MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Vice Chair on January 15, 2015, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Greg Musil, Vice Chair
David Lindstrom, Treasurer
Stephanie Sharp, Secretary
Jon Stewart, Trustee
Lee Cross, Trustee

Absent: Jerry Cook, Chair
Bob Drummond, Trustee

Staff Joe Sopcich, President
Michael Abell, Campus Ledger
Andy Anderson, Vice President, Academic Affairs/CAO
Jeff Anderson, Counselor
Mitch Borchers, Associate Vice President, Business Services
Alicia Bredehoeft, Counselor
Becky Centlivre, Executive Director, Human Resources
Gary Cook, Director, Housekeeping Services/Haz Mat Control
Efrem Duran, Student Event Worker
Debbie Eisenhower, Staff Dev/HR Coordinator
Janette Funaro, Professor/Chair, Foreign Language
Julie Haas, Associate Vice President, Marketing Communications
Melanie Harvey, Associate Professor, Science
Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
Diana Hurst, Professor, Early Childhood
Nathan Jones, Associate Professor English
Judy Korb, Executive Vice President, Instruction & Operations
Paul Kyle, Dean, Student Services/Success
Barbara Larson, Executive Vice President, Financial & Administrative Services
Karen Martley, Associate Vice President, Continuing Educ. & Org. Dev.
Rick Moehring, Dean, Learner Engagement/Success
Denise Moore, Vice President, Information Services/CIO
Terry Murphy-Latta, Director, NARS
Ron Palcic, Professor, Mathematics
Don Perkins, Associate Vice President, Financial Services/CFO
Susan Rider, Director, Accounting Services & Grants
Debbie Rulo, Director, Continuing Education
Terri Schlicht, Executive Assistant to the President and Board
Adam Spoolstra, Assistant Professor, Accounting
Adam Stephenson, Student Activities
Adrian Swan, Manager, Multimedia Services
Janelle Vogler, Executive Director, Audit/Advisory Services
Sandra Warner, Deputy CIO/Director, ACS
Phil Wegman, Program Director, Skills Enhancement
Deb Williams, Associate Professor, Science
Tanya Wilson, General Counsel

Visitors  Dick Carter
          Nancy Ingram
          Melody Rayl

QUORUM  Mr. Musil announced the presence of a quorum, with five board members present.

PLEDGE OF ALLEGIANCE  Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

ADDITION TO THE AGENDA  Mr. Musil added Sabbaticals as a discussion item to Old Business.

OPEN FORUM  Mr. Musil noted there were no requests from the audience to address the board.

AWARDS AND RECOGNITIONS  Phil Wegman – 2014 Servant Leader Award
                            Terry Murphy-Latta – Golden Spike presentation from Carl Sandburg College Ceremonial NARS Contract Signing

COLLEGE LOBBYIST REPORT  Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
### COMMITTEE REPORTS AND RECOMMENDATIONS

<table>
<thead>
<tr>
<th>Committee</th>
<th>Report</th>
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<tbody>
<tr>
<td>Collegial Steering Committee</td>
<td>Mr. Musil reported that the Collegial Steering Committee did not meet in January.</td>
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<tr>
<td>Human Resources Committee</td>
<td>Ms. Sharp reported that the Human Resources Committee did not meet in January.</td>
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<tr>
<td>Learning Quality Committee</td>
<td>Mr. Cross reported that the Learning Quality Committee did not meet in January. He reported that several items were shared electronically and are being carried forward through this month’s consent agenda.</td>
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<tr>
<td>Management Committee</td>
<td>Mr. Musil reviewed items from the January 7, 2015 Management Committee meeting.</td>
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Following discussion, upon motion by Mr. Musil, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the agreement between Johnson County Community College and participating College Now high schools.

### PRESIDENT’S RECOMMENDATIONS FOR ACTION

<table>
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<tr>
<th>Recommendation</th>
<th>Decision</th>
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<tr>
<td>Treasurer’s Report</td>
<td>Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month November 2014, subject to audit, as shown on Attachment A, which hereby becomes a part of these minutes.</td>
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| President’s Monthly Report to the Board | Dr. Sopcich presented the monthly report to the Board. Highlights include:  
  - Yesterday’s in-service program was created and produced by the students. They honored five faculty members: Iping |
Chin, Carrie Scala, Stephanie Sabato, Daniel Cramer, and Jane Holzrichter.

