A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on April 17, 2014, at 4:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

**Trustees Present:**
- Jerry Cook, Chair
- Greg Musil, Vice Chair
- David Lindstrom, Treasurer
- Stephanie Sharp, Secretary
- Jon Stewart, Trustee
- Lee Cross, Trustee
- Bob Drummond, Trustee

**Staff Present:**
- Joe Sopcich, President
- Michael Abell, Campus Ledger
- Andy Anderson, Vice President, Academic Affairs/CAO
- Molly Baumgardner, Coordinator, Journalism/Media Comm.
- Janice Blansit, Program Director, ABE/GED/ESL
- Mitch Borchers, Associate Vice President, Business Services
- Gayle Callahan, Director, Business Office/Bursar
- Vincent Clark, Professor/Chair, History & Political Science
- Stephen Cook, Campus Ledger
- Dennis Day, Vice President, Student Success/Engagement
- Mary Kay Eiserer, Non-Credit Instructor, ABE/GED/ESL
- Julie Haas, Associate Vice President, Marketing & Comm.
- Rex Hays, Associate Vice President, Campus SRVCS/Fac. Plng.
- Nathaniel Jones, Sr Multimedia Eng. & Event Spec.
- Mpho Kekana, Student Ambassador
- Judy Korb, Executive Vice President, Instruction & Operations
- Barbara Larson, Executive Vice President, Financial & Admn. Svgs.
- Diana Marrs, Adjunct Associate Professor, Information Systems
- Karen Martley, Associate Vice President, Cont. Educ. & Org. Dev.
- Denise Moore, Vice President, Information Services/CIO
- Alisa Pacer, Emergency Preparedness Manager
- Ron Palcic, Professor, Mathematics
- Bea Peeke, Non-Credit Instructor, ABE/GED/ESL
- Don Perkins, Associate Vice President, Financial Services/CFO
- Debbie Rulo, Director, Continuing Education
John Russell, Professor/Chair, Library
Terri Schlicht, Executive Assistant to the President and Board
Janelle Vogler, Executive Director, Audit/Advisory Services
Sandra Warner, Deputy CIO/Director, ACS
Deb Williams, Associate Professor, Science
Tanya Wilson, General Counsel

Students: Ricardo Aristiguieta-Pulgar
Elliot Rogers

Visitors: Ann Arnott
Dick Carter
Ed Everitt
Mark Ferguson
Bryan Peeke
Deanna Ruud

QUORUM Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM Dr. Cook noted there were no requests from the audience to address the board.

AWARDS AND RECOGNITIONS
• Deborah Williams and Bea Peeke - League for Innovation John and Suanne Roueche Teaching Excellence Award
• Debbie Rulo – Chair Academy’s 2014 International Exemplary Leadership Award
• Mary Kay Eiserer – 2014 Kansas Master Educator of the Year
• JCCC (Denise Moore) – Center for Digital Education #1 Digital Community College in the large college’s Category

STUDENT SENATE REPORT Student Senate President Elliot Rogers provided updates on the Senate’s activities:
• Final bylaws have been passed for all standing and ad hoc committees with the exception of two. These will be voted on
by the end of this month.

- The Student Senate approved a request to start a JCCC chapter of the American Association of University Women. They have also awarded funds to the CEO Club, the Model United Nations, and the Veterans Club.

- The Mentoring Program Committee recently gave a presentation to the Student Life Department. Plans are to expand the program to involve more than just Student Senate.

- The 2014-2015 Student Senate Executive Board has been elected. President Elect is Jeffery Redmond, Vice President Elect is Elysia Chao, Secretary Elect is Mpho Kekana, Parliamentarian Elect is Joshua Powers, and Treasurer Elect is Ricardo Aristiguieta-Pulgar.

BUDGET WORKSHOP Mr. Perkins provided an overview of the budget documents for 2014-2015 with the Board of Trustees.

COLLEGE LOBBYIST REPORT Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Management Committee Mr. Stewart reviewed items from the April 2, 2014 Management Committee meeting.

Following discussion, upon motion by Mr. Stewart, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the College administration to approve the low proposal of $163,763.65 from GovConnection, Inc., for the establishment of an annual agreement for Microsoft Enrollment for Education Solution.

