Boulevard
Overland Park, Kansas 66210
Attention: Executive Vice President for Finance and Administrative Services

JOHNSON COUNTY COMMUNITY COLLEGE, JOHNSON COUNTY, KANSAS

Johnson County Community College
As of June 1, 2018
(reflects payments issued through May 31, 2018)

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2015-2016 MANAGEMENT BUDGET (Approx. $100,000 & over)													
HVAC Turnkey Project	A/E Services												
	Cons. Serv/Equip.	Outcome Const./Hendersen	12/17/15	G/O CO	7,900,000		7,900,000	6,601,627		6,601,627	**84%**	90%	6/18
	Total Contract Commitments/Payments to Date				7,900,000	0	**7,900,000**	6,601,627	0	**6,601,627**			
	Original Project Budget						**8,202,143**						
Grand Total Contract Commitments to date for Major 2015-2016 Improvement Projects							**7,900,000**						
Grand Total 2015-2016 Project Budget							**8,202,143**						

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2017-2018 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Masonry Repairs	A/E Services	DGM		CO	10,000		10,000	5,060					
	Cons. Serv/Equip.	MTS	3/18/18	CO	140,390	14,039	154,429	4,748					
	Total Contract Commitments/Payments to Date				150,390	14,039	**164,429**	9,807	0	**0**			
	Original Project Budget						**165,000**						
Campus Black Iron Painting	A/E Services	DGM		CO	10,000		10,000	10,000					
	Cons. Admin. Services	DGM		CO	3,900		3,900						
	Cons. Serv/Equip.	Dayco Painting		CO	60,624	12,125	72,749						
	Total Contract Commitments/Payments to Date				74,524	12,125	**86,649**	10,000	0	**0**			
	Original Project Budget						**100,000**						
Lighting Upgrades - Interior	A/E Services	Clark Enersen		CO	15,500		15,500	632					
	Cons. Serv/Equip.	FSG		CO	105,098	10,509	115,607						
	Total Contract Commitments/Payments to Date				120,598	10,509	**131,107**	632	0	**0**			
	Original Project Budget						**200,000**						
Lighting Upgrades - Exterior	A/E Services			CO			0						
	Cons. Serv/Equip.	Graybar Electric		CO	87,500	8,750	96,250						5/18
	Total Contract Commitments/Payments to Date				87,500	8,750	**96,250**	0	0	**0**			
	Original Project Budget						**100,000**						
Roof Replacements GEB Roof C & D HCDC Roof B	A/E Services	Roof Asset Management		CO	15,840		15,840	2,890					
	Cons. Serv/Equip.	Alpha Bldg. & Delta		CO	272,671	27,261	299,932	32,400					
	Total Contract Commitments/Payments to Date				288,511	27,261	**315,772**	35,290	0	**0**			
	Original Project Budget						**538,000**						
CSB HVAC RTU & Woodshop Exhaust Replacement	A/E Services						0						
	Cons. Serv/Equip.	US Engineering		CO	119,328	11,932	131,260						
	Total Contract Commitments/Payments to Date				119,328	11,932	**131,260**	0	0	**0**			
	Original Project Budget						**135,000**						
Asphalt & Concrete Repair	A/E Services						0						
	Cons. Serv/Equip.	McConnell & Assoc.		CD	139,068	13,907	152,975	74,406		74,406	**49%**		6/18
	Total Contract Commitments/Payments to Date				139,068	13,907	**152,975**	74,406	0	**74,406**			
	Original Project Budget						**200,000**						
Active Learning Classrooms	A/E Services	The Clark Enersen Partners		GF	49,750		49,750	39,800		39,800			
	Furniture	Scott Rice		GF	157,119		157,119			0			
	Technology Equipment	Multiple	4/12/18	GF	220,493	24,037	244,530			0			
	Cons. Serv/Equip.	Straub Construction	4/12/18	GF	539,067	53,906	592,973			0			
	Total Contract Commitments/Payments to Date				759,560	77,943	**837,503**	39,800	0	**39,800**			
	Original Project Budget						**1,000,000**						
International Immigrant Student Services & InFocus Dining Room Remodel	A/E Services						0						
	Cons. Serv/Equip.	Straub Construction	4/12/18	GF/AUX	195,233	19,523	214,756						
	Total Contract Commitments/Payments to Date				195,233	19,523	**214,756**	0	0	**0**			
	Original Project Budget						**220,000**						

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	` Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2017-2018 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Carlsen Center 2nd Floor	A/E Services	Clark Enersen		GF	11,500		11,500	9,200					
Restroom Remodel	Cons. Serv/Equip.	The Wilson Group		GF	185,216	18,521	203,737	45,393					5/18
	Total Contract Commitments/Payments to Date				196,716	18,521	**215,237**	54,593	0	**0**			
	Original Project Budget						**220,000**						
Grand Total Contract Commitments to date for Major 2017-2018 Improvement Projects							**1,293,679**						
Grand Total 2017-2018 Project Budget							**1,658,000**						

Johnson County Community College
Facilities Master Plan Projects
(reflects payments issued through May 25, 2018)

	A	B	C	D	E	(B+D)	(C+E)
Phase 1	**Estimated Project Budget March 2018**	**Approved Construction Guaranteed Maximum Price**	**Total Construction Amount Paid**	**Non-Construction Costs Encumbered [1]**	**Non-Construction Amount Paid**	**Total Amount Encumbered**	**Total Amount Paid-to-Date**
Career & Technical Education Building	$ 27,907,490	$ 23,049,369	$ 2,027,020	$ 1,650,352	$ 1,280,356	$ 24,699,721	$ 3,307,376
Fine Arts & Design Studios	19,255,864	16,456,063	1,058,412	1,402,314	1,119,115	17,858,377	2,177,527
ATB Renovation	16,803,904			565,618	79,277	565,618	79,277
WLB Renovation	14,850,290			444,585	68,019	444,585	68,019
Chiller Plant Expansion [2]	1,380,000	1,850,520	61,459		-	1,850,520	61,459
Phase 1 Total	**$ 80,197,548**	**$ 41,355,952**	**$ 3,146,891**	**$ 4,062,869**	**$ 2,546,767**	**$ 45,418,821**	**$ 5,693,658**

	A	B	C	D	E	(B+D)	(C+E)
Phase 2	**Estimated Project Budget March 2018**	**Approved Construction Guaranteed Maximum Price**	**Total Construction Amount Paid**	**Non-Construction Costs Encumbered [1]**	**Non-Construction Amount Paid**	**Total Amount Encumbered**	**Total Amount Paid-to-Date**
Outdoor Site Work, Athletics	$ 14,633,713			$ 335,857	$ 135,409	335,857	135,409
GYM Renovation	1,300,000	1,129,356					-
Resource Center Renovation	6,554,524			206,101	39,354	206,101	39,354
Student Center Renovation	7,296,851			602,750	255,916	602,750	255,916
Phase 2 Total	**$ 29,785,088**	**$ 1,129,356**		**$ 1,144,708**	**$ 430,679**	**$ 1,144,708**	**$ 430,679**

Total Facilities Master Plan	**$ 109,982,636**	**$ 42,485,308**	**$ 3,146,891**	**$ 5,207,577**	**$ 2,977,446**	**$ 46,563,529**	**$ 6,124,337**

(1) The "Non-Construction Costs Encumbered" column figures represent Purchase Order totals to date. Non-Construction costs include "soft costs" such as fees for architectural/engineering services, surveys, geotechnical testing, furniture, fixtures and equipment.

(2) Approximately $700,000 for Chiller Plant Expansion to be funded from 2016 Capital Bond issue related to HVAC upgrades.

MANAGEMENT COMMITTEE
Minutes
May 2, 2018

The Management Committee met at 8:00 a.m. on Wednesday, May 2, 2018 in the Hugh Speer Board Room, GEB 137. Those present were: David Lindstrom, Chair; Greg Musil, trustee; Paul Snider, trustee; Dr. Jay Antle; Dr. Dennis Arjo; Mitch Borchers; Malinda Bryan-Smith; Gayle Callahan; Becky Centlivre; John Clayton; Gary Cook; Kristen Cox; Jim Feikert; Shannon Ford; Dr. Melanie Harvey; Rex Hays; Jim Lane; Dr. Barbara Larson; Rachel Lierz; Karen Martley; Dr. Mickey McCloud; Dr. Vince Miller; Linda Nelson, recorder; Mary O'Sullivan; Tom Pagano; Chandra Russell; Terri Schlicht; Dr. Joe Sopcich; Dr. Sandra Warner; Dr. Randy Weber; Tanya Wilson and Dr. Brian Wright.

(The report for this meeting was provided at the May 10, 2018 Board meeting.)

MA-11 Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements

John Clayton, Executive Director of Institutional Effectiveness, Planning and Research reviewed information related to an agreement with an outside agency. This agreement is with the University of Wisconsin – Stout for a joint venture to offer benchmarking services to the four year sector of higher education. This was brought forward through the Consent agenda at the May 10th, board meeting.

MA-3 Stewardship of College Finances: Kansas Municipal Investment Pool (KMIP) statement of assets semi-annual review

Rachel Lierz, Associate Vice President, Financial Services/CFO presented the portfolio diversification report detailing the investments that were held in the Kansas Municipal Investment Pool (KMIP). The college had $2,379,443.66 invested at the KMIP as of March 31, 2018, which was approximately 2% of idle funds available. The college's average daily rate earned for the month of March was 1.037%. The total market value of investments held in the KMIP was $2,839,164,250 as of March 31, 2018, representing a decrease of approximately $409 million over the quarter ended September 30, 2017.

MA-2 Guide Budget Development: Budget Monthly update

The monthly budget update was given by Ms. Lierz. She reported that guidelines used to build the budget were approved by the Board of Trustees on December 14, 2017. As reported during the April 4, 2018 Management Committee meeting and Board Budget Workshop on April 12, 2018, one adjustment to the approved guidelines is recommended. Based on information obtained from the County Appraiser in March 2018, the assessed valuation budgeted increase will be raised from 5.0% to 7.0%. In

order to achieve approximately the same amount of general fund property tax revenue ($99.5 million), a 0.25 mill reduction from 9.50 mills to 9.25 mills is recommended.

The college's legal budget will be acted on by the Board of Trustees and filed with the county and state in August 2018.

(The recommendation for the FY2018-19 Management budget appeared in the May board packet and was approved at the May 10, 2018, board meeting.)

MA-5 Monitor Business Services: Sole-Source/Non-competitive Purchase report

Mitch Borchers, Associate Vice President for Business Services, reviewed six sole-source/non-competitive purchases.

MA-5 Monitor Business Services: Bid/RFP review and recommendations

Mr. Borchers also presented recommendations for renewal of the annual contracts for the following on-call services:

- Architectural Services, RFP 16-092
- Carpentry Labor Services, RFP 16-089
- Civil Engineering Services, RFP 16-093
- Codes Consulting and Building Inspection Services, RFP 16-087
- Electrical Repair and Installation Services, RFP 16-091
- Landscape Architect and Design Consulting Services, RFP 16-090
- Mechanical, Electrical and Plumbing (MEP) Engineering Services, RFP 16-088
- Structural Engineering Services, RFP 16-086
- Painting and Wall-Covering Services, RFP 15-089

(The recommendations to approve these annual contracts appeared in the May board packet and were approved at the May 10, 2018, board meeting.)

MA-4 Monitor Facilities: Capital Acquisitions and Improvements: Progress Report

Mr. Rex Hays, Associate Vice President of Campus Services and Facilities Planning, provided the committee with an update pertaining to facilities projects from the capital acquisitions and improvements matrix which appeared in the May 10, 2018, board packet.

MA-4 Guaranteed Maximum Price, GYM Refurbishment

Mr. Hays said that work has taken place with College stakeholders to develop architectural and engineering drawings for refurbishment to the GYM related to the Facilities Master Plan. This work has progressed to a level of confidence at the Construction Document Phase that J.E. Dunn Construction is able to establish Guaranteed Maximum Prices (GMPs) for the GYM updates.

GYM Refurbishment	$1,129,356

(The recommendations for the Guaranteed Maximum Price appeared in the May board packet and was approved at the May 10, 2018, board meeting.)

MA-4 Review financial plans for capital improvements

Mr. Hays also presented a report summarizing the budgets and expenditures to date for the various projects associated with the Facilities Master Plan. This report appeared in the May 10, 2018, board packet.

MANAGEMENT COMMITTEE
Working Agenda
FY 2017-2018

MA-1 Review and Update Policies as needed

MA-2 Guide Budget Development

- FY 2017-2018 Legal budget publication (July)
- Assessed valuation: Update (July)
- FY 2017-2018 Budget adoption (August)
- Management Budget reallocations: Semi-annual review (August, January)
- Proposed Budget guidelines and calendar for FY 2018-2019 (October)
- Budget Projection Model: Review (November)
- Guidelines for FY 2018-2019 Budget adoption (December)
- Board of Trustees budget workshop: Update (April)
- Budget: Monthly update

MA-3 Stewardship of College Finances

- Banking Services (July)
- Kansas Municipal Investment Pool (KMIP) statement of assets: semi-annual review (November, May)
- Financial Ratio Analysis (January)
- Bonds: Bond Counsel; Financial Advisor (June)

MA-4 Monitor Facilities

- Capital acquisitions and improvements: monthly progress report
- FY 2018 Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan: review (June)
- Leases – as needed
- Review and recommend financial plans for capital improvements to the Board of Trustees

MA-5 Monitor Business Services

- Sole-Source requisitions: Review monthly purchasing report
- Bid/RFP review and recommendations
- Procurement Card Program summary (April)

MA-6 Monitor Information Services

- Information Technology Quarterly Report (July, October, January, April)

MA-7 Insurance Program: Report (July, January)

MA-8 Highlight various JCCC programs and activities
- Sustainability
- Cultural Offerings
- Grants Activities
- Continuing Education
- (Others may include Athletics, Auxiliaries, or other departments we wish to highlight)

MA-9 JCCC Foundation annual report (November)

MA-10 Monitor Community and Governmental Relations
- JCCC Official Newspapers
- Sponsorships

MA-11 Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements as needed

MA-12 Management Committee Working Agenda (July)

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 7, 2018

TREASURER'S REPORT

The following pages contain the Treasurer's Report for the month ended April 30, 2018.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of April 2018, subject to audit.

