



EDUCATIONAL AFFAIRS COMMITTEE

Approved Minutes  
March 8<sup>th</sup>, 2023  
3:00 pm  
MTC 107 or Zoom

Voting Members Present: Andrew Lutz (chair), Justin Dunham (vice chair), Barry Bailey, Nick Mancini, Terri Teal, Tonia Hughes, Kurt Christiansen, Darryl Luton, Ashley Rader, Jacob Kier, Maureen Fitzpatrick, Mathew Schmeer, Scott Craig, Susan Brown, Tim Brown, Emily Ziegler, Dan Mueller, Theresa McChesney, Doug Patterson, and Heather Seitz

Absent Voting Members: Chris Bell, and Charlie Randazzo

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, Anne Rubeck, and Cathy Almai-Mahurin

(1) Call to Order

The meeting was called to order by Andrew Lutz at 3:02 pm.

(2) Roll Call

Roll was taken by Andrew Lutz.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes Draft from February 8<sup>th</sup>, 2023

The meeting minutes from February 8<sup>th</sup>, 2023 were approved by consent.

(5) Curriculum\*

Arts and Design, Humanities, and Social Sciences

Criminal Justice

Frank Galbrecht

Course Edit

- CJ 180: Corrections Assessment and Case Management
  - Title change from: Correctional Casework

Frank Galbrecht represented the course title change to CJ 180 from Correctional Casework to Corrections Assessment and Case Management. Frank explained that the



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new title best represents the current terminology used in the field and the edit was the request of the faculty who teach the course.

Doug Patterson motioned to approve the course and Justin Dunham seconded the motion. The motion passed.

### (6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Matthew Schmeer discussed the subcommittee's review of the structure of the AS degree in conjunction with the state Systemwide General Education Project. The subcommittee is looking into the possibility of the proposed Math and Science (JCCC requirement) for 6 hours being expanded to 6 hours of STEM electives. STEM electives will include MATH and Sciences coursework, as well as coursework from other STEM disciplines. Matthew presented several lists of STEM disciplines to the committee and the committee discussed the adoption of STEM block/bucket at JCCC for the AS degree. The committee discussed the STEM block/bucket to differentiate the AS from the AA requirements. The committee has been asked to review the list of disciplines and to forward feedback to the subcommittee. The new degree structures for the AA, AS, and AFA are intended to be finalized this semester. Drafts of the new degree structures are found in the Canvas community for Curriculum Development and Ed Affairs.

- Procedures

Jacob Kier stated the Procedures subcommittee is finalizing committee bylaws and will present them for feedback at the next meeting.

- ABC

Barry Bailey updated the committee about the last ABC meeting where topics included updating bylaws to include DEI.

- OLAC

Susan Brown attended the most recent OLAC meeting and reported to the committee about the meeting.

- Faculty Association

Justin Dunham reported back about the latest FA meeting where topics included investigating hiring legal representation for negotiations, and an inquiry into TIAA-CREF plan amendments.

- Committee Day

Theresa McChesney reported the Student Success meeting included a STEM scholars' presentation. Heather Seitz attended the Inclusion and Belonging meeting. There are six meeting groups in Committee Day format: Audit, Board Governance, Employee Engagement and Development, Inclusion and Belonging, Management and Finance, and Student Success.



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### (7) Announcements and Updates

- Call for Nominations
  - Deadline: Monday, March 20<sup>th</sup> by 5 pm
  - Contact: Valerie Dorsey [vdorsey@jccc.edu](mailto:vdorsey@jccc.edu)
- Terri Teal invited the committee to student choir and jazz concerts.

### (8) Adjournment

Justin Dunham motioned to adjourn the meeting. Matthew Schmeer seconded the motion and the meeting concluded at 3:41 pm.

*\*Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024, and Spring 2025 terms unless otherwise noted.*