A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on June 19, 2014, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jerry Cook, Chair
Greg Musil, Vice Chair
David Lindstrom, Treasurer
Stephanie Sharp, Secretary
Jon Stewart, Trustee
Lee Cross, Trustee
Bob Drummond, Trustee

Staff
Joe Sopcich, President

Andy Anderson, Vice President, Academic Affairs/CAO
Molly Baumgardner, Coordinator, Journalism/Media Comm.
Emily Behrmann, General Manager, Performing Arts
Mitch Borchers, Associate Vice President, Business Services
Bill Brown, Dean, Technology
Malinda Bryan-Smith, Director, SBDC
Becky Centlivre, Executive Director, Human Resources
Gary Cook, Manager, Housekeeping & Custodial Services
Dennis Day, Vice President, Student Success/Engagement
Julie Haas, Associate Vice President, Marketing & Comm.
Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
Judy Korb, Executive Vice President, Instruction & Operations
Barbara Larson, Executive Vice President, Fin. & Admn. Svcs.
Mary Nero, Associate Counsel, Policy/Compliance
Denise Moore, Vice President, Information Services/CIO
Leslie Multer, Administrative Assistant, CC Sales & Marketing
Terry Murphy-Latta, Director, NARS
Ron Palcic, Professor, Mathematics
Jason Porch, Director, PTAC Subcenter
Debbie Rulo, Director, Continuing Education
Terri Schlicht, Executive Assistant to the President and Board
Janelle Vogler, Executive Director, Audit/Advisory Services
Deb Williams, Associate Professor, Science
Tanya Wilson, General Counsel
Christina Wright, Event Manager, Perf. Venues

Visitors:  Mark Ferguson  
           Rhonda Powers

QUORUM  Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE  Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM  Dr. Cook noted there were no requests from the audience to address the board.

AWARDS AND RECOGNITIONS  Vol*Star Recognition – Rhonda Powers

COLLEGE LOBBYIST REPORT  Dr. Sopcich shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Nominating Committee  Mr. Stewart announced the slate of names for all officer, committee and liaison positions for the 2014-2015 fiscal year.

OFFICERS:  Chair: Jerry Cook  
            Vice Chair: Greg Musil  
            Treasurer: David Lindstrom  
            Secretary: Stephanie Sharp

COMMITTEES:  Management:  Greg Musil  
              Dave Lindstrom  
              Jon Stewart

              Human Resources:  Stephanie Sharp  
                                Bob Drummond

              Learning Quality:  Lee Cross
Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the 2014-2015 slate of officers, committee and liaison assignments.

Management Committee

Mr. Stewart reviewed items from the June 4, 2014 Management Committee meeting.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to designate The Legal Record, The Shawnee Dispatch, and Tri-County News as official newspapers of the college and that publication constitutes legal notice on behalf of the Board of Trustees.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the sponsorships for the 2014-2015 fiscal year at a cost of $11,000, plus an additional $3,000 contingency, for a total cost of $14,000 as follows:

Speaking of Women’s Health, SM Medical Center: 1,000.00
OP Chamber Convener Reception: 300.00
El Centro’s Annual Heart of Opportunity Luncheon: 1,000.00
Books and Boutiques, Saint Luke’s South: 2,500.00
Jazz in the Woods: 1,000.00
Star Spangled Spectacular: 1,000.00
OMC Community Foundation Holiday Gala: 1,500.00
Shepherd’s Center Prime Time Champions: 1,200.00
Kansas City Design Week: 500.00
MOCSA: 1,000.00
  ❖ Subtotal 11,000.00
  ❖ Contingency 3,000.00
  ❖ Total 14,000.00

Following discussion, upon motion by Mr. Stewart, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees approved the master training services agreement between Johnson County Community College and BNSF Railway to clarify business relationships regarding the provision of instructional services between the parties, administrative oversight and licensing of curriculum, including JCCC’s right to license certain instructional material to other educational institutions, subject to review by college counsel. Included within this recommendation is statement of work #1 pertaining to JCCC’s management activities relative to National Academy of Railroad Sciences’ continuing education courses.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees approved the following:

- Retention of Gilmore & Bell as bond counsel for fiscal year 2015.
- Retention of Piper Jaffray as financial advisor for fiscal year 2015.

Following discussion, upon motion by Mr. Stewart, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees approved the renewal of the annual contract for housekeeping services with ABM Janitorial Services – North Central, Inc., at an annual expenditure not to exceed $594,027.50.
Following discussion, upon motion by Mr. Stewart, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the renewal of the annual contracts for furniture with BA Designs, LLC; Encompas; The John A. Marshall Company; Scott Rice Office Works; and Spaces, Inc., at a total annual expenditure not to exceed $500,000.00.

