A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on March 12, 2015, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**
- Jerry Cook, Chair
- Greg Musil, Vice Chair
- David Lindstrom, Treasurer
- Jon Stewart, Trustee
- Stephanie Sharp, Secretary
- Lee Cross, Trustee
- Bob Drummond, Trustee

**Staff:**
- Joe Sopcich, President
- Michael Abell, Campus Ledger
- Andy Anderson, Vice President, Academic Affairs/CAO
- Mitch Borchers, Associate Vice President, Business Services
- Malinda Bryan-Smith, Director, SBDC
- Becky Centlivre, Executive Director, Human Resources
- Heather Foley, Campus Ledger
- Janette Funaro, Professor/Chair, Foreign Language
- Julie Haas, Associate Vice President, College and Community Relations
- Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng
- Judy Korb, Executive Vice President, Instruction & Operations
- Jim Lane, Dean, Arts, Humanities, Social Science
- Rachel Lierz, Associate Vice President, Finance Services/CFO
- Karen Martley, Associate Vice President, Continuing Educ. & Org. Dev.
- Christy McWard, Interim Executive Director, Marketing & Communications
- Ron Palcic, Professor, Mathematics
- Susan Rider, Director, Accounting Services & Grants
- Patrick Rossol-Allison, Executive Director, Institutional Effect, Plng/Res
- Terri Schlicht, Executive Assistant to the President and Board
- Adam Stephenson, Student Activities
- Adrian Swan, Manager, Multimedia Services
- Janelle Vogler, Executive Director, Audit/Advisory Services
- Sandra Warner, Deputy CIO/Director, ACS
- Randy Weber, Vice President, Student Success/Engagement
- Deb Williams, Associate Professor, Science
Dr. Cook announced the presence of a quorum, with seven board members present.

Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

Dr. Cook noted there was one request from the audience to address the board. Mr. Charles Hammer, Shawnee, Kansas, spoke about revenue loss to JCCC from tax abatements in Johnson County cities.

There was no student senate report for March.

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

Dr. Cook reported that the Collegial Steering Committee did not meet in March.

Dr. Drummond reported that the Human Resources Committee did not meet in March.

Mr. Cross reviewed items from the March 2, 2015 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the administration’s recommendation to allow contract negotiations for groups to perform in the Carlsen Center during the 2015-2016 academic year, as shown on Attachment A, which hereby becomes a part of these
Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the Accelerating Opportunity: Kansas (AO-K) FY2015 Provider Application, as shown on Attachment B, which hereby becomes a part of these minutes.

Management Committee

Mr. Musil reviewed items from the March 4, 2015 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the renewal of the annual contract for Microsoft Enrollment for Education Solution with GovConnection, Inc. in the amount of $169,720.61.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the proposal from CDW Government, LLC to establish an annual contract for network infrastructure equipment and services at an amount not to exceed $1,050,000.00.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the proposal from Professional Audio Designs, Inc. for the Polsky Theatre active acoustic system in an amount not to exceed $377,556.36.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the following:

- Renewal of the annual contracts for on-call architectural services with HMN Architects and PGAV Architects, at a total annual expenditure not to exceed $175,000.00.
- Renewal of the annual contracts for on-call carpentry labor services with Lytle Construction, Inc., and KES Construction, LLC, at a total annual expenditure not to exceed $75,000.00.
• Renewal of the annual contracts for on-call civil engineering services with Kaw Valley Engineering, Inc., and Payne & Brockway, P.A., at a total annual expenditure not to exceed $50,000.00.

• Renewal of the annual contracts for on-call codes consulting and building inspections with FSC, Inc. and Thacker & Associates LLC, at a total annual expenditure not to exceed $35,000.00.

• Renewal of the annual contracts for on-call electrical repairs and installation services with Heritage Electric, LLC and Mark One Electric Company, Inc., at a total annual expenditure not to exceed $125,000.00.

• Renewal of the annual contracts for on-call landscape architect and design consulting services with Jeffery L. Bruce & Company and Landplan Engineering, PA, at a total annual expenditure not to exceed $35,000.00.

• Renewal of the annual contracts for on-call MEP engineering services with The Clark Enerksen Partners and Lankford and Associates, at a total annual expenditure not to exceed $125,000.00.

• Renewal of the annual contracts for on-call structural engineering services with Bob D. Campbell & Company and Walter P. Moore, at a total annual expenditure not to exceed $35,000.00.

• Renewal of the annual contract for masonry inspection and design consulting services with DGM Consultants, P.A., at a total annual expenditure not to exceed $75,000.00.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month January 2015, subject to audit, as shown on Attachment C, which hereby becomes a part of these minutes.
President’s Monthly Report to the Board

Dr. Sopcich presented the monthly report and provided highlights.

- Dr. Korb and Dr. Sopcich recently attended the League for Innovation spring board meeting. The primary focus of the meeting was how institutions of higher education can remain relevant in the future.
- Last night the Kansas Board of Regents hosted a dinner that Dr. Cook and Dr. Sopcich attended. The Board recognized the exemplary accomplishments of the community colleges in Kansas. One such accomplishment is the fact that Kansas is ranked as the national leader in the percentage of community college students who continue on to get a degree from a four-year institution within six years. In addition, the Board recognized the community colleges for their successful efforts in transfer and articulation.
- JCCC is once again hosting the National Girl’s Division II basketball tournament, which begins March 17. Our team is a third seed and will play the fourteenth seed on the first evening of the tournament.
- The 2015 Existing & Emerging Small Business Awards event was held on March 10 in Topeka. Two clients of JCCC’s Small Business Development Center received awards: Enhanced HomeCare, LLC and Velo+Maps Coffee.
- Today the college held an event to celebrate our enrollment increase. At a time of a nationwide trend of declining enrollment in community colleges, JCCC experienced a 1.6% increase in headcount and a 1.2% increase in credit hours as compared to the spring of 2014.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Williams presented the faculty association report.

