

COLLEGE COUNCIL MEETING NOTES

January 18, 2023

| 1:00 PM

| RC 181

Attendees: Kynleigh Chappell- *Student Senate*; Elisa Waldman; Jason Arnett; Kim Fuller; Andrea Vieux; Austin Maxwell; Jeff Hoyer (notes); Angela Boyer; Robin Judkins; Yassin Ali; Jill Sigler

- Minutes from the December meeting
 - Approved
- Student Senate
 - Yassin Ali; Kynleigh Chappell
 - They had their retreat but no new news to report
 - They will begin their executive board meetings soon
 - Apple cider sales exceeded their donation amount from last year.
 - Discussion of Café Tempo closed and Encore Express is now open.
- College Council, Dr. Bowne & Jason Arnett
 - Meeting today first of the year
 - The meeting dates have been announced and the meeting room will be RC 181 except for April. We might move the February meeting due to it conflicting with Mgmt Topics. Proposed move it to Feb. 22, 1-3
- Board of Trustees, Mark Hamill is our new representative
 - Melody Rayl is our new trustee, replacing Joy Koesten. There were 19 applicants, narrowed down to 7 and then interviewed (open session) at selected Trustee Rayl.
 - She will be seated at tomorrow's Board of Trustee Meeting – 1/19/23
 - Had our first "Committee Day" in which all the committee's meet one at a time but all in one day. The Committees are: Management and Finance Committee, Audit Committee, Employee Engagement and Development, Inclusion and Belonging, Student Success, Board Governance
- Cabinet, Elisa Waldman
 - Getting ready for Spring Semester launch
 - Reviewed feedback from the first BOT committee day
 - Employee survey coming out soon
 - Updates on the open positions in cabinet

- Updates on progress on the compensation changes in the future
- We asked Elisa about the vacancy review committee – she explained it was a clearing of all new posting for any full or part time regular positions.
 - Questions included: who is being replaced, alternative to filling the position, posting details, reason for the position needed
- Question about the budget process
 - Starts in November, various deadlines along the way and this rolls up to a cabinet review. This can cause a request to cut X% from everyone’s budget. The official public approval by the board happens in September of each year.
- Adjunct Council, Kim Fuller
 - They have had some attrition issues – this was likely caused by the college’s decision not to compensate adjuncts for committee positions.
 - Rebecca and Kim have a regular meeting with Mickey. They asked, “what is the most important for students?” he said 3 things:
 - Accommodations for special needs students
 - FERPA issues
 - Transitioning to addressing class content continuous improvement
 - The creation of class syllabi was discussed
 - A new template has links to related information to help streamline
 - Some divisions are more diligent in making changes than others
- Academic Branch Council (ABC)
 - Andrea Vieux sitting in for Barry and Brett
 - They had the start of semester all faculty meeting
 - Discussion of the Provost position. Dr. Bowne will be invited to speak to this topic. This position will be directly over all of Academic Branch and the Student Success Branch.
 - Discussion of the CAO search
 - The grant Course based undergrad research experiences – will be very helpful.
 - The bylaws of ABC are being discussed for possible changes

- They continue to explore how to handle academic dishonesty issues
 - Lengthy discussion on this topic and various examples of issues under review
- Faculty Association, Brett Cooper
 - Looks forward to working with Melody Rayl.
 - Full delegation for upcoming representative assemblies
 - Meetings moving to the 4th Monday, with Executive meeting to 2nd Monday
- Counseling, Star Triscornia
 - They are too busy with students to be at today's meeting
- Staff Council, Jeff Hoyer
 - Jill Sigler
 - Angela Boyer
 - Robin Judkins
 - Austin Maxwell
 - Discussion of the All-Staff Meeting
 - Discussion of why the PLD sessions were not streamed live this year.

Items for Consideration: (Include one sentence description, name of person submitting item)

- Feedback from All Staff Meeting
- Communication Concerns (Jason Arnett)
 - Subcommittee Meetings have begun
 - We want to encourage all the campus to participate in the upcoming Employee Satisfaction Survey
 - Jeff Hoyer asked Rachel Haynes about the upcoming engagement survey Her answers are below:
 - The survey will roll out the first part of February. We are working with the vendor right now to finalize questions.
 - Based off my initial call with them, we plan to have the survey results available in March/April. We will be doing multiple communication channels for the results of the survey to include the following presentations:

- Cabinet presentation late March
- Board committee presentation early April
- Management Topics meeting April
- Employee sessions middle of April
 - Yes, adjunct faculty will be included.
 - Yes, Continuing Education instructors will be included.
- Idea was brought forward – Beyond the engagement survey, could we have some way to share feedback through face-to-face Q&A. Elisa shared that she believes some of this is planned as part of this survey process. Jeff will ask Rachel Haynes if the written comments from the survey will be available somehow.
- Jason mentioned that the communications sub-committee suggested that we create a letter addressed to ALL staff encouraging participation in the engagement survey.
- Discussion of leadership training (Living as a Leader is coming back as an option), supervisory training (Staff Council is working on this topic and planning work with Staff Development), student leader training (Cav Leader).

Meeting Schedule (Room TBD)

- January 18, 2023 in RC 181
- February 15, 2023 in RC 181
- March 22, 2023 in RC 181
- April 19, 2023 RC 175
- May 10, 2023 in RC 181
- June 21, 2023 TBD
- July 19, 2023 TBD