- Approximately 70 sessions were conducted during Professional Development Days, including several strategic planning updates.
- Representatives from the entrepreneurship and career/technical education programs have been visiting area high schools to present the wide variety of programs offered at JCCC.
- The continuing education department has recently signed a contract with Clorox to train production operators. In the past year, Continuing Education has generated more than 1.2 million dollars in billing for 169 contracts and 95 client companies.
- The police department will launch a new program in 2015 to assist in returning recovered property.
- Last semester more than 67 people enrolled in workshops being conducted by the career development center, and more than 70 employer recruiters have visited our campus.
- In one month, the counseling center staff received more than 2,800 student contacts and more than 1,800 incoming calls.

OLD BUSINESS

Mr. Stewart shared with the Board a few questions he had concerning the sabbatical application process, which had been a brief topic of discussion at the December board meeting. Specific questions centered on evaluation and selection process, timing, impact on department or instructional area, and return on investment. Other trustees contributed questions and discussion. Dr. Korb addressed the process and potential review and improvements. Mr. Cross suggested that a briefing of the process be included on the agenda for the February Learning Quality Committee meeting.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Williams presented the faculty association report. She provided examples of how former sabbatical projects have increased the value of education offered at JCCC. She also shared with the board an article regarding the subject of negotiations and expressed her
confidence that the best possible outcome for the college will be achieved.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since the last board meeting. The next meeting will be held April 6.

KACCT

Mr. Musil reported that there has not been a KACCT/COP meeting since the last board meeting.

Foundation

Mr. Cross presented the foundation report. Highlights include:

- The foundation executive board met Tuesday in the ATB building. Dr. Sopcich provided a tour of the facility, which encouraged discussion regarding possible facility improvements.
- The committee reviewed the midyear fundraising report. Gifts are trending in a manner comparable to last year, and total fundraising dollars are up from last year, at 1.188 million dollars.
- Friends with Taste will host an event on February 13, *A Taste for Fashion: Dining and Dressing by the Decades*.
- The executive board will meet again on March 10 and the next directors meeting is scheduled for March 24.
- The foundation’s annual luncheon will be held at noon on May 19.

CONSENT AGENDA

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment B, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the December 18, 2014, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment C, which hereby becomes a part of these minutes, for the total amount of $3,430,635.04.

Grants, Contracts and Awards

The acceptance of grants, contracts and awards, as shown on Attachment D, which hereby becomes a part of these minutes, and
the authorization to expend funds in accordance with the terms of
the grants.

Curriculum
Changes to the curriculum, as shown on Attachment E, which
hereby becomes a part of these minutes.

Affiliation, Cooperation, Articulation and Reverse Transfer Agreements
Enter into affiliation, cooperative, articulation and reverse transfer
agreements for the programs and periods indicated, subject to
review by college counsel, as shown on Attachment F, which hereby
becomes a part of these minutes.

Retirement Tribute Fund
Authorized the transfer of $150 from the general fund to the JCCC
Foundation student scholarship fund in honor of Steve Carr.

Retirements
Retirements as follows:

DARCY MCGRATH (KPERS), Director, Grants Leadership & Development, Instruction & Operations, May 31, 2015

Employment – Temporary
Temporary employment in classifications indicated, as shown on
Attachment G, which hereby becomes a part of these minutes.

Professor/Counselor Emeritus
Professor/Counselor Emeritus Status as follows:

Roslyn Bethke

Resignations
Resignations as follows:

PATRICIA FROST, Simulation Education Specialist, Healthcare Professions and Wellness, Academic Affairs, January 15, 2015

Additions or Changes to the FY2014-2015 Staffing Authorization Table for Full-time Regular Staff
FROM: Vincent Clark
TO: Vincent Clark
Ten-Month Contract, Prof./Chair History/Poli. Sci.
Nine-Month Contract, Professor History

FROM: James Leiker
TO: James Leiker
Nine-Month Contract, Professor History
Ten-Month Contract, Prof./Chair History/Poli. Sci.
EXECUTIVE SESSION

At 6:15 p.m., upon motion by Mr. Cross, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract. Executive session began at 6:25 to return in 30 minutes. Invited to participate were Joe Sopcich, Terri Schlicht, Judy Korb, Barbara Larson, Becky Centlivre, Susan Rider, Andy Anderson, Tanya Wilson and Melody Rayl.

At 6:55 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Stewart, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees meeting was adjourned at 6:55 p.m.

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Gerald L. Cook
Chair

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Greg Musil
Vice Chair