

COLLEGE COUNCIL MEETING MINUTES

March 20, 2024 |

1 PM

| RC 181

Attendees:

- Austin Maxwell
- Kaitlin Krumsick
- Trustee Dawn Rattan
- Kim Fuller
- Christina Seitzinger
- Jaime Cunningham (ABC Vice Chair, sitting in for Barry Bailey)
- Jason Arnett
- Star Triscornia
- Jill Sigler
- Andrea Vieux
- Arriona Shorter
- Elisa Waldman
- Angela Emig (notetaker)

Welcome

Review Agenda

Minutes from 2/7/2024 Approved

Shared Governance Updates:

- Student Senate: Marukh Aamir, Arriona Shorter
 - Finalizing details for Service Week (4/15/24 – 4/19/24)
 - Elections will be for next year's senators and exec board members
- Staff Council: Kaitlin Krumsick, Jill Sigler, Angela Boyer, Austin Maxwell, Christina Seitzinger
 - Continued work on Viva Engage
 - Dr. Korb requested (via Elisa) a one-page memo on the status, issues, next steps before activating additional group involvement. Kaitlin will send.
 - Very open to feedback, want to be transparent.
 - Town Hall moved to April 23rd.
 - Upcoming review of by-laws
 - There will be an election for terms that are up this spring.
 - Will revisit HR topics in May. Waiting until new staff is in place.
- Cabinet: Elisa Waldman
 - Bi-weekly meetings as usual
 - Cabinet members completed StrengthsFinder exercise
 - Current Focuses:
 - Strategic Plan Organization / Budgets
 - Culpepper Updates
 - Question on budget process (Andrea)
 - Q: At what point will we know what the overall budget projections will be?
 - A: They'll be looking at the budget in April, which is a public meeting.
- Board of Trustees: Dawn Rattan
 - Recently completed retreat – deep dive on topics, got to know each other
- Academic Branch Council: Barry Bailey, Andrea Vieux, Kim Fuller
 - Closing elections this week
 - Sat down with Dr. McCloud and discussed summary of shared governance definition.

- Statement from Barry (out):

“There have been a few instances where faculty and other members of the Academic Branch have met with task forces and advisory councils and have expressed concern of decision overreach. While we have assurance from the CAO that these opportunities for advice and recommendations will stay just that and not encroach on decision making authority, we believe that guidance as proposed via the campus-wide definitions for groups (councils, committees, task forces, etc.) would support members of such bodies in understanding their roles, the scopes of their work, and the ultimate reach of decision-making and sharing of governance they have within said bodies.

Those who have expressed concerns are receiving attention at a more direct level than College Council, but as this concern has appeared in multiple places, I’d just like to share with the College Council a further demonstrated need/benefit of the proposed definition document to continue progressing.”

- Adjunct Faculty Fellowships Updates
 - Will be reimbursed for their time; collaborating with Center for Teaching and Learning
- Counseling: Star Triscornia
 - Mandatory Advising Committee (on hold until few more things solidified)
 - Current focus: caseload and student outreach guidelines

Items for Consideration:

- **Proposal for Financial Literacy Workshops** (Jason Arnett)
 - Establish workshops/seminars or presentations on different topics of interest to promote financial literacy among the staff
 - Could include “Responsible use of Credit Cards, Retirement Planning, Insurance coverages, Budgeting, Setting Financial Goals, or any other topic that might be of interest for our staff at JCCC.”
 - Supported by Dr. Cox
 - Jason was approached by Samara Hussein to promote financial literacy among staff members.
 - Comments/Next Steps:
 - Elisa: CE is a good source, they offer financial literacy courses and could do a customized training on specific topics and at requested times. All FT employees have access to staff waitlist and CE dollars.
 - Jason will connect Samara with Kaitlin (Staff Council) to continue the conversation. Possible future conversations between CE and Staff Development with help from Staff Council.
- **By-Laws review and update** (Kaitlin Krumsick)
 - Definition of Shared Governance:
 - Draft **Summary** of Shared Governance definition:

Shared governance at JCCC is the culture of collaborative input across campus that supports decision makers in advancing the work of the college and its mission, vision, and values. Through established committees, councils, and other structures and their

processes, it is an expectation that voices have the opportunity to be heard especially as decisions may impact a specific area. While administration, as empowered by the Board of Trustees, has ultimate decision-making authority, members of the JCCC community have a right to shared communication. The tradition of shared governance at JCCC is continually evolving in response to the needs of the institution.

- Next step: finalize with Dr. McCloud, share further drafts
- Goals: include summary definition in all by-laws for Councils, Committees, etc...
- Alignment of processes of Councils
 - Goals: Build “Shared Governance” page on InfoHub that lists all shared governance bodies w/ links to each body; demonstrate processes of governance; include and support guidelines for Councils, Committees, Taskforces, etc...
- Questions/Comments:
 - Suggested Changes:
 - Take out “their” in the following phrase “other structures and their processes”
 - Change “voices” to “stakeholders”
 - Change “have the opportunity to be heard especially as decisions may impact a specific area” to “have the opportunity to be heard prior to decisions being made especially as they may impact a specific are.”
 - ABC is coming into the conversation with people already frustrated about the issues, so they’re having a hard time getting people to enter discussion.
 - Q: Once this is finalized do we need to post it to the student senate constitution and by-laws?
 - A: Unsure at this time, but would love student senate involvement.
- **Communication subcommittee update** (Jason Arnett)
 - 4 reviewers are currently tagging transcripts with themes to see what’s developing.
 - Emerging themes: shared governance, transparency, trust, constituent differences, communication barriers.
 - Tags will be done by the end of month and themes will be compiled. On time so far.

Meeting Schedule

2024

March 20 (RC 181)

April 10 (RC 181)

May 1 (RC 181)

June 12 (RC 181)