A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on February 19, 2015, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**  
Jerry Cook, Chair  
Greg Musil, Vice Chair  
David Lindstrom, Treasurer  
Jon Stewart, Trustee  
Lee Cross, Trustee  
Bob Drummond, Trustee  

**Absent:**  
Stephanie Sharp, Secretary

**Staff:**  
Joe Sopcich, President  
Michael Abell, Campus Ledger  
Andy Anderson, Vice President, Academic Affairs/CAO  
Mitch Borchers, Associate Vice President, Business Services  
Becky Centlivre, Executive Director, Human Resources  
Efrem Duran, Student Event Worker  
Janette Funaro, Professor/Chair, Foreign Language  
Melanie Harvey, Associate Professor, Science  
Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.  
Carl Heinrich, Assistant Dean, Athletics  
Nathaniel Jones, Sr Multimedia Eng. & Event Spec.  
Judy Korb, Executive Vice President, Instruction & Operations  
Jim Lane, Dean, Arts, Humanities, Social Science  
Barbara Larson, Executive Vice President, Financial & Administrative Services  
Rachel Lierz, Associate Vice President, Finance Services/CFO  
Karen Martley, Associate Vice President, Continuing Educ. & Org. Dev.  
Christy McWard, Interim Executive Director, Marketing & Communications  
Alisa Pacer, Emergency Preparedness Manager  
Ron Palcic, Professor, Mathematics  
Susan Rider, Director, Accounting Services & Grants  
Terri Schlicht, Executive Assistant to the President and Board  
Kent Shelley, Coach/Professor, Athletics  
Adam Stephenson, Student Activities  
Janelle Vogler, Executive Director, Audit/Advisory Services
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Sandra Warner, Deputy CIO/Director, ACS  
Randy Weber, Vice President, Student Success/Engagement  
Deb Williams, Associate Professor, Science  
Tanya Wilson, General Counsel

Students  Jeff Redmond

Visitors  Dick Carter  
Mark Ferguson  
Nancy Ingram  
David Lightner  
Patricia Lightner  
Melody Rayl

QUORUM  Dr. Cook announced the presence of a quorum, with six board members present.

PLEDGE OF ALLEGIANCE  Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM  Dr. Cook noted there were no requests from the audience to address the board.

AWARDS AND RECOGNITIONS  Kent Shelley – Ban Johnson Amateur Baseball League Hall of Fame

STUDENT SENATE REPORT  Student Senate President Jeff Redmond provided the student senate report with highlights of accomplishments/events during the past month:

- On February 2, Student Senate hosted the first Town Hall meeting of the semester. This meeting focused on Dining Services policies and procedures.
- This semester the Student Senate will present the Out-of-State or International Student Involvement Award, a scholarship geared toward students who have shown exceptional efforts in campus participation.
- A reorganization of executive board positions has taken place recently. As a result, Marie Kristen-Horvat has been named the student senate secretary.
- The Student Environmental Alliance Organization has made
final preparations for the upcoming Earth week in April.

- Special recognition goes to the International Club for joining members of the college faculty and administration in raising money for the Melissa Wells heart transplant fund. The club’s efforts raised over $500 in contributions.

COLLEGE LOBBYIST REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit

Dr. Cook reviewed items from the February 5, 2015 Audit Committee meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees approved the establishment of a contract for annual financial audit services for the college’s fiscal year ending June 30, 2015 with RubinBrown, LLP in the amount of $79,500.00.

Collegial Steering

Dr. Cook reviewed items from the February 3, 2015 Collegial Steering Committee meeting.

Human Resources Committee

Dr. Drummond reviewed items from the February 2, 2015 Human Resources Committee meeting.

Learning Quality Committee

Mr. Cross reviewed items from the February 2, 2015 Learning Quality Committee meeting.

Management Committee

Mr. Musil reviewed items from the February 4, 2015 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees approved the modification of the State of Kansas Department of Administration Contractual Provisions Attachment (Form DA-146a) for the Sublease with AmSan.
PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report
Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month December 2014, subject to audit, as shown on Attachment A, which hereby becomes a part of these minutes.

President’s Monthly Report to the Board
Dr. Sopcich introduced the Cabinet Lightning Round:

Instruction & Operations-Dr. Judy Korb:
- Dr. Korb introduced Dr. Randy Weber, our new vice president of student success & engagement.
- The college is working with the new Logistics Park at the Burlington Northern Intermodal and NorthPoint Development on a proposal to build a logistics training center that the college would be responsible for developing and operating. We hope to have a formal agreement finalized by early April.
- Good news for enrollment trends: our enrollment numbers for the spring semester are up in both headcount (1.6% increase) and credit hours (1.2% increase).

