A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on July 16, 2015, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**
- Greg Musil, Chair
- Stephanie Sharp, Vice Chair
- David Lindstrom, Treasurer
- Bob Drummond, Secretary
- Jerry Cook, Trustee
- Lee Cross, Trustee (by phone)
- Nancy Ingram, Trustee

**Staff:**
- Joe Sopcich, President
- Andy Anderson, Vice President, Academic Affairs/CAO
- Jay Antle, Professor/Executive Director Sustainability
- Molly Baumgardner, Coordinator, Journalism/Media Comm.
- Mitch Borchers, Associate Vice President, Business Services
- Malinda Bryan-Smith, Director, Small Business Development Center
- Brett Cooper, Assistant Professor, Math Resource Center
- Corbin Crable, Coordinator, Journal/Ledger Advisor
- Megan Gladbach, Peer Tutor, The Writing Center
- Kristy Howell, Sustainability Education & Engagement Coordinator
- Judy Korb, Executive Vice President, Instruction & Operations
- Barbara Larson, Executive Vice President, Finance & Administrative Services
- Rachel Lierz, Associate Vice President, Finance Services/CFO
- Karen Martley, Associate Vice President, Continuing Education & Org. Dev.
- Kendyl McDougald, Student Activities Ambassador
- Christy McWard, Interim Executive Director, Marketing & Communications
- Mary O’Sullivan, Director, Client Support Services
- Alisa Pacer, Emergency Preparedness Manager
- Ron Palcic, Professor, Mathematics
- Emily Reno, Sustainability Intern
- Terri Schlicht, Executive Assistant to the President and Board
- Pete Schulte, Campus Ledger
- Adrian Swan, Manager, Multimedia Services
- Sandra Warner, Deputy CIO/Director, ACS
Mr. Musil announced the presence of a quorum, with seven board members present.

Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

Mr. Musil noted there were no requests from the audience to address the board.

US-Russia Peer-to-Peer Program

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

Dr. Drummond reported that the Human Resources Committee did not meet in July.

Mr. Cross reported that the Learning Quality Committee did not meet in July.
Dr. Cook reviewed items from the July 1, 2015 Management Committee meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the sponsorships for the 2015-2016 fiscal year at a cost of $10,500, plus an additional $3,000 contingency, for a total cost of $13,500 as follows:

- Speaking of Women’s Health, SM Medical Center: $1,500.00
- OP Chamber Convener Reception: $300.00
- Books and Boutiques, Saint Luke’s South: $2,500.00
- Jazz in the Woods: $1,000.00
- Star Spangled Spectacular: $1,000.00
- OMC Community Foundation Holiday Gala: $1,500.00
- Shepherd’s Center Prime Time Champions: $1,200.00
- Kansas City Design Week: $500.00
- MOCSA Fall Forum: $1,000.00

- Subtotal: $10,500.00
- Contingency: $3,000.00
- Total: $13,500.00

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the FY 2015-2016 Management Committee working agenda, as shown on Attachment A, which hereby becomes a part of these minutes.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to authorize the publication of the Notice of Public Hearing of the 2015-2016 Budget and Budget Summary, subject to adjustment as actual expenditure figures are available. Furthermore, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the “Notice of Vote” at a later date.
Following discussion, upon motion by Dr. Cook, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to authorize the transfer of $141,589, subject to June 30, 2015 fiscal year end payroll adjustments, from the general fund to the Endowed Professorship Restricted Fund as permitted under K.S.A. 71-614. The transfer of funds will be recorded as of June 30, 2015 in the 2014-2015 fiscal year.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to:

- Designate the individuals shown below as authorized signers for the college’s Federal Perkins Loan account.
  - Mr. Greg Musil - Chairman
  - Mr. David A. Lindstrom - Treasurer
  - Dr. Joseph M. Sopcich - President
  - Dr. Barbara A. Larson - EVP, Finance and Admin. Services

- Designate the individuals shown below as authorized signers for the college’s deposit accounts.
  - Mr. Greg Musil - Chairman
  - Mr. David A. Lindstrom - Treasurer
  - Dr. Joseph M. Sopcich - President
  - Dr. Barbara A. Larson - EVP, Finance and Admin. Services

- Authorize the President, the Associate Vice President for Financial Services/Chief Financial Officer and the Director of Accounting Services and Grants to administer the placement and redemption of investments.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve awarding the sale of approximately $4,340,000 of Student Commons and Parking System Refunding Revenue Bonds to Country Club Bank of Shawnee,
the successful bidder.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the administration’s recommendation to adopt the final Resolution authorizing the issuance and delivery of approximately $4,340,000 of Student Commons and Parking System Refunding Revenue Bonds Series 2015, as shown on Attachment B, which hereby becomes a part of these minutes.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report

Following discussion, upon motion by Dr. Cook, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month of May 2015, subject to audit, as shown on Attachment C, which hereby becomes a part of these minutes.

President’s Monthly Report to the Board

Dr. Sopcich introduced the Cabinet Lightning Round:

Instruction & Operations-Dr. Judy Korb:
Dr. Korb highlighted the ongoing partnership between JCCC and the Kansas Workforce Partnership. Going forward, a counselor from Kansas Workforce will be available on campus to assist both credit and continuing education students in developing career plans.