Following discussion, upon motion by Mr. Stewart, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to renew the annual contract for Cisco maintenance with Datalink Corporation in an amount not to exceed $225,000.00.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees approved the renewal of the annual contract for beverages with Pepsi Beverages Company, at an annual expenditure not to exceed $250,000.00.

Following discussion, upon motion by Mr. Stewart, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees renewed the annual contract for NetApp hardware and services with Datalink Corporation in an amount not to exceed $329,000.00.

Following discussion, upon motion by Mr. Stewart, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees approved the low bids of $169,176.00 from Shaughnessy and $39,243.52 from Unisource, for a total expenditure not to exceed $208,419.52, for annual price contracts for fine paper.

Learning Quality Committee

Mr. Lindstrom reviewed items from the June 2, 2014 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the proposed amendments to the
following Board Policies: Student Privacy (FERPA) Policy 319.06; Substance Abuse Policy 320.00; Student Health Policy 321.00; and Tuberculosis Policy 321.01, as shown on Attachment A, which hereby becomes a part of these minutes.

Human Resources Committee
Dr. Drummond reported that the Human Resources committee did not meet in June.

Collegial Steering
Dr. Cook reviewed items from the June 10, 2014 Collegial Steering Committee meeting.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report
Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month of April 2014, subject to audit, as shown on Attachment B, which hereby becomes a part of these minutes.

Advisory Committees 2014-2015
Upon motion by Mr. Musil, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees authorized the college to approve the advisory committees contained in Supplement B, from July 1, 2014 through June 30, 2015.

President’s Monthly Report to the Board
Dr. Sopcich introduced the Cabinet Lightning Round:

Operations – Dr. Korb:
New strategies being implemented to increase enrollment include:
- Phone calls to students who have expressed interest in specific programs
- Proactive phone calls to students who have applied, but not yet enrolled
- Student success advocates
- Face-to-face orientation invitations

Finance & Administrative Services - Dr. Larson:
Members of the warehouse staff and sustainability department have
teamed up to implement a new process to reuse, resell, and recycle surplus campus property.

Academic Affairs – Mr. Anderson:
Recently an agreement has been reached by Kansas state universities, community colleges, and technical colleges to recognize the reverse transfer articulation process. This agreement will allow students who transfer from a community college or technical college to a state university to earn an associate of arts degree or certificate while pursuing their bachelor’s degree.

Dr. Sopeich then provided highlights of the college’s activities and leadership roles:

- Governor Brownback visited the campus today to distribute checks to local school districts for their participation in SB 155, which enables high school students to take career and technical education courses at the college to work toward certification in a specific career.
- This week the College hosted the National Benchmarking Conference. Institutional Research professionals from twenty-seven states attended. Among the nationally recognized attendees were the United States Undersecretary of Education, Jamienne Studley; Tom Snyder, Chancellor of Ivy Tech, the community college system in Indiana; Tom Bailey, director of the community college research center at Columbia University; and Tom Angelo, an internationally respected consultant on student outcome assessments.
- Congratulations to Dr. Jerry Cook, who has been elected the next President of KACCT.
- JCCC has implemented several successful initiatives as part of our enrollment efforts. Examples include: the Theatre Department recently hosted 125 high school students; staff members of the Career Pathways Department are visiting area and Lawrence high schools; and in May the College Close to Home Department hosted over 400 students at the Olathe Health Education Center for advanced placement exams.
- In addition, the Student Success & Engagement Department has added 491 prospective students to our CRM, sent 166 names of prospective students to various academic departments for follow-up phone calls, staff members have
visited students at K-State, and the Welcome Center has hosted more than 220 prospective students.

REPORTS FROM BOARD LIAISONS

Kansas Association of Community College Trustees

Dr. Cook reported that he and Dr. Sopcich attended the KACCT/COP meeting in Garden City on June 13 & 14. It was a very productive meeting and Dr. Cook presented these highlights:

- On Friday, the three KACCT committees (Public Policy, Funding, and Leadership Development) met. In addition, presentations were given on the Pell Grant and accreditation.
- Going forward, the KACCT meetings will include increased focus on educational experience for trustees and leadership development for community college administrators.

The next KACCT/COP meeting will be held at Pratt Community College on September 12 & 13.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since the last board meeting. The next meeting will be held in September.

