A meeting of the Board of Trustees of Johnson County Community College was called to
order by the Chair on August 14, 2014, at 5:00 p.m. in the Hugh W. Speer Board Room, 137
General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park,
Kansas.

**Trustees Present:**
- Jerry Cook, Chair
- Greg Musil, Vice Chair
- David Lindstrom, Treasurer
- Lee Cross, Trustee
- Bob Drummond, Trustee

**Absent:**
- Stephanie Sharp, Secretary
- Jon Stewart, Trustee

**Staff:**
- Joe Sopcich, President
- Michael Abell, Campus Ledger
- Andy Anderson, Vice President, Academic Affairs/CAO
- Molly Baumgardner, Coordinator, Journalism/Media Comm.
- Mitch Borchers, Associate Vice President, Business Services
- Gary Cook, Director, Housekeeping Services/Haz Mat Control
- Dennis Day, Vice President, Student Success/Engagement
- Julie Haas, Associate Vice President, Marketing Communications
- Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
- Nathaniel Jones, Sr Multimedia Eng. & Event Spec.
- Judy Korb, Executive Vice President, Instruction & Operations
- Barbara Larson, Executive Vice President, Fin. & Admn. Svcs.
- Karen Martley, Associate Vice President, Cont. Educ. & Org. Dev.
- Justin McDaid, Manager, Internal Audit
- Denise Moore, Vice President, Information Services/CIO
- Alisa Pacer, Emergency Preparedness Manager
- Ron Palcic, Professor, Mathematics
- Don Perkins, Associate Vice President, Financial Services/CFO
- John Russell, Professor/Chair, Library
- Terri Schlicht, Executive Assistant to the President and Board
- Sandra Warner, Deputy CIO/Director, ACS
- Valerie Velikaya, Campus Ledger
- Tanya Wilson, General Counsel
Visitors: Dick Carter
Stephanie Breaker

QUORUM Dr. Cook announced the presence of a quorum, with five board members present.

PLEDGE OF ALLEGIANCE Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM Dr. Cook noted there was one request from the audience to address the board.
Stephanie Breaker, Olathe, KS, director of program services at Skills to Succeed addressed the Board expressing her gratitude to the JCCC Journalism and Media Communications department for their support of the TechConnect program. This initiative was spearheaded by Molly Baumgardner; Joe Petrie assisted with the planning, and five JCCC students served as mentors to provide an opportunity for individuals with Autism Spectrum disorders to learn more about technology.

COLLEGE LOBBYIST REPORT Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

BUDGET PUBLIC HEARING Dr. Cook opened the meeting for the 2014-2015 budget public hearing. He asked if anyone in the audience would like to address the board regarding the budget as shown on Attachment A, which hereby becomes a part of these minutes. There was no response and the meeting was closed.

COMMITTEE REPORTS AND RECOMMENDATIONS
Management Committee Mr. Musil reviewed items from the August 6, 2014 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by
Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the FY 2014-15 budget as published, and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the revisions to the Reimbursement of Travel Expenses Policy 216.01 and approve the deletion of the Same Day Travel Policy 216.02, Overnight Travel Policy 216.03 and Candidate Travel and Reimbursement Policy 216.04, as shown on Attachment B, which hereby becomes a part of these minutes.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the renewal of the annual contract with Crossroad Tours for regular season athletic team charter bus service in the amount of $68,604.00, postseason athletic team charter bus service on as-needed basis in an amount not to exceed $58,375.00, and an additional $12,697.90 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed $139,676.90 for athletic team charter bus services.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved a lease agreement with the KU Regents Center for the use of classrooms from August 18, 2014, to May 22, 2015 for a sum of $30,000.

Mr. Cross reviewed items from the August 4, 2014 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the FY 2014-2015 Learning Quality Committee working agenda, as shown on Attachment C, which hereby becomes a part of these minutes.
Human Resources Committee

Dr. Drummond reported that the Human Resources committee did not meet in August.

Audit Committee

Mr. Musil reviewed items from the August 5, 2014 Audit Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Dr. Cook, which motion unanimously carried, the Board of Trustees approved the FY 2014-2015 Audit Committee working agenda, as shown on Attachment D, which hereby becomes a part of these minutes.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month June 2014, subject to audit, as shown on Attachment E, which hereby becomes a part of these minutes.

President’s Monthly Report to the Board

Dr. Sopcich introduced the Cabinet Lightning Round:

Operations – Dr. Korb:
The JCCC Wellness Initiative was a major highlight of this week’s Professional Development Days and the All Staff Meeting. Dr. Michelle Robin was the featured speaker on wellness at the All Staff Meeting held on August 13. In addition, there were 27 wellness-related programs offered during the week.

Finance & Administrative Services – Dr. Larson:
Dr. Larson acknowledged Don Perkins and his staff for their efforts during the close of fiscal year 2014 budget and the opening of fiscal year 2015 budget.

