

IDC MEETING MINUTES

April 26, 2022

MTC 313

1:30 p.m.

ATTENDEES: Lenora Cook, Leroy Cox, Anne Dotterweich, Richard Fort, Jim Lane, Shelia Mauppin, Mickey McCloud, Vince Miller, Larry Reynolds, Gurb Singh, and Mary Wisgirda

Old Business

The meeting minutes from the April 12 meeting were posted on InfoHub.

Industrial Technology Special Project: Revision of ELEC 186; Project approved online prior to the meeting

New Business

Guests: John Clayton and Natalie Alleman-Beyers – Student Follow Up Surveys

John Clayton and Natalie Alleman-Beyers provided some history on the processes involved in administering the Student Follow Up Surveys. There are several points of contact (digital, paper, phone call) with students to encourage participation. IR welcomes suggestions on how to best communicate with students and keep the divisions apprised of the survey.

Action Item: The deans will invite IR to attend their divisional meetings in the fall to provide the divisions with information about the survey process and its importance.

Special Project for Nursing to coordinate new curriculum; Approved

Special Project for Chemistry; Approved

Special Project Request for the Center for Future Educators; Approved

Impact of VERB sunseting in June 2023

The deans discussed the impact of faculty retirements due to the proposed sunseting of VERB.

Partial Pay Formula regarding fairness to all delivery methods

The partial pay calculations were discussed.

Action Item: Anne will research the calculations and update IDC at a future meeting.

Budgetary shortfalls across the branch in the adjunct and overload lines

As the end of the year approaches, the deans will transfer salary funds (52 accounts) within their division and the other divisions in the branch to cover any deficits.

Update on Faculty Evaluation

Larry reviewed a schematic of the various components to be considered in the faculty evaluation process. He will continue to provide updates to IDC.

Hy-Flex and Online with On-Site Exams

Vince shared a draft of the course delivery modality definitions from OLAC. He will continue to update IDC and relay IDC's comments to OLAC.

Course Observation Forms

The deans discussed the course observation form and where it and other relevant forms are housed online. Creating a designated spot on InfoHub for it and like forms (faculty evaluation, professional portfolio, etc.) was discussed.

Increasing Student Evaluation Submissions

The deans discussed the student evaluations and ways to increase participation rates and the amount of feedback received (open ended/comments vs. objective responses).

The meeting adjourned at 3:00 p.m.