

## IDC MEETING MINUTES

September 28, 2021

Zoom

1:30 p.m.

**ATTENDEES:** Lenora Cook, Leroy Cox, Anne Dotterweich, Richard Fort, Jim Lane, Shelia Mauppin, Mickey McCloud, Vince Miller, Larry Reynolds, Gurbhushan Singh and Mary Wisgirda

### Old Business

The meeting minutes from the August 24 meeting were posted on InfoHub.

### New Business

#### Personal Training Certificate Proposal (Lenora)

Lenora reviewed the proposed personal training certificate. IDC approved moving the proposal forward to Ed Affairs for consideration.

#### Strategic Enrollment Team Update (Jim)

Jim provided a SET update. Currently, the team is waiting for further direction pending the approval of the strategic plan by the Board.

#### Exterior Classroom Proposal (Jim)

Jim reviewed several concepts of outdoor classrooms for JCCC and examples at other institutions. Any approved and built spaces would be intended for campus-wide instructional use but during non-scheduled academic times be used for community or special events.

#### Factoring Workload (Jim)

The deans discussed the impact of online course delivery on workload calculations.

**Action Items:** The deans will meet to discuss the workload calculation model and how it is impacted by the growth of technology in virtual delivery methods.

#### Class Search

Jim provided an update on the Banner class search functionality, or lack thereof. Requests or “asks” to Ellucian included setting a standard/default for the number of classes displayed, customizing the number and width of sections column and hiding/displaying columns. In addition, the hover function for individual class information is currently not working after the latest “upgrade”. It is a priority of JCCC to get it fixed as soon as possible.

### Juneteenth Planning

Jim reviewed the plans being developed for the College's Juneteenth recognition/celebration.

### Spring 2022 Final Exam Schedule

The deans reviewed the spring 2022 final exam schedule.

**Action Item: Jim will post the spring 2022 final exam schedule on the website.**

### AY 23-24 Academic Calendar

Jim reviewed the AY 23-24 proposed academic calendar. The calendar will be presented to the Board for approval once it has been finalized.

### DEI Feedback

Jim reviewed feedback from the DEI survey.

### Vaccination Update (Lenora)

Lenora provided an update on the challenges facing JCCC faculty, students and clinical sites for students who are not vaccinated against Covid-19. While JCCC does not require students to be vaccinated, many clinical sites do have a requirement which limits the variety of clinical settings/experiences available to those students who are unvaccinated. Options for providing reasonable student accommodations while continuing to meet the programs' clinical requirements continue to be explored.

### New Space Committee Representation (Mickey)

Larry Reynolds will serve on the Space Advisory Committee being chaired by Jeff Hoyer.

### Canvas Course Reviews (Vince)

The deans took the latest feedback from OLAC/ABC under consideration. No changes were made to the existing statement.

The meeting adjourned at 3:10 p.m.