

Educational Affairs

Meeting Minutes

September 13th, 2023

3:00 pm

MTC 107 or Zoom

Voting Members Present: Matthew Schmeer (chair), Nick Mancini (vice chair), Barry Bailey, Brian Zirkle, Sasha Gluhovsky, De Shawn Bailey, Haley Vellinga, Ashley Rader, Jacob Kier, Whitney Bandel, Maureen Fitzpatrick, Nancy Thomas, Susan Brown, Charlie Randazzo, Steve Bennett, Dan Mueller, Justin Dunham, Kitzeln Siebert, and Doug Patterson

Absent Voting Members: Sarah Boyle, Casey Buchanan, and Michelle Clark

Resource Members: Gurbhushan Singh, Kris Perales, Anne Rubeck, Audrey Cooper, Justin Stanley, and Leslie Washington

(1) Call to Order

Matthew Schmeer started the meeting at 3:03 pm.

(2) Roll Call

Nick Mancini completed roll call.

(3) Agenda Agreement (consent item)

The meeting was agreed to by consent.

(4) Meeting Minutes Draft from May 5th and August 30th, 2023

The meeting minutes from the May meeting and August orientation were approved by consent.

(5) Curriculum*

Industrial Technology

Electronics

Thomas Wheeler

Course Edits

- ELEC 186: CompTIA A+ Core 1

Thomas Wheeler was present to represent the course edits to ELEC 186. The course is a common course under the Computer Support Specialist program alignment. The course is being updated to reflect the most current competencies.

Doug Patterson motioned to approve the course edits and Nancy Thomas seconded the motion. The motion passed.

Electrical Technology

James Byrnes/ Bryan Cranston/Charlie Randazzo

Course Edits

- ELTE 110: AC/DC Circuits
- ELTE 115: Print Reading
- ELTE 122: National Electrical Code I
- ELTE 125: Residential Wiring
- ELTE 175: Low Voltage Wiring
- ELTE 200: Commercial Wiring
- ELTE 202: Electrical Estimating
- ELTE 220: Heavy Commercial Wiring
- ELTE 222: National Electrical Code II
- ELTE 223: Electrical Cert Review
- ELTE 230: Industrial Wiring
- ELTE 250: Industrial Motor Applications

James Byrnes represented the Electrical Technology program changes which include updating courses, redeveloping the solar class, removing the solar class as a requirement, and adding more DRAF courses to the elective options for a current Black and Veatch partnership. The course methods of evaluation grade ranges were noted as being a coordinated part of the course edits. James explained that the updates to the program only are applicable to the AAS. The existing certificate will remain the same.

Barry Bailey motioned to approve the ELTE course edits. Doug Patterson seconded the motion and the motion passed.

New Course

- ELTE 211: Solar Electric Systems

Course Deactivation

- ELTE 150: Solar Electric Systems

Barry motioned to approve the new course, ELTE 211, and the course deactivation, ELTE 150, together. Susan Brown seconded the motion and the motion passed.

Program Edit

- 2260-AAS: Electrical Technology

Barry motioned to approve the program edits to the Electrical Technology, AAS. Susan Brown seconded the motion and the motion passed.

English & Journalism

English

Maureen Fitzpatrick

Course Edit

- ENGL 222: Advanced Composition

Maureen Fitzpatrick discussed the overall general course updates to ENGL 222 which include a change in the course title from Advanced Composition to Advanced Composition: The Art of the Essay. The title change will provide clarity and differentiate the course from ENGL 122: Composition II.

Barry motioned to approve the course edit to ENGL 222. Haley Vellinga seconded the motion and the motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

No report.

- Procedures

No report.

- ABC

Matthew mentioned the need for an ABC liaison.

Barry Bailey updated the committee on the topics discussed at the last ABC meeting.

- OLAC

Susan Brown provided an OLAC update.

- Faculty Association

Justin Dunham reported on the last FA meeting.

- Committee Day

Matthew discussed the structure of committee day and, the location of meeting documents, and provided insight on portions of the meetings most pliable to the Ed Affairs committee for review.

(7) Announcements and Updates

- AI Syllabus Statement Assignment – Vote

- Ad Hoc Committee or Procedures Subcommittee

Matthew appreciated the email feedback from the committee, but the committee seemed split on whether the AI Statement/Policy topic should be assigned to Procedures or moved to an Ad Hoc committee of members. The committee discussed the pros and cons of both.

Matthew motioned to take the decision to a vote. Nick seconded the motion. The committee voted for an Ad Hoc Committee to be assigned the task.

- KS Systemwide/Seamless Transfer Courses & KS Systemwide General Education

Valerie Dorsey recommended committee members review and share the state Systemwide General Education requirements for the AA, AS, and AFA. The links are provided in the committee's Canvas community.

(8) Adjournment

Ashley Rader motioned to adjourn the meeting. Dan Mueller seconded the motion. The meeting concluded at 4:14 p.m.

**Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024, and Spring 2025 terms unless otherwise noted.*