

IDC MEETING MINUTES

February 23, 2021

Zoom – 1:30 p.m.

ATTENDEES: Lenora Cook, Leroy Cox, Anne Dotterweich, Richard Fort, Jim Lane, Shelia Mauppin, Mickey McCloud, Vince Miller, Larry Reynolds, Gurbhushan Singh and Mary Wisgirda

Old Business

The meeting minutes from the February 9 meeting were posted on InfoHub.

New Business

Strategic Enrollment

Jim updated the deans on the Strategic Enrollment Team's (SET) membership changes and goals/objectives. Jim Lane and MargE Shelly are the co-chairs of the SET and will align its goals with those of the revised strategic plan under development in the President's Office.

Action Item: Anne will add a SET update to the IDC agenda as a standing agenda item once a month.

Accessibility Requirement for Textbook Adoptions

The deans discussed the most recent accessibility standards which need to be considered during the textbook adoption process. Holly Dressler is a resource for information and guidance when considering a particular textbook. An effective date for criteria changes has not been announced but upcoming adoptions (both OER and textbooks) should consider the information currently available.

Action Item: Anne will schedule Holly Dressler at an upcoming IDC meeting for further discussion/clarification.

Peer Review

The deans discussed the peer review process, how members of the peer review panel are chosen and the role of the dean and the department chair.

Fall 2021 f2f/online status & returning full time to campus

Course building for the Fall 2021 schedule should be planned with about 50% of courses offered face-to-face. Continued guidance will be communicated as it is available based

on changes including vaccine distribution, incidence rates, emerging strains etc. Faculty and staff with medical concerns or those seeking an accommodation will need to follow the processes in place in Human Resources to address their individual situation. JCCC currently does not have a work from home policy in place and employees are expected to be on campus as the campus moves back to normal operations.

IDC representation on the ABC

Mary's one-year term as the IDC representative on the ABC will be ending and a new representative will need to be identified. The next IDC representative will be decided before the end of Mary's term.

The meeting adjourned at 2:40 p.m.