- The faculty association elections will be held next month.
- The negotiations team continues to work on proposals for the next negotiations meeting in early April.
- The Faculty Association has formed a political action committee to submit questions to the trustee candidates. All trustees and trustee candidates are invited to faculty
association meetings. The next meeting is scheduled for April 13.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since the last board meeting and the next meeting will be held on April 6. As he will not be able to attend, Mr. Musil will ask another trustee to represent JCCC at the meeting. The JCERT committee will discuss plans to issue an RFP for a public relations marketing firm.

Kansas Association of Community College Trustees

Dr. Cook reported that KACCT has not met since the last board meeting. The next KACCT meeting will be June 12-13 at Barton County Community College.

Foundation

Ms. Sharp presented the foundation report. Highlights include:

- The ninth annual International Dinner will take place Friday, March 13. The event benefits scholarships for international and immigrant students at JCCC.
- The recommendation for the 2015/2016 foundation board slate will be presented at the directors meeting on March 24.
- The annual employee block party to celebrate employee donations to the Foundation will be held March 31. All trustees are invited to attend.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion carried by a vote of 6-1, with Mr. Cross voting against, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment D, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the February 19, 2015, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment E, which hereby becomes a part of these minutes, for the total amount of $3,938,258.70.

Grants, Contracts and Awards

The acceptance of grants, contracts and awards, as shown on Attachment F, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum

Changes to the curriculum, as shown on Attachment G, which hereby becomes a part of these minutes.

Resignations

Resignations as follows:

PATRICK ROSSL-ALLISON, Executive Director Institutional Effectiveness, Planning/Research, Institutional Effectiveness, Instruction and Operations, effective April 10, 2015

Reassignments

Reassignments as follows:

ALEX ARNTSON, Part-time Regular Help Desk Technician, Information Services, Finance and Administrative Services at $17.83 per hour to Full-time Regular Help Desk Technician, Information Services, Finance and Administrative Services effective March 2, 2015, at $19.68 per hour

JIMMY KEATON, Police Officer, Police Department, Finance and Administrative Services at $22.98 per hour to Sergeant, Police Department, Finance and Administrative Services effective March 2, 2015, at $25.73 per hour

JOHN ECKEL, Police Officer, Police Department, Finance and Administrative Services at $25.73 per hour to Sergeant, Police Department, Finance and Administrative Services effective March 2, 2015, at $28.81 per hour

TRAVIS GARROD, Help Desk Technician, Information Services, Finance and Administrative Services at $23.01 per hour to Senior Client Technology Analyst, Information Services, Finance and Administrative Services effective February 20, 2015, at $56,693 annual

HANNA TIRUNEH, Accounting Clerk/Administrative Assistant, Document Services, Finance & Administrative Services, at $18.75 per hour to Administrative Support Coordinator, Business Division, Finance & Administrative Services, effective March 16, 2015, at $21.00 per hour.

DUANE QUILLEN, Supervisor Press/Bindery Operations, Document Services, Finance & Administrative Services, at $30.52 per hour to Production Manager, Business Services Division, Finance & Administrative Services, effective March 16, 2015, at $72,647 annual.

Employment – Regular
Regular employment in classifications indicated, as shown on Attachment H, which hereby becomes a part of these minutes.

Employment – Temporary
Temporary employment in classifications indicated, as shown on Attachment I, which hereby becomes a part of these minutes.

Additions or Changes to the FY2014-2015 Staffing Authorization Table for Part-time Regular Staff
FROM: PRD131 Bindery Operator – Grade Level 2
FROM: PRD145 & PRD146 Digital Imaging Aide – Grade Level 1
FROM: PRD014 Pre-Press Technician – Grade Level 2
TO: Digital Technician – Grade Level 3

Additions or Changes to the FY2014-2015 Staffing Authorization Table for Full-time Regular Staff
FROM: HRD071 Bindery Operator – Grade Level 2
FROM: HRD203 & HRD204 Digital Imaging Technician – Grade Level 3
TO: Digital Technician – Grade Level 3
FROM: HRD042 & HRD202 Press Operator – Grade Level 5
TO: Offset/Digital Technician – Grade Level 5

EXECUTIVE SESSION
At 6:30 p.m., upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract. Executive session began at 6:40 to return in 60 minutes. Invited to participate were Joe Sopcich, Judy Korb, Barbara Larson, Andy Anderson,
At 7:40 p.m., the meeting reconvened. Upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to extend the executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract. Executive Session began at 7:42 to return in 20 minutes. Invited to participate were Joe Sopcich, Judy Korb, Barbara Larson, Andy Anderson, Jim Lane, Becky Centlivre, Susan Rider, Tanya Wilson and Melody Rayl.

At 8:02 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees meeting was adjourned at 8:02 p.m.

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Gerald L. Cook
Chair

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Greg Musil
Vice Chair