A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on April 16, 2015, at 4:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jerry Cook, Chair  
Greg Musil, Vice Chair  
David Lindstrom, Treasurer  
Jon Stewart, Trustee  
Stephanie Sharp, Secretary  
Lee Cross, Trustee via conference call  
Bob Drummond, Trustee

Staff Joe Sopcich, President  
Michael Abell, Campus Ledger  
Andy Anderson, Vice President, Academic Affairs/CAO  
Jeff Anderson, Counselor  
Ona Ashley, Professor/Director, Hospitality Management  
Becky Centlivre, Executive Director, Human Resources  
Tom Clayton, Director, Insurance & Risk Management  
Ben Conrad, Head Coach, Women’s Basketball  
James Drone, Dr. Client Tech. Analyst, Client Support Services  
Janette Funaro, Professor/Chair, Foreign Language  
Jason Gray, Associate Professor, Hospitality Management  
Julie Haas, Associate Vice President, College and Community Relations  
Melanie Harvey, Associate Professor, Science  
Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.  
Carl Heinrich, Assistant Dean, Athletics  
Jeff Hoyer, Director, Continuing Education Operations  
Clayton Johnson, Campus Ledger  
Nathaniel Jones, Sr Multimedia Eng. & Event Spec.  
Judy Korb, Executive Vice President, Instruction & Operations  
Jim Lane, Dean, Arts, Humanities, Social Science  
Barbara Larson, Executive Vice President, Financial & Administrative Services  
Rachel Lierz, Associate Vice President, Finance Services/CFO  
Karen Martley, Associate Vice President, Continuing Educ. & Org. Dev.  
Phillipe’ McCree, Assistant Coach, Women’s Basketball  
Christy McWard, Interim Executive Director, Marketing & Communications
Carlos Moore, Student Event Worker, Athletics
Mary O’Sullivan, Director, Client Support Services
Alisa Pacer, Emergency Preparedness Manager
Ron Palcic, Professor, Mathematics
Susan Rider, Director, Accounting Services & Grants
Lindy Robinson, Adjunct Professor, Hospitality Management
Debbie Rulo, Director, Continuing Education
Terri Schlicht, Executive Assistant to the President and Board
Allison Smith, Associate Professor/Chair Art History
Mike Souder, Dean, Continuing Education
Adam Stephenson, Student Activities
David Strong, Student Event Worker, Athletics
Felix Sturmer, Professor, Hospitality Management
Pam Vassar, Assistant Dean, Student Life
Janelle Vogler, Executive Director, Audit/Advisory Services
Sandra Warner, Deputy CIO/Director, ACS
Randy Weber, Vice President, Student Success/Engagement
Deb Williams, Associate Professor, Science
Tanya Wilson, General Counsel
Brian Wright, Professor, Political Science

Students
Janae Barnes
Kelsey Barrett
Alexis Brown
Shelby Dahl
Braile Fields
Chasity Franklin
Kierra Isaiah
Katie Jones
Erica Nelson
McKayla Ross
Brook Vaughan
Waynieka Wheeler
Emily Work

Visitors
Josh Boland
Dick Carter
Lance Collins
Sharon Graham
Nancy Ingram
QUORUM

Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE

Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM

Dr. Cook noted there were no requests from the audience to address the board.

AWARDS AND RECOGNITIONS

Women’s Basketball Team – NJCAA 2015 Division II National Champions

Mike Souder, Debbie Rulo, Jeff Hoyer – The Chair Academy Exemplary Team of Leaders Award

Jason Gray and Allison Smith – John & Suanne Roueche Excellence Award

Lindy Robinson, Ona Ashley and Felix Sturner – World Association of Culinary Society recognition

STUDENT SENATE REPORT

There was no student senate report for April.

BUDGET WORKSHOP

Ms. Lierz provided an overview of the budget documents for 2015-2016 with the Board of Trustees.

COLLEGE LOBBYIST REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Dr. Cook reviewed items from the April 6, 2015 Collegial Steering
Committee meeting.

Dr. Drummond reviewed items from the April 6, 2015 Human Resources Committee meeting.