Finance & Administrative Services-Dr. Barbara Larson:
Dr. Larson commended college staff members involved in the emergency response procedures activated during three tornado warnings issued the evening of July 6. A debriefing meeting was held less than 48 hours after the event, where opportunities for improvement in communication and training were discussed.

Academic Affairs-Mr. Andy Anderson:
Mr. Anderson shared statistics regarding the upcoming fall semester’s more than 900 courses to be offered, which equates to
over 2,500 sections.

Student Success & Engagement-Dr. Randy Weber:
- During the month of June, three “jump start” sessions were conducted for students enrolled in classes for the fall semester.
- During the past year, the Records Department has implemented a program called “Auto Grad”, in which students who have completed requirements for a degree or certificate but who have not applied for them are automatically granted the degree or certificate.
- Congratulations to Kendyl McDougald for being recognized with the NJCAA’s 2015 Lea Plarski Award. The honor is presented annually to a student-athlete that best exemplifies the NJCAA’s values of sportsmanship, leadership, academic excellence, community service and athletic achievement.

Marketing & Event Management-Ms. Christy McWard:
Ms. McWard shared that a new aspect of the partnership between JCCC and Sporting KC is underway. JCCC will now have a tent in place in the Sprint Activation Plaza of the Sporting KC stadium. This opportunity allows the marketing team to put our college programs on display. In June, our cosmetology program was featured. In August, the JCCC team tent will display our animation program, the culinary program will participate in the fall, and plans are in place for the health careers program to also be featured.

Dr. Sopcich provided two examples of excellence provided by members of the JCCC staff and faculty:
- The college received a letter from Barbara Shepherd, the director of national partnerships with the Kennedy Center Partners in Education team. She commended Angel Mercier for her work and commitment to making the arts part of a complete education. According to the Kennedy Center, JCCC is the only community college in the country to participate in this opportunity.
- Professor Tom Hughes of computer drafting and design received a complimentary letter from a student employed by Henderson Engineering, who took classes to enhance his
The student commented what an excellent source of information and training the program is, and expressed his appreciation for the instructors.

REPORTS FROM BOARD LIAISONS

Faculty Association Mr. Palcic introduced the faculty association officers who were present at the board meeting. He also provided an update on summer activities of the faculty, including work in student enrollment, college-wide and specific discipline area meetings, and conferences.

Johnson County Research Triangle Mr. Lindstrom reported that he will attend his first meeting on July 20.

Kansas Association of Community College Trustees Dr. Cook reported that the next KACCT meeting will be held in September at Cloud Community College.

Dr. Cook also provided an update on the ACCT Summer Board Retreat, which he attended as an interim board member.

Foundation Ms. Ingram reported highlights of the July 14th Foundation Executive Committee Meeting:

- The FY16 operating budget for the Foundation was approved.
- The budget is in its strongest position to date. The Foundation now has all funding in place prior to the fiscal year.
- It was reported that for the first time in its history, the Carlsen Center FY15 programming budget was in the black.
- Nearly $350,000 has been raised for Some Enchanted Evening to date. The gala will be held November 14 at the Overland Park Marriott. Dr. Mary Davidson Cohen is being honored as the 2015 Johnson Countian of the Year.
- The annual Student Scholarship Celebration Luncheon will be held September 2 at noon in RC 101.
- The Foundation Annual Dinner is scheduled for October 20.
Telephone connection technical difficulty

Trustee Cross experienced technical difficulties with his mobile telephone connection. As a result, he was disconnected and unable to participate in the remainder of the meeting. Multiple attempts by the Board Chair to reconnect failed.

CONSENT AGENDA

Following discussion, upon motion by Dr. Cook, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment D, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the June 18, 2015, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment E, which hereby becomes a part of these minutes, for the total amount of $4,540,768.77.

Grants, Contracts and Awards

The acceptance of grants, as shown on Attachment F, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Affiliation, Cooperation, Articulation and Reverse Transfer Agreements

Authorized the College to enter into agreements with the agencies/institutions, as shown on Attachment G, which hereby becomes a part of these minutes.

Retirement Tribute Fund

Authorized the transfer of $150 from the general fund to the JCCC Foundation student scholarship fund in honor of Dee Staples.

Retirements

Retirements as follows:

NANCY WHEDON (JCCC/KPERS) Dining Services Supervisor, Business Services, Finance and Administrative Services, effective December 31, 2015

Resignations

Resignations as follows:
BRENT FRANKLIN, Custodian, Campus Services, Finance and Administrative Services, effective June 15, 2015

ASIA FOSTER-NELSON, Associate Prof./Chair Early Childhood, Arts, Humanities and Social Sciences, Instruction and Operations, effective June 30, 2015

KATHLEEN WOLFORD, Assistant Bursar, Financial Services, Finance and Administrative Services, effective June 25, 2015

KRISTA THOMAS, Assistant Professor, Science, Instruction and Operations, effective July 31, 2015

BRIAN EVANS, Manager Employee Relations/Employee Services, Human Resources, Instruction and Operations, effective August 7, 2015

HUIYIM MELLENBRUCH, Administrative Assistant, Continuing Education, Instruction and Operations, effective July 16, 2015

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment H, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment I, which hereby becomes a part of these minutes.

ADJOURNMENT

Upon motion by Dr. Drummond, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees meeting was adjourned at 6:08 p.m.
Greg Musil
Chair

Stephanie Sharp
Vice Chair