Rachel Lierz
Associate Vice President
Financial Services/CFO

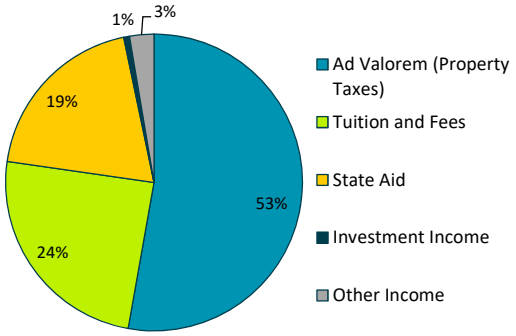
Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

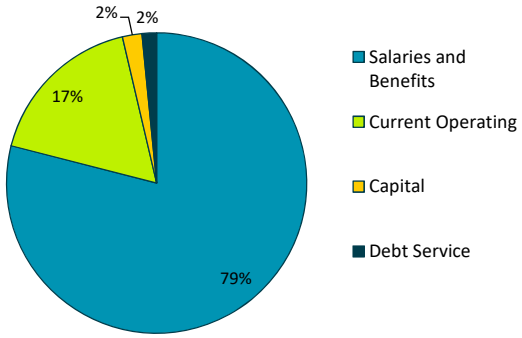
JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	$ 95,731,966	$ -	$ 59,327,540	62%	$ 55,593,458
Tuition and Fees	31,107,337	60,939	27,472,279	88%	28,645,865
State Aid	20,870,336	-	21,872,076	105%	21,965,626
Investment Income	80,214	99,958	703,723	877%	276,639
Other Income	2,460,400	256,792	2,980,342	121%	2,142,680
TOTAL REVENUE	$ 150,250,253	$ 417,689	$ 112,355,960	75%	$ 108,624,269
Salaries and Benefits	$ 110,452,422	$ 9,352,804	$ 86,827,491	79%	$ 87,197,582
Current Operating	28,986,456	1,455,050	19,073,023	66%	16,780,905
Capital	7,505,208	496,899	2,316,086	31%	4,696,849
Debt Service	3,089,469	750	1,697,189	55%	964,877
TOTAL EXPENSES	$ 150,033,555	$ 11,305,503	$ 109,913,789	73%	$ 109,640,214
Unencumbered Cash Rollforward:					
Beginning Balance			$ 87,965,755		$ 74,568,092
Revenues Over Expenses			2,442,171		(1,015,945)
Encumbrances & Other Activity			(5,921,794)		(4,363,488)
Ending Balance			$ 84,486,132		$ 69,188,659

Actual YTD Revenues by Source



Actual YTD Expenses by Source



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION

	ADJUSTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	$ 82,591,735	$ 7,027,202	$ 64,857,989	79%	$ 64,560,844	0%
Benefits	27,871,937	2,325,602	21,969,502	79%	22,636,738	-3%
Consultants	456,334	33,940	110,422	24%	60,591	82%
Event Officials	53,754	-	44,306	82%	44,089	0%
Legal Services	175,000	250	39,906	23%	5,699	600%
Lobbyist Services	27,840	-	9,280	33%	20,880	-56%
Audit Services	77,000	-	60,330	78%	60,260	0%
Collection Costs	75,000	8,272	63,235	84%	66,087	-4%
Insurance, Property/Casualty & Rel	713,354	10,000	520,336	73%	589,576	-12%
Other Contracted Services	7,802,757	331,898	5,016,906	64%	5,165,723	-3%
SB 155 Shared Funding Payments	518,000	-	168,136	32%	208,349	-19%
Overnight Travel	890,627	56,914	454,283	51%	419,467	8%
Lobbyist Travel & Other	8,600	-	-	0%	-	0%
Travel - AQIP	6,600	720	1,566	24%	2,245	-30%
Staff Development Travel	308,375	13,237	215,332	70%	178,381	21%
Faculty Continuing Ed Grants	24,000	3,007	16,294	68%	15,384	6%
Tuition Reimbursement	567,000	5,371	430,596	76%	236,662	82%
Same Day Travel	168,071	17,686	85,332	51%	83,015	3%
Team Travel	-	159	159	0%	5,211	-97%
Supplies and Materials	5,998,804	276,028	3,666,463	61%	2,036,652	80%
Computer Software	537,780	6,126	317,071	59%	324,025	-2%
Computer Software Licenses	2,494,597	29,185	1,872,314	75%	1,779,639	5%
Technical Training Travel	34,128	1,294	24,280	71%	5,327	356%
Applicant Travel	25,000	375	7,757	31%	2,209	251%
Recruiting Travel	28,650	1,570	15,449	54%	13,636	13%
Printing, Binding & Publications	210,000	18,510	96,846	46%	55,758	74%
Advertising and Promotions	871,579	81,287	481,360	55%	453,181	6%
Memberships	401,105	12,074	283,247	71%	267,265	6%
Accreditation Expenses	57,095	1,775	32,976	58%	27,794	19%
Bad Debt Expense	600,000	-	500,000	83%	600,000	-17%
Electric	3,050,000	265,729	2,573,373	84%	2,284,354	13%
Water	164,500	7,633	104,397	63%	109,128	-4%
Natural Gas	23,000	1,915	14,999	65%	15,146	-1%
Telephone	253,322	8,175	231,833	92%	215,919	7%
Gasoline	71,000	4,721	46,006	65%	42,649	8%
Subscriptions	112,662	34,574	49,171	44%	15,065	226%
Rentals and Leases	877,825	56,773	698,180	80%	622,114	12%
Repairs and Maintenance	354,220	26,511	205,637	58%	114,210	80%
Freight	84,100	3,896	65,767	78%	72,822	-10%
Special Events	341,040	29,566	196,479	58%	182,952	7%
Retirement Recognitions	6,000	1,000	2,069	34%	5,913	-65%
Postage	346,220	80,722	178,184	51%	213,523	-17%
Contingency	429,333	-	5,252	1%	-	0%
Remodeling and Renovations	1,478,000	4,996	329,711	22%	325,323	1%
Non-Capital Furniture & Equipment	-	-	-	0%	1,862,557	-100%
Library Books	155,000	14,254	145,266	94%	134,369	8%
Furniture and Equipment	1,578,034	193,344	1,017,826	64%	1,393,436	-27%
Building Improvements	3,345,000	166,720	633,701	19%	641,447	-1%
Land Improvements	445,000	117,586	189,581	43%	339,717	-44%
Other Tax Assessments	100	-	63	63%	-	100%
Income Tax	2,200	-	-	0%	-	0%
Grants	105,000	-	51,527	49%	55,215	-7%
Foster Care & Killed on Duty Grant	70,000	-	56,591	81%	41,748	36%
Federal SEOG Match	57,810	24,157	59,313	103%	63,042	-6%
Principal Payments	1,705,865	-	595,000	35%	716,673	-17%
Interest Payments	1,380,354	-	1,100,189	80%	245,300	349%
Fee Payments	3,250	750	2,000	62%	2,904	-31%
Mandatory Transfers	-	-	-	0%	-	100%
TOTAL EXPENSES	$ 150,033,555	$ 11,305,503	$ 109,913,789	73%	$ 109,640,214	0%

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
II. ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	$ 4,201,268	$ 396,073	$ 3,509,608	84%	$ 3,323,864
Investment Income	4,000	2,118	17,965	449%	7,682
Other Income	1,655,500	96,298	1,420,459	86%	1,423,741
TOTAL REVENUE	$ 5,860,768	$ 494,488	$ 4,948,032	84%	$ 4,755,287
Salaries and Benefits	$ 3,106,098	$ 200,176	$ 1,843,687	59%	$ 1,857,434
Current Operating	4,280,924	215,046	2,447,802	57%	2,409,084
Capital Items	106,132	0	89,715	85%	169,737
TOTAL EXPENSES	$ 7,493,154	$ 415,222	$ 4,381,203	58%	$ 4,436,255
Unencumbered Cash Rollforward:					
Beginning Balance			$ 1,044,963		$ 1,566,847
Revenues Over Expenses			566,829		319,032
Encumbrances & Other Activity			(62,614)		(523,877)
Ending Balance			$ 1,549,178		$ 1,362,002
STUDENT ACTIVITY FUND					
Tuition and Fees	$ 2,300,065	$ 848	$ 2,197,740	96%	$ 2,263,721
Investment Income	1,000	527	6,286	629%	2,378
Other Income	38,500	5,094	26,175	68%	39,096
TOTAL REVENUE	$ 2,339,565	$ 6,470	$ 2,230,201	95%	$ 2,305,195
Salaries and Benefits	$ 546,597	$ 50,209	$ 459,525	84%	$ 465,979
Current Operating	710,971	53,041	435,493	61%	479,654
Capital Items	0	0	0	100%	20,743
Grants/Scholarships	1,473,785	1,895	1,110,123	75%	1,147,768
TOTAL EXPENSES	$ 2,731,353	$ 105,144	$ 2,005,140	73%	$ 2,114,144
Unencumbered Cash Rollforward:					
Beginning Balance			$ 236,137		$ 214,045
Revenues Over Expenses			225,061		191,051
Encumbrances & Other Activity			(92,908)		(119,429)
Ending Balance			$ 368,290		$ 285,667

JOHNSON COUNTY COMMUNITY COLLEGE

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
III. OTHER FUNDS

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	$ 245,408	$ 16,819	$ 118,763	48%	$ 126,554
Other Income	0	-	41,020	100%	30,060
TOTAL REVENUE	$ 245,408	$ 16,819	$ 159,783	65%	$ 156,614
Salaries and Benefits	$ 71,251	$ 3,694	$ 30,965	43%	$ 30,781
Current Operating	39,030	939	10,106	26%	7,631
Capital Items	0	-	-	100%	9,774
TOTAL EXPENSES	$ 110,281	$ 4,633	$ 41,071	37%	$ 48,186
Unencumbered Cash Rollforward:					
Beginning Balance			$ 577,641		$ 481,396
Revenues Over Expenses			118,711		108,428
Encumbrances & Other Activity			(3,744)		(2,461)
Ending Balance			$ 692,608		$ 587,363
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	$ 366,795	$ 12,046	$ 206,730	56%	$ 189,153
TOTAL REVENUE	$ 366,795	$ 12,046	$ 206,730	56%	$ 189,153
Salaries and Benefits	$ 312,392	$ 10,644	$ 67,725	22%	$ 67,950
Current Operating	$ 573,366	8,614	60,971	11%	145,674
Capital	12,000	-	-	0%	-
TOTAL EXPENSES	$ 897,758	$ 19,258	$ 128,695	14%	$ 213,623
Unencumbered Cash Rollforward:					
Beginning Balance			$ 66,529		$ 159,314
Revenues Over Expenses			78,035		(24,471)
Encumbrances & Other Activity			(15,523)		(23,526)
Ending Balance			$ 129,041		$ 111,317
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	$ 364,178	$ -	$ 225,077	62%	$ 210,478
Interest Income	0	701	5,550	0%	1,668
TOTAL REVENUE	$ 364,178	$ 701	$ 230,627	63%	$ 212,146
Current Operating	$ 305,000	$ 554	$ 200,765	66%	$ 202,291
TOTAL EXPENSES	$ 305,000	$ 554	$ 200,765	66%	$ 202,291
Unencumbered Cash Rollforward:					
Beginning Balance			$ 617,870		$ 473,148
Revenues Over Expenses			29,862		9,855
Encumbrances & Other Activity			(5,838)		(4,511)
Ending Balance			$ 641,894		$ 478,492