Following discussion, upon motion by Ms. Sharp, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the following:

- Authorize the president to negotiate a contract subject to review by college counsel, for the provision of the employee group CDC managed care dental insurance with CIGNA HealthCare for a period beginning June 1, 2015 through May 31, 2016. The monthly subscriber rates for the CIGNA CDC Dental plan are $25.97 (single), $52.68 (employee and one dependent), and $81.17 (family).

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee group Passive PPO dental insurance with Delta Dental for a period beginning June 1, 2015 through May 31, 2016. The monthly subscriber rates for the Delta Dental PPO plan are $33.05 (single), $65.17 (employee and one dependent), and $115.77 (family).

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee group vision insurance with VSP for a period beginning June 1, 2015 through May 31, 2016. The monthly subscriber rates for the VSP plan are $15.26 (single), $22.28 (employee and one dependent) and $39.98 (family).

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee group life insurance with The Standard for a period beginning June 1, 2015 through May 31, 2016. The monthly rates for The Standard insurance plan are $.13/per$1,000 of insurance for Basic Life, $.24/per $1,000 of insurance for Optional Life, $.02/per$1,000 of insurance for Basic and Optional AD&D; and for Dependent Life insurance at a monthly subscriber premium not to exceed $6.82 per month. These rates represent a 7% decrease in Basic Life rates and a 0% change in Optional Life and Dependent Life rates with
no plan design changes.

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the short-term disability insurance with The Standard for a period beginning June 1, 2015 through May 31, 2016. The monthly rate for The Standard short-term disability coverage is $0.08 per $10 benefit. This rate represents a 20% decrease in short-term disability premiums and no change in plan design.

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of employee benefit consulting services with Holmes Murphy & Associates, Inc. at a total expenditure not to exceed $38,400.00.

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of flexible benefit administration with ASIFlex for the period beginning June 1, 2015 through May 31, 2016 at a total expenditure not to exceed $17,000.

- Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee group medical insurance with BSBCKC for a period beginning June 1, 2015 through May 31, 2016. The monthly subscriber rates for full-time benefit eligible employees for the BCBSKC HMO are not to exceed $667.60 (Employee), $1,224.06 (Employee + 1), $1,678.18 (Family). The monthly subscriber rates for the BCBSKC PPO are not to exceed $666.27 (Employee), $1,221.62 (Employee + 1), $1,674.83 (Family). The monthly subscriber rates for the BCBSKC HDHP are not to exceed $595.90 (Employee), $1,092.59 (Employee + 1), $1,497.91 (Family). These rates represent an approximate 7.2% increase from FY 2014/2015 premiums with no plan design changes.

Beginning on June 1, 2015 the college will allow eligible part-time employees to elect PPO medical coverage. The monthly subscriber rates for part-time benefit eligible employees for the BCBSKC PPO are not to exceed $666.27 (Employee), $1,221.62 (Employee + 1), $1,674.83 (Family).
Mr. Lindstrom reviewed items from the April 6, 2015 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the administration’s recommendation for the college to enter into a Memorandum of Understanding with The Family Conservancy for the provision of and reimbursement for Early Head Start child care services by HCDC.

Mr. Stewart reviewed items from the April 1, 2015 Management Committee meeting.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposal from Unisource Document Products in the amount of $103,982.28 for multi-function devices, plus an additional $30,000.00 for the potential implementation of optional managed print services, for a total expenditure not to exceed $133,982.28 for multi-function devices and optional managed print services.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the low bid of $247,000.00 from Innovative Masonry Restoration, LLC, plus an additional $24,700.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed $271,700.00 for campus masonry repairs.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month February 2015, subject to audit, as shown on Attachment A, which hereby becomes
a part of these minutes.

President’s Monthly Report to the Board

Dr. Sopcich introduced the Cabinet Lightning Round:

Instruction & Operations-Dr. Judy Korb:
One of the college’s key performance indicators measures student persistence from one fall semester to the next fall semester. The most recent report indicates that 46% of JCCC students have persisted from the fall 2013 semester to the fall 2014 semester. This is a 1% increase over the previous year’s rate. Persistence by the freshman class in particular was a 7% increase.

