

Online Learning Advisory Council

Meeting Minutes

Dec 2, 2022, 3pm

1. Approval of November minutes: **approved**, with caveat that Dan will add attendance
2. Representative Replacement (Leslie) – **replaced with Sherri Hanysz**
3. Canvas Updates (Ed)
 - a. New Quiz tool updated – [roadmap](#) displayed online has changed, easier to read now but migration process (items from old tool to new tool) is not in there. RCE tool is in new tool, which allows embedding of different media.
Question: When I look at quizzes from previous semester, the statistics are gone. Do we know why? Ed: Not sure exactly, but I suspect it's related to settings that can be changed. I'll look into that for you.
 - b. Gradescope integration progress? Ed reviews process of requesting a technology purchase, which initiated us looking at Gradescope. This process is for things outside of the normal purchasing cycles. Part of what takes a while with these requests is assessing the accessibility and security of new products.
4. Information Services software requests (Ed)
5. YuJa Storage (Ed)
 - a. 2 options: unlimited vs pay-as-you-go (\$1200~/terabyte beyond 5tb) Ed suggests pay-as-you go option. For now, it's cheaper by several thousand dollars per year. Others seem to agree, though there are questions about the point at which the unlimited option becomes better. One thing to consider is that these prices will change. Removing proctoring videos from previous semesters: we remove summer at end of fall, fall at end of spring.

Comment: Math next semester will start doing fully online classes, which will increase the number of proctoring videos, upping the tb of Yuja storage we're using.

- b. Retiree videos – we need to come up with a way for at least some of these to still be accessible, partly because they are shared with others and sometimes linked in other courses.

If there's a separation checklist in HR for when people leave JCCC (collecting keys, computers, etc.), could we add something re. Yuja videos and whether they're linked elsewhere and need to be kept rather than deleted? Shannon Ford: We could certainly look into whether that's on the list.

6. Winterim Report (Ed): currently there are 56 Winterim sections, starts Dec. 12th. This is our 6th year.
7. Quality of Online course content (Ed) - US DoE has [definitions of online vs. correspondence courses](#). So the gov't has a problem with online courses that fall under the def of correspondence.
 - o Question: Who at JCCC is responsible for evaluating the quality of online courses? Answer: Department Chairs (in departments where online courses are taught)
 - o Ed: I will (again) make the OSCR rubric available to chairs and faculty. (It's currently part of I-Teach training.
8. Any Representative Reports
 - a. Chairs committee: conflict waivers decision (Hugh). CC also talked about who can post in Canvas courses, as Hugh said he'd bring up last time OLAC met.
 - b. Copyright group (Dan): Group is figuring out our scope, which seems to include assistive/cheating software like AI writing bots.
 - c. CTL fellows group (Damon): One thing we're finding is students do better in Canvas courses when there's a centralized home page, rather than landing in Modules or Syllabus.
9. Other business: None
10. Next meeting: February 3rd at 3pm

In Attendance

Voting Members

Aaron Gibbs

Hugh Clark

Dan Cryer

Akram Al-Rawi
Debby Pockrandt
Christina Wolff
Damon Feuerborn
Kevin Cannell
George Ferguson
Jessica Tipton
Sherry Hanysz

Non-voting Attendees

Ed Lovitt
Farell Jenab
Emily Plotkin
Leslie Quinn
Vince Miller
Holly Dressler
Shannon Ford
Mary Ann Dickerson
Susan Haas Brown