A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on September 25, 2014, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**
- Jerry Cook, Chair
- Greg Musil, Vice Chair
- David Lindstrom, Treasurer
- Stephanie Sharp, Secretary
- Jon Stewart, Trustee
- Lee Cross, Trustee

**Absent:**
- Bob Drummond, Trustee

**Staff:**
- Joe Sopcich, President
- Michael Abell, Campus Ledger
- Andy Anderson, Vice President, Academic Affairs/CAO
- Ricardo Aristigueta, Student Ambassador
- Molly Baumgardner, Coordinator, Journalism/Media Comm.
- Mitch Borchers, Associate Vice President, Business Services
- Becky Centlivre, Executive Director, Human Resources
- Elysia Chao, Student Ambassador
- Gary Cook, Director, Housekeeping Services/Haz Mat Control
- Dennis Day, Vice President, Student Success/Engagement
- Brian Evans, Manager, Employment SVCS/Employee Relations
- Janette Funaro, Professor/Chair, Foreign Language
- Julie Haas, Associate Vice President, Marketing Communications
- Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
- Nathaniel Jones, Sr Multimedia Eng. & Event Spec.
- Mpho Kekana, Student Ambassador
- Judy Korb, Executive Vice President, Instruction & Operations
- Jim Lane, Dean, Arts, Humanities, Social Science
- Barbara Larson, Executive Vice President, Fin. & Admn. Svcs.
- Karen Martley, Associate Vice President, Cont. Educ. & Org. Dev.
- Denise Moore, Vice President, Information Services/CIO
- Alisa Pacer, Emergency Preparedness Manager
- Ron Palcic, Professor, Mathematics
- Don Perkins, Associate Vice President, Financial Services/CFO
QUORUM
Dr. Cook announced the presence of a quorum, with six board members present.

AGENDA MODIFICATION
Upon motion by Mr. Stewart, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees modified the agenda to add Item VIII. D. Collegial Steering.

PLEDGE OF ALLEGIANCE
Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM
Dr. Cook noted there were no requests from the audience to address the board.

STUDENT SENATE REPORT
Newly elected Student Senate President Jeff Redmond provided the year’s first student senate report. He stated that the new student senate team will focus on interpersonal connections and establishing relevance in order to make an impact on the lives of the college community. Steps that have been taken to accomplish this include:

- Student engagement during Campus Kick-Off Day included a dunk tank and advertising how students can participate in the Student Senate. When general assembly elections were held the following week, over three times as many voters participated as in the previous year’s elections.
- The Student Senate, in collaboration with the League of Women Voters and the United Nations Association, celebrated Constitution Day by providing voter registration
forms, advanced voter ballots, and pocket-sized constitutions.

- Police Chief Gregory Russell and Officer Dan Robles provided information to the Student Senate on how to implement more effective techniques regarding safety awareness.

- Future plans include efforts to determine how the Student Senate can best assist other clubs and organizations throughout the campus.

President Redmond then introduced the other executive members of the Student Senate:

- Mpho Kekana, secretary and chair of the public relations committee
- Elysia Chao, vice president, chair of the inter-club and activities council, and co-chair of the service and fundraising committee
- Ricardo Aristigueta, treasurer, co-chair of the service and fundraising committee, and chair of the budget committee
- Joshua Powers, parliamentarian and chair of the rules and conduct committee. He was unable to attend the board meeting due to previous commitments.

**COLLEGE LOBBYIST REPORT**

Dr. Sopcich shared information from the monthly legislative update report with the Board of Trustees.

**COMMITTEE REPORTS AND RECOMMENDATIONS**

**Management Committee**

Mr. Musil reviewed items from the September 3, 2014 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees **accepted the recommendation of the college administration to adopt** the new Volunteer Policy 221.00, as shown on Attachment A, which hereby becomes a part of these minutes.

Following discussion, upon motion by Mr. Musil, seconded by
Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the revisions to the Contract Signature and Approval Authority Policy 215.05, as shown on Attachment B, which hereby becomes a part of these minutes.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposal from Datalink Corporation to establish an annual contract for network infrastructure equipment and services at an amount not to exceed $1,050,000.00.

Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Sharp, which motion unanimously carried by a vote of 5 to 0 with Mr. Musil abstaining, the Board of Trustees accepted the recommendation of the college administration to approve the renewal of the annual contract for government affairs liaison services with The Carter Group, Inc. at an amount not to exceed $77,462.64, plus expenses pursuant to college travel policies.

