

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Vice Chair on November 16, 2023 at 5:00 pm in the temporary Board of Trustees Meeting Room 111 Welding Construction Management Technology, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in-person, and Trustee Cross joined via telephone.

Trustees      Lee Cross  
                    Nancy Ingram  
                    Laura Smith-Everett  
                    Mark Hamill  
                    Greg Musil  
                    Dawn Rattan  
                    Melody Rayl

Staff            Andy Bowne, President

Kate Allen, VP College Advancement and Government Affairs  
Shelli Allen, VP Student Success & Engagement  
Jay Antle, Professor History/Executive Director Sustainability  
DeShawn Bailey, Assistant Professor Cosmetology  
Malinda Bryan-Smith, Executive Director Grants Leadership & Development  
Rob Caffey, Vice President Information Services/CIO  
John Clayton, Executive Director Institutional Effectiveness  
Leroy Cox, Dean of Business  
Kristy Dye, Adjunct Faculty Cosmetology  
Leslie Dykstra, Program Director JCAE  
Travis Garrod, Sr. Enterprise Desktop Engineer  
Michelle Goebel, Inventory Aide Cosmetology  
Tom Hall, Associate Vice President Campus Services and Facility Planning  
Marquis Harris, Executive Director Inclusion & Belonging  
Chris Horvat, Senior Videographer & Editor, Video Services  
Jeff Hoyer, Executive Director, Space Management  
Farrell Hoy Jenab, Director Faculty Development  
Rachel Lierz, EVP Finance and Administrative Services  
Jim Leiker, Professor History  
Liz Loomis, Sr. Executive Assistant, President's Office  
Marianne Mantel, Administrative Assistant Cosmetology

Katherine Morse, Public Programs Manager, Nerman Museum  
Mickey McCloud, Executive Vice President/Provost  
Caitlin Murphy, Special Assistant to President, President's Office  
Kelsey Nazar, VP and General Counsel  
Alisa Pacer, Director, Emergency Management  
Sharron Stewart, Receptionist Cosmetology  
Andrea Vieux, Associate Professor, Political Science  
Janelle Vogler, Associate Vice President Business Services  
Elisa Waldman, VP Workforce Development & Continuing Education  
Sandra Warner, Executive Director Mission Continuity and Risk Management

- PLEDGE OF ALLEGIANCE** Trustee Ingram led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- QUORUM** Trustee Ingram announced a quorum with six Trustees present in-person and one present telephonically.
- AWARDS AND RECOGNITIONS** Dr. Bowne introduced Kate Castillo, the Student Spotlight for November.
- OPEN FORUM** Trustee Ingram announced the following would be speaking about the cosmetology program; Lorelee Stevens, Tonganoxie, KS; Kristy Dye, Kansas City, KS; Deshawn Bailey and Nila Ridings, Overland Park, KS; speaking about the Nail Technology program was Sydney Peters, Overland Park, KS.
- BOARD REPORTS**
- Student Senate** Epuna Gonzales provided an update on Student Senate. She reminded everyone that the Student Senate meets every Monday from 1:00-2:00 pm in MTC 211. Epuna highlighted Student Senate semester events, including Trick or Treat, and Poetry Slam. She announced that JCCC Gives is accepting monetary donations on the Student Senate website and the link to purchase gifts is also on the website [www.jccc.edu/jcccgives.edu](http://www.jccc.edu/jcccgives.edu). Epuna said another way to support JCCC Gives is to attend The Market fundraiser on November 29, from 10:00 a.m. – 2:00 p.m. in the COM Lobby. She said donations of baked goods

and other items are accepted.

College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Andrea Vieux provided an update on the Faculty Association. She extended congratulations to the newly elected Trustees. Andrea also acknowledged the difficult decision the Board has regarding sunsetting the Cosmetology programs. She discussed Course-based Research Experiences or CURES symposium which allows students to bring real world research experiences to the classroom. Andrea also discussed the collaboration of Kansas Studies Institute and Veteran Services to create a space for veterans to share their experiences in “their own words” and interviews can be found on the JCCC Youtube channel. Andrea said the Center for Teaching and Learning Fellows invited Dr. Christine Harrington, a national expert on student success, to present three sessions, one geared toward new faculty. Andrea invited the Trustees to the Faculty Association end-of-the-semester luncheon on December 4, from noon – 2:00 p.m.
Johnson County Education Research Triangle	Trustee Musil provided an update on JCERT, noting the 1/8 cent sales tax and revenue trends the past few years.
Kansas Association of Community College	Trustee Ingram provided the KACC update, sharing that the next KACC meeting is at Seward Community College on December 1 and 2, 2023.
Foundation	Trustee Rattan provided the Foundation update. She highlighted the success of Some Enchanted Evening which raised \$972,000 for student scholarships. Trustee Rattan said many students from culinary, fashion, and hospitality programs were involved in the event.
College Council	Jason Arnett provided the College Council update. He shared information about the Adjunct Council creating Adjunct Fellowships, the Counselors are actively participating in discussions about meta-majors, and the role out of the new “My JCCC”. Jason said the College Council held focus groups looking at communication across the college and is now working with IPR to analyze the data. He said when the

analysis is completed the subcommittees will work with College Council on a recommendation to administration.

COMMITTEE REPORTS  
AND RECOMMENDATIONS

Board Governance  
Committee

Trustee Smith-Everett reviewed items from the November 1, 2023 Board Governance Committee meeting.