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 1

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Concessions	$ 10,000	$ -	$ 7,396	74%	$ 7,026
Cosmetology	34,000	2,280	21,473	63%	25,148
Bookstore	7,011,000	64,246	5,870,211	84%	6,266,486
Dining Services	2,320,000	217,778	1,776,370	77%	1,745,592
Coffee Bars	584,300	50,557	412,615	71%	429,225
Vending	411,000	48,836	331,761	81%	337,272
Hiersteiner Center	953,500	86,189	918,486	96%	925,062
HVAC Auxiliary & Auto Technology Project	4,000	43	687	17%	2,035
Printing	266,000	27,330	238,804	90%	232,778
Dental Hygiene	5,000	293	1,210	24%	1,231
Hospitality Management & Pastry Program	55,000	6,244	34,776	63%	45,573
Café Tempo	200,000	17,225	145,767	73%	151,266
Campus Farm	8,000	286	10,161	127%	4,283
TOTAL REVENUES	$ 11,861,800	$ 521,307	$ 9,769,719	82%	$ 10,172,977
EXPENSES					
Concessions	$ 7,145	$ 57	$ 4,452	62%	$ 4,444
Cosmetology	28,000	1,195	19,034	68%	23,369
Bookstore	6,019,230	173,143	4,894,035	81%	5,255,273
Dining Services	3,110,616	218,023	2,171,200	70%	2,250,195
Coffee Bars	620,670	50,479	457,508	74%	455,223
Vending	558,625	35,042	354,423	63%	402,848
Hiersteiner Center	1,655,490	121,937	1,160,086	70%	1,180,923
HVAC Auxiliary & Auto Technology Project	4,000	-	441	11%	701
Printing	266,561	21,323	112,945	42%	155,210
Dental Hygiene	3,500	-	990	28%	2,385
Hospitality Management & Pastry Program	55,000	1,075	21,344	39%	38,334
Café Tempo	291,956	24,276	229,068	78%	194,473
Campus Farm	8,000	1,498	5,841	73%	3,775
SUBTOTAL	$ 12,628,793	$ 648,048	$ 9,431,366	75%	$ 9,967,151
Other Auxiliary Services Expenses					
Post-secondary Educational Institution Infrastructure (PEI) Loan-Principal	$ -	$ -	$ -	0%	$ 250,000
Auxiliary Construction	35,000	2,800	11,267	32%	33,990
Campus Services	0	-	-	0%	395
Director	148,815	8,852	79,170	53%	74,889
Fine Art	3,000	-	-	0%	-
TOTAL EXPENSES	$ 12,815,608	$ 659,699	$ 9,521,803	74%	$ 10,326,425
Unencumbered Cash Rollforward:					
Beginning Balance			$ 3,232,760		$ 4,748,818
Revenues Over Expenses			247,915		(153,448)
Encumbrances & Other Activity			(269,224)		(610,868)
Ending Balance			$ 3,211,451		$ 3,984,502

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 2

	2017-2018 YEAR TO DATE NET	2016-2017 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Concessions	$ 2,944	$ 2,582	$ 362
Cosmetology	2,440	1,779	661
Bookstore	976,176	1,011,213	(35,037)
Dining Service	(394,830)	(504,602)	109,772
Coffee Bars	(44,894)	(25,998)	(18,895)
Vending	(22,662)	(65,576)	42,914
Hiersteiner Center	(241,600)	(255,860)	14,260
HVAC Auxiliary & Auto Technology Project	246	1,335	(1,088)
Printing	125,860	77,568	48,291
Dental Hygiene	220	(1,154)	1,374
Hospitality Management & Pastry Program	13,433	7,239	6,194
Café Tempo	(83,301)	(43,207)	(40,094)
Campus Farm	4,320	508	3,813
	$ 338,352	$ 205,826	$ 132,526

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
V. PLANT & OTHER FUNDS

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,902,973		$ 1,902,973		$ 1,835,646
TOTAL REVENUE	1,644,904	$ 5,397	1,619,235	98%	1,656,665
TOTAL EXPENSES	1,708,398	0	1,471,173	86%	1,448,148
Encumbrances & Other Activity			(0)		(0)
Ending Balance			$ 2,051,035		$ 2,044,163
COMMONS (COM) & INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,331,833		$ 1,331,833		$ 1,256,241
TOTAL REVENUE	224,520	$ 14,073	137,840	61%	136,439
TOTAL EXPENSES	100,000	0	4,719	5%	62,639
Encumbrances & Other Activity			(21,831)		(7,199)
Ending Balance			$ 1,443,123		$ 1,322,841
CAPITAL OUTLAY & SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION PRINCIPAL & INTEREST FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 7,846,579		$ 7,846,579		$ 6,839,109
TOTAL REVENUE	5,302,231	$ 10,135	3,400,710	64%	3,143,623
TOTAL EXPENSES	5,995,950	(42,821)	2,313,255	39%	3,070,066
Encumbrances & Other Activity			(1,098,544)		(437,034)
Ending Balance			$ 7,835,490		$ 6,475,632
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,702,062		$ 1,702,062		$ 2,058,709
TOTAL REVENUE	985,744	$ 1,940	958,197	97%	981,154
TOTAL EXPENSES	1,400,000	75,527	1,204,996	86%	1,052,380
Encumbrances & Other Activity			(108,973)		(124,816)
Ending Balance			$ 1,346,290		$ 1,862,667
CAMPUS IMPROVEMENTS SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION BONDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 372,090		$ 372,090		$ 569,022
TOTAL REVENUE	0	$ 2,648	23,468	0%	13,021
TOTAL EXPENSES	0	0	(15,574)	0%	211,406
Encumbrances & Other Activity			23,230		41,986
Ending Balance			$ 434,362		$ 412,623

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
V. PLANT & OTHER FUNDS (CONTINUED)

	ADOPTED BUDGET 2017-2018	ACTIVITY THIS MONTH 2017-2018	ACTIVITY YEAR TO DATE 2017-2018	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ARTS BUILDING CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ -		$ -		$ -
TOTAL REVENUE	14,500,000	$ -	21,448,888	148%	-
TOTAL EXPENSES	14,500,000	423,690	2,076,457	14%	-
Encumbrances & Other Activity			(15,691,394)		-
Ending Balance			$ 3,681,037		$ -
CAREER AND TECHNICAL EDUCATION CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ -		$ -		$ -
TOTAL REVENUE	30,000,000	$ -	29,241,875	97%	-
TOTAL EXPENSES	30,000,000	734,675	3,199,626	11%	-
Encumbrances & Other Activity			(21,204,909)		-
Ending Balance			$ 4,837,340		$ -
ATB RENOVATION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ -		$ -		$ -
TOTAL REVENUE	2,000,000	$ -	1,920,723	96%	-
TOTAL EXPENSES	2,000,000	0	-	0%	-
Encumbrances & Other Activity			0		-
Ending Balance			$ 1,920,723		$ -
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 2,130,763		$ 2,130,763		$ 2,480,795
TOTAL REVENUE	85,827,230	$ 2,093,532	25,696,197	30%	25,726,967
TOTAL EXPENSES	85,500,000	498,829	23,453,518	27%	26,202,609
Encumbrances & Other Activity			(2,153,283)		237,325
Ending Balance			$ 2,220,159		$ 2,242,478

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
VI. INVESTMENTS

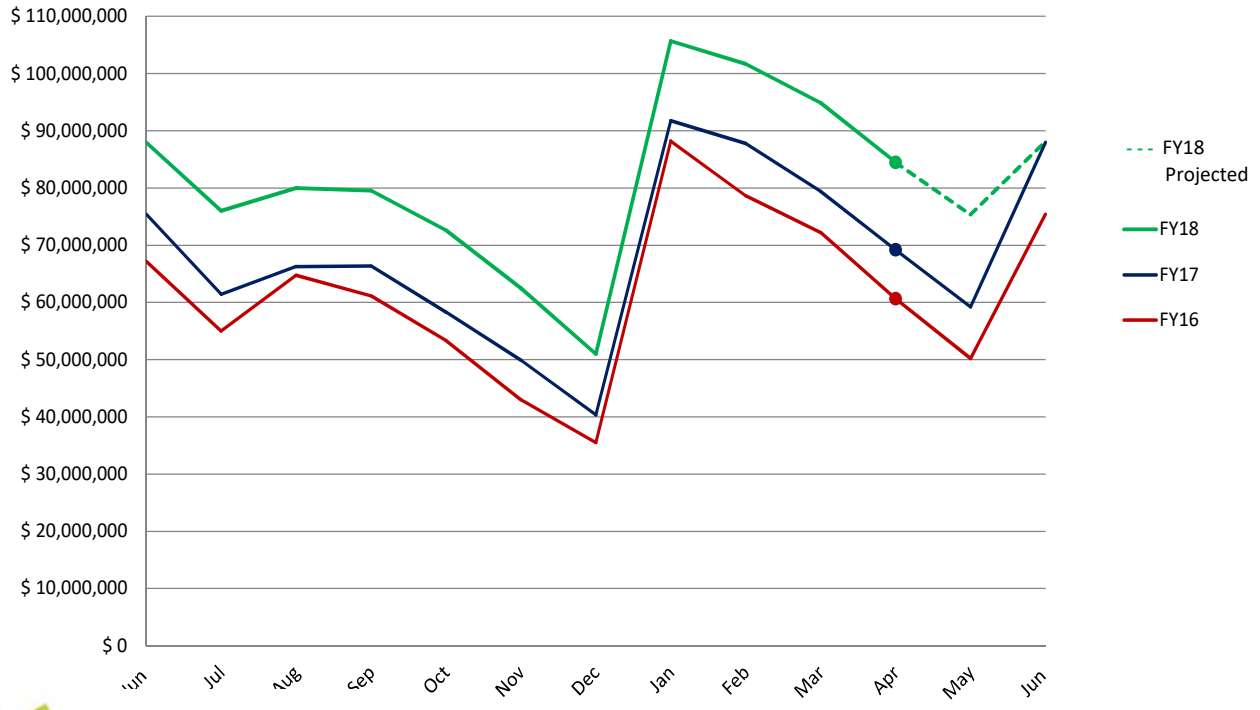
FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE		MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
UMB Bank	252077991	01/25/18	04/05/18	70 d	1.305		$ 10,000,000.00	$ 25,027.40	
UMB Bank	252077992	01/25/18	04/12/18	77 d	1.315		10,000,000.00	27,741.10	
UMB Bank	252077990	01/25/18	04/19/18	84 d	1.325		10,000,000.00	30,493.15	
UMB Bank	T-Bill 545184746	01/25/18	04/26/18	91 d	1.340		9,966,127.78	33,872.22	
UMB Bank	T-Bill 545184747	01/25/18	05/03/18	98 d	1.340				$ 9,963,522.22
Capital City Bank	16831500	01/25/18	05/10/18	105 d	1.420				10,000,000.00
Capitol Federal Savings	70162792	02/08/18	05/17/18	98 d	1.500				10,000,000.00
UMB Bank	T-Bill 545189394	02/22/18	05/24/18	91 d	1.610				9,960,020.70
Bank of Kansas City	1021139811	03/01/18	05/31/18	91 d	1.640				10,000,000.00
Commerce Bank	296014840	03/08/18	06/07/18	91 d	1.260				9,000,000.00
UMB Bank	T-Bill 545193326	03/15/18	06/14/18	91 d	1.730				7,965,642.96
Capital City Bank	16836739	03/22/18	06/21/18	91 d	1.750				6,000,000.00
Capital City Bank	16809807	03/29/18	06/28/18	91 d	1.780				7,000,000.00
Capital City Bank	16823557	04/12/18	07/05/18	84 d	1.840				6,000,000.00
Capital City Bank	16847285	04/19/18	07/12/18	84 d	1.890				10,000,000.00
Capitol Federal Savings	70167069	04/26/18	07/19/18	84 d	1.850				5,000,000.00
	PREVIOUSLY REPORTED INTEREST							842,194.22	
	TOTAL							959,328.09	100,889,185.88
Municipal Investment Pool: (MIP) Daily Rate		04/01/18	04/30/18	30 d	1.250	*		6,104.60	8,959,975.26
	PREVIOUSLY REPORTED INTEREST							45,086.78	
	TOTAL							51,191.38	
	GRAND TOTAL							$ 1,010,519.47	$ 109,849,161.14

* Average daily rate earned for the month of April
Rates varied from 1.25 to 1.25
Average 3 month T-Bill rate for the month of April = 1.772
Rates varied from 1.71 to 1.81

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
VII. CASH AND POOLED INVESTMENT ANALYSIS

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	$ 98,358,750	$ 13,872,618	$ 84,486,132	$ 69,188,659
Adult Supplementary Education Fund	1,957,395	408,217	1,549,178	1,362,002
Student Activity Fund	486,895	118,605	368,290	285,667
Motorcycle Driver Safety Fund	696,352	3,744	692,608	587,363
Truck Driver Training Fund	145,131	16,089	129,041	111,317
Auxiliary Enterprise Funds	3,758,966	547,515	3,211,451	3,984,502
Revenue Bond Principal and Interest Fund	2,114,825	63,790	2,051,035	2,044,163
COM Repair and Replacement Reserve Fund	14,139	0	14,139	14,139
ITC Repair & Maintenance Reserve Fund	1,455,589	26,604	1,428,984	1,308,702
Capital Outlay & Series 16 GO P&I Funds	9,367,473	1,531,983	7,835,490	6,475,632
Campus Development Fund	1,455,264	108,974	1,346,290	1,862,667
Special Assessments Fund	647,732	5,838	641,894	478,492
Restricted, Loan and Scholarship Funds	2,755,040	561,589	2,193,451	2,215,770
Arbitrage Rebate Fund	26,708	0	26,708	26,708
Agency Funds	322,233	322,233	0	0
Payroll Fund	3,825,572	3,825,572	0	0
TOTAL	$ 127,388,063	$ 21,413,371	$ 105,974,692	$ 89,945,783
Series 16 GO Capital Outlay Bond Proceeds	$ 1,824,739	$ 1,390,377	$ 434,362	$ 412,623

General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2018
83.3% OF YEAR EXPIRED
VIII. FOUNDATION

	ACTIVITY YEAR TO DATE APRIL 30, 2018	PRIOR YEAR ACTIVITY TO DATE	$ CHANGE	CHANGE %
FOUNDATION				
Contribution Income	$ 1,748,798	2,100,841		
Event Revenue	461,255	639,650		
Investment Income	1,538,820	1,949,372		
Other Revenue	59,778	26,795		
TOTAL REVENUE	$ 3,808,651	$ 4,716,658	$ (908,007)	(19.3) %
Student Assistance	$ 547,672	511,377		
Program Support	213,547	404,987		
Project Support	25,368	261,527		
Campus Support	70,722	56,612		
Programming Expenses	114,864	196,412		
General & Administrative Expenses	244,887	323,899		
TOTAL EXPENSES	$ 1,217,060	$ 1,754,814	$ (537,754)	(30.6) %
Balance Forward	$ 32,395,486	28,741,071		
Revenues Over Expenses	2,591,591	2,961,844		
Ending Balance	$ 34,987,077	$ 31,702,915	$ 3,284,162	10.4 %

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

ADVISORY COMMITTEES

REPORT:

Advisory committees are important to the educational and service processes at Johnson County Community College. The members of these committees lend their expertise and dedication to help plan relevant educational experiences for our students and to assist the college in articulating its programs with the community. The committees can also be integral to fundraising and job placement.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the advisory committees contained in Supplement B, from July 1, 2018 through June 30, 2019.

