

# ABC Agendas and Minutes 2021-22

*All meeting agendas and minutes are in this document in reverse chronological order (most recent at the top).*

## March 28, 2022

- ADA Instructional Committee:
- IRT:
- KOPS Advisory Committee:
- FA:
- Adjunct Council:
- Chairs Council:
- DEI Committee:
- Ed Affairs:
- OLAC:
- ETAC:
- Assessment Council:
- Program Review Committee:
- IDC:
- Faculty Development:
- Academic Calendar Committee:
- Counseling:

### Course delivery methods and related items

- OLAC is going to consider two new methods:
  - Online with face to face exams
    - The goal here is to more accurately describe courses that function in this way (these are currently listed as “hybrid”). This should help students understand what kind of course they are joining when enrolling.
    - Colleagues in disciplines who have courses defined as “hybrid” but only meet for exams already list dates, times of exams in Banner. This will continue in the “online with face to face exams” modality.
  - Hyflex
    - Students can choose either f2f attendance or on zoom. Exams cannot be required f2f.
    - This will put pressure on already limited classroom supply.
  - If these are approved soon, they can be in place for spring 2023 semester.
- If your courses has one of these new modalities (if they are approved):
  - Make sure instructor policies are very clear on syllabus as that will be what administration refers to if students make complaints.
- How will changed course delivery methods impact faculty use of Testing Services?
  - At first, minimally.
  - Currently:
    - Testing Services is still operating under accommodating all Access Services and make-up exams (for F2F or Hybrid courses) for faculty.
    - Faculty that want to utilize Testing Services, please refer to 11/1 email from Tai Edwards or the same information communicated below in 11/8 ABC meeting minutes.

- Administration will still require date/times/rooms of exams to be listed in Banner during enrollment. Scheduling needs these exams to be “off peak time” to avoid a student having to miss another class to take an exam.
  - As a result, instructors at date/time/room will remain the primary point of contact for testing.
- In spring 2022: Testing Services is running a pilot with three instructors and students have chosen to take their exams with the instructor at the scheduled date/time/room (listed in Banner) rather than reserving a time slot and coming to Testing Services for their exams.
- Administration’s two main arguments related to Testing Services and coursework:
  - Students need to know the dates/times/room of exams when enrolling.
  - Instructors should be the one administering exams and assessments in their classes.

### College Council 3/23 Meeting Summary

- Adjunct compensation for shared governance work
  - Faculty representatives shared with CC the history of purging adjuncts from voluntary (in most cases) committee and other work in academic branch.
  - Faculty pressed Dr. Bowne specifically on why adjuncts are not being paid for shared governance work?
    - In Shared Governance Taskforce, it was planned and communicated repeatedly that adjuncts would be paid for Adjunct Council work (and thus presumably their work on ABC and CC).
    - See previous ABC meeting minutes (below), including Adjunct Council reports, for the months long history of being told they would be paid, the “reconsideration” of this, and the eventual denial.
  - General conclusions:
    - We are documenting promises of adjunct payment for Adjunct Council work.
    - Then at some future point (hopefully), we will discuss the philosophy behind how we structure adjunct engagement at JCCC. There is significant scholarship about how the more engaged instructors are at the institution the better the outcomes for students in a variety of contexts.
- Marketing for academic programs, departments
  - Marketing does promote some programs based on administrative priorities. Marketing has been given a department priority list from the CAO’s office. (Will confirm list in coming weeks.)
  - Marketing will provide written clarification on what programs/departments can ask for and what they cannot ask for and why (at least from Marketing’s perspective).
    - There are also marketing materials that are already designed/created that could be easily reproduced. Could marketing make them easy for colleagues to use, or request?
    - ABC will share out once completed.
- Staff Council trying to engage directly with HR because many staff questions, complaints are directly related to HR policies, etc.
- Counseling: Open House, March 31, 10am-noon
- Cabinet:
  - Again, it was confusingly repeated that “we’re cutting budgets by 20 percent,” which is not accurate. Hence, it had to be clarified that we’re “reallocating” 20 percent of operating budgets (which is overall 16 percent of the budget, according to people in the meeting).

- Dr. Bowne has added student spotlights to Board meetings. If you want to nominate a student, email Anne Turney.
- Student Senate is in election season. They are also collaborating with Della Lamb (<https://www.dellalamb.org/>, which relocates refugees from all over the world) on fundraising, etc.

FYI: Glossary of Academic Terms

- <https://www.jccc.edu/admissions/orientation/academic-terms-glossary.html>
- To help our students understand Academic jargon

Chair, Vice Chair Election for 2022-2023

- Barry Bailey elected chair
- Jamie Cunningham elected vice chair