

# ADA Instructional Committee

October 7, 2021

**Members:** Ed Lovitt, Holly Dressler, Chantel Braasch, Christina Rudacille, Mindi Leftwich, Karen LaMartina, Jean Ann Vickers, Lisa Parra, Lori Slavin, Britt Benjamin, Samira Hussein, Tim Brown, Pete Peterson, Terri Easley–Giraldo, Rob Grondahl, Masood Syed, Farrell Jenab

**Members Present:** Ed Lovitt, Holly Dressler, Chantel Braasch, Jean Ann Vickers, Lisa Parra, Tim Brown, Terrie Easley-Giraldo, Masood Syed, Beth Gulley

1. **Welcome New Member:** Masood Syed
2. **Meeting Days/Times** – Propose meeting change to 2nd Thursday of the month at 3:30. Members should email Holly if proposed change does not work.
3. **Access Services**
  - a. **Referral to Access Services:** Updated resource for faculty
  - b. **Notetaking Technology Options** - decreased need for notetaker. Increased independent access to course content. Chantel Braasch gave presentation on technology being used by students to increase independence in capturing notes. She will send the .ppt to the committee. The presentation covered both the Live Scribe Pen and Glean software.
    - i. **Live Scribe Pen:** Pen has a camera and audio recorder, so audio and visual files are synced when sent to the app on mobile device, laptop, or desktop.
    - ii. **Glean;** Software program
    - iii. **Audio Recording:** All students using above technology sign audio recording agreement.
  - c. Request to share presentation with committee and present on this and other technology available to students during PDD.
4. **ICT Accessibility**
  - a. **Equatio** Update – Ed Lovitt presented at OLAC and asked for math and science faculty who want to be involved in Pilot. Can be options for electrical and other STEM fields. Hoping to have in place within next few weeks.
  - b. **Document Remediation Resources:** Ed Lovitt reviewed the resources currently available. Faculty are contacting Ed Tech Center for assistance. Partnership with Document Services to assist in remediation of files and Equidocs software to assist with multiple people working on remediation of documents. Will continue to update on this initiative.
    - i. Ally
    - ii. Ed Tech Center – getting questions from folks about how things are scoring.
    - iii. Document Services – online request
    - iv. Equatio
    - v. Equidox – Images, help with doc services, can they handle the load,

- c. Accessibility Training – Suggestion of the following three modules:
  - Understanding Accessibility—Why it matters, Types of Disabilities and Barriers, Access vs Accommodation, Relevant Law and Policy
  - Accessible Design Concepts—Real Text, Headings and Document or Page Structure, Alt Text for Images, Hyperlinks, Tables
  - Course Accessibility Reports—Ally Reports, Introducing DOIT
- i. Consider using SafeColleges platform with a short assessment and obtain a certificate of completion or a badge.
- ii. Question regarding how often this will need to be completed. Ed discussed that it is not decided yet but it could be a one time or once every few year training with referral to Ed Tech Staff for advanced training if desired.
- iii. Lori Slavin recommended SafeColleges and spoke to significantly streamlining of required training in her department.
- iv. Members agreed videos would work well for the basic training.
- v. Many faculty seek advanced training when they have a student with a disability in their course.
- vi. Concern that some faculty have more that 4000 images that need descriptions. We need to make sure the college has the resources to support these accessibility initiatives and not overwhelm the system. May need to budget for additional funds for this specialized area.

5. [Webinars/Training Opportunities: Farrell Jenab will post information on trainings listed below in faculty newsletter and reserve space in CoLab.](#)

- a. [AHEAD Fall 2021 webinar series:](#)
  - i. Emerging Practices in Health Science Education Disability Access, 10/20 @ 1:30
  - ii. A Digital Skills Gap: Addressing the Cognitive Challenges of Learning Online and In-Person, 10/21 @ 11:00
  - iii. Ensuring Student Inclusion in a World of Technology, 11/16 @ 1:00
- b. [ATHEN Virtual STEM Accessibility Conference: Starting with Math](#)
  - i. Virtual, February 10<sup>th</sup> & 11<sup>th</sup>
  - ii. [Factors involved in making STEM content accessible](#) (10 mins)
- c. [Accessing Higher Ground](#) – Accessible Media, Web and Technology Conference

6. [ABC Rep:](#) Request for representative from the committee. Holly Dressler has been attending and can continue to attend until another committee member expresses interest; Ed Lovitt already participates as well

7. [Updates from Members](#)

- a. CLB construction
  - i. Need to make sure swing spaces used during construction are accessible.
  - ii. New spaces used universal design concepts
- b. Textbook Accessibility

- i. Collaboration with bookstore: accessibility review of every adopted textbook
- ii. Spreadsheet created by Bookstore team. Will be shared document that faculty can access.
- iii. Textbook review before adoption: Will share accessibility checklist that faculty may distribute to vendors when reviewing textbooks. Contact Chantel Braasch, Holly Dressler, or Ed Lovitt for help with any textbook review prior to adoption.