



## EDUCATIONAL AFFAIRS COMMITTEE

Approved Meeting Minutes  
April 5<sup>th</sup>, 2023  
3:00 pm  
MTC 212 or Zoom

Voting Members Present: Andrew Lutz (chair), Justin Dunham (vice chair), Judy Guzy, Nick Mancini, Terri Teal, Darryl Luton, Tonia Hughes, Kurt Christiansen, Ashley Rader, Jacob Kier, Maureen Fitzpatrick, Mathew Schmeer, Scott Craig, Susan Brown, Charlie Randazzo, Tim Brown, Casey Buchanan, Dan Mueller, Theresa McChesney, Doug Patterson, and Heather Seitz

Absent Voting Members: Chris Bell

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, Anne Rubeck, and Cathy Almai-Mahurin

(1) Call to Order

The meeting was called to order by Andrew Lutz at 3:05 pm.

(2) Roll Call

Roll was taken by Andrew Lutz.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes Draft from March 22<sup>nd</sup>, 2023

The meeting minutes from March 22<sup>nd</sup>, 2023 were approved by consent.

(5) Curriculum\*

### Academic Affairs

#### Program Edits

- 1000-AA: Liberal Arts
  - AA-Degree Requirements Catalog Pg.: Associate of Arts General Education DRAFT
- 1010-AS: General Sciences
  - AS-Degree Requirements Catalog Pg.: Associate of Science General Education DRAFT
- 1020-AFA: Fine Arts



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- AFA-Degree Requirements Catalog Pg.: Associate of Fine Arts General Education DRAFT

Matthew Schmeer presented the new degree structures for the AA, AS, and AFA. The changes to degree structures presented represent the KS Systemwide General Education Initiative set by KBOR and the Cultural Diversity General Education subcommittee. The subcommittee committed this academic year to present the initiative across the college, providing opportunities for feedback and adjustments. Questions were taken about the AS structure and the new STEM requirement. There was concern expressed about the courses required for STEM and how the courses will be selected or maintained in the future. Matthew noted the committee will be required to recommend policies for the new STEM requirement.

Matthew Schmeer motioned to approve the program edits. Tonia Hughes seconded the motion and the motion passed.

### (6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education  
Matthew Schmeer reported the subcommittee is working on the revision of the Cultural Diversity Informational Guide which contains the designation statement, questions, and guidelines. The committee will present the revision and the next meeting for review.
- Procedures
  - Draft Educational Affairs Bylaws  
Jacob Kier presented the draft Bylaws for approval. Susan Brown seconded the motion and the motion passed.  
Jacob also noted the subcommittee has made a few updates pertaining to campus safety. URL length was brought up as a concern when considering accessibility. Anne Rubeck recommended vanity URLs. The subcommittee will submit a marketing request for vanity URLs and document review.
- ABC  
Judy Guzzy updated the committee about topics presented at the latest ABC meeting which included an introduction to the new Spaces scheduling software for events and classes.
- OLAC  
No report.
- Faculty Association  
Justin Dunham reported the committee met the previous week and discussed the upcoming elections.
- Committee Day



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Theresa McChesney attended the Student Success Committee during committee day. Topics discussed included a presentation on Plan My Classes and a Grant's Office presentation.

### (7) Election

- Vice Chair
  - Justin Dunham
  - Nick Mancini

The committee elected Nick Mancini to the vice chair position for AY 2023-2024.

- Chair
  - Matthew Schmeer

The committee elected Matthew Schmeer to the vice chair position for AY 2023-2024.

### (8) Announcements and Updates

- Committee Membership for AY 2023-2024  
The committee membership deadline is in May.
- Tonia Hugh invited the committee to a free film screening.

### (9) Adjournment

*\*Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024 and Spring 2025 terms unless otherwise noted.*