Learning Quality Committee
Mr. Cross reviewed items from the September 8, 2014 Learning Quality Committee meeting.

Human Resources Committee
Ms. Sharp reviewed items from the September 2, 2014 Human Resources Committee meeting.

Collegial Steering
Dr. Cook reviewed items from the September 16, 2014 Collegial Steering Committee meeting.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report
Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college
administration to approve the Treasurer’s Report for the month July 2014, subject to audit, as shown on Attachment C, which hereby becomes a part of these minutes.

Dr. Sopcich introduced the Cabinet Lightning Round:

Finance & Administrative Services:
Dr. Larson provided highlights of the textbook rental program. Since the program began in 2010, it has grown steadily and continues to be a cost-saving benefit for our students. Book rental volume increased 26% in the fall of 2014 over the fall of 2013, saving students over $990,000 in textbook costs.

Operations:
Dr. Korb reported that even though the fall 2014 enrollment headcount is down 1.2% and the credit hours count is down 1.1% from fall 2013, it is an improvement compared to the more significant downward trend we had been experiencing. In addition, our regional counterparts report enrollments that have declined as much as 6% from the previous year. This indicates that the recent implementation of strategies to increase enrollment is, in fact, making a positive difference. In addition, enrollment numbers that have actually increased from last year include College Now, online course registration, and some of our minority student registration.

Dr. Sopcich then provided highlights of college activities/accomplishments during the past month:

- On September 4, the JCCC campus was placed on security lockdown due to a reported sighting of a person on campus with a firearm. Although the sighting was never verified, campus-wide response proved to be a testament to the time and effort that has been invested in training for such an occurrence. What we learned as a campus will only make our college community stronger. In addition, the prompt assistance offered by local law enforcement, fire departments, and emergency services personnel was truly appreciated.

- Recent results of the College’s progress on some of our key performance indicators were announced on September 8. We have seen positive movement on eight of the nine KPI’s
measured.

- The Strategic Plan rollout was held on September 10. Development of the JCCC strategic plan initiative included feedback and involvement from the external community, faculty, and college staff as four goals with thirteen tasks have been identified.

- International Highlights: The week of September 15, JCCC hosted visitors from Pakistan who are charged with creating a community college system in that country. JCCC received a grant from the US State Department to assist with this effort. Also, a program officer from the US State Department will visit JCCC on October 3. She is leading the Critical Language Scholarship Program.

- At the League for Innovation Fall Board Meeting, it was announced that JCCC has earned reaffirmation as a board member of the League for Innovation in Community Colleges.

NEW BUSINESS

Patrick Rossol-Allison presented the annual Key Performance Indicators Report.

REPORTS FROM
BOARD LIAISONS

KACCT

Dr. Cook reported that he, Dr. Sopcich, and Trustee Lindstrom attended the KACCT/COP meeting at Pratt Community College on September 12 & 13. In addition, the following guests made presentations at the session:

- Congressman Mike Pompeo, from Kansas’ fourth congressional district
- Mr. Noah Brown, president and CEO of ACCT
- Mr. Kenny Wilk, chairman of the Kansas Board of Regents
- Dr. Andy Tompkins, president of the Kansas Board of Regents

Topics of discussion included:

- KACCT’s legislative strategy for the upcoming session
- Development of the eight guiding principles for Kansas community colleges
- Current happenings in the United States Congress
- Concerns regarding consolidation of Kansas community colleges and state universities
• Foresight 2020, the Kansas Regents’ goal that 60% of Kansas residents will obtain some higher degree of education by the year 2020
• ACCT highlights
The next KACCT/COP meeting will be held at Fort Scott Community College on December 7-8. Trustees are encouraged to join Dr. Cook and Dr. Sopcich in attendance.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since JCCC’s last board meeting. The most recent monthly report indicated that August 2014 revenue from the sales tax was up 6% from August 2013.