Finance & Administrative Services-Dr. Barbara Larson:
A review of expenditure actual costs provides the following comparisons between fiscal year 2015 and fiscal year 2014:

- Salary/benefits expenditures have decreased by 1%
- Operating expenses have decreased by 7%

Academic Affairs-Mr. Andy Anderson:
Students from the JCCC Enactus organization, which promotes entrepreneurial endeavors, traveled to Las Pintas and Guadalajara, Mexico over the spring break. They met with entrepreneurial students in Mexico to discuss the development of a business relationship between the programs.

Dr. Sopcich presented the monthly report with the following highlights:

- The Marketing Communications Department has launched JCCC’s “Know & Love” campaign. We have print and online advertising, email promotions, and a billboard campaign, all using the tag line Know the Value, Love the Experience.
- A new JCCC social media campaign is underway to capture life at JCCC in a single photo. Look on Twitter, Instagram and Facebook for #picJCCC (hashtag-picJCCC).
- The American Indian Health Research and Education Alliance (AIHREA) will host its annual O.N.E. (Our Nations Energies) Health and Wellness PowWow on Friday, May 1, and Saturday, May 2, at Johnson County Community College.
NEW BUSINESS

Nominating Committee

Dr. Cook stated that at this time of year, a nominating committee of two trustees is appointed, who will then establish the slate of trustees to serve as officers and on board committees for fiscal year 2016. Dr. Cook asked Mr. Lindstrom and Ms. Sharp to serve as this year’s nominating committee and they accepted.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Williams reported that faculty negotiations are currently in progress. She also stated that this is her final report, and she will introduce her successor at the May board meeting.

Johnson County Research Triangle

Mr. Musil stated that the JCERT committee met on April 6. Although he was unable to attend the meeting, Mr. Musil shared the agenda items:

- Quarterly reports
- Proposal regarding how and what administrative expenses should be chargeable to the JCERT fund
- Consideration of a request for proposal for communications efforts

Kansas Association of Community College Trustees

Dr. Cook reported that KACCT has not met since the last board meeting. The next KACCT meeting will be June 12-13 at Barton County Community College.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment B, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the March 12, 2015, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment C, which hereby becomes a part of these minutes, for the total
amount of $5,555,415.26.

Grants, Contracts and Awards
The acceptance of grants, contracts and awards, as shown on Attachment D, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Retirement Tribute Fund
Authorized the transfer of $300 from the general fund to the JCCC Foundation student scholarship fund in honor of Jeanne Stannard and Nunci Mantia.

Affiliate Agency Annual Renewal Continuing Education 2015-2016
Authorized the College to enter into agreements with the agencies/institutions, as shown on Attachment E, which hereby becomes a part of these minutes.

Affiliate Agency Annual Renewal and New - Credit 2015-2016
Authorized the College to enter into agreements with the agencies/institutions, as shown on Attachment F, which hereby becomes a part of these minutes.

Retirements
Patricia Titus (KPERS), Associate Professor Practical Nursing, Academic Affairs, Instruction and Operations, effective May 28, 2015
Randolph Garcia (KPERS), Sergeant, Police Department, Finance and Administrative Services, effective May 31, 2015
Theletta O’Reardon (KPERS), Data Entry Assistant, Business Services, Finance and Administrative Services, effective April 10, 2015
Polly Pope (JCCC/KPERS), Professor Dental Hygiene, Health Care Professions/Wellness, Instruction and Operations, effective December 11, 2015

Separations
Separations as follows:
DARREN MARSHALL, Senior Support Analyst, Information Services, Finance and Administrative Services, effective May 2, 2015

Employment – Regular
Regular employment in classifications indicated, as shown on Attachment G, which hereby becomes a part of these minutes.

Employment – Temporary
Temporary employment in classifications indicated, as shown on Attachment H, which hereby becomes a part of these minutes.

EXECUTIVE SESSION
At 6:11 p.m., upon motion by Mr. Musil, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract. Executive session began at 6:20 to return in 60 minutes. All Trustees were present other than Lee Cross, and invited to participate were Joe Sopcich, Judy Korb, Barbara Larson, Andy Anderson, Jim Lane, Becky Centlivre, Susan Rider, Tanya Wilson and Melody Rayl.

At 7:17 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT
Upon motion by Mr. Stewart, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees meeting was adjourned at 7:17 p.m.

______________________________
Gerald L. Cook
Chair

______________________________
Greg Musil
Vice Chair