

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on February 16, 2023, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas and via Zoom Webinar. Six Trustees attended, with four Trustees present in-person and two Trustees on Zoom.

Trustees Nancy Ingram, via Zoom  
Laura Smith-Everett, via Zoom  
Mark Hamill  
Greg Musil  
Dawn Rattan  
Melody Rayl

Staff Andy Bowne, President

Kate Allen, Vice President College Advancement & Government Affairs  
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Rob Caffey, Vice President Information Services/CIO  
Heather Callaway, Director, Audit and Advisory Services  
Colleen Chandler, Interim Vice President, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness, Planning and Research  
Brett Cooper, Associate Professor, Math Resource Center  
Dustin Dallam, Video Systems Engineer, Video Services  
Travis Garrod, Senior Enterprise Desktop Engineer, Academic Technology Services  
Chris Gray, Vice President, Strategic Communications & Marketing  
Tom Hall, Associate Vice President Campus Services and Facility Planning  
Scott Hobson, Video Systems Engineer, Video Services  
Chris Horvat, Senior Videographer & Editor, Video Services  
Jeff Hoyer, Executive Director, Space Management  
Judy Korb, Interim Executive Vice President Student Services & Learner Engagement  
Tim Laughlin, Senior Simulation Specialist, Video Services  
Marc Leacox, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Rachel Lierz, Associate Vice President Financial Services  
Liz Loomis, Sr. Executive Assistant, President's Office  
Mickey McCloud, EVP Academic Affairs, CAO  
Caitlin Murphy, Special Assistant to President, President's Office  
Kelsey Nazar, Vice President & General Counsel

Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Alisa Pacer, Director, Emergency Management  
Pam Vassar, Interim Executive Vice President Student Services & Learner Engagement  
Janelle Vogler, Associate Vice President Business Services  
Elisa Waldman, Vice President, Workplace Development & Continuing Education  
Sandra Warner, Executive Director, Mission Continuity/Risk Management

PLEDGE OF ALLEGIANCE	Trustee Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Ingram announced a quorum with six Trustees present.
AWARDS AND RECOGNITIONS	<p>Dr. Bowne introduced Sheryah Gavel, the Student Spotlight for February.</p> <p>Dr. McCloud announced Tim Laughlin, Senior Simulation Specialist received the IMSH Innovation of the Year Award.</p>
OPEN FORUM	Trustee Ingram announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Daniel Gonzales provided an update on Student Senate. He announced that the last week of March will be service week for Student Senate members to volunteer in the community. Daniel also mentioned a new club has been created, the Student Athlete Club. Daniel stated that a new liaison between Student Senate and CLEAR and CONNECT has been created.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Brett Cooper provided an update on Faculty Association. Brett discussed perceived internal equity concerns among Bargaining Unit members regarding compensation.

Johnson County Education Research Triangle	Trustee Musil provided an update on JCERT, noting revenue trends throughout the past year.
Kansas Association of Community College Trustees	Trustee Ingram provided the KACCT updates and highlighted Senate Bill 48 authorizing Community College and Technical College appointments to the Postsecondary Technical Education Authority. As past president of KACCT, Trustee Ingram provided written and oral support of the bill. She spoke on the Kansas Board of Regents working dinner, in which Trustee Musil and Dr. Bowne attended, and she reminded everyone of the next KACCT in April 2023.
Foundation	Trustee Rattan delivered the Foundation report. She mentioned the deadline for nominations for Johnson Countian of the Year is February 21 and applications can be found at <a href="http://www.jccc.edu/jcoy">www.jccc.edu/jcoy</a> . She stated scholarship applications are now open for the 2023-24 academic year and highlighted the Spring scholarship luncheon which will occur on April 11, 2023.
College Council	Jason Arnett provided an update on College Council. He shared that College Council will meet on Wednesday, February 22 and that one of the agenda items is discussing progress on communication issues brought forth from Staff Council. A College Council subcommittee is collaborating with Institutional Research to create a questionnaire regarding campus communication. College Council expects to conduct focus groups on the subject sometime in the Fall.