Foundation

Mr. Cross stated that the Foundation Directors meeting was held on September 23. Highlights and upcoming events include:

• The Foundation financial report was the key focus of the meeting. Both the endowment and scholarship funds have reached an all-time high.
• The annual Some Enchanted Evening event to be held on November 8 is almost sold out. Dr. Gary Morsch will be honored at the event as the Johnson Countian of the Year.
• On September 17, the Foundation held its annual Scholarship Celebration luncheon.
• The Foundation’s annual dinner is scheduled for October 7.
• “Beyond Bounds – Electric”, a fundraiser for the Nerman Museum of Contemporary Art, will take place on October 18.

Faculty Association

Mr. Palcic presented the Faculty Association report. On behalf of the faculty, he thanked the JCCC leadership, both Dr. Sopcich and the Board of Trustees, for encouraging a new level of faculty involvement in both the College’s Strategic Plan and the direction JCCC is taking to better serve our students and community.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment D, which hereby becomes a part of these minutes. The consent agenda items included the following:
<table>
<thead>
<tr>
<th>Minutes</th>
<th>Minutes from the August 14, 2014, Board of Trustees meeting.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Disbursement Report</td>
<td>Ratified the total cash disbursements, as shown on Attachment E, which hereby becomes a part of these minutes, for the total amount of $16,502,671.17</td>
</tr>
<tr>
<td>Grants, Contracts and Awards</td>
<td>The acceptance of grants contracts and awards, as shown on Attachment F, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.</td>
</tr>
<tr>
<td>Affiliation, Cooperative, Articulation and Reverse Transfer Agreements</td>
<td>Enter into affiliation, cooperative, articulation and reverse transfer agreements for the programs and periods indicated, subject to review by college counsel, as shown on Attachment G, which hereby becomes a part of these minutes.</td>
</tr>
<tr>
<td>Transfer to Foundation</td>
<td>Authorize the transfer of $1,513.50 from the auxiliary fund to the Foundation as designated scholarship funds.</td>
</tr>
<tr>
<td>Deceased</td>
<td>Teresa Helmick</td>
</tr>
<tr>
<td>Resignations</td>
<td>Resignations as follows:</td>
</tr>
<tr>
<td></td>
<td>CANDICE MAINTZ, Accounting Specialist, Financial Services, Finance and Administrative Services, effective August 29, 2014</td>
</tr>
<tr>
<td></td>
<td>BRANDY BAZE, Diversity Recruiter, Student Success and Engagement, Instruction and Operations, effective August 29, 2014</td>
</tr>
<tr>
<td></td>
<td>MELODEE BLOBAUM, Internal Com. Writer/Editor, Marketing Communications, Instruction and Operations, effective September 30, 2014</td>
</tr>
<tr>
<td>Separations</td>
<td>Separations as follows:</td>
</tr>
<tr>
<td></td>
<td>JAY ANN DUNCAN, Administrative Assistant, Continuing Education, Instruction and Operations, effective September 2, 2014</td>
</tr>
</tbody>
</table>
Reassignment

Reassignment as follows:

DAVID LINGERFELT, Asst Prof/Chair Health Information Systems, Health Information Technology, Instruction and Operations, at $63,277.00 for a ten-month contract to Asst Prof/Chair HCIS & MIRM, Health Information Technology, Instruction and Operations, at $64,859.00 for a ten-month contract

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment H, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment I, which hereby becomes a part of these minutes.

Additions or Changes to the FY2014-2015 Staffing Authorization Table for Full-time Regular Staff as follows:

FROM: Kena Zumalt Veterans Admin Advisor
TO: Kena Zumalt Veterans Services Coordinator

EXECUTIVE SESSION

At 6:40 p.m., upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultation with an attorney which would be deemed privileged in the attorney-client relationship, in order to protect the privilege and the Board’s communications with its attorney on legal matters, and for discussions concerning security and safety matters to return in 30 minutes. Invited to participate were Joe Sopcich, Terri Schlicht, Barbara Larson, Greg Russell, Alisa Pacer, Judy Korb, Julie Haas and Tanya Wilson.

At 7:12 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

EXECUTIVE SESSION

At 7:14 p.m., upon motion by Mr. Musil, seconded by Mr.
Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract to return in 45 minutes. Invited to participate were Joe Sopcich, Terri Schlicht, Judy Korb, Barbara Larson, Becky Centlivre, Jim Lane, Susan Rider and Tanya Wilson.

At 7:59 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees meeting was adjourned at 7:59 p.m.

________________________________________
Gerald L. Cook
Chair

________________________________________
Greg Musil
Vice Chair