Finance & Administrative Services-Dr. Barbara Larson:
- Dr. Larson introduced Ms. Rachel Lierz, our new associate vice president of financial services.
- Work is underway on the budget process for the upcoming fiscal year. The primary focus of the budget process is on comparison to the previous year’s actual expenditures.

Academic Affairs-Mr. Andy Anderson:
- On February 13, the Hospitality Management Department, Fashion Merchandising & Design Department, and English Department held a very successful event called “Taste for Fashion.”
- The Fashion Merchandising & Design Department is working with the Career Pathways Program to host a high
school informational event before the annual fashion show. We expect over 150 area high school students to attend.

- Penn Valley Community College has recently ended their Fashion Merchandising & Design Program, and because of the contracts that we have maintained with Penn Valley, the students will be able to complete their degrees at JCCC.
- The Computer Science & Information Technology Department hosted a competitive technology event, with over 700 high school students participating.
- The English Department’s current Common Read is *The Other Wes Moore*. The department is hosting events that highlight this work.

Student Success & Engagement-Dr. Randy Weber:

- The Athletic Academic Awards ceremony was held February 18. One hundred forty student athletes were recognized for academic achievements for the fall semester. Thirty-seven student athletes were recognized for maintaining a 4.0 GPA. Several teams, including men’s soccer, softball, women’s track, women’s soccer, baseball, and volleyball, were recognized for having over 70% of the team members maintain a 3.0 GPA or higher.

Dr. Sopcich provided additional highlights of the monthly report:

- For the first six months of this fiscal year, the college’s expenses are down 1.9%, revenues are up 1.4%, and general fund reserve is also up.
- Dr. Sopcich was recently invited to provide testimony regarding business and workforce development to three Kansas legislative committees; the Senate Commerce Committee, the House Commerce, Labor and Economic Development Committee, and the Senate Ways and Means Committee. The accomplishments of both the credit and non-credit areas were addressed. In his testimony, Dr. Sopcich provided several examples of successful collaboration between JCCC and area business employers to lead the way in workforce development. These partnerships include employers such as LabConco, Christopher Elbow, St. Luke’s Health Systems, Liberty Hospital, Magna, LMV Automotive Systems, Challenge Manufacturing, and the
USD 497 Career and Technical Education system in Lawrence, Kansas. In addition, Dr. Sopcich’s testimony included highlights of our Continuing Education Department’s workforce development programs. Examples include the Small Business Development Center, Computer Technology/IT, Business Skills, Trades, Healthcare, Transportation, Supply Chain & Logistics, and Process Improvement. The college’s continuing education team is also very active with the business community, and is involved in local Chambers of Commerce, the Kansas Workforce Partnership, as well as a variety of economic development organizations and industry associations. And finally, Dr. Sopcich provided facts pertaining to how Kansas community colleges contribute to the advancement of higher education and workforce development.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Williams presented the Faculty Association Report. She stated that the faculty negotiations are progressing very well.

Dr. Williams also expressed her appreciation for the outcome of conversations regarding sabbaticals. Positive dialogue resulted in a favorable resolution and an improved understanding of the sabbatical process.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since the last board meeting and the next meeting will be in April. Going forward, the JCERT committee is discussing plans to issue an RFP for a public relations marketing firm.

Kansas Association of Community College Trustees

Dr. Cook reported on the KACCT/COP meeting that was held in Topeka on February 12 in conjunction with the annual Phi Theta Kappa Award Luncheon. Topics discussed during the meeting included financial and attendance concerns among Kansas community colleges, as well as updates on the leadership administrative course and the trustee development program.

The next KACCT/COP meeting will be held June 12-13 at Barton
Dr. Cook also provided an update on the ACCT National Legislative Summit that was held February 9-12.

CONSENT AGENDA

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment B, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the January 15, 2015, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment C, which hereby becomes a part of these minutes, for the total amount of $10,970,621.18.

Grants, Contracts and Awards

The acceptance of grants, contracts and awards, as shown on Attachment D, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Curriculum

Changes to the curriculum, as shown on Attachment E, which hereby becomes a part of these minutes.

Retirement Tribute Fund

Authorized the transfer of $150 from the general fund to the JCCC Foundation student scholarship fund in honor of Bill Brown.

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment F, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment G, which hereby becomes a part of these minutes.

EXECUTIVE SESSION

At 6:53 p.m., upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest.
in negotiating a fair and equitable contract. Executive session began at 7:00 to return in 45 minutes. Invited to participate were Joe Sopcich, Judy Korb, Barbara Larson, Andy Anderson, Jim Lane, Becky Centlivre, Susan Rider, Tanya Wilson and Melody Rayl.

At 7:45 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

**ADJOURNMENT**

Upon motion by Dr. Drummond, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees meeting was adjourned at 7:47 p.m.

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Gerald L. Cook
Chair

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Greg Musil
Vice Chair