

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on October 26, 2023, at 5:00 pm in the temporary Board of Trustees Meeting Room, 111 Welding Construction Management Technology, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas and via Zoom Webinar. Six Trustees were present in-person.

Trustees      Lee Cross  
                 Nancy Ingram  
                 Laura Smith-Everett  
                 Greg Musil  
                 Dawn Rattan, left at 8:18 p.m.  
                 Melody Rayl

Staff            Andy Bowne, President

Kate Allen, VP College Advancement and Government Affairs  
Shellie Allen, VP Student Success & Engagement  
Jay Antle, Professor History/Executive Director Sustainability  
Courtney Barden, Program Director Supported Education  
Malinda Bryan-Smith, Executive Director Grants Leadership & Development  
Rob Caffey, Vice President Information Services/CIO  
Leroy Cox, Dean of Business  
Kristy Dye, Adjunct Faculty Cosmetology  
Leslie Dykstra, Program Director JCAE  
Travis Garrod, Sr. Enterprise Desktop Engineer  
Michelle Goebel, Inventory Aide Cosmetology  
Tom Hall, Associate Vice President Campus Services and Facility Planning  
Marquis Harris, Executive Director Inclusion & Belonging  
Chris Horvat, Senior Videographer & Editor, Video Services  
Jeff Hoyer, Executive Director, Space Management  
Rachel Lierz, EVP Finance and Administrative Services  
Liz Loomis, Sr. Executive Assistant, President's Office  
Mary Ann Matos, Community Relations Manager, Nerman Museum  
Marianne Mantel, Administrative Assistant Cosmetology  
Katherine Morse, Public Programs Manager, Nerman Museum  
Mickey McCloud, Provost  
Caitlin Murphy, Special Assistant to President, President's Office

Kelsey Nazar, VP and General Counsel  
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Irene Olivares, Associate Professor History  
Alisa Pacer, Director, Emergency Management  
Rebekah Sickmond, Bookstore Clerk  
Gurbhushan Singh, Associate Vice President Instruction  
Sharron Stewart, Receptionist Cosmetology  
Andrea Vieux, Associate Professor, Political Science  
Janelle Vogler, Associate Vice President Business Services  
Sandra Warner, Executive Director Mission Continuity and Risk Management

PLEDGE OF ALLEGIANCE	Trustee Cross led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Cross announced a quorum with six Trustees present.
AWARDS AND RECOGNITIONS	<p>Mary Ann Matos and Katherine Morse presented the Nerman Museum Docents with the 2023 Art Enhancer Award by the Kansas Art Education Association.</p> <p>Dr. Bowne introduced Hank Wolf, the Student Spotlight for October.</p>
OPEN FORUM	Trustee Cross announced the following would be speaking about the cosmetology program: Nila Ridings, Arzina Lakhani and Tama Veltri of Overland Park; and Kristy Dye of Kansas City, Kan.
BOARD REPORTS	
Student Senate	Epuna Gonzales provided an update on Student Senate. She announced that 14 out of 15 Senator positions and all 5 Executive Board positions are filled. She highlighted previous events sponsored by Student Senate such as the Model UN Conference, and the Gender & Sexuality Alliance Club showing of Rocky Horror Show. She also mentioned upcoming events are Trick or Treat for Kids and JCCC Gives. Epuna said a new club has been formed, the African Caribbean Association Club.

College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. Irene Olivares, Associate Professor History provided an update on the Faculty Association. She discussed what brought her to JCCC and her background, noting she is a first-generation college student. Dr. Olivares shared how her first history class at a community college opened an entirely new world for her. She often meets and shares her experiences with JCCC students. Dr. Olivares then highlighted newer faculty who are taking on committee leadership roles. She said the FA is finalizing a new logo. Dr. Olivares congratulated Dr. Terri Easley-Giraldo on receiving the national 2023 Micheal and Suzanne Osborn Community College Outstanding Educator Award.
Johnson County Education Research Triangle	Trustee Musil provided an update on JCERT, noting the 1/8 cent sales tax and revenue trends the past few years.
Kansas Association of Community Colleges	Trustee Ingram provided the KACC updates. She reminded everyone of the first ever Kansas Apply Free Days, Nov 7 – 9, for any Kansas resident interested in a certificate or degree program at a Kansas college or university. Trustee Ingram said the next KACC meeting is in December at Seward Community College.
Foundation	Trustee Rattan provided the Foundation update. She mentioned that Joy Ginsburg presented at the Finance and Management meeting highlighting Foundation event revenue for FY23. Trustee Rattan announced that event revenue was up \$3.3 million and investment revenue was up \$8.2 million for FY 23. She announced that Some Enchanted Evening on November 11, is sold out and is \$130,000 over income goal.
College Council	Jason Arnett, Co-Chair of College Council, provided the monthly report from College Council to the Board of Trustees via email.

Collegial Steering Trustee Cross reviewed items from the October 10, 2023, Collegial Steering committee meeting.

Employee Engagement and Development Trustee Ingram reviewed items from the October 4, 2023 Employee Engagement and Development Committee meeting.

Inclusion and Belonging Committee Trustee Rattan reviewed items from the October 4, 2023 Inclusion and Belonging Committee meeting.