L. Michael McCloud
Vice President of Academic Affairs
Chief Academic Officer

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

CASH DISBURSEMENT SUMMARY

REPORT:

Supplement A to the June 21, 2018 Board Packet contains the accounts payable disbursements. The Cash Disbursement Summary includes accounts payable, tuition refunds, and financial aid disbursements.

Date	Control Number		Amount
Accounts Payable Disbursements			
04/26/18	00667350-00667371	AP	$ 6,428.05
04/26/18	!0033654-!0033662	ACH	5,304.90
04/27/18	00667372-00667444	AP	197,945.82
04/27/18	!0033663-!0033671	ACH	248,027.62
04/30/18	00667445-00667470	AP	44,614.02
04/30/18	!0033672-!0033677	ACH	4,403.60
05/01/18	00667471-00667485	AP	23,144.17
05/01/18	!0033678-!0033693	ACH	9,508.86
05/02/18	00667486-00667506	AP	58,790.13
05/02/18	!0033694-!0033710	ACH	3,324.95
05/03/18	00667507-00667554	AP	200,361.92
05/03/18	!0033711-!0033722	ACH	9,192.44
05/04/18	00667555-00667596	AP	61,086.07
05/04/18	W0000144	Wire	240.00
05/04/18	!0033724-!0033737	ACH	31,158.10
05/07/18	00667597-00667628	AP	62,195.77
05/07/18	!0033738-!0033741	ACH	21,466.89
05/08/18	00667629-00667657	AP	50,627.01
05/08/18	!0033742-!0033750	ACH	7,592.12
05/09/18	00667658-00667687	AP	235,667.07
05/09/18	!0033751-!0033767	ACH	9,941.81
05/09/18	00667688	AP	5,666.00
05/10/18	00667689-00667708	AP	37,764.10
05/10/18	!0033768-!0033786	ACH	11,291.05
05/11/18	00667709-00667722	AP	20,335.85
05/11/18	W0000145	Wire	8,655.55

05/11/18	!0033787-!0033790	ACH	76,261.13
05/14/18	00667723-00667790	AP	49,387.28
05/14/18	!0033791-!0033806	ACH	28,821.02
05/15/18	!0033808	P-Card Wire	243,305.23
05/15/18	00667791-00667823	AP	141,739.38
05/15/18	!0033809-!0033816	ACH	5,923.21
05/16/18	00667824-00667831	AP	16,732.61
05/16/18	!0033817-!0033820	ACH	1,126.78
05/17/18	00667832-00667873	AP	191,268.73
05/17/18	!0033821-!0033836	ACH	50,502.84
05/18/18	00667874-00667911	AP	1,177,375.10
05/18/18	!0033837-!0033845	ACH	4,244.55
05/21/18	00667912-00667951	AP	90,673.07
05/21/18	!0033846-!0033849	ACH	16,261.56
05/22/18	00667952-00667980	AP	116,184.09
05/22/18	!0033850-!0033859	ACH	209,723.77
05/23/18	00667981-00668014	AP	135,757.06
05/23/18	00668015	AP	0.00
05/23/18	!0033860-!0033870	ACH	31,748.06
05/24/18	00668016-00668054	AP	195,777.69
05/24/18	!0033871-!0033887	ACH	6,130.64
05/25/18	00668055-00668085	AP	72,128.86
05/25/18	!0033888-!0033896	ACH	4,532.01
05/29/18	00668086-00668110	AP	147,382.98
05/29/18	!0033897-!0033903	ACH	4,479.83
05/30/18	00668111-00668160	AP	50,624.07
05/30/18	!0033904-!0033915	ACH	15,374.80
05/30/18	W0000146	Wire	6,210.00
05/31/18	00668161-00668208	AP	372,372.88
05/31/18	!0033916-!0033923	ACH	93,204.39
06/01/18	00668209-00668238	AP	129,562.59
06/01/18	!0033924-!0033929	ACH	3,063.18
06/04/18	00668239-00668266	AP	72,966.38
06/04/18	!0033930-!0033937	ACH	7,543.03
06/05/18	00668267-00668287	AP	19,391.97
06/05/18	!0033938-!0033947	ACH	15,337.93
06/06/18	00668288-00668312	AP	68,178.32
06/06/18	!0033948-!0033961	ACH	4,902.22
			$ 5,250,933.11

Tuition Refunds and Financial Aid Disbursements

04/27/18	10168259-10168275	13,405.57
05/04/18	10168276-10168287	7,486.83
05/11/18	10168288-10168297	4,747.64
05/18/18	10168298-10168323	18,305.60
05/25/18	10168324-10168442	53,485.22
06/01/18	10168443-10168470	6,113.72
04/26/18-05/31/18	Refund ACH	140,749.80
		$ 244,294.38
Total Cash Disbursements		$ 5,495,227.49

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of $ 5,495,227.49.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants have been approved for funding.

1. Public Affairs Section (PAS) Grant
   Funding Agency: U.S. Department of State, U.S. Embassy in Barbados, the Eastern Caribbean, and the OECS
   Purpose: To study Caribbean cuisine in order to infuse JCCC curriculum with these culinary techniques and develop curriculum for a permanent culinary arts program at Sir Arthur Lewis Community College in St. Lucia.
   Duration: January 1, 2019 – June 30, 2019
   Grant Administrator: Aaron Prater
   Amount Funded: $8,000.00
   JCCC Match: $8,000.00 (in-kind)
   Applicant: JCCC

2. Technology Internship Grant
   Funding Agency: Kansas Board of Regents
   Purpose: To learn various aspects of long-term care dining to ensure curriculum is up-to-date and meets the needs of students and industry.
   Duration: June 11-22, 2018
   Grant Administrator: Michelle Riley
   Amount Funded: $4,000.00 (includes $2,000 in-kind from John Knox Village)
   JCCC Match: -0-
   Applicant: JCCC

3. Integrating Adult Education Grant FY19
   Funding Agency: U.S. Department of Education / Kansas Board of Regents
   Purpose: To integrate Adult Education and Career and Technical Education activities in two different programs: Automotive Technology and HVAC.
   Duration: June 1, 2018 – April 15, 2019

Grant Administrator: Janice Blansit
Amount Funded: $24,192.00
JCCC Match: - 0 -
Applicant: JCCC

4. Procurement Technical Assistance Center 2018
   Funding Agency: U.S. Department of Defense, Defense Logistics Agency
   Purpose: To continue the Procurement Technical Assistance (PTA) services to work with local business owners to grow their businesses via sales to the government.
   Duration: February 1, 2018 – January 31, 2019
   Grant Administrator: Jessica Johnson
   Amount Funded: $71,343.00 (JCCC sub-award amount)
   JCCC Match: $96,570.00 (cash and in-kind)
   Applicant: Wichita State University

5. Dollar General Literacy Foundation Adult Literacy Grant
   Funding Agency: Dollar General Literacy Foundation
   Purpose: To use researched based reading curriculum to provide explicit and systematic reading instruction for 125 English Language Learner (ELL) students in English Connection (EC) classes.
   Duration: April 10, 2018 – April 10, 2019
   Grant Administrator: Janice Blansit
   Amount Funded: $10,000.00
   JCCC Match: -0-
   Applicant: JCCC Foundation transfer to JCCC

6. Dollar General Literacy Foundation Family Literacy Grant
   Funding Agency: Dollar General Literacy Foundation
   Purpose: To provide literacy instruction, quality age- and skill-level appropriate materials and reading encouragement to approximately 1,342 individuals including children and adults.
   Duration: April 10, 2018 – April 10, 2019
   Grant Administrator: Janice Blansit
   Amount Funded: $10,000.00
   JCCC Match: -0-
   Applicant: JCCC Foundation transfer to JCCC

7. Community Development Grants 2018
   Funding Agency: First National Bank
   Purpose: To support the SBDC GAME Program (Growth through Action, Measurement and Engagement) and the BizBuySell Conference.

Duration: One-time award
Grant Administrator: Stephanie Landis
Amount Funded: $10,000.00
JCCC Match: -0-
Applicant: JCCC Foundation transfer to JCCC

8. JCCC New Dance Partners 2018
   Funding Agency: The Richard J. Stern Foundation for the Arts – Commerce Bank
   Purpose: To provide program support for the JCCC New Dance Partners in September 2018.
   Duration: May 30, 2018 – March 1, 2019
   Grant Administrator: Emily Behrmann
   Amount Funded: $10,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

9. Kansas Alliance for the Arts in Education Grant
   Funding Agency: Kansas Alliance for the Arts in Education
   Purpose: To support arts education programs including - "The Young King", the KCMAC Arts Integration Symposium, and upcoming Fall Teacher Workshop Events.
   Duration: April 25, 2018 – December 31, 2018
   Grant Administrator: Angel Mercier
   Amount Funded: $3,800.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

The following grants have been submitted on behalf of the college.

1. Carl Perkins Program Improvement Grant FY19
   Funding Agency: U.S. Department of Education / Kansas Board of Regents
   Purpose: To develop more fully the academic, career and technical skills of students enrolled in career and technical education programs.
   Duration: July 1, 2018 – June 30, 2019
   Grant Administrator: Shelia Mauppin
   Amount Requested: $368,355.00
   JCCC Match: -0-
   Applicant: JCCC

2. Adult Education Workforce Innovation and Opportunity Act Grant FY19
   Funding Agency: U.S. Department of Education / Kansas Board of Regents
   Purpose: To help adults improve basic skills including English language proficiency, reading, writing, math, computer use, problem-solving and other "soft" skills critical for workforce success.
   Duration: July 1, 2018 – June 30, 2019
   Grant Administrator: Janice Blansit
   Amount Requested: $722,587.00
   JCCC Match: $284,235.00
   Applicant: JCCC

3. Commercial Motor Vehicle (CMV) Operator Safety Training Grant
   Funding Agency: U.S. Department of Transportation, Federal Motor Carrier Safety Administration
   Purpose: To recruit and enroll 20 veterans and/or their family members into JCCC's CDL program, graduate at least 18 of those recruited/enrolled, and assist at least 16 with job placement into a professional truck driving position over the 12-month grant period.
   Duration: October 1, 2018 – September 30, 2019
   Grant Administrator: Josh Smith
   Amount Requested: $89,980.00
   JCCC Match: $18,359.64
   Applicant: JCCC

4. Healthy Home Environments for American Indian Lives Grant
   Funding Agency: National Institutes of Health, National Institute on Minority Health and Health Disparities
   Purpose: To test the impact of a multi-level Healthy Homes Intervention to improve indoor air quality and eliminate exposure to second-hand cigarette smoke in American Indian households.
   Duration: April 1, 2019 – March 31, 2024
   Grant Administrator: Sean M. Daley
   Amount Requested: $677,095.00 (JCCC sub-award amount)
   JCCC Match: - 0 -
   Applicant: Department of Preventive Medicine and Public Health and Center for American Indian Community Health, University of Kansas Medical Center

5. Testing the All Nations Snuff Out Smokeless Tobacco Cessation Program for Efficacy Grant
   Funding Agency: National Institutes of Health, National Cancer Institute

Purpose: To test All Nations Snuff Out Smokeless cessation program for efficacy among American Indian adults age 18 and older using a cluster randomized design.
Duration: April 1, 2019 – March 31, 2024
Grant Administrator: Sean M. Daley
Amount Requested: $706,344.00 (JCCC sub-award amount)
JCCC Match: - 0 -
Applicant: Center for American Indian Community Health, University of Kansas Medical Center

6. The Jedel Family Foundation Award
   Funding Agency: The Jedel Family Foundation
   Purpose: To support the three primary missions of the Nerman Museum – Educational Programming, Exhibition Programming and Art Acquisitions.
   Duration: One-time award
   Grant Administrator: Bruce Hartman
   Amount Requested: $100,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

7. 2018 Applicant Defined Grants
   Funding Agency: Health Care Foundation of Greater Kansas City
   Purpose: To expand the JCCC Meal Share program, which alleviates food insecurity among JCCC students.
   Duration: 1 year
   Grant Administrator: Jason Arnett
   Amount Requested: $75,000.00
   JCCC Match: $116,000 ($96,000 JCCC; $20,000 JCCC Foundation)
   Applicant: JCCC Foundation

8. Don Tyson Prize 2018
   Funding Agency: Crystal Bridges – Tyson Family Endowed Fund
   Purpose: To recognize the achievement of the Nerman Museum in promoting Contemporary American Indian Art.
   Duration: One-time award
   Grant Administrator: Bruce Hartman
   Amount Requested: $200,000.00
   JCCC Match: - 0 –
   Applicant: JCCC Foundation

9. ArtsKC Ovation Grant 2018-2019 (NMOCA)
   Funding Agency: ArtsKC – Regional Arts Council
   Purpose: To support general operations of the Nerman Museum.
   Duration: July 1, 2018 – June 30, 2019
   Grant Administrator: Bruce Hartman
   Amount Requested: $7,000.00 (estimated)
   JCCC Match: -0-
   Applicant: JCCC Foundation

10. ArtsKC Ovation Grant 2018-2019 (Performing Arts)
    Funding Agency: ArtsKC – Regional Arts Council
    Purpose: To support general operations of the Performing Arts Series.
    Duration: July 1, 2018 – June 30, 2019
    Grant Administrator: Emily Behrmann
    Amount Requested: $7,000.00 (estimated)
    JCCC Match: -0-
    Applicant: JCCC Foundation

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Tanya Wilson
Interim Vice President, Grants Leadership and Development

Joseph M. Sopcich
President

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER AGREEMENTS

REPORT:
The following agreements are intended to establish contractual relationships between JCCC and other organizations, but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

AFFILIATION AGREEMENTS
(Provide JCCC students with needed clinical or other career affiliated experiences)

Agency/ Organization	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Shawnee Mission Physicians Group	Practical Nursing	Credit	New for 2018-2019	Practicum experience for practical nursing students

ARTICULATION AND REVERSE TRANSFER AGREEMENTS
(Facilitate the transfer of JCCC students to 4-year institutions and/or the reverse transfer of college credit for completion of a JCCC degree)

Organization/ Individual	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Blue Valley School District & the University of Kansas	Degree in 3	Credit	New	MOU to formalize an accelerated and alternative pathway for students to complete a bachelor's degree.
Olathe School District & the University of Kansas	Degree in 3	Credit	New	MOU to formalize an accelerated and alternative pathway for students to complete a bachelor's degree.
Shawnee Mission School District & the University of Kansas	Degree in 3	Credit	New	MOU to formalize an accelerated and alternative pathway for students to complete a bachelor's degree.

