A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on October 16, 2014, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**
- Jerry Cook, Chair
- Greg Musil, Vice Chair
- David Lindstrom, Treasurer
- Stephanie Sharp, Secretary
- Jon Stewart, Trustee
- Lee Cross, Trustee
- Bob Drummond, Trustee

**Staff:**
- Joe Sopcich, President

- John Addessi, Consultant, KSBDC
- Andy Anderson, Vice President, Academic Affairs/CAO
- Molly Baumgardner, Coordinator, Journalism/Media Comm.
- Mike Bloemker, Coach, Athletics
- Mitch Borchers, Associate Vice President, Business Services
- Malinda Bryan-Smith, Director, SBDC
- Becky Centlivre, Executive Director, Human Resources
- Gary Cook, Director, Housekeeping Services/Haz Mat Control
- Dennis Day, Vice President, Student Success/Engagement
- Efrem Duran, Student Event Worker
- Gretchen Engstrom, Coordinator, SBDC
- Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
- Carl Heinrich, Assistant Dean, Athletics
- Marie Horvat, Student Engagement Ambassador
- Nathaniel Jones, Sr Multimedia Eng. & Event Spec.
- Judy Korb, Executive Vice President, Instruction & Operations
- Jim Lane, Dean, Arts, Humanities, Social Science
- Barbara Larson, Executive Vice President, Financial & Administrative Services
- Christina Lieffring, Campus Ledger
- Karen Martley, Associate Vice President, Continuing Educ. & Org. Dev.
- Denise Moore, Vice President, Information Services/CIO
- Alisa Pacer, Emergency Preparedness Manager
- Ron Palic, Professor, Mathematics
- Don Perkins, Associate Vice President, Financial Services/CFO
Rosalyn Perkins, Coordinator, SBDC
Susan Rider, Director, Accounting Services & Grants
Terri Schlicht, Executive Assistant to the President and Board
Jim Schwab, Coach, Athletics
Brad Staupp, Senior Support Analyst, Academic Technology Services
Adrian Swan, Manager, Multimedia Services
Janelle Vogler, Executive Director, Audit/Advisory Services
Sandra Warner, Deputy CIO/Director, ACS
Valerie Velikaya, Campus Ledger
Tanya Wilson, General Counsel

Students
Cecilia Lopez
Jeff Redmond

Visitors
Dick Carter
Mason Kussman
Denise Larson
Jack Schwab

QUORUM
Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE
Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM
Dr. Cook noted there was one request from the audience to address the board.

Mason Kussman, Overland Park, KS, addressed the Board with questions related to the Motorcycle Driving program. Dr. Sopcich asked Karen Marley, associate vice president, Continuing Education and Organizational Development, to schedule a time to meet with Mr. Kussman to answer any questions.

AWARDS AND RECOGNITIONS
John Adessi – State Star for the Kansas Small Business Development Center network
Jim Schwab – Women’s Soccer 400 Game Win
Mike Bloemker – Region Six Coach of the Year
Lady Cavaliers - Women’s Cross Country/Track Triple Crown
STUDENT SENATE REPORT

Student Senate President Jeff Redmond provided the student senate report with highlights of accomplishments/events during the past month:

- Student Senate has distributed over $17,000 to campus clubs and organizations, including the Veterans Club, Students of Kansas Association of Interpreters, Model United Nations, and the Graphic Design Club.
- In addition, Student Senate has approved the formation of the Respiratory Club, Improv Club, Glee Club, and Enactus (focus on entrepreneurial endeavors).
- Nominations are being accepted for the JCCC Gives annual community charity drive.
- Plans are underway for the annual Trick or Treat for Kids event.
- Dr. Judy Korb spoke to the Student Senate about the qualities and characteristics needed for leadership roles.

COLLEGE LOBBYIST REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Management Committee

Mr. Musil reviewed items from the October 1, 2014 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the establishment of an annual contract for office supplies with OfficeMax North America, Inc. at an annual expenditure not to exceed $250,000.00.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the renewal of the annual contract for prime vendor for food and food supplies with SYSCO Food
Services of Kansas City, Inc., at an annual expenditure not to exceed $800,000.00.

Learning Quality Committee

Mr. Cross reviewed items from the October 6, 2014 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposed amendments to the Audit Policy 311.05, as shown on Attachment A, which hereby becomes a part of these minutes.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposed amendments to the Soliciting, Canvassing and Promoting on Campus Policy 318.03 and the deletion of the Canvassing Policy 318.06 and the Bulletin Boards and Posters Policy 318.07, as shown on Attachment B, which hereby becomes a part of these minutes.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposed amendments to the Student Newspaper Policy 318.02, as shown on Attachment C, which hereby becomes a part of these minutes.

Human Resources Committee

Dr. Drummond reported that the Human Resources Committee did not meet in October.

Collegial Steering

Dr. Cook reviewed items from the October 7, 2014 Collegial Steering Committee meeting.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report

Following discussion, upon motion by Mr. Lindstrom, seconded
by Mr. Stewart, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month August 2014, subject to audit, as shown on Attachment D, which hereby becomes a part of these minutes.

President’s Monthly Report to the Board

Dr. Korb introduced the Cabinet Lightning Round.

Continuing Education & Organizational Development:
Ms. Martley shared highlights of a partnership the College has entered into with Grafton Scientific. The purpose is to train prospective entry level employees in the animal health care and biosciences fields. The first contract period was completed in May, and 25 people have been placed in various local companies.

Administrative & Financial Services:
Dr. Larson reported on a recent collaboration among departments that has benefited JCCC students in the Adult Education program. This past summer, the program was relocated from leased space in Olathe to college-owned space at the Olathe Health Education Center. The successful transition was accomplished through the cooperative efforts of Campus Services, Information Services, and Adult Education staff members.

