

Online Learning Advisory Council

Meeting Minutes

May 6, 2022, 3pm – 4pm

1. Approval of April minutes

Approved

2. Election for 2022-2023 Officers

Christina Wolff volunteers for ABC rep, **passed**
Aaron Gibbs is willing to serve as Chair again, **passed**
Hugh Clark is willing to serve as vice-chair again, **passed**

3. ByLaws interpretation for Part-time Counselors (Star)

Discussion: Can a counselor who isn't full-time serve on OLAC?

By-laws say members need to be teaching online classes, but that doesn't necessarily apply to everyone – counselors for example

Jessica Tipton brings up that this affects her too, as a librarian.

Ed Lovitt: historically we did this because we wanted participation from disciplines teaching online courses, but maybe we don't have to be sticklers about "currently teaching" – it's overall experience teaching online that's important. And regarding Jessica, the point isn't that we must have a librarian, but that we need someone from Academic Support.

Question: do we need to amend the bylaws? Ed: We could look at the language and vote on it in the fall. Another option for a part-time counselor to serve on the committee would be for them to serve as a non-voting member.

Comment: a part-time counselor wouldn't be paid additional money to be on the committee, but it would count toward their time.

Motion passes to allow a part-time counselor on the committee. Discussion follows.

Re-vote: Motion is voted down – only full-time counselors will be allowed to serve on the committee.

4. Canvas Updates (Ed)

- a. Need volunteers to pilot sending grades from canvas to banner: If you want to know more, contact Ed after the meeting.

b. Small update on New Quiz tool progress: Still being worked on. Graphics failed to migrate in latest test.

5. Two new course definitions/modalities

a. Online with On-Site Exams

change from “f2f” to “on site” – former can be interpreted to include Zoom

“other approved testing locations” – this language is for non-local students

Comment: “other approved....” won’t be approved up the chain & should be removed.

Comment: at JCCC, f2f means you must come to campus

Vote: on-site vs f2f – “on-site” wins

Discussion about “other approved...”: The argument against it is that it holds hidden fees for students.

Comment: If you leave that line out, students can still ask for another location, and then are more likely to know about a fee.

Proposal: remove “other approved...” line.

Comment: but that means faculty will look at the definition if a student asks to take the class but take off-site exams, and say “no.”

Comment: A student needs to know when they enroll what days/times they’ll need to be on-site.

“other approved” line revised.

Discussion moves to HyFlex. Flash point is over “recorded” and communicating asynchronous modality.

b. HyFlex

Discussion about “recorded” class content in the course definition and communicating asynchronous modality in these courses.

Both new course definitions pass, with one “no” vote. It next goes to IDC.

6. Any Representative Reports

None

7. Other business

None

8. Next meeting: Sept 2nd at 3pm