#### COMMITTEE REPORTS AND RECOMMENDATIONS

Collegial Steering	Trustee Ingram reviewed items from February 1, 2023, Collegial Steering Committee meeting.
Employee Engagement & Development Committee	Mr. Hamill reviewed items from the February 1, 2023, Employee Engagement and Development Committee meeting.

Management and  
Finance Committee

Mr. Musil reviewed items from the February 1, 2023, Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rayl, which motion carried unanimously, the Board of Trustees approved the recommendation of the college administration to enter into an Interlocal Agreement with the City of Shawnee, Kansas, agreeing to participate in the proposed 2023 Neighborhood Revitalization Plan as described in the Board packet.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Single Source Justification to Sporting KC for a 3-year amount of \$280,944.00.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rayl, which motion carried with a vote of 5 to 1 with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the college administration to approve the low bid from Infinity Group for Industrial Training Center (ITC) and Student Center (SC) Restroom Renovation, in the amount of \$763,244.00, with an additional 10% contingency of \$76,324.40 to allow for possible unforeseen costs, for a total amount of \$839,568.40.**

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rayl, which motion carried 5 to 1 with Trustee Hamill, voting against, the Board of Trustees accepted the recommendation of the college administration to approve the low bid from Premier Contracting Inc. for Roof Replacement - Commons Building, in the amount of \$549,598.00, with an additional 10% contingency of \$54,659.80 to allow for possible unforeseen costs, for a total amount of \$601,257.80.**

Student Success  
Committee

Trustee Ingram reviewed items from the February 1, 2023, Student Success Committee meeting.

PRESIDENT'S

RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of December 2022, subject to audit.**

President's Monthly  
Report to the Board

Dr. Bowne provided his President's report to the Board. Dr. Bowne announced that 127 student athletes were recognized at the Academic Honors Recognition ceremony. The annual report to the community has been published and is available online. Dr. Bowne announced updates to administration, Rachel Lierz will serve as Executive Vice President of Finance and Administrative Services, and Colleen Chandler will serve as Vice President of Human Resources. He spoke on enrollment numbers for credit and non-credit students. Dr. Bowne highlighted the Strategic Plan retreat to review goals, strategies, and progress of the project. In the morning, feedback from over 100 faculty, staff and students was gathered and reviewed in the afternoon to decide if plans need to be edited. Planning and execution of the day's events was a huge undertaking by the IE department, specifically Karen Koller. He spoke on updates including the contract with Culpepper and internal equity work.

NEW BUSINESS

Facilities Naming  
Committee

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Facilities Naming Committee to rename WCMT 109 to JE Dunn Construction Management Lab, Nerman Mezzanine to Harrison Jedel Mezzanine and chiller hill to Haun Hill.**

OLD BUSINESS

Trustee Ingram announced there was no old business.

CONSENT AGENDA

**Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried unanimously, the Board of**

**Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meeting	Minutes from the January 19, 2023 Board of Trustees Meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$11,935,280.30.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation and Reverse Transfer Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Retirement	NANCY WILSON, Professor Graphic Design, Academic Affairs, effective August 15, 2023.
Separations	JEFF EDSON, Assistant Professor Construction Management, Academic Affairs, effective May 31, 2023.  STACEY MCMILLEN, Associate Professor Mathematics, Academic Affairs, effective June 30, 2023.  JOHN LITTLETON, Program Director Continuing Education Business Solutions, Workforce Development & Continuing Education, effective February 03, 2023.
EXECUTIVE SESSION	<b>At 6:50 p.m., upon motion by Trustee Ingram, seconded by Trustee Musil, the Board of Trustees agreed to recess into executive session at 7:00 p.m. until 7:45 p.m. for consultation with legal counsel</b>

**regarding a pending personnel matter, which would be deemed privileged in the attorney-client relationship. Chair Cross, Dr. Bowne, Ms. Nazar, Dr. McCloud, Ms. Chandler and Derek Teeter were invited to attend.**

The meeting reconvened at 7:45 p.m. and Trustee Ingram announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Trustee Rayl, seconded by Trustee Rattan which motion carried unanimously, the Board of Trustees meeting adjourned at 7:46 p.m.**

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Lee Cross  
Chair

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Nancy Ingram  
Vice Chair