Academic Affairs:
Mr. Anderson highlighted the following upcoming events and recent accomplishments:

- On November 12, JCCC will host Elizabeth Washburn, an artist who has been working with service members transitioning out of the war zones in Iraq and Afghanistan. She will speak as part of the activities the College has planned for Veterans Week.
- Farrell Hoy Jenab presents “Flint Hills Women” at 7 p.m. November 11, in Hudson Auditorium at the Nerman Museum of Contemporary Art. In a second presentation, Jenab will discuss “Prairie Women’s Writings” at 11 a.m. November 18, in Carlsen Center 211.
- The volleyball team recently defeated Highland Community College and is now ranked #9 in the nation.
- Faculty and students in the Interior Design program have
been selected to be judges for this year’s remodeling contest sponsored by *Home and Garden* magazine.

Information Services:
Ms. Moore highlighted a few of the technology resources that JCCC provides for its students, such as:

- The Virtual Private Network gives students secure access to the college’s private network from the public internet, enabling them to complete labs and applications without traveling to the campus.
- JCCC has entered into an agreement with Microsoft that gives any student taking at least one credit hour access to all of the Microsoft Office products for free.
- Microsoft is also providing, at a minimal cost to the college, access to programs geared toward the more technical, STEM-related classes.

Student Success & Engagement:
Dr. Day shared the stories of three students who, although facing different challenging situations, have been able to overcome these obstacles to obtain an education at JCCC. He thanked the Board for their part in contributing to student success.

Dr. Sopcich then provided information on additional college activities/accomplishments during the past month:

- Alisa Pacer and her emergency preparedness staff have been attending county meetings regarding the appropriate protocol in responding to an Ebola threat.
- JCCC recently hosted a STEM conference for 150 female junior high students from eight school districts.

REPORTS FROM BOARD LIAISONS

**KACCT**
Dr. Cook reported that KACCT has not met since September. The next KACCT/COP meeting will be held at Fort Scott Community College on December 7-8. Trustees are encouraged to join Dr. Cook and Dr. Sopcich in attendance.

**Johnson County**
Mr. Musil reported that JCERT has not met since JCCC’s last board
Research Triangle  meeting. The next meeting is scheduled for October 27 at the KU Edwards campus.

Faculty Association  Mr. Palcic presented the Faculty Association report, with the following highlights:
- College scholar and faculty association president Deb Williams gave a presentation, “Above All Else, Do No Harm – Legal and Ethical Issues in Science and Medicine: Informed Consent and Advance Health Care Directives” on October 15, in Hudson Auditorium.
- The Faculty Association is donating $1,500 to the Foundation for student scholarships by purchasing one-half of a table for Some Enchanted Evening.

CONSENT AGENDA  Following discussion, upon motion by Mr. Musil, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment E, which hereby becomes a part of these minutes. The consent agenda items included the following:

<table>
<thead>
<tr>
<th>Minutes</th>
<th>Minutes from the September 25, 2014, Board of Trustees meeting.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Disbursement Report</td>
<td>Ratified the total cash disbursements, as shown on Attachment F, which hereby becomes a part of these minutes, for the total amount of $4,212,995.77.</td>
</tr>
<tr>
<td>Grants, Contracts and Awards</td>
<td>The acceptance of grants contracts and awards, as shown on Attachment G, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.</td>
</tr>
<tr>
<td>Curriculum</td>
<td>Changes to the curriculum, as shown on Attachment H, which hereby becomes a part of these minutes.</td>
</tr>
<tr>
<td>Affiliation, Cooperative, Articulation and</td>
<td>Enter into affiliation, cooperative, articulation and reverse transfer agreements for the programs and periods indicated, subject to review by college counsel, as shown on Attachment I, which hereby</td>
</tr>
</tbody>
</table>
Reverse Transfer Agreements

becomes a part of these minutes.

Resignations

Resignations as follows:


CYNTHIA STEPHENS, Library Acquisition Assistant, Academic Support, Instruction and Operations, effective December 31, 2014

Separations

Separations as follows:

REBECCA EDMISTEN, Dining Services II, Business Services, Finance and Administrative Services, effective September 30, 2014

GINA DAMICO LANDECK, Outreach/Internship Coor., Health Information Technology, Instruction and Operations, effective October 3, 2014

Retirements

Retirements as follows:

BARBARA HOCKMAN (KPERS) Senior Payroll Specialist, Financial Services, Finance and Administrative Services, effective March 21, 2015

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment J, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment K, which hereby becomes a part of these minutes.

EXECUTIVE SESSION

At 6:35 p.m., upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of discussing personnel matters of nonelected personnel, in order to protect the privacy interests of the individual(s) to be discussed and for consultation with an attorney which would be deemed privileged in the attorney-client relationship, in order to protect the privilege and the Board’s communications
with its attorney on legal matters, to return in 15 minutes. Invited to participate were Joe Sopcich, Terri Schlicht, Judy Korb, Barbara Larson, and Tanya Wilson.

At 6:50 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

EXECUTIVE SESSION

At 6:51 p.m., upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of consultations with the Board’s bargaining representation in employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract, to return in 15 minutes. Invited to participate were Joe Sopcich, Terri Schlicht, Judy Korb, Barbara Larson, Becky Centlivre, Jim Lane, Susan Rider, Andy Anderson and Tanya Wilson.

At 7:06 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Dr. Drummond, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees meeting was adjourned at 7:07 p.m.

__________________________________
Gerald L. Cook
Chair

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Greg Musil
Vice Chair