Learning Quality Committee Mr. Lindstrom reviewed items from the April 7, 2014 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Sharp, which motion carried by a vote of 6-1, with Mr. Cross voting against, the Board of Trustees accepted the
recommendation of the College administration to approve the proposed deletions, transfers and amendments to the following Board Policy Sections: Section 311 Registration/Assessment/Records; Section 312 Tuition and Fees/Refunds/Returned Checks; Section 313 Financial Aid; Section 314 Academic Policies; Section 315 Degree Certificate Requirements; and Section 316 Transcripts, as shown on Attachment A, which hereby becomes a part of these minutes.

Human Resources Committee

Dr. Drummond reviewed items from the April 7, 2014 Human Resources Committee meeting.

Following discussion, upon motion by Dr. Drummond, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees authorized salary adjustments equivalent to a 2.5% increase for all non-probationary, non-bargaining unit salaried and full-time and part-time hourly employees employed as of June 30, 2014, to be effective July 1, 2014.

Following discussion, upon motion by Dr. Drummond, seconded by Ms. Sharp, which motion unanimously carried, the Board of Trustees accepted the recommendation of the College administration and the HR Committee to accept the recommended amendments to the Master Agreement.

Collegial Steering

Dr. Cook reviewed items from the April 8, 2014 Collegial Steering Committee meeting.

PRESIDENT’S RECOMMENDATIONS FOR ACTION

Treasurer’s Report

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the College administration to approve the Treasurer’s Report for the month February 2014, subject to audit, as shown on Attachment B, which hereby becomes a part of these minutes.

Clinical Affiliate

Following discussion, upon motion by Mr. Musil, seconded by
Ms. Sharp, which motion unanimously carried, the Board of Trustees authorized the College to:

- Enter into agreements with the agencies shown on Attachment C, which hereby becomes a part of these minutes, for the clinical experiences indicated, for the period July 1, 2014 through June 30, 2015, subject to review of the agreements by College counsel.

- Enter into agreements with the agencies shown on Attachment D, which hereby becomes a part of these minutes, for the clinical experiences indicated, for the period July 1, 2014 through June 30, 2015, subject to review of the agreements by College counsel.

- Enter into agreements with the agencies shown on Attachment E, for the clinical experiences indicated, for the period April 18, 2014 through June 30, 2014.

- Enter into agreements with the agencies shown on Attachment F, for the clinical experiences indicated, for the period April 18, 2014 through June 30, 2014.

President’s Monthly Report to the Board

Dr. Sopeich introduced the Cabinet Lightning Round:

Continuing Education - Dr. Korb:
- Two new contracts have been recently signed, one with BNSF to train 160 CDL students, and another with a bio-manufacturing company to offer ten courses.
- The Pharmacy Technician Program has received accreditation for the next six years.

Police Department - Dr. Larson:
- On April 26 we will host a Prescription Drug Take Back Event, in cooperation with the Drug Enforcement Agency.
- The JCCC Police Department provided assistance to the Overland Park Police Department at today’s interfaith memorial service at the Jewish Community Center.
- By this fall, we will have the equipment and training in place to begin bicycle patrols on campus.

Academic Affairs – Mr. Anderson highlighted student accomplishments and activities for the academic year, including:
- Honors Student Symposium
- Annual International Fundraising Dinner
- Student Artwork Exhibitions in the KC area
• Cavalier Student Leadership Development Program
• Debate Team Awards
• Campus Ledger, JCAV and Student Media Broadcast Awards
• Regional Science Olympiads
• TIPS Program (transition into post-secondary studies)
• Career Pathways Program
• College Now

Dr. Sopcich then provided an overview of the various college activities and accomplishments over the past 30 days. Highlights include:

• Model United Nations Team received an Outstanding Delegation Award for the portrayal of Niger at the National Model United Nations Conference.
• Congratulations to Christina Wolff, assistant professor of Spanish and French, who won “Best in Kansas” at the Kansas World Language Association Conference.
• Recognized student Mary Alice Coulter, a 2014 Newman Civic Fellow and winner of the JCCC Outstanding Student Award.
• Recognized Pat Decker for receiving a Distinguished Chapter Officer Award for the Phi Theta Kappa Team Hallmark Awards.
• JCCC ranks first among large digital community colleges for 2013-2014.
• In February JCCC hosted the tenth annual Take 5 Cav Film Fest.
• Recognized Lafayette Norwood for being inducted into the 2014 Wichita Sports Hall of Fame.
• Recognized this year’s Headline Award winner, Shawn Polowniak.
• Commended Dr. Sam Bell, associate professor of English for submitting an excellent teaching philosophy, which displayed her commitment to fostering student success.