Faculty Association

Dr. Williams presented the Faculty Association Report. Items and accomplishments highlighted include:

- Ongoing discussions are being held during collegial steering meetings on the topic of the workload task force.
- Faculty Association has formed its negotiations team, which will begin working on language corrections/updates in anticipation of the formal negotiation process.
- After attending a Japanese Studies workshop, Dr. Williams was pleased to report that compared to other educational institutions that participated, JCCC is doing an excellent job in the area of international studies. At present, we offer 52 courses related to international studies, in addition to our International Club and activities such as the annual Japan Festival.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment C, which hereby
becomes a part of these minutes. The consent agenda items included the following:

<table>
<thead>
<tr>
<th>Minutes</th>
<th>Minutes from the May 8, 2014, Board of Trustees meeting.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Disbursement Report</td>
<td>Ratified the total cash disbursements, as shown on Attachment D, which hereby becomes a part of these minutes, for the total amount of $5,534,005.14.</td>
</tr>
<tr>
<td>Grants, Contracts and Awards</td>
<td>The acceptance of grants, as shown on Attachment E, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.</td>
</tr>
<tr>
<td>Affiliation, Cooperative, Articulation and Reverse Transfer Agreements</td>
<td>Enter into affiliation, cooperative, articulation and reverse transfer agreements for the programs and periods indicated, subject to review by College counsel, as shown on Attachment F, which hereby becomes a part of these minutes.</td>
</tr>
<tr>
<td>Transfer to JCCC Foundation Tribute Fund</td>
<td>Transfer of $150 from the general fund to the JCCC Foundation student scholarship fund in honor of Nancy West.</td>
</tr>
<tr>
<td>Transfer to Foundation, Bookstore</td>
<td>Transfer of $800.00 from the auxiliary fund to the Foundation’s general book scholarship fund.</td>
</tr>
<tr>
<td>Meeting Dates FY14-15</td>
<td>Meeting dates for 2014-2015, as shown on Attachment G, which hereby becomes a part of these minutes.</td>
</tr>
<tr>
<td>Retirements</td>
<td>Retirements as follows:</td>
</tr>
<tr>
<td></td>
<td>SHERRY SHIVELY (JCCC/KPERS), Professor Accounting, Business, Academic Affairs, Instruction and Operations, effective July 31, 2014.</td>
</tr>
<tr>
<td></td>
<td>GLORIA WEST (KPERS), Administrative Assistant, Continuing Education &amp; Organizational Development, Instruction and Operations, effective July 31, 2014.</td>
</tr>
<tr>
<td></td>
<td>NANCY BYRAM (KPERS), Bookstore Accountant, Business Services, Finance and Administrative Services, effective November</td>
</tr>
</tbody>
</table>
Resignations

Resignations as follows:

SARA BEDWELL, Outreach/Internship Coordinator, Technology, Academic Affairs, Instruction and Operations, effective June 13, 2014.

JANE SHIPLEY, Program Director, Success Center, Enrollment Management, Student Success and Engagement, Instruction and Operations, effective August 29, 2014.


Separation - Medical

CHARLES BARNETT, Senior Client Tech Analyst, Client Support Services, Information Services, Finance and Administrative Services, effective June 30, 2014.

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment H, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment I, which hereby becomes a part of these minutes.

Additions or Changes To the FY2013-2014 Staffing Authorization Table For Full-time Regular Staff

FROM: Gregory Russell Interim Chief, Police Dept.

TO: Gregory Russell Chief, Police Department

Reassignments as follows:

CONNOR NYBERG, Enterprise Application Administrator, Information Services, Finance and Administrative Services, at $63,100 annual salary, to Interim Application Architect, Information Services, Finance and Administrative Services, at $74,190 annual salary.

EXECUTIVE SESSION  At 6:40 p.m., upon motion by Mr. Lindstrom, seconded by Mr.
Musil, which motion unanimously carried, the Board of Trustees agreed to recess to executive session to discuss personnel matters of nonelected personnel, in order to protect the privacy interests of the individual(s) to be discussed; and for the purpose of consultation with an attorney which would be deemed privileged in the attorney-client relationship, in order to protect the privilege and the Board’s communications with its attorney on legal matters, to return in 20 minutes. Invited to participate were Joe Sopcich and Tanya Wilson.

At 7:00 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

Upon motion by Mr. Lindstrom, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the college president’s employment agreement as presented.

Upon motion by Mr. Musil, seconded by Mr. Stewart, which motion unanimously carried, the Board of Trustees meeting was adjourned at 7:05 p.m.

________________________________________________________________________

Gerald L. Cook
Chair

________________________________________________________________________

Greg Musil
Vice Chair