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Board Governance Committee to adopt the Policy on Policies 111.00, as shown subsequently in the Board packet.**

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Board Governance Committee to approve modification to Committees Policy 111.03, as shown subsequently in the Board packet.**

Collegial Steering

Trustee Ingram reviewed items from the October 10, 2023, Collegial Steering committee meeting.

Employee Engagement  
and Development  
Committee

Trustee Hamill reviewed items from the November 1, 2023 Employee Engagement and Development Committee meeting.

Inclusion and Belonging  
Committee

Trustee Rattan reviewed items from the November 1, 2023 Inclusion and Belonging Committee meeting.

Management and  
Finance Committee

Trustee Musil reviewed items from the November 1, 2023 Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College**

**administration to approve payment to Thomas McGee for the liability insurance premiums and brokerage fee, for \$466,089 through September 30, 2024.**

Student Success  
Committee

Trustee Rayl reviewed items from the November 1, 2023 Student Success Committee meeting.

Nominating Committee

**Following discussion, upon motion by Trustee Rayl seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees approved the recommendation of the Board Chair for Trustees Musil and Rattan to serve as this year's nominating committee.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Rayl which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the Treasurer's Report for the month of September 30, 2023, subject to audit.**

President's Monthly  
Report to the Board

Dr. Bowne provided his President's report to the Board. He shared highlights from the Monthly Campus Update including the emergency lockdown drills, IPR hosting the MidAIR regional conference, the success of Quick Step+, the 100% NCLEX pass rate for Nursing students, and some SBDC innovations. Dr. Bowne showed positive enrollment data for Fall 2023 and Spring 2024 for Continuing Education and credit students. Dr. Bowne thanked students, faculty, staff, trustees and all for their continued support of students.

NEW BUSINESS

Trustee Ingram announced there was no new business.

OLD BUSINESS

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Hamill, which motion carried 4-3 with Trustees Cross, Rattan and Smith-Everett voting against, the Board of Trustees approved adding a non-agenda item, the proposed sunset of the Cosmetology,**

**Nail Technology and Esthetics programs, to the agenda.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Hamill, which motion carried 4-3 with Trustees Cross, Rattan and Smith-Everett voting against, the Board of Trustees approved renewal of the recommendation considered in November to sunset the Cosmetology, Nail Technology and Esthetics programs.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Hamill, which motion carried 4-3 with Trustees Cross, Rattan and Smith-Everett voting against, the Board of Trustees approved the recommendation of the College Administration to approve the sunset the Cosmetology, Nail Technology and Esthetics programs.**

**CONSENT AGENDA**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meeting

Minutes from the October 26, 2023 Board of Trustees Meeting.

Affiliations, Articulation and Reverse Transfer, Cooperative and Other Agreements

Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Cash Disbursement Report

Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$8,545,562.32.

Curriculum

Changes to the curriculum, as shown in the Board Packet.

Grants, Contracts and Awards

The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.

Retirement Tribute Fund Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Jeff Blodig and Karen Reed.

Separations LISA SULLIVAN, Manager Benefits, Human Resources, Effective October 31, 2023.  
  
JAY VIGNOLA, Director of Human Resources and Employment, Human Resources, Effective November 3, 2023.

JORDAN BRINK, Coordinator Student Life, Student Success & Engagement, effective November 20, 2023.

HASAN ASHIR, Senior Network Analyst, Finance & Administrative Services, effective November 8, 2023.

MARTHA BAUMGARDNER, Coordinator Communications, Strategic Communication & Marketing, effective November 10, 2023.

JENNIE BROCKHOFF, Supervisor/Lead Teacher, Finance & Administrative Services, effective December 1, 2023.

EXECUTIVE SESSION #1 **At 8:06 p.m., upon motion by Trustee Ingram, seconded by Trustee Musil, the Board of Trustees agreed to recess into executive session at 8:10 p.m. until 8:55 p.m. for consultation with legal counsel regarding contract negotiation, which would be deemed privileged in the attorney-client relationship. Dr. Andy Bowne, Dr. Mickey McCloud, Rachel Lierz, Kelsey Nazar and Greg Goheen were invited to join this executive session.**

The meeting reconvened at 8:55 p.m. and Trustee Cross announced that no action had taken place during executive session.

EXECUTIVE SESSION #2 **At 8:58 p.m., upon motion by Trustee Musil, seconded by Trustee Rayl, the Board of Trustees agreed with a vote of 5-0, with Trustees Cross and Rattan absent, to recess into executive session at 9:02 p.m. until 9:32 p.m. to continue an employee evaluation under the personnel matters of nonelected personnel exception. Dr. Andy**

**Bowne and Kelsey Nazar were invited to join this executive session.**

**Kelsey Nazar left the executive session at 9:02 pm and rejoined the executive session at 9:11 p.m.**

**Andy Bowne left the meeting at 9:08 p.m.**

The meeting reconvened at 9:32 p.m. and Trustee Ingram announced that no action had taken place.

ADJOURNMENT

**Upon motion by Trustee Musil seconded by Trustee Rayl which motion carried 4-0, with Trustees Cross, Rattan, Smith-Everett absent during the vote, the Board of Trustees meeting adjourned at 9:33 p.m.**

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Lee Cross  
Chair

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Nancy Ingram  
Vice Chair