Academic Affairs – Mr. Anderson:
The Institute of International Education has awarded eight Gilman Scholarships to JCCC students, which was the most received by any community college in the country. Mr. Anderson acknowledged Barb Williams and the rest of the international education staff for their excellent work.

Dr. Sopcich then provided highlights of the college’s activities:

- Special recognition to Daniel Tamire, lead custodian, and the housekeeping services staff, for their commitment and efforts toward preparing the JCCC campus and facilities for this fall semester.
- Special recognition also goes to the faculty as they incorporate the new learning management system, D2L, into their teaching practices.
- We are guardedly optimistic that implementation of new initiatives to increase enrollment will be reflected in the final fall enrollment numbers.
- Dr. Sopcich attended a Kansas Board of Regents retreat this week as a member of the Executive Council for the Council of Presidents, and was part of a discussion with the regents involving articulation, communication and funding. Performance based funding links the funding of a community college or university to its performance, using key specific metrics. The challenge is to ensure that metrics are fairly conceived and applied throughout the state.

Dr. Sopcich also presented highlights of future events and dates:

- Patrick Rossol-Allison will speak on the updated key performance indicators at the September 25 Board of Trustees meeting.
- On August 26, JCCC will host a dinner for the League for Innovation re-admittance site visit team in the Hospitality & Culinary Academy.
- The annual Harvest Dinner will be held on August 22. The event is a scholarship fundraiser for the Center of Sustainability. After the dinner, Kelly Hunt, a musician and singer from Lawrence, will perform a free concert to kick off the annual Light up the Lawn series.
- Our Strategic Plan rollout presentation will be held on September 10.
- On September 17, the Foundation will host its annual
Scholarship Recipient Luncheon.

- The State of the College report is scheduled for October 1.

Dr. Sopcich also updated the Board on the newly relocated JCCC Wall of Honor, which recognizes former JCCC employees for their contributions to the College. The Wall of Honor now hangs in the entrance hallway to GEB.

REPORTS FROM BOARD LIAISONS

KACCT

The next KACCT meeting will be held at Pratt Community College on September 12 & 13. Dr. Andy Tompkins, President of the Kansas Board of Regents, Mr. Kenny Wilk, Board of Regents Chair, and Mr. Noah Brown, Executive Director of ACCT, will attend as well.

Johnson County Research Triangle

Mr. Musil reported that JCERT met on August 4 at the KU Cancer Center. A budget review was conducted for the entities that receive JCERT funds: The University of Kansas Cancer Center, the University of Kansas Edwards Campus, and the K-State Olathe Innovation Campus.

Faculty Association

Mr. Palcic presented the Faculty Association Report. He stated that the faculty is excited to begin the new fall semester, and he thanked Dr. Cook and Dr. Korb for their inspirational presentations at the All Staff Meeting. In closing, The Faculty Association would like to invite the Board and Administration to their annual Start of Semester Celebration to be held Friday, August 15.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment F, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the July 17, 2014, Board of Trustees meeting.

Cash Disbursement

Ratified the total cash disbursements, as shown on Attachment
Report

G, which hereby becomes a part of these minutes, for the total amount of $3,768,694.16

Grants, Contracts and Awards

The acceptance of grants contracts and awards, as shown on Attachment H, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Affiliation, Cooperative, Articulation and Reverse Transfer Agreements

Enter into affiliation, cooperative, articulation and reverse transfer agreements for the programs and periods indicated, subject to review by college counsel, as shown on Attachment I, which hereby becomes a part of these minutes.

Employment – Regular

Regular employment in classifications indicated, as shown on Attachment J, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment K, which hereby becomes a part of these minutes.

Additions or Changes to the FY2014-2015 Staffing Authorization Table for Full-time Regular Staff as follows:

FROM: Vacant - Mgr, Library Access Services
TO: Interim Asst Dean, Computer Science/Info Technology

2014-2015 Staffing Authorization Tables


Resignations

Resignations as follows:

CASEY WALLACE, Campus Visit/Ambassador Coor., Student Success and Engagement, Instruction and Operations, August 15, 2014

Reassignments

Reassignments as follows:

VICKKI JO POWERS, Administrative Assistant, Institutional Advancement/Gov. Affairs, at $18.09 per hour to Access Control Assistant, Campus Services, Finance and Administrative Services,
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effective August 18, 2014, at $17.19 per hour

ACKNOWLEDGEMENT Dr. Cook thanked Mr. Musil for chairing the July BOT meeting in his absence.

Mr. Musil recognized Dr. Drummond for his remarkable service to Kids TLC and congratulated him on his retirement. The retirement reception that Mr. Musil and Mr. Cross attended in Dr. Drummond’s honor was a wonderful tribute by the community and county, recognizing his commitment to helping kids.

ADJOURNMENT  
Upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees meeting was adjourned at 6:14 p.m.

__________________________________  
Gerald L. Cook  
Chair

__________________________________  
Greg Musil  
Vice Chair