**Following discussion, upon motion by Trustee Rattan, seconded by Trustee Rayl, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to no longer have a stand-alone Inclusion & Belonging committee as of January 1, 2024, and in turn update the working agendas of the Student Success, Employee Engagement, and Management & Finance committees to include item:**

- **Monitor Inclusion & Belonging Strategic Measures and Initiatives**

Management and Finance Committee Mr. Musil reviewed items from the October 4, 2023 Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the proposal from SumnerOne for a base year of \$402,231 and a total estimated expenditure of \$821,689, throughout the renewal options.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the bid from Ranger Fire Inc. for CLB Fire Sprinkler Replacement, in the amount of \$818,100 with an additional 10% contingency of \$81,810 to allow for possible unforeseen costs, for a total amount of \$899,910, as shown subsequently in the Board**

**packet.**

Student Success  
Committee

Trustee Ingram reviewed items from the October 4, 2023 Student Success Committee meeting.

**A motion was made by Trustee Ingram, seconded by Trustee Rayl, to accept the recommendation of the college administration to approve the sunset of the Cosmetology, Nail Technology, and Esthetics programs. The motion failed by a vote of 3-3, with Trustees Cross, Rattan, and Smith-Everett voting against it.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of August 2023, subject to audit.**

President's Monthly  
Report to the Board

Dr. Bowne provided his President's report to the Board. He thanked Hank Wolf for presenting and highlighted the Phlebotomy program, ALICE Instructor Training, the New Transfer Center, the faculty and student art exhibitions, and Nursing "Best Practices" in teaching and assessment. Dr. Bowne discussed the strong enrollment trends for continuing education and credit students. He then announced the "A Space for All STEM Fest" presented by Panasonic NASA and National Institute of Aerospace at JCCC on November 3 and 4. Dr. Bowne then asked Trustee Rattan and Caitlin Murphy to share things they learned during the October ACCT Conference.

NEW BUSINESS

Trustee Cross asked for the timing around the Faculty Salary Study.

OLD BUSINESS

Trustee Cross announced there was no old business.

CONSENT AGENDA

**Following discussion, upon motion by Trustee Ingram, seconded by**

**Trustee Rayl, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meeting	Minutes from the September 14, 2023 Board of Trustees Meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$12,707,763.04
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Retirements	<p>JEFFREY BLODIG, Professor, Human Science, Academic Affairs, effective July 31, 2024.</p> <p>KAREN REED, Administrative Assistant, Academic Affairs, effective March 29, 2024.</p> <p>FRANK BOLFETA, Bookstore Course Material Buyer, Operations, effective October 31, 2023.</p> <p>CRAIG CARMICHAEL, Tech Support Technician, Operations, effective October 31, 2023.</p>
Separations	<p>MOLLY HATESOHL, Assistant Registrar Museum, College Advancement &amp; Government Affairs, effective October 27, 2023.</p> <p>AMY KEATING, Administrative Assistant-Staff Development, Human Resources, effective October 10, 2023.</p> <p>GLENDA LAND, Executive Assistant, Human Resources, effective November 10, 2023.</p>

MACABE JOHNSON, Lead Groundskeeper, Operations, effective September 14, 2023.

KARINA MACIAS, Custodian, effective October 16, 2023.

COLLEEN CHANDLER, Vice President, Human Resources, effective October 27, 2023.

TAMBRA WISE, Director, Compensation, Benefits & HR Systems, Human Resources, effective October 27, 2023.

Professor/Counselor  
Emeritus Status

REBECCA ANDERSON  
LYDIA CLINE  
COLLEEN DUGGAN  
RUSS HANNA  
DEANA MILLER  
BRADLEY REDBURN

EXECUTIVE SESSION #1

**At 7:34 p.m., upon motion by Trustee Rayl, seconded by Trustee Ingram, the Board of Trustees agreed to recess into executive session at 7:40 p.m. until 8:10 p.m. for consultation with legal counsel regarding a pending legal matter, which would be deemed privileged in the attorney-client relationship. Dr. Andy Bowne, Rachel Lierz, Mr. Tom Hall, Dr. Jay Antle, Kelsey Nazar and Jim Zakoura were invited to join this executive session.**

The meeting reconvened at 8:10 p.m. and Trustee Cross announced that no action had taken place during executive session.

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation to approve proposed settlement by Evergy related to applications for electrical rates increases filed by Evergy with the Kansas Corporation Commission, and to authorize the President or designee to execute all document necessary to effectuate the settlement.**

EXECUTIVE SESSION #2

**At 8:12 p.m., upon motion by Trustee Ingram, seconded by Trustee Smith-Everett, the Board of Trustees agreed to recess into executive session at 8:15 p.m. until 8:45 p.m. to protect trade secrets of a College contractual partner for the purposes of expanding credit and workforce development opportunities. Dr. Andy Bowne, Dr. Mickey McCloud, Elisa Waldman, Rachel Lierz and Kelsey Nazar were invited to join this executive session.**

**Trustee Rattan left the executive session and Board meeting at 8:18 p.m.**

The meeting reconvened at 8:45 p.m. and Trustee Cross announced that no action had taken place during executive session.

EXECUTIVE SESSION #3

**At 8:47 p.m., upon motion by Trustee Ingram, seconded by Trustee Smith-Everett, the Board of Trustees agreed to recess into executive session at 8:50 p.m. until 9:20 p.m. to continue an employee evaluation under the personnel matters of nonelected personnel exemption. Dr. Andy Bowne and Kelsey Nazar were invited to attend the executive session.**

**Kelsey Nazar left the executive session at 8:52 p.m. Dr. Bowne left the executive session at 8:55 p.m.**

The meeting reconvened at 9:20 p.m. and Trustee Cross announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Trustee Rayl, seconded by Trustee Ingram which motion carried 5-0, with Trustee Rattan absent during the vote, the Board of Trustees meeting adjourned at 9:20 p.m.**



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Lee Cross  
Chair

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Nancy Ingram  
Vice Chair