NEW BUSINESS

Nominating Committee

Dr. Cook stated that at this time of year, a nominating committee of two trustees is appointed, who will then establish the slate of trustees
to serve as officers and on board committees for fiscal year 2015. Dr. Cook asked Mr. Stewart and Mr. Lindstrom to serve as this year’s nominating committee and they accepted.

REPORTS FROM BOARD LIAISONS

Kansas Association of Community College Trustees

Dr. Cook reported that KACCT has not met since the last board meeting. There will be an Executive Committee meeting on May 5 in Hutchinson. The next KACCT/COP meeting is scheduled for June 13-14 in Garden City.

Johnson County Research Triangle

Mr. Musil reported that JCERT has not met since the last board meeting. The next meeting is April 22, and Dr. Cook will represent the college as Mr. Musil will be out of town. The Community Breakfast recognizing the fifth anniversary of the JCERT effort will be held on April 23.

Faculty Association

Dr. Williams presented the Faculty Association Report. Items and accomplishments highlighted include:

- The faculty has ratified the 2nd Amendment to the Master Agreement.
- The vote on the Faculty Association officer election is underway.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Dr. Drummond, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown on Attachment G, which hereby becomes a part of these minutes. The consent agenda items included the following:

Minutes

Minutes from the March 13, 2014, Board of Trustees meeting.

Cash Disbursement Report

Ratified the total cash disbursements, as shown on Attachment H, which hereby becomes a part of these minutes, for the total amount of $5,043,149.76.

Curriculum

Changes to the curriculum, as shown on Attachment I, which hereby becomes a part of these minutes.
Grants, Contracts and Awards

The acceptance of grants, as shown on Attachment J, which hereby becomes a part of these minutes, and the authorization to expend funds in accordance with the terms of the grants.

Transfer to JCCC Foundation Tribute Fund

Transfer of $300 from the general fund to the JCCC Foundation student scholarship fund in honor of Barbara Southern and Jerry Magliano.

Retirements

Retirements as follows:

WILLIAM HUFF (KPERS), Police Officer, Police, Finance and Administration, effective April 30, 2014.

PAMELA BREES (JCCC/KPERS), Administrative Assistant, Technology, Academic Affairs, Instruction and Operations, effective September 30, 2014.

Resignations

Resignations as follows:

KIMBERLY CRINER, Sustainability, Education and Engagement Coordinator, Campus Services, Finance and Administrative Services, effective April 25, 2014.

LARRY YOCOM, Counselor, Counseling Center, Learner Engagement and Success, Student Success and Engagement, Instruction and Operations, effective June 30, 2014.

Contract Non-Renewals

Contract Non-Renewals as follows:

David Lingerfelt, Asst. Professor/Chair Health Information Systems
James Donaghy, RR Welding Trainer
Shannon Lueker, RR Welding Trainer
Mioshi Nea, RR Welding Trainer
Darrell Wapp, RR Welding Trainer
Gordon Anderson, Assistant Professor HVAC Technology
Gretchen Thum, Professor, Journalism
Employment – Regular

Regular employment in classifications indicated, as shown on Attachment K, which hereby becomes a part of these minutes.

Employment – Temporary

Temporary employment in classifications indicated, as shown on Attachment L, which hereby becomes a part of these minutes.

EXECUTIVE SESSION

At 6:45 p.m., upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees agreed to recess to executive session to discuss personnel matters of nonelected personnel, in order to protect the privacy interests of the individual(s) to be discussed; and for the purpose of consultation with an attorney which would be deemed privileged in the attorney-client relationship, in order to protect the privilege and the Board’s communications with its attorney on legal matters, to return in 45 minutes. Invited to participate were Joe Sopcich, Tanya Wilson, Judy Korb, Terri Schlicht, Barbara Larson and Mark Ferguson.

At 7:30 p.m., the meeting reconvened. Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to extend the executive session to discuss personnel matters of nonelected personnel, in order to protect the privacy interests of the individual(s) to be discussed; and for the purpose of consultation with an attorney which would be deemed privileged in the attorney-client relationship, in order to protect the privilege and the Board’s communications with its attorney on legal matters, to return in 30 minutes. Invited to participate were Joe Sopcich, Tanya Wilson, Judy Korb, Terri Schlicht, Barbara Larson and Mark Ferguson.

At 8:00 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees meeting was adjourned at 8:00 p.m.