OTHER AGREEMENTS

(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)

Organization/ Individual	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Spoon River College, Canton, IL	National Academy of Railroad Sciences (NARS)	Credit	Renewal	Continuing agreement with Spoon River College to offer NARS curriculum for locomotive mechanical curriculum. $6,000 annual payment to JCCC.

RECOMMENDATION:

It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements as set forth above.

_____

L. Michael McCloud
Vice President Academic Affairs/
Chief Academic Officer

_____

Barbara Larson
Executive Vice President
Finance and Administrative Services

_____

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Luanne Wolfgram is retiring from the college. She has requested that in lieu of a retirement gift, the $150 designated for this gift be donated to the JCCC Foundation student scholarship fund. Ms. Wolfgram's funds will go to the JCCC Retirees Association Scholarship Fund. It is the opinion of college counsel that the transfer of college funds to the Foundation would require approval by the Board of Trustees.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of $150 from the general fund to the JCCC Foundation student scholarship fund in honor of Luanne Wolfgram.

Rachel Lierz
Associate Vice President, Financial Services

Joseph M. Sopcich
President

June 21, 2018

BOARD OF TRUSTEES MEETING DATES
2018-2019

HUGH SPEER BOARD ROOM
GEB 137

2018	**2019**
JULY 19 (BUDGET PUBLICATION)	JANUARY 17
AUGUST 16 (BUDGET PUBLIC HEARING AND ADOPTION)	FEBRUARY 21
SEPTEMBER 20	MARCH 21
OCTOBER 16*	APRIL 18* (4:00)
NOVEMBER 15	MAY 16
DECEMBER 13*	JUNE 20

NOTE: Regular meetings are scheduled for the third Thursday of each month at 5:00 p.m., with the exception of those dates (or times) noted by an asterisk. The regular meeting date and time may be changed by the majority consent of the Board of Trustees (Board Policy 112.00).

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve 2018-2019 meeting dates, as listed above.

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

HUMAN RESOURCES

1. Retirement

EDWARD VESEY, KPERS, Police Officer, Police, Finance and Administrative Services, effective June 28, 2018.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirement.

2. Separations

KATHY SCHOENWANDT, Bookstore Merchandise Buyer, Business Services, Finance and Administrative Services, effective June 13, 2018.

LIZ LANPHEAR, Program Coordinator, Johnson County Adult Education, Continuing Education, Continuing Education and Organizational Development, effective June 15, 2018.

ANNE CHRISTIANSEN-BULLERS, Principal Writer/Editor, Marketing Communications, General Counsel, effective May 17, 2018.

TIA ISLAM, Administrative Assistant, Health Care, Wellness and Public Services, Academic Affairs, effective July 2, 2018.

STEPHANIE SANDGREN, Creative Lead/Designer, Marketing Communications, General Counsel, effective May 3, 2018.

NICOLE BLACKWELL, Digital Strategist, Analyst, Marketing Communications, General Counsel, effective May 31, 2018.

CHRISTOPHER WORTHINGTON, Senior Buyer, Business Services, Finance and Administrative Services effective August 31, 2018.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

3. Reassignments

AUSTIN MAXWELL, Digital Technician, Business Services, Finance and Administrative Services, at $15.43 per hour to Procurement and Administrative Assistant, Business Services, Finance and Administrative Services, effective May 29, 2018, at $16.75 per hour.

ASHAWNTE THOMPSON, Bookstore Sales Supervisor, Business Services, Finance and Administrative Services, at an annual salary of $70,574.00 to Manager, Bookstore, Business Services, Finance and Administrative Services, effective June 22, 2018 at an annual salary of $73,001.00.

SUSAN HOFFMAN, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development, at $22.24 per hour to Coordinator, Staff and Organizational Development, Continuing Education and Organizational Development, effective June 25, 2018 at an annual salary of $64,551.00.

COLLEEN RYCKERT COOK, Part-time Principal Writer/Editor, Marketing Communications, General Counsel at $22.61 per hour to Principal Writer/Editor, Marketing Communications, General Counsel, effective June 22, 2018 at an annual salary of $51,459.00.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignments.

4. Employment – Regular

JILLIAN PALAN, Administrative Assistant, Financial Aid, Student Success and Engagement, effective May 16, 2018 at $16.35 per hour.

JULIA BREITBERG, Creative Lead/Designer, Marketing Communications, General Counsel, effective June 27, 2018 at $26.25 per hour.

MICHAEL MILSTER, Director, Hospitality Management, Business, Academic Affairs, effective July 2, 2018 at an annual salary of $90,690.00.

ROB WYRICK, Director, Foundation, Institutional Advancement and Government Affairs, Finance and Administrative Services, effective June 25, 2018 at an annual salary of $90,424.00.

Name	Position	Effective Date	Salary
Maureen Alexander	Counselor	05/29/18 - 06/30/18	22.68/hour
Nicolas Rovirosa	Museum Guard	05/09/18 - 06/30/18	12.11/hour
Nancy Mahoney	Administrative Assistant Accounting Specialist	05/21/18 - 06/30/18	14.65/hour
Heidi Blake	Administrative Assistant	05/30/18 - 06/30/18	13.32/hour
Simeon Jean	Student Ambassador	07/30/18 - 06/30/19	16.75/hour
Joseph Bohr	Warehouse/Postal Services Associate	06/04/18 - 06/30/18	13.32/hour
Sohyun Ahn	Student Activities Ambassador	05/21/18 - 06/30/18	11.01/hour
Jeffrey Sanuobane	Espresso Barista	05/22/18 - 06/30/18	12.44/hour
Kyra Stewart	Espresso Barista	05/22/18 - 06/30/18	12.11/hour
Gillian Douglas	Administrative Assistant	05/23/18 - 06/30/18	14.65/hour
Gary Keener	Merchandise Receiver Return Specialist	05/24/18 - 06/30/18	13.32/hour
Scotty Smith	Warehouse Postal Services Assistant	05/23/18 - 06/30/18	13.32/hour
Kayla Harrity	Program Coordinator Accelerating Opportunity: Kansas	06/11/18 - 06/30/18	22.68/hour

Denise Brown	Bookstore Accounting Clerk	06/08/18 - 06/30/18	14.65/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

5. Employment – Temporary

Name	Position	Effective Date	Salary
Brandon Lane	Sustainability Intern	05/11/18 - 06/30/18	13.32/hour
Tammy Racey	Seed to Table Specialist	05/11/18 - 06/30/18	13.32/hour
Kiley Collier	Sustainability Intern	05/21/18 - 06/30/18	11.01/hour
Nicolas Lugo	Fitness Center Monitor	05/16/18 - 06/30/18	11.01/hour
Jubliee Schmidt	Fitness Center Monitor	5/16/18 - 06/30/18	11.01/hour
Ethan Stanley	Summer Youth Paraprofessional	05/30/18 - 06/30/18	11.01/hour
Angelica Wedman	Dining Services Assistant	05/30/18 - 06/30/18	11.01/hour
Ellie Light	Student Admissions Ambassador	05/23/18 - 06/30/18	11.01/hour
Blake Nelson	Dining Services Assistant	05/30/18 - 06/30/18	11.01/hour
Samantha Morgan Ruiz	Box Office Clerk	05/31/18 - 06/30/18	11.01/hour

Heather Benge	Summer Youth Paraprofessional	05/30/18 - 06/30/18	11.01/hour
Savannah Price	Museum Guard	06/05/18 - 06/30/18	12.11/hour
Nathan George	Technical Support Student Tech	06/11/18 - 06/30/18	11.01/hour
Zack Howard	Dining Services Assistant	06/01/18 - 06/30/18	11.01/hour
Laurena Calderon	Office Assistant	06/05/18 - 06/30/18	12.11/hour
Faith Maina	Dining Services Assistant	06/07/18 - 06/30/18	11.01/hour
Kyle Stringer	Sports Camp Assistant	06/11/18 - 06/30/18	11.01/hour
Claire Burns	Sustainability Intern	06/11/18 - 06/30/18	11.01/hour
Scott Craig[a]	Healthcare Simulation Patient	04/26/18 - 04/26/18	30.00/hour
Robert Parker	Healthcare Simulation Patient	04/24/18 - 04/24/18	30.00/hour
Tim Hall	Employee Small Group Personal Training	07/01/18 - 06/30/19	75.00/hour
Deborah Bowers	"	"	75.00/hour
Tim Hall	Instr., Employee Wellness Weight Training and Conditioning	07/01/18 - 06/30/19	31.00/hour
Andrea Beattie-Nelson	Instr., Employee Wellness Yoga	07/01/18 - 06/30/19	31.00/hour
Rachel Parker	"	"	31.00/hour
Luz Alvarez[a]	Instr., Employee Wellness Zumba	07/01/18 - 06/30/19	31.00/hour

Jane Helzer	"	"	31.00/hour
Sally Gordon	Instr., Employee Wellness Tai Chi	07/01/18 - 06/30/19	31.00/hour
Margaret Barlett	Faculty Mentor, Staff Development	05/17/18	400.00/total
Samantha Bell[a]	"	"	400.00/total
Alicia Bredehoeft[a]	"	"	400.00/total
Lori Brooks[a]	"	"	400.00/total
Terri Callihan[a]	"	"	400.00/total
John Chorn	"	"	400.00/total
Brett Cooper[a]	"	"	400.00/total
Maggie Curry-Chiu[a]	"	"	400.00/total
Tai Edwards	"	"	400.00/total
Sheryl Hadley	"	"	400.00/total
Nancy Holcroft[a]	"	"	400.00/total
Pamela Hulen[a]	"	"	400.00/total
Jonathan James[a]	"	"	400.00/total
Jean Jensen[a]	"	"	400.00/total
Nathan Jones[a]	"	"	400.00/total
David Luoma[a]	"	"	400.00/total
Jerry Marcellus[a]	"	"	400.00/total
Theresa McChesney[a]	"	"	400.00/total
Terri Nemer[a]	"	"	400.00/total
Beate Pettigrew[a]	"	"	400.00/total
Virginia Radom[a]	"	"	400.00/total
Charlie Randazzo[a]	"	"	400.00/total
Allison Smith[a]	"	"	400.00/total
Amy Warner-Koch[a]	"	"	400.00/total
Steve Wnek[a]	"	"	400.00/total
Mary Jean Billingsley[b]	Instructor, Staff Development	07/01/18-06/30/19	50.00/hr.
Diane Kappen	"	"	50.00/hr.
Keith Krieger	"	"	50.00/hr.
Paul McCourt[a]	"	"	50.00/hr.
Amy Pace	"	"	50.00/hr.
Charis Sawyer	"	"	50.00/hr.
Irene Schmidt	"	"	50.00/hr.
Heather Seitz[a]	"	"	50.00/hr.
Marilyn Senter	"	"	50.00/hr.
Marilyn Shopper	"	"	50.00/hr.
Loretta Summers	"	"	50.00/hr.
Myra Young[a]	"	"	50.00/hr.

Ashley Vasquez[a]	"	"	50.00/hr.
Luz Alvarez[a]	New Faculty Orientation Facilitator, Staff Dev.	07/01/18 - 06/30/19	2850.00/total
David Krug[a]	"	"	2850.00/total
Ryan Jones	Showcase Co-Coordinator, Arts & Design, Humanities & Soc. Sci.	01/15/18 - 05/15/18	1,000.00/total
Nancy Wilson[a]	"	"	1,000.00/total
Brandon Draper	Faculty Jazz Performance, Arts & Design, Humanities & Soc. Sci.	02/01/18 - 05/01/18	1,000.00/total
Zachary Pischnotte	"	"	500.00/total
Kerri Shiflett	Showcase Co-Coordinator, Arts & Design, Humanities & Soc. Sci.	04/02/18 - 05/03/18	500.00/total
Hannah Oldham	Shop Maintenance, Arts & Design, Humanities & Soc. Sci.	05/29/18 - 06/22/18	375.00/total
Nicholas Todd	"	"	375.00/total
Christina Bechtel[a]	Guest Speaker, Arts & Design, Humanities & Soc. Sci.	06/21/18	100.00/total
Samira Hussein[a]	Course by Arrangement, Business	06/04/18 - 07/26/18	100.00/st.cr.hr.
Christina Bechtel[a]	Nursing Composite Photos, Healthcare, Public Safety & Wellness	05/21/18 - 06/15/18	135.00/total
Charles Francis Cashen	CPAT Instr., Continuing Ed.	06/01/18 - 06/30/18	21.00/hour
Katelynn Marie Cline	"	"	21.00/hour
Thomas Joseph Daly	"	"	21.00/hour
Patrick Daniel Gillcrist	"	"	21.00/hour
James C Heideman	"	"	21.00/hour

Jeffrey David Vaughn	"	"	21.00/hour
Brian J Wells	"	"	21.00/hour
Grant J Wernicke	"	"	21.00/hour
Timothy Dale Wigginton	"	"	21.00/hour
Justin Dunham[a]	Course by Arrangement, Mathematics	06/04/18 - 07/26/18	100.00/st.cr.hr.
Jessie Simpson	Instr., Honors Mentor, Honors	06/04/18 - 07/26/18	400.00/total
Andrea Vieux[a]	"	"	400.00/total
Anna Page[a]	Instr., Independent Study	"	100.00/total
Kathryn Grube[a]	Service Learning Grant	01/16/18 - 05/18/18	1,000.00/total
Sarah Powell	"	"	500.00/total
Michelle Salvato	"	"	1,000.00/total
Andrea Vieux[a]	"	"	1,000.00/total
Lani Witters[a]	"	"	500.00/total
Timothy Golden	TAACCCT Grant, NetLab Transition Support	05/18/18 - 06/29/18	2,100.00/total
James Hopper[a]	KBOR Integrating Academics into CTE Grant	06/01/18 - 05/31/19	4,235.00/total
Lisa Friedrichsen	"	"	4,235.00/total
Rob Grondahl	"	"	3,465.00/total
Patrick Dobson	Adjunct Representative, Faculty Senate Committee Academic Affairs	01/18/18 - 02/15/18	160.00/total
Connie Farmer	"	03/22/18	80.00/total
Madison Huber-Smith	"	01/18/18 - 5/10/18	400.00/total
Deborah Kitchin	"	02/15/18 - 05/10/18	240.00/total
Sharon Lundeen	"	01/18/18 - 05/10/18	400.00/total
Traci Putman	"	"	400.00/total
Tatiana Scanlan	"	"	400.00/total
Irene Schmidt	"	"	400.00/total

Mary Joann Brady	Instructor, Strengths Career & Transfer Services	02/28/18 - 06/14/18	115.68/total
Krystal Sanders	Certified Deaf Interpreter Access Services	04/16/18 - 05/09/18	2,535.00/total
Chantel Braasch	Accessible Technology Coordinator, Access Serv.	05/21/18 - 06/30/18	2,142.00/total
Erin Bessler[a]	Audition Judge Cheerleaders	05/19/18 - 05/19/18	50.00/total
Kaytlin Hill	Editor-in-chief The Campus Ledger	06/04/18 - 06/29/18	110.00/total
Daniel Moreira	Managing Editor The Campus Ledger	06/04/18 - 06/29/18	110.00/total
Kaytlin Hill	Editor-in-chief The Campus Ledger	07/02/18 - 07/31/18	110.00/total
Daniel Moreira	Managing Editor The Campus Ledger	07/02/18 - 07/31/18	110.00/total
Fatai Ayoade	Camp Director – Youth Soccer Camp	06/01/18 - 09/01/18	50.00/hr
Josh Boland	Camp Director – Youth Girls Basketball	06/01/18 - 09/01/18	50.00/hr
Brandon Burgette	Camp Director – Youth Boys Basketball	06/01/18 - 09/01/18	50.00/hr
Jenny Ei	Camp Director – Youth Volleyball	06/01/18 - 09/01/18	50.00/hr
Jodi Rogert	"	"	50.00/hr
Randal Lowe	Camp Director – Youth Golf	06/01/18 - 09/01/18	50.00/hr
Aubree Brattin[a]	Camp Director – High School Girls Softball Showcase	06/01/18 - 12/31/18	50.00/hr

Katie Duroe	"	"	50.00/hr
Katie Williams	"	"	50.00/hr
David Canary	Camp Director – Youth Baseball/Tournaments	06/01/18 - 12/31/18	50.00/hr
Kent Shelley[a]	"	"	50.00/hr
Michael Yeager	"	"	50.00/hr
Eric Horner	Camp Director – Youth Cav. Baseball/Tournaments	06/01/18 - 12/31/18	50.00/hr
Abby Dressler	Field Event Setup/ Take Down	06/01/18 - 12/31/18	11.01/hr
Clay McGraw	"	"	11.01/hr
Lori Angello	Field Event Supervisor	07/01/18 - 12/31/18	25.00/hr
Fatai Ayoade	"	"	25.00/hr
Melissa Blount	"	"	25.00/hr
Aubree Brattin[a]	"	"	25.00/hr
Brandon Burgette	"	"	25.00/hr
David Canary	"	"	25.00/hr
Ben Conrad[a]	"	"	25.00/hr
Katie Duroe	"	"	25.00/hr
Jenny Ei[a]	"	"	25.00/hr
Brody Fuentes	"	"	25.00/hr
Eric Horner	"	"	25.00/hr
Mike Jeffers[a]	"	"	25.00/hr
Heidi McCormick	"	"	25.00/hr
Patty McGraw	"	"	25.00/hr
Carlos Moore	"	"	25.00/hr
Jimmy Perez	"	"	25.00/hr
Betsy Petre[a]	"	"	25.00/hr
Jodi Rogert	"	"	25.00/hr
Lou Ross	"	"	25.00/hr
Jim Schwab	"	"	25.00/hr
Amy Sellers	"	"	25.00/hr
Kent Shelley[a]	"	"	25.00/hr
Deidre Timm	"	"	25.00/hr
Katie Williams	"	"	25.00/hr
Michael Yeager	"	"	25.00/hr
David Canary	Director – Baseball Showcase	07/01/18 - 12/31/18	40.00/st

Eric Horner	"	"	40.00/st
Kent Shelley[a]	"	"	40.00/st
Michael Yeager	"	"	40.00/st
Michael Yeager	Private Baseball Lessons Instructor	07/01/18 - 12/31/18	115.00/session
Eric Horner	Camp Director Indoor Hitting League	11/01/18 - 03/01/19	75.00/st
Mazen Akkam	Evaluator, Prior Learning Assessment	07/01/18 - 06/01/19	20.00/eval
Brian Balman	"	"	20.00/eval
Susan Brown	"	"	20.00/eval
Percy Cody[a]	"	"	20.00/eval
Lisa Cole[a]	"	"	20.00/eval
Jill Coppess[a]	"	"	20.00/eval
Tina Crawford	"	"	20.00/eval
Beth Edmonds[a]	"	"	20.00/eval
Brenda Edmonds[a]	"	"	20.00/eval
Terri Erickson-Harper[a]	"	"	20.00/eval
Richard Fort[a]	"	"	20.00/eval
Frank Galbrecht[a]	"	"	20.00/eval
Scott Gilmore[a]	"	"	20.00/eval
Howard Hendren[a]	"	"	20.00/eval
Barry Hincks[a]	"	"	20.00/eval
Tom Hughes[a]	"	"	20.00/eval
Pamela Hulen[a]	"	"	20.00/eval
Jack Ireland[a]	"	"	20.00/eval
JC James[a]	"	"	20.00/eval
Susan S. Johnson	"	"	20.00/eval
Jennifer Kennett[a]	"	"	20.00/eval
Karen LaMartina[a]	"	"	20.00/eval
Cherie Leiker[a]	"	"	20.00/eval
Dave Lingerfelt	"	"	20.00/eval
Barb Mahring[a]	"	"	20.00/eval
Joan McCrillis	"	"	20.00/eval
Krista Mealman	"	"	20.00/eval
Ron Palcic[a]	"	"	20.00/eval
Bob Parker	"	"	20.00/eval
Charlie Randazzo[a]	"	"	20.00/eval
Matthew Schmeer[a]	"	"	20.00/eval
Nancy Schneider-Wilson[a]	"	"	20.00/eval
Lori Slavin[a]	"	"	20.00/eval

Richard Tremain[a]	"	"	20.00/eval
Phil Veer[a]	"	"	20.00/eval
Steve Wilson	"	"	20.00/eval
Tammie Kritzler[a]	Test Administrator Standardized Testing	07/01/18 - 06/01/19	20.00/hr
Preeti Potnis[a]	"	"	20.00/hr
Sharon Wirsig[a]	"	"	20.00/hr
Hugh King[b]	Instr., Continuing Education	06/01/18 - 06/30/19	40.00/hour
Brooklyn Rauckman	"	"	30.00/hour
Peggy Schrock	"	"	22.00/hour
Amanda Bangert	CE Paraprofessional	07/01/18 - 06/30/19	11.31/hour
Heather Benge	"	"	11.01/hour
Rachel Bronston	"	"	12.18/hour
Kimberly Burchstead	"	"	12.18/hour
Jana Evans	"	"	11.01/hour
Kathleen Hansar	"	"	13.17/hour
Megan Hockman	"	"	11.31/hour
Emily Philgreen	"	"	11.31/hour
Brooklyn Rauckman	"	"	11.31/hour
Ethan Stanley	"	"	11.01/hour
Susan Waxman	"	"	11.31/hour
Fabiola Young	"	"	11.31/hour
Amanda Adee	Instr., Continuing Education	07/01/18 - 06/30/19	30.00/hour
Edward Adel[a]	"	"	50.00/hour
Karen Anderson	"	"	55.00/hour
Robert Bacic	"	"	75.00/hour
Bruce Bandle	"	"	35.00/hour
Christy Bean	"	"	50.00/hour
Mary Berg[a]	"	"	50.00/hour
Steven Berger	"	"	50.00/hour
Brandon Bishop	"	"	30.00/hour
Becky Botts	"	"	30.00/hour
Frank Bramwell	"	"	35.00/hour
Maria Bramwell	"	"	35.00/hour
Jacob Burmood	"	"	25.00/hour
Chris Buss	"	"	30.00/hour
Kevin Casey	"	"	35.00/hour
Mary Ann Coonrod	"	"	35.00/hour

Mark Cowardin[a]	"	"	35.00/hour
Henry Cox	"	"	50.00/hour
Lindsey Cramer[a]	"	"	50.00/hour
Nikki Crawford	"	"	35.00/hour
Jeffrey David	"	"	35.00/hour
Stacy Davidson	"	"	35.00/hour
Cindy DiCianni	"	"	35.00/hour
Marguerite Durbin	"	"	50.00/hour
Claire Ehney[a]	"	"	50.00/hour
Chris Elniff	"	"	39.75/hour
Betty Erhard	"	"	35.00/hour
Susan Fisher	"	"	100.00/student
Harvey Fitzer	"	"	35.00/hour
Laura Fogt	"	"	46.00/hour
Damian Fraase[a]	"	"	50.00/hour
Aaron Garrison[a]	"	"	40.00/hour
Gary George	"	"	35.00/hour
Jose Guerra	"	"	35.00/hour
Lance Haggard	"	"	35.00/hour
Heather Hale	"	"	40.00/hour
Brittany Harding	"	"	30.00/hour
Michelle Hartegan-Mathews	"	"	50.00/hour
Diren He	"	"	35.00/hour
Keil Hileman	"	"	33.33/hour
Lawrence Hodes	"	"	35.00/hour
Lindsey Hogan	"	"	30.00/hour
Jim Hopper[a]	"	"	40.00/hour
Kristy Howell[b]	"	"	30.00/hour
Robert Hughes	"	"	50.00/hour
Mandi Hunsucker	"	"	50.00/hour
Orit Kamara	"	"	35.00/hour
Sally Keeton	"	"	50.00/hour
Mark Kerns	"	"	50.00/hour
Richard Kessler	"	"	30.00/hour
Matt Krawcheck	"	"	35.00/hour
Dawn Kuhlman	"	"	100.00/hour
Susan Latas	"	"	33.33/hour
Jordan Lemmon	"	"	35.00/hour
Cynthia Lofquist	"	"	30.00/hour
Julie MacLachlan	"	"	75.00/hour
Jerold Marcellus[a]	"	"	50.00/hour
Jim Mathis	"	"	35.00/hour
Bruce Mayfield	"	"	50.00/hour
Elizabeth Mayfield	"	"	50.00/hour

Jessica McLaughlin	"	"	30.00/hour
Deborah Medlock	"	"	50.00/hour
Pamela Miller	"	"	35.00/hour
George Moeller	"	"	35.00/hour
Connie Mowe	"	"	35.00/hour
Kim Myers	"	"	30.00/hour
Dave Norem	"	"	35.00/hour
Wayne Olsen	"	"	25.00/hour
Victor Olvera	"	"	35.00/hour
GeAnn Pace[a]	"	"	50.00/hour
Robert Pearson	"	"	35.00/hour
Helene Perriguey-Keene	"	"	30.00/hour
Lisa Power	"	"	35.00/hour
Polly Prendergast	"	"	50.00/hour
Gunda Pretzel	"	"	35.00/hour
Todd Rasmussen	"	"	35.00/hour
Allison Reed	"	"	50.00/hour
Michelle Riley[a]	"	"	50.00/hour
Wendy Robinson	"	"	33.33/hour
Danielle Rogers[a]	"	"	50.00/hour
Rachel Roozrokh	"	"	50.00/hour
Laurie Rue	"	"	87.50/student
Jessica Sadler	"	"	30.00/hour
Angelica Sandoval	"	"	35.00/hour
Jennifer Schmidt	"	"	50.00/hour
Jackie Shao	"	"	35.00/hour
Jeannette Shumaker	"	"	35.00/hour
David Smith[a]	"	"	50.00/hour
Lindsey Smith	"	"	35.00/hour
Evangelos Spanos	"	"	50.00/hour
Denise Spotts	"	"	30.00/hour
Juanita Springate	"	"	50.00/hour
Lekha Sreedhar	"	"	30.00/hour
Mindy Stadler[a]	"	"	50.00/hour
Josh Stock	"	"	30.00/hour
Jana Stuart	"	"	35.00/hour
Loretta Summers	"	"	100.00/hour
Mary Thibault[a]	"	"	50.00/hour
Sherri Thomas	"	"	35.00/hour
Kaye Thompson	"	"	35.00/hour
Margaret Turner	"	"	35.00/hour
Tim Urban	"	"	30.00/hour
Michael Vanderhoof	"	"	50.00/hour
Sherry Vore	"	"	30.00/hour

Julie Wallace	"	"	35.00/hour
Chun Wang	"	"	35.00/hour
Ann Wiklund	"	"	35.00/hour
Deborah Williams[a]	"	"	30.00/hour
Timothy Cocks	"	"	40.00/hour
Kelly Collins-Hull	"	"	40.00/hour
Cheryl Coon[a]	"	"	40.00/hour
Kelly Crane	"	"	40.00/hour
Amy Curtis	"	"	40.00/hour
Debra Denavs	"	"	50.00/hour
Allie Freeland	"	"	50.00/hour
Caren Grandgenett	"	"	50.00/hour
Dan Guinn	"	"	50.00/hour
Kay Harper	"	"	60.00/hour
Bryan Harsh	"	"	60.00/hour
Christine Heutinck	"	"	40.00/hour
Steve Hultgren	"	"	40.00/hour
Joel Johns	"	"	40.00/hour
Sheree Johnson	"	"	50.00/hour
Kasama Kasemvudhi	"	"	52.50/hour
Nicholas Knight	"	"	45.00/hour
Keith Krieger	"	"	65.00/hour
Chad McAtee	"	"	55.00/hour
William Mitchell	"	"	40.00/hour
Phyllis Mohr	"	"	45.00/hour
Drew Morris	"	"	50.00/hour
Brian Peterson	"	"	50.00/hour
Pamela Potts	"	"	40.00/hour
Monica Rowe	"	"	55.00/hour
Richard Sheahan	"	"	40.00/hour
Barbara Siefken	"	"	50.00/hour
Brad Snyder	"	"	40.00/hour
Bethany Spilde	"	"	40.00/hour
Neal Stublen	"	"	50.00/hour
Denise Thomason	"	"	45.00/hour
Jacob Tuck	"	"	40.00/hour
Michael Vodehnal	"	"	50.00/hour
Erin Wallace	"	"	40.00/hour
Ben Watson	"	"	50.00/hour
Sharon Weaver	"	"	50.00/hour
Travis Wentworth	"	"	85.00/hour
Mary White	"	"	40.00/hour
Stephanie Whitney	"	"	50.00/hour
Standa Colley	"	"	65.00/hour

Bryan Cranston	"	"	55.00/hour
James Donaghy[b]	"	"	50.00/hour
Andrew Duckett	"	"	55.00/hour
Jeff Dudley	"	"	58.00/hour
Howard Hendren[a]	"	"	62.00/hour
Edward Keating	"	"	50.00/hour
Jason Lamping [a]	"	"	55.00/hour
Shannon Lueker [b]	"	"	53.00/hour
John Massey [b]	"	"	50.00/hour
Charlie Randazzo [a]	"	"	62.00/hour
Elwood Starner	"	"	58.00/hour
Karen Anderson	"	"	100.00/hour
Lynn Badaracco	"	"	100.00/hour
Herbert Benton	"	"	100.00/hour
Mary Berg[a]	"	"	100.00/hour
Gordon Billingsley	"	"	100.00/hour
Mary Jean Billingsley[b]	"	"	100.00/hour
Jane Byrne[a]	"	"	100.00/hour
Simon Casas	"	"	100.00/hour
Chrysanthemum Crawford	"	"	100.00/hour
Debra Denavs	"	"	100.00/hour
Leann Eaken[a]	"	"	100.00/hour
Patrick Fallis	"	"	100.00/hour
Constance Farmer	"	"	100.00/hour
George Ferguson	"	"	100.00/hour
Meghan Freeman	"	"	100.00/hour
Tracie Glasscock	"	"	100.00/hour
Bob Henn	"	"	100.00/hour
Gayle Hopkins	"	"	100.00/hour
Jeff Hoyer[a]	"	"	100.00/hour
Alan Huxman	"	"	100.00/hour
Kasama Kasemvudhi	"	"	100.00/hour
Keith Krieger	"	"	100.00/hour
Dawn Kuhlman	"	"	100.00/hour
Carol Lehman[a]	"	"	100.00/hour
Karen Martley[a]	"	"	100.00/hour
Victoria Nicometo	"	"	100.00/hour
Jennifer Olberding	"	"	100.00/hour
Pamela Potts	"	"	100.00/hour
Donnie Simpson	"	"	100.00/hour
Josh Smith[a]	"	"	100.00/hour
Michael Smith	"	"	100.00/hour
Brad Snyder	"	"	100.00/hour
Susan Stevens	"	"	100.00/hour

Loretta Summers	"	"	100.00/hour
Michael Tabman	"	"	100.00/hour
Stephen Webster	"	"	100.00/hour
Jennifer Winchester[a]	"	"	100.00/hour
Doug Wood	"	"	100.00/hour
Barbara Wright	"	"	100.00/hour
Cheryl Wright	"	"	100.00/hour
Azin Agah	"	"	50.00/hour
Debbie Allen	"	"	40.00/hour
Deborah Babbitt	"	"	30.00/hour
James Backes	"	"	50.00/hour
Bobbie Jo Baier	"	"	40.00/hour
Regina Bailey	"	"	40.00/hour
Donald Bell	"	"	100.00/hour
Arlin Bohn	"	"	50.00/hour
Mary Booe	"	"	20.00/hour
Chantel Braasch	"	"	40.00/hour
Matthew Chastain	"	"	20.00/hour
Scott Craig[a]	"	"	500.00/class
Ashlee Curtis	"	"	20.00/hour
Jeffrey David	"	"	30.00/hour
Carol Dennis	"	"	25.00/hour
Andrea Dixon	"	"	40.00/hour
Karen Duncan-Thorp	"	"	22.00/hour
Laura Sue Elias	"	"	50.00/hour
Qadir Fazli	"	"	30.00/hour
Eric Fornal	"	"	20.00/hour
Gerald Hall	"	"	20.00/hour
Carrie Hanson[a]	"	"	1050.00/class
Jan Hoffman	"	"	114.00/hour
Patrick Hultman	"	"	20.00/hour
Skye Iha-Bustamante	"	"	20.00/hour
Saeed Jalilpoor	"	"	40.00/hour
Sally King	"	"	90.00/hour
Sean Kono	"	"	40.00/hour
Kelli Kramer-Jackman[a]	"	"	60.00/hour
Sandra Lane	"	"	100.00/hour
James LeCluyse	"	"	95.00/hour
Kimberly Leeson	"	"	30.00/hour
Lauren Little	"	"	50.00/hour
Janette Lockridge	"	"	30.00/hour
Margaret LoGiudice	"	"	1000.00/class
Marge Malkames	"	"	40.00/hour
Joanne Mariano	"	"	80.00/hour

Richelle Marting	"	"	60.00/hour
Andrea McConnell	"	"	20.00/hour
Therese McKechnie	"	"	100.00/hour
Joan McMahon	"	"	70.00/hour
Jamie Lea McNally	"	"	100.00/hour
Kate Miles	"	"	30.00/hour
Carolyn Molloy	"	"	80.00/hour
Annie Mosely	"	"	30.00/hour
Ellyn Mulcahy	"	"	90.00/hour
Heather Newell	"	"	20.00/hour
Amy Nichols	"	"	50.00/hour
Charlene Niedens	"	"	80.00/hour
Rachelle Norman	"	"	30.00/hour
Tiffany Osborn	"	"	20.00/hour
Jason Palikij	"	"	30.00/hour
Robert Parker	"	"	500.00/class
Jason Parker	"	"	20.00/hour
Rozenia Pinzl	"	"	45.00/hour
Sharon Lowenstein Poisner	"	"	90.00/hour
Virginia Radom[a]	"	"	50.00/hour
William Ratliff	"	"	20.00/hour
Terry Rehder	"	"	80.00/hour
Janelle Ruisinger	"	"	50.00/hour
Rene Russell	"	"	100.00/hour
Eric Sader	"	"	30.00/hour
Diane Schmidt	"	"	100.00/hour
Jennifer Schmidt	"	"	40.00/hour
Joyce Schmitz	"	"	50.00/hour
Penny Shaffer	"	"	100.00/hour
Jeanette Shumaker	"	"	27.00/hour
Catherine Siengsukon	"	"	70.00/hour
Harold Ivan Smith	"	"	90.00/hour
Lydia Summers	"	"	45.00/hour
Jeremy Traas	"	"	45.00/hour
Jyoti Valluri	"	"	30.00/hour
Rebekah Vandergriff	"	"	35.00/hour
Katie Vena	"	"	30.00/hour
Belinda Vierthaler	"	"	60.00/hour
Eduardo Vivas	"	"	45.00/hour
John Wade	"	"	100.00/hour
Stuart Waldman	"	"	35.00/hour
Candace Webb-Cohen	"	"	250.00/student
Candace Webb-Cohen	"	"	40.00/hour
Theresa Zimmerman	"	"	50.00/hour

Judy Zinn	"	"	120.00/hour
Greg Baker	"	"	50.00/hour
Mark Boguski	"	"	35.00/hour
Lawrence Byrum	"	"	25.00/hour
Jason Dlugopolski	"	"	25.00/hour
Vanessa Fernandez	"	"	25.00/hour
Cynthia Galle	"	"	27.00/hour
Belinda Gorman	"	"	22.00/hour
Vernon Graves	"	"	22.00/hour
James Hale	"	"	25.00/hour
Ken Justice	"	"	22.00/hour
Scott Keltner	"	"	25.00/hour
Robert Kluender	"	"	25.00/hour
Michael Laird	"	"	25.00/hour
Joe Long	"	"	30.00/hour
Michael Manger	"	"	30.00/hour
Chris Marshall	"	"	25.00/hour
Earnest McCoy	"	"	25.00/hour
Roger Meeks	"	"	25.00/hour
Robert Miller[a]	"	"	25.00/hour
John Moorhead	"	"	22.00/hour
Craig Murphy	"	"	25.00/hour
Curtis Murphy	"	"	25.00/hour
Jim Oatman	"	"	25.00/hour
Neal Padgett	"	"	25.00/hour
Doug Peterson	"	"	22.00/hour
Kim Rehagen	"	"	25.00/hour
Rick Reid	"	"	25.00/hour
Jay Richards	"	"	22.00/hour
Cheryl Rogers	"	"	22.00/hour
Dennis Rogers	"	"	22.00/hour
Teresa Rogers	"	"	22.00/hour
Kathy Sawyer	"	"	25.00/hour
Jim Snell	"	"	22.00/hour
Brandi Soderberg	"	"	22.00/hour
Chuck Pearl Thacker	"	"	25.00/hour
Frances Thomas	"	"	30.00/hour
Spencer Webb	"	"	25.00/hour
Jim Westerfield	"	"	25.00/hour
Lawrence Byrum	Range Aide, Continuing Ed.	07/01/18 - 06/30/19	12.76/hour
Grant Gerstner	"	"	11.00/hour
Jazz Loffredo	"	"	12.00/hour

Emily MacMurchy	"	"	11.00/hour
William Rhodd	"	"	11.00/hour
Brandi Soderberg	"	"	12.76/hour
Val Steurman	"	"	11.00/hour
John Thammalangsy	"	"	11.00/hour
Bob McNay	Vet. Coord., Continuing Ed.	07/01/18 - 06/30/19	18.08/hour
Bob McNay	Vet. Coord., Continuing Ed.	5/30/18 - 06/30/18	18.08/hour
Christine Bittel	Instr., Continuing Ed., JCAE	07/01/18 - 06/30/19	25.50/hour
Nancy Brandt	"	"	23.50/hour
Cheryl Brown	"	"	38.59/hour
Michele Buescher	"	"	22.00/hour
Elizabeth Canabal	"	"	30.00/hour
Beth Chun	"	"	21.00/hour
Amanda Chung	"	"	20.00/hour
Victoria Cotsworth	"	"	21.00/hour
Mary Crimmins	"	"	24.00/hour
Janet Daley	"	"	28.50/hour
Helga Dotti-Alvarado	"	"	25.50/hour
Margery Downey	"	"	25.50/hour
Irene Du Bois	"	"	20.50/hour
Leslie Dykstra	"	"	38.59/hour
Mary Kay Eiserer	"	"	28.50/hour
Molly Fisher	"	"	38.59/hour
Amber Fletcher	"	"	20.00/hour
Martha Flowers	"	"	21.50/hour
Jennifer Forth	"	"	20.00/hour
Victoria Gibson	"	"	20.50/hour
Deany Goode	"	"	20.00/hour
Emily Griffin	"	"	21.00/hour
Kayla Harrity	"	"	40.00/hour
Amanda Herrington-O'Leary	"	"	20.00/hour
Helena Irwin	"	"	23.00/hour
Gloria Johnson	"	"	22.00/hour
Samantha Johnson	"	"	20.50/hour
Valerie Jones	"	"	23.38/hour
Bruce Lapham	"	"	20.00/hour
Margie Leis	"	"	20.50/hour
Christy LeManske	"	"	20.00/hour
Nova Maack	"	"	24.50/hour
Kaitlyn McLaughlin	"	"	20.50/hour
Randy Merker	"	"	20.50/hour

Yolande Mountjoy	"	"	20.50/hour
Julie Mulder	"	"	38.59/hour
Vivian Pendergrass	"	"	25.00/hour
Michelle Rico	"	"	20.00/hour
Steve Roth	"	"	21.00/hour
Jennifer Schrowe	"	"	22.00/hour
Timm Siebeneck	"	"	20.50/hour
Jill Sigler	"	"	23.33/hour
Christine Specht	"	"	38.59/hour
Tracy St. Clair	"	"	20.00/hour
Louise Strickland	"	"	20.00/hour
Julie Suderman	"	"	21.50/hour
Katie Taylor	"	"	20.50/hour
Allison Tignon	"	"	20.50/hour
Linda Turbyfill	"	"	21.00/hour
Cheryl Zelle	"	"	38.59/hour
James Antle[a]	Extra duties as Director, Sustainability	07/01/18 - 06/30/19	12,128.40/total
Darla Green[a]	Presenter, Assessment by Design	06/22/2018	250.00/total
Eve Blobaum[a]	2018 Excellence in Outcomes Assessment Award Winner	04/01/2018	500.00/total
Brian Zirkle[a]	2018 Excellence in Outcomes Assessment Award Winner	04/01/2018	500.00/total
Mary Holsworth	Volunteer Continuing Education	06/04/18 - 06/14/18	non-remunerated
Vincent Boreas	"	07/09/18 - 07/19/18	"

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

Footnotes Examples:

a. Also full-time staff
b. Full-time temporary position

_____
Becky Centlivre
Vice President, Human Resources

_____
Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 21, 2018

HUMAN RESOURCES ADDENDUM

1. Retirements

DEBRA BATES, JCCC/KPERS, Police Officer, Police, Finance and Administrative Services, effective December 31, 2018.

MARY DEAS, JCCC/KPERS, Professor, Mathematics, Mathematics and Science, Academic Affairs, effective June 30, 2019.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Reassignments

JAYE WILCOX, Administrative Assistant, Human Resources, at $14.65 per hour to Human Resources Coordinator, Human Resources effective July 2, 2018 at an annual salary of $51,439.00.

SUZANNE MAHEU, Part-time Homestay Coordinator, Enrollment Management, Student Success and Engagement, at $23.55 per hour to Homestay Coordinator, Enrollment Management, Student Success and Engagement, effective July 2, 2018 at an annual salary of $51,459.00.

ELAINE SINN, Administrative Assistant, Continuing Education and Organizational Development, at $23.12 per hour to Program Coordinator, Academic Affairs, effective July 2, 2018 at an annual salary of $63,379.00.

ELLEN CLICKNER, Coordinator, Small Business Development Center, Continuing Education and Organizational Development, at $17.59 per hour to Program Coordinator, Small Business Development Center, Continuing Education and Organizational Development, effective July 2, 2018 at an annual salary of $52,910.00.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignments.

3. Employment – Regular

RACHEL EVANS, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development, effective June 27, 2018 at $16.67 per hour.

LEROY COX, Dean, Business and Technology, Business, Academic Affairs, effective July 2, 2018 at an annual salary of $120,654.00.

KARA ARMSTRONG, Program Director, Arts Education, Performing Arts, Finance and Administrative Services, effective August 1, 2018 at an annual salary of $82,592.00.

Name	Position	Effective Date	Salary
Jenai Collins	Bookstore Clerk	06/18/18 - 06/30/18	11.01/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

4. Employment – Temporary

Name	Position	Effective Date	Salary
Mason Hartman	Sports Camp Assistance	06/12/18 - 06/30/18	11.01/hour
Savannah Price	Peer Tutor	08/01/18 - 06/30/19	11.23/hour
Muhammad Minhaj Ul Haq	Dining Services Assistant	06/18/18 - 06/30/18	11.01/hour
Charlotte Walker	Transition Program Coordinator, Academic Support	04/14/18 - 05/26/18	3,885.60/total
Mary Rack	Math Coach, Academic Support	06/04/18 - 06/26/18	1,338.00/cr.hr.

Mira Thomas	Math Coach, Academic Support	07/02/18 - 07/26/18	1,115.00/cr.hr.
James Leiker[a]	Central KS Trip, Kansas Studies Institute	04/28/18 - 04/29/18	250.00/total
James Antle[a]	Central KS Trip, Kansas Studies Institute	04/28/18 - 04/29/18	250.00/total
Valerie Mann[a]	LRC Director, Academic Support	06/01/18 - 06/30/18	1,154.00/cr.hr.
Donald Whitton	Vietnam Vet Interviews, Kansas Studies Institute	05/16/18 - 06/06/18	240.00/total
Robert Robins	Vietnam Vet Interview, Kansas Studies Institute	06/06/18	100.00/total
William McFarlane[a]	Field School Coordinator, Arts & Design, Humanities & Soc. Sci.	05/21/18 - 07/27/18	750.00/total
Beth Johnstone	Course by Arrangement, Business	06/04/18 - 07/01/18	100.00/st.cr.hr.
Alexandra Gluhovsky	Course by Arrangement, Business	06/04/18 - 07/26/18	100.00/st.cr.hr.
Jason Gray[a]	"	"	100.00/st.cr.hr.
Michelle Riley[a]	KBOR Technology Internship Grant	06/11/18 - 06/22/18	2,000.00/total
Deana Miller[a]	Chair duties outside annual contract - Communications	07/01/18 - 06/30/19	5,740.00/total
Stacey Storme[a]	"	"	4,305.00/total
Jessica Reynolds	Instr., Computing Sciences & Information Technology	08/20/18 - 12/16/18	960.00/cr.hr.
Kathryn Austin	Instr., English & Journalism	08/22/18 - 07/25/18	1,148.00/cr.hr.

Sally Bennett	"	"	1,161.00/cr.hr.
Angela Biondo	"	"	1,148.00/cr.hr.
Perrin Blackman	"	"	1,065.00/cr.hr.
Jeffrey Boyer	"	"	1,161.00/cr.hr.
Leanna Brunner	"	"	1,148.00/cr.hr.
David Cantwell	"	"	1,148.00/cr.hr.
William Carpenter[a]	"	"	1,161.00/cr.hr.
Carolyn Chapman	"	"	1,148.00/cr.hr.
Anne Christiansen-Bullers	"	"	1,065.00/cr.hr.
James Cooper	"	"	1,189.00/cr.hr.
Steven Cortez	"	"	1,065.00/cr.hr.
Jason Crow	"	"	1,023.00/cr.hr.
Dessa Crum[a]	"	"	1,065.00/cr.hr.
Mark Davis	"	"	1,161.00/cr.hr.
Susan Dawson-O'Brien	"	"	1,031.00/cr.hr.
Christopher Devictor	"	"	1,148.00/cr.hr.
Hela Ellouz	"	"	1,065.00/cr.hr.
Jennifer Forth	"	"	1,065.00/cr.hr.
Catherine Frazier	"	"	1,148.00/cr.hr.
Anthony Funari[a]	"	"	1,189.00/cr.hr.
Mark Groves	"	"	989.00/cr.hr.
Nicholas Hart	"	"	1,065.00/cr.hr.
Ruth Heflin	"	"	1,189.00/cr.hr.
Janice Hodgkin	"	"	1,148.00/cr.hr.
Megan Hoelting	"	"	1,065.00/cr.hr.
Kelsey Huff	"	"	1,065.00/cr.hr.
Matthew Jackson	"	"	1,148.00/cr.hr.
Ronald Johnson	"	"	1,031.00/cr.hr.
Rebecca Kastendick	"	"	1,148.00/cr.hr.
Daniel Kennard	"	"	1,090.00/cr.hr.
Sarah Kern	"	"	1,148.00/cr.hr.
Claudia Keh	"	"	1,031.00/cr.hr.
Taylor Knisley	"	"	1,065.00/cr.hr.
Julie Lane	"	"	1,148.00/cr.hr.
Stacey Lillich	"	"	1,148.00/cr.hr.
Brian Longfellow	"	"	1,148.00/cr.hr.
Ella Lychnikova	"	"	1,148.00/cr.hr.
Karl Magnuson	"	"	1,065.00/cr.hr.
Hannah Massman	"	"	1,104.00/cr.hr.
Lisa McBride	"	"	1,161.00/cr.hr.
Debra McLeod	"	"	1,148.00/cr.hr.
Christine McWard	"	"	1,065.00/cr.hr.
Benedict Messner	"	"	1,104.00/cr.hr.
Daniel Murtaugh	"	"	1,189.00/cr.hr.

Jacqueline Nelson	"	"	1,148.00/cr.hr.
William Ness	"	"	1,113.00/cr.hr.
Julia Newton	"	"	1,065.00/cr.hr.
Emily Nguyen	"	"	1,148.00/cr.hr.
Joel Nichols	"	"	1,104.00/cr.hr.
Amy Pace	"	"	1,148.00/cr.hr.
Loretta Paldino	"	"	1,148.00/cr.hr.
Christopher Patch	"	"	1,065.00/cr.hr.
Staci Petrillo	"	"	1,148.00/cr.hr.
Angela Rabin	"	"	1,050.00/cr.hr.
Mariella Rainwater	"	"	1,148.00/cr.hr.
Paul Restivo	"	"	1,189.00/cr.hr.
Samantha Sagastume	"	"	1,031.00/cr.hr.
Tatiana Scanlan	"	"	1,148.00/cr.hr.
Mary Schulte	"	"	1,148.00/cr.hr.
Paul Skidmore	"	"	1,148.00/cr.hr.
Jonathan Small	"	"	1,161.00/cr.hr.
Alla Sobolevsky	"	"	1,065.00/cr.hr.
Jane Stock	"	"	1,148.00/cr.hr.
Shannon Tumanut	"	"	1,148.00/cr.hr.
Hannah Way	"	"	1,113.00/cr.hr.
Craig Workman	"	"	1,130.00/cr.hr.
Laura Ziegler	"	"	989.00/cr.hr.
Sue Zuroweste	"	"	1,148.00/cr.hr.
James McWard[a]	Chair duties outside annual contract – Engl. & Jour.	07/01/18 - 06/30/19	7,134.00/total
Holly Milkowart[a]	"	"	3,444.00/total
Mark Raduziner[a]	"	07/01/18 - 12/31/18	1,722.00/total
Gretchen Thum[a]	"	01/01/19 - 06/30/19	1,741.50/total
Angela Nosworthy	Course by Arrangement Healthcare, Public Safety & Wellness	06/04/18 - 07/01/18	100.00/st.cr.hr.
Samuel Brethauer	Course by Arrangement Healthcare, Public Safety & Wellness	06/04/18 - 07/26/18	100.00/st.cr.hr.

Nancy Thomas[a]	Chair duties outside annual Contract, Healthcare, Public Safety & Wellness	07/01/18 - 06/30/19	3,339.00/total
James Byrnes[a]	Instr., Industrial Technology	06/04/18 - 07/26/18	993.00/cr.hr.
Hugh Clark[a]	"	"	1,034.00/cr.hr.
Percy Cody[a]	"	"	1,115.00/cr.hr.
Scott Crompton[a]	"	"	993.00/cr.hr.
Robert Dye[a]	"	"	1,072.00/cr.hr.
Howard Hendren[a]	"	"	1,154.00/cr.hr.
Jonathan James[a]	"	"	1,072.00/cr.hr.
Jason Lamping[a]	"	"	1,034.00/cr.hr.
Mark Jones[a]	"	"	993.00/cr.hr.
Hugh Clark[a]	Chair duties outside annual Contract – Industrial Technology	07/01/18 - 06/30/19	2,130.00/total
Percy Cody[a]	"	"	1,148.00/total
Scott Crompton[a]	"	"	2,046.00/total
Robert Dye[a]	"	"	1,656.00/total
Howard Hendren[a]	"	"	2,378.00/total
Jack Ireland[a]	"	"	2,296.00/total
Charlie Randazzo[a]	"	"	2,208.00/total
Larry Luzinski	Instr., Technology	07/01/17 - 06/30/18	993.00/cr.hr.
Robert McNay	Instr., Technology	07/01/17 - 06/30/18	993.00/cr.hr.
Dennis See	Instr., Technology	07/01/17 - 06/30/18	1,034.00/cr.hr.
Kevin Wiley	Instr., Technology	07/01/17 - 06/30/18	1,034.00/cr.hr.
Beth A. Edmonds[a]	Chair duties outside annual Contract - Mathematics	07/01/18 - 06/30/19	6,888.00/total
Rebecca Layne	Course by Arrangement, Science	06/05/18 - 07/26/18	90.00/st.cr.hr

Chelsae Cravalho	Volunteer Continuing Education	07/09/18 - 07/19/18	non-remunerated
Van Vo	Volunteer Nerman	06/05/18 - 06/30/18	non-remunerated
Salon Kungni	"	06/07/18 - 07/31/18	"
Dawn Washington	"	11/01/17 - 06/30/18	"
Jane Helzer	Nell Mitchell Student Wellness, Healthcare, Public Safety & Wellness	06/04/18 - 07/26/19	30.00/hour
Rachel Parker	"	"	30.00/hour
Kory Watson	"	"	30.00/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

Footnote:

a. Also full-time employees

_____

Becky Centlivre
Vice President, Human Resources

_____

Joseph M. Sopcich
President