

Educational Affairs

Meeting Minutes

October 25th, 2023

3:00 pm

MTC 344 or Zoom

Voting Members Present: Matthew Schmeer (chair), Nick Mancini (vice chair), Barry Bailey, Sarah Boyle, Brian Zirkle, Sasha Gluhovsky, Mary Berg, Haley Vellinga, Ashley Rader, Jacob Kier, Whitney Bandel, Maureen Fitzpatrick, Susan Brown, Charlie Randazzo, Casey Buchanan, Dan Mueller, Justin Dunham, Kitzeln Siebert, Doug Patterson, and Michelle Clark

Absent Voting Members: Nancy Thomas, Steve Bennett

Resource Members: Gurbhushan Singh, Anne Rubeck, Sherri Hanysz, and Audrey Cooper

(1) Call to Order

Matthew Schmeer started the meeting at 3:00 p.m.

(2) Roll Call

Nick Mancini completed the roll call.

(3) Agenda Agreement (consent item)

The meeting was agreed to by consent after Matthew Schmeer noted that CJ 141 was not eligible to be voted on at this meeting due to edits to registration. The course will be slated for full curriculum and designation requests at the November 8th meeting.

(4) Meeting Minutes Draft from October 11th, 2023

The meeting minutes from the last meeting were approved by consent.

(5) Curriculum*

Health Care, Public Safety and Wellness

Dental Hygiene

Carrie Hanson

Course Edits

- DHYG 142: Dental Radiography
- DHYG 221: Clinical Dental Hygiene III
- DHYG 240: Dental Public Health
- DHYG 245: Nitrous Oxide Analgesia

Carrie Hanson, Dental Hygiene Program Director, presented the course edits to the committee which included basic updates to outdated language. The committee made recommendations and edits to DHYG 245 during the meeting to correct spelling and grade scale discrepancies.

Barry Bailey motioned to approve the DHYG course edits and Doug Patterson seconded the motion. The motion passed.

Business

Accounting

Angela King

Course Edits

- ACCT 121: Accounting I
- ACCT 122: Accounting II
- ACCT 222: Managerial Accounting

New Courses

- ACCT 137: Accounting with QuickBooks
- ACCT 142: Data Analytics for Accounting

Angela King from Accounting was present to discuss the updates to the program which includes the redevelopment of two existing courses returning them to their original 3-credit hour status. The course edits to ACCT 121, 122 and 222 are adjustments due to the most recent state-alignments. The update to the program to capture the new course numbers for the redeveloped coursework. The new course proposals in tandem with the course deactivations were discussed and included a discussion about the adoption of a software name listed in the title of the course. Angela stated the department weighed the pros and cons. It was determined there is value in the clarity and marketing of the software in the title of ACCT 137. ACCT 121 and 122 were adjusted in the meeting by Ann Rubeck at the request of the committee and Angela. Barry motions to approve the new and edited courses in ACCT. Whitney Bandel seconded the motion and the motion passed.

Course Deactivations

- ACCT 136: Computerized Accounting Applications
- ACCT 141: Computerized Account Problems

Barry motioned to approve the deactivations of ACCT 136 and 141. Susan Brown seconded the motion and the motion passed.

Program Edit

- 2400-AAS: Accounting

Haley Vellinga motioned to approve the edits to the Accounting, AAS. Barry seconded the motion and the motion passed.

Arts and Design, Humanities, and Social Sciences

History

Sarah Boyle

Course Edits

- HIST 120: Local and Kansas History
- HIST 125: Western Civilization: Ancient World to the Renaissance
- HIST 126: Western Civilization: Scientific Revolution to the Modern Age
- HIST 135: Eastern Civilization
- HIST 137: African American History
- HIST 140: U.S. History to 1877
- HIST 141: U.S. History Since 1877
- HIST 149: History of India
- HIST 151: World History: Traditional
- HIST 152: World History: Modern
- HIST 180: North American Indian History
- HIST 195: History of the Middle East
- HIST 250: American West
- HIST 260: Women in U.S. History

Sarah Boyle presented the 14-course edit proposals in HIST which were a stipulation of the General Education and Cultural Diversity course designation approval process last academic year. The courses were updated with the help of Tai Edwards. The courses have been updated to the most current terminology, consistency with primary and secondary sources within outlines, and other updates required to meet guidelines.

Barry motioned to approve the course edits in HIST. Doug seconded the motion and the motion passed.

Academic Affairs

KS Systemwide General Education Project

Program Edits

- Associate of Arts
 - 1000-AA: Liberal Arts
- Associate of Fine Arts
 - 1020-AFA: Fine Arts
- Associate of Science

- 1010-AS: General Sciences

Matthew presented the last iteration of the KS Systemwide General Education project. He noted that this will be the last time the committee will approve structural changes and that the normal course General Education Application progress is recommended for additions to the structure. Gurbhushan Singh stated further adjustments due to the state Math Pathways project are projected. Gurbhushan presented the timeline for the phases of the project. Barry motioned to approve the changes to the AA: Liberal Arts, AFA: Fine Arts, AS: General Sciences degrees. Whitney seconded the motion. The motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Pending General Education Applications

- CJ 141: Criminal Law

Jacob Kier motioned to table the discussion of CJ 141 until the course edit was approved. Whitney seconded the motion and the motion passed.

- CJ 121: Introduction to Criminal Justice
- PSYC 215: Child Development
- PSYC 218: Human Development

Ashley Radar presented the courses the subcommittee recommended after a vote at the last subcommittee meeting. Doug seconded the motion to approve CJ 121, PSYC 215, and PSYC 218 for the JCCC General Education Designation. The motion passed.

- Procedures

Doug Patterson stated subcommittee is researching a more visible and centralized location for syllabus template documents. The new Ellucian Experience interface with MyJCCC is a possible solution with InfoHub as the page source. The subcommittee continued work on the syllabus template and bylaw-related issues with accessibility.

- Ad Hoc Committee

Haley Vellinga reported the committee met via Zoom and reviewed the documents and feedback thus far. The next step is to draft statement options.

- ABC

Matthew updated the committee on the last ABC meeting which included a demonstration of the Ellucian Experience interface.

- OLAC

No report.

- Faculty Association

No report.

- Committee Day

Matthew prompted the committee to read minutes and agendas about all the committees reporting on Committee Day online. The continued conversation surrounding sunsetting the Cosmetology programs is currently with the Board of Trustees.

(7) Announcements and Updates

- Reminder: The Master Teacher Workshop is from January 9th -11th, 2024; see Ashely Rader for more information.

(8) Adjournment

Barry Bailey motioned to adjourn the meeting and Susan Brown seconded the motion. The meeting concluded at 4:00 p.m.

**Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024, and Spring 2025